

**LIVINGSTON COUNTY BOARD OF COMMISSIONERS  
MEETING MINUTES**

January 2, 2019, 7:30 p.m.  
304 E. Grand River, Board Chambers, Howell MI 48843

Members Present: K. Lawrence, W. Green, W. Nakagiri, D. Helzerman, D. Parker, R. Bezotte,  
C. Griffith, D. Dolan, and G. Childs

**1. CALL MEETING TO ORDER**

The meeting was called to order by the County Clerk, Elizabeth Hundley at 7:30 p.m.

**2. PLEDGE OF ALLEGIANCE**

All rose for the Pledge of Allegiance.

**3. ROLL CALL**

Roll call by the Clerk indicated the presence of a quorum.

**4. CORRESPONDENCE**

None.

**5. CALL TO THE PUBLIC**

Jordan Genso, Brighton City, spoke regarding the broadcasting of the Board meetings.

**6. APPROVAL OF MINUTES**

1. Minutes of Meeting Dated: December 17, 2018
  2. Minutes of Meeting Dated: December 27, 2018
- Motion to approve the minutes as presented.

It was moved by R. Bezotte  
Seconded by K. Lawrence

**MOTION Carried (9-0-0)**

**7. TABLED ITEMS FROM PREVIOUS MEETINGS**

None.

**8. APPROVAL OF AGENDA**

Motion to approve the Agenda as presented.

It was moved by K. Lawrence  
Seconded by D. Dolan

**MOTION Carried (9-0-0)**

**9. REPORTS**

None.

**10. APPROVAL OF CONSENT AGENDA ITEMS**

None.

**11. RESOLUTIONS FOR CONSIDERATION**

Resolutions 2019-01-001 through 2019-01-003

**11.a 2019-01-001**

Election of Board Chair for 2019

Commissioner Childs nominated Commissioner Parker for Chair of the Livingston County Board of Commissioners for 2019. Commissioner Helzerman seconded the nomination.

**MOTION Carried (9-0-0)**

Commissioner D. Parker elected Chair of the Livingston County Board of Commissioners for 2019.

Meeting turned over to Board Chair D. Parker.

**11.b 2019-01-002**

Election of Board Vice-Chair for 2019

Commissioner Bezotte nominated Commissioner Dolan for Vice-Chair of the Livingston County Board of Commissioners for 2019. Commissioner Green seconded the nomination.

**MOTION Carried (9-0-0)**

Commissioner D. Dolan elected Vice-Chair of the Livingston County Board of Commissioners for 2019.

**11.c 2019-01-003**

Resolution Adopting Rules of the Livingston County Board of Commissioners and to Establish Meeting Dates for 2019 – Board of Commissioners

Chair D. Parker presented Resolution 2019-01-003 requesting a friendly amendment to include the addition of a Finance Committee Meeting on Feb. 20, 2019 to the Meeting Dates for 2019.

Discussion.

Motion to adopt the Resolution as presented.

Discussion.

Motion to amend the resolution to include five amendments (included in attached document titled Nakagiri proposed amendments to the 2019 Rules for the Livingston County Board of Commissioners) to the 2019 Board Rules proposed by Commissioner W. Nakagiri.

It was moved by W. Nakagiri

Seconded by D. Helzerman

Discussion

Commissioner D. Helzerman withdrew his support.

**MOTION FAILS FOR LACK OF SECOND**

Motion reiterated by Chairperson D. Parker to adopt the Resolution with a friendly amendment to include the addition of a Finance Meeting on Feb 20, 2019 to the Meeting Dates for 2019.

Discussion.

It was moved by C. Griffith  
Seconded by W. Nakagiri

**MOTION Carried (8-1-0)**

Yes: (8) C. Griffith, D. Dolan, G. Childs, K. Lawrence, W. Green, D. Helzerman, D. Parker and  
R. Bezotte; No: (1) W. Nakagiri; Absent: (0) None.

Motion to affirm Committee Distribution and Sub-Committee Assignments for 2019 as  
presented.

Motion to affirm.

It was moved by K. Lawrence  
Seconded by C. Griffith  
Discussion

**MOTION Carried (9-0-0)**

**12. CALL TO THE PUBLIC**

Jordon Genso, Brighton City, thanked the Board for all they do and remarked on the broadcasting of  
meetings.

**13. ADJOURNMENT**

Motion to adjourn the meeting at 8:10 p.m.

It was moved by D. Helzerman  
Seconded by G. Childs

**MOTION Carried (9-0-0)**

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Elizabeth Hundley, Livingston County Clerk

## **Nakagiri proposed amendments to the 2019 Rules for the Livingston County Board of Commissioners**

### **Amendment 1**

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#### **IV- Committees**

##### **B. Duties of Standing Committees**

1. FINANCE COMMITTEE. The Finance Committee shall consist of all members of the Board of Commissioners. It shall meet on the second and ~~fe.FtR~~ fourth Wednesdays of each month at 7:30a.m. unless determined otherwise. This Committee shall review all items having a financial impact on the County. All items of a financial nature which require Board consideration will first be considered by this Committee.

### **Amendment 2**

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#### **V- CONDUCT OF BOARD MEETINGS**

##### **D. Motions, Resolutions, and Committee Reports**

4. MOTIONS TO RECONSIDER. A motion for the reconsideration of any question shall be in order if made by a Commissioner who voted on the prevailing side of the question, and is made on the same day or at the Board meeting next succeeding that on which the decision proposed to be reconsidered was made; providing, however, that a second reconsideration of any question or a reconsideration at a later date may be had with the consent of two-thirds (2/3) of the members elected and serving, but in such event, the moving member shall file written notice of his/her intention to move for a reconsideration in the office of the clerk of the Board at least one day before making such a motion.

**Amendment3**

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**V- CONDUCT OF BOARD MEETINGS**

L. PARLIAMENTARY AUTHORITY. Robert's Rules of Order, +OOR Newly Revised, shall govern all questions of procedures which are not otherwise provided by the Rules, or by State law.

#### **Amendment 4**

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E. MEMBERS' MANUAL. As soon as possible after the adoption of these Rules, each member of the Board shall be provided with a manual, with appropriate dividers, or an electronic version of the same, containing the following information:

1. Names, addresses, and telephone numbers (home and business) of all Board members.
2. The most current Board Rules, as amended.
3. All County ordinances (excepting bonding ordinances).
4. All Board resolutions of continuing effect which relate in any manner to County affairs.
5. All statutory deadlines for action respecting taxes within the County.
6. All statutory deadlines for Board action, other than respecting taxes.
7. Said notebook or manual shall also include such other information as the Board, by resolution, from time to time, directs.
8. The names, email addresses, and phone numbers of the Directors of every county office.
9. The street addresses of all county buildings and which departments are located in them.
10. The names, titles, email addresses, and phone numbers of all persons appointed by the Board of Commissioners, and the terms of office (start date and end date).
12. The names of all county labor unions and the expiration dates of their contracts, and the estimated start date for negotiating the next contract.
13. The names and contact information for resources available to Livingston County Commissioners. This shall include, but not be limited to, MSU extension representative, Michigan Association of Counties, etc.
14. The approved budget document for the current year.
15. All county policies.

Each member of the Board shall be notified of changes in the above information and, from time to time, shall be provided with revised pages for the manual so that the information contained in the manual will be current.

#### **Amendment 5**

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#### VIII AMENDMENT TO AND EFFECTIVE DATE OF THESE RULES

C. Roberts Rules of Order, Newly Revised, shall apply when these Board Rules do not address an issue.