

# PERSONNEL COMMITTEE

## MEETING MINUTES

### Livingston County

February 13, 2019, 8:00 am  
304 E. Grand River, Conference Room 4, Howell, MI 48843

#### Members Present

William Green , Carol S. Griffith, D. Helzerman

#### Staff Present:

Ken Hinton, Jennifer Palmbo, Roberta Sacharski, Melissa Scharrer, Betsy Hundley, Mary Durst, Dena Daher, Stacy Bono

#### Others Present:

Bruce Hundley, Joe Riker, Rich McNulty

8:10 a.m. – Judge Miriam Cavanaugh arrived.

#### 1. CALL MEETING TO ORDER

The meeting was called to order by Commissioner Green at 8:00 a.m.

#### 2. APPROVAL OF AGENDA

**Moved By:** Carol S. Griffith

**Seconded By:** D. Helzerman

**Motion Carried (3-0)**

Motion to approve the agenda as amended. Item 7, Resolutions for Consideration will now be Item 8. Item 8, Employee Complaint Procedure - Carol Reeve will not be Item 7.

**Moved By:** Carol S. Griffith

**Seconded By:** D. Helzerman

**Motion Carried (3-0)**

#### 3. CALL TO THE PUBLIC

None

#### 4. APPROVAL OF MINUTES

Minutes of Meeting Dated: January 16, 2019

Motion to approve the minutes as presented.

**Moved By:** Carol S. Griffith

**Seconded By:** D. Helzerman

**Motion Carried (3-0)**

**5. TABLED ITEMS FROM PREVIOUS MEETINGS**

None

**6. REPORTS**

Ken Hinton gave an update on the Indigent Defense Commission meeting that both he and Public Defender Administrator Jim VerPloeg attended yesterday, February 12, 2019. Roughly 35-40 people were in attendance in similar positions. Once a contract has been determined, we have 180 implementation days until we receive funds.

**7. EMPLOYEE COMPLAINT PROCEDURE - CAROL REEVE**

Attorney Rich McNulty informed the committee that Carol Reeve would not be attending the Personnel Meeting and distributed a copy of her letter to the Committee Members that was sent to Jennifer Palmbos, Tuesday, February 12, 2019.

Mr. McNulty reviewed the letter with the Committee paragraph by paragraph providing feedback to Ms. Reeve's concerns and explanation.

Jennifer Palmbos handed out the email chain related to Ms. Reeve's request for her personnel file. Mr. McNulty reviewed the termination notice and summarized other exhibits.

Motion to deny Ms. Reeve's appeal and uphold the discharge.

**Moved By:** D. Helzerman

**Seconded By:** Carol S. Griffith

**Motion Carried (3-0)**

**8. RESOLUTIONS FOR CONSIDERATION**

**8.1 Administration**

RESOLUTION TO AMEND SUPPLEMENTAL SALARIES FOR DISTRICT COURT JUDGES – County Administration

Motion to move to Finance pending legal opinion, SCAO opinion and consultation with Courts.

**Moved By:** Carol S. Griffith

**Seconded By:** D. Helzerman

**Motion Carried (3-0)**

**9. ADJOURNMENT**

Motion to adjourn the meeting at 9:15 a.m.

**Moved By:** D. Helzerman

**Seconded By:** Carol S. Griffith

**Motion Carried (3-0)**

Respectfully submitted by:

Stacy Bono  
Recording Secretary