



# BOARD OF COMMISSIONERS

## AGENDA

April 9, 2019

7:30 PM

304 E. Grand River, Board Chambers, Howell MI 48843

*"The mission of Livingston County is to be an effective and efficient steward in delivering services within the constraints of sound fiscal policy. Our priority is to provide mandated services which may be enhanced and supplemented to improve the quality of life for all who work, reside and recreate in Livingston County."*

Pages

1. CALL THE STATUTORY EQUALIZATION MEETING TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. CORRESPONDENCE 3
  - a. Baraga County Resolution Dated March 20, 2019, Supporting HB 4227
  - b. Jackson County Resolution #03-19.14, Michigan Indigent Defense Commission
5. CALL TO THE PUBLIC
6. APPROVAL OF MINUTES 6
  - a. Minutes of Meeting Dated: March 25, 2019
  - b. Minutes of Meeting Dated: April 3, 2019
7. TABLED ITEMS FROM PREVIOUS MEETINGS
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  - a. Livingston Leadership Council on Aging  
Diane McCormick, Nancy Rosso, Jim McGuire
10. APPROVAL OF CONSENT AGENDA ITEMS  
Resolutions 2019-04-043 through 2019-04-048

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| a. | <b>2019-04-043</b>  | 33 |
|    | Resolution Authorizing Revisions to the LETS Vacation Policy, Sick Call-In Policy, and Vacant Position Policy - LETS  |    |
| b. | <b>2019-04-044</b>  | 37 |
|    | Resolution to Adopt the 2019-2023 Livingston County Parks & Open Space Plan - Livingston County Parks & Open Space Advisory Committee - Departments of Planning and Facility Services |    |
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|    | Resolution to Accept the Annual Out-of-State Travel Report for 2018 – Administration  |    |

**11. RESOLUTIONS FOR CONSIDERATION**

Resolutions 2019-04-049 and 2019-04-050

- |    |   |    |
|----|---|----|
| a. | <b>2019-04-049 (Roll Call)</b>  | 67 |
|    | Resolution to submit the Estimated 2020 General Fund Budget to the Allocation Board – Fiscal Services                           |    |
| b. | <b>2019-04-050 (Roll Call)</b>  | 71 |
|    | Resolution to Adopt the 2019 County Equalization Report as Submitted with the Accompanying Statements - Equalization Department |    |

**12. CALL TO THE PUBLIC**

**13. ADJOURNMENT**



**RESOLUTION SUPPORTING HB 4227  
THE CREATION OF A "COMMITTEE ON MICHIGAN'S MINING FUTURE"**

WHEREAS, the mining industry is a vital economic contributor, not just for Upper Peninsula, but for the State of Michigan, and

WHEREAS, it is in the best interest of the Upper Peninsula counties and the State of Michigan to strengthen and develop sustainable mining practices for the future, and

WHEREAS, it is of vital importance to enhance the talent supply and demand needs of the Upper Peninsula through strategic focus on talent retention and attraction to build a strong workforce for mining in the Upper Peninsula, and

WHEREAS, it is the intention of House Bill 4227 to create a Committee on Michigan's Mining Future to ensure a comprehensive plan focused on ferrous, non-ferrous, and aggregate mining industry needs such as infrastructure, transportation, energy, applied research, environmental quality, government policies, taxation, rural development, mining legacy cleanup funds, and communications and public outreach, and

WHEREAS, the proposed committee would be comprised of fifteen members with governor-appointed representatives from diverse areas of industry, state departments, environmental groups, tribal members and labor groups to meet the challenges and take advantage of the opportunities for the future.

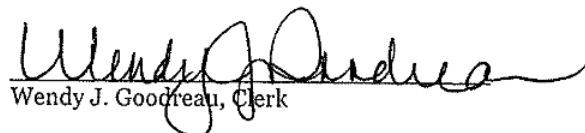
THEREFORE, BE IT RESOLVED, that the Baraga County Board of Commissioners supports House Bill 4227 in the interest of strengthening and developing the future of Michigan mining practices, and

BE IT FURTHER RESOLVED, that copies of this resolution be forwarded to all counties in Michigan, the Upper Peninsula Commission for Area Progress (UPCAP), the Michigan Townships Association, the Michigan Association of Counties, Upper Peninsula legislators and Governor Whitmer.

STATE OF MICHIGAN     )  
                                      ) SS  
COUNTY OF BARAGA    )

I, WENDY J. GOODREAU, Clerk of the Baraga County Board of Commissioners and Clerk of the County of Baraga, do hereby certify that the above Resolution was duly adopted by the said Board on March 20, 2019.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seal of said County and Circuit Court at L'Anse, Michigan this 20th day of March 2019.

  
Wendy J. Goodreau, Clerk

**BOARD OF COMMISSIONERS**



**JACKSON COUNTY BOARD OF COMMISSIONERS**  
**RESOLUTION # 03-19.14**  
**Michigan Indigent Defense Commission**

**WHEREAS,** The State of Michigan created Act 93 of 2013 Michigan Indigent Defense Commission Act, MCL 780.981, effective July 1, 2013, an act to create the Michigan Indigent Defense Commission (MIDC) and to provide for its powers and duties, to provide indigent defendants in criminal cases with effective assistance of counsel, to provide for the appointment of legal counsel, to provide for and limit certain causes of action and to provide for certain appropriations and grants; and

**WHEREAS,** MCL 780.993(6-7) and MCL 780.997(2) provide that the State of Michigan will pay for any increased funding that is necessary to meet minimum standards developed by the MIDC. The MIDC Act requires the state to provide grants to local delivery systems (trial court funding units), in order to comply with the new standards. A local system's duty of compliance is dependent on this funding; and

**WHEREAS,** Jackson County was advised March 27, 2018 that the MIDC had approved it's required compliance plan for the first four standards with approved funding from the State of Michigan in the amount of \$1,244,032.74 for fiscal year 2018; and

**WHEREAS,** The Indigent Defense standards have the best intent of equitable treatment for defendants through providing fair and consistent indigent defense services throughout the State of Michigan; and

**WHEREAS,** The Board of Commissioners of Jackson County believe that MCL 780.993(17), which requires the collection and remittance of 20% of payments collected from partially indigent defendants with court appointed attorneys to the Department of Licensing and Regulatory Affairs (LARA), creates an unfunded mandate. Additional unfunded mandates include unfunded staff time at the court and prosecutor's office; and

**WHEREAS,** Jackson County Commissioners believe that this is not the most efficient way to provide indigent defense services for defendants in the State of Michigan; and

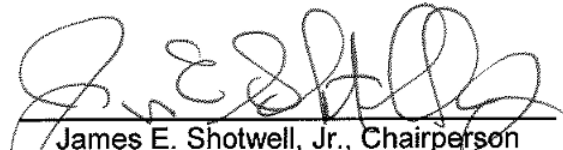
**WHEREAS,** The Jackson County Board of Commissioners believes that the local MIDC offices would be more efficiently and equitably operated under the State of Michigan administration; and

**WHEREAS,** due to statutory requirements and LARA requirements, operations at the local level are burdensome, including data entry and collection, administrative oversight, monitoring and application of grant resources, which are driving up costs at the local level and increasing utilization of public resources; and

**THEREFORE, BE IT RESOLVED,** the Jackson County Board of Commissioners request that the State of Michigan reconsider the Public Act 93 of 2013 and MCL780.993(17) regarding the operations of local MIDC offices.

**THEREFORE, BE IT ALSO RESOLVED,** the Jackson County Board of Commissioners request that legislation be created and passed, moving the administration and oversight of local MIDC offices to the State of Michigan.



  
James E. Shotwell, Jr., Chairperson  
Jackson County Board of Commissioners  
March 19, 2019

STATE OF MICHIGAN       )  
                                      ) SS.  
COUNTY OF JACKSON     )

I, Amanda L. Kirkpatrick, the duly qualified and acting Clerk of the County of Jackson, Michigan, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the County Board of Commissioners at a Board meeting thereof held on the 19<sup>th</sup> day of March, 2019 the original of which is on file in my office. Public notice of said meeting was given pursuant to and in compliance with Act No. 267, Public Acts of Michigan, 1976, as amended, including in the case of a special or rescheduled meeting, notice by publication or posting at least eighteen (18) hours prior to the time set for the meeting.

IN WITNESS WHEREOF, I have affixed my official signature this 19<sup>th</sup> day of March, 2019

  
Amanda L. Kirkpatrick, County Clerk

## **LIVINGSTON COUNTY BOARD OF COMMISSIONERS MEETING MINUTES**

March 25, 2019, 7:30 p.m.  
304 E. Grand River, Board Chambers, Howell MI 48843

Members Present: Kate Lawrence, William Green, Wes Nakagiri, Robert Bezotte, Carol Griffith,  
Dennis Dolan, and Gary Childs  
Members Absent: Douglas Helzerman and Donald Parker

### **1. CALL MEETING TO ORDER**

The meeting was called to order by Vice Chairperson D. Dolan at 7:30 p.m.

### **2. PLEDGE OF ALLEGIANCE**

All rose for the Pledge of Allegiance.

### **3. ROLL CALL**

Roll call by the Clerk indicated the presence of a quorum.

### **4. CORRESPONDENCE**

1. Cheboygan County Resolution 19-05 Revise the Medicare Prescription Drug Bill  
Motion to receive and place on file the correspondence.

It was moved by R. Bezotte  
Seconded by W. Green

**MOTION Carried (7-0-2)**

### **5. CALL TO THE PUBLIC**

Ron Kardos, Oceola Township, commented on the proposed transit plan.

Dan Loria, Hamburg Township, inquired about the broadcasting committee.

### **6. APPROVAL OF MINUTES**

1. Minutes of Meeting Dated: March 11, 2019  
2. Minutes of Meeting Dated: March 20, 2019  
Motion to approve the minutes as presented.

It was moved by C. Griffith  
Seconded by G. Childs

**MOTION Carried (7-0-2)**

### **7. TABLED ITEMS FROM PREVIOUS MEETINGS**

None.

### **8. APPROVAL OF AGENDA**

Motion to approve the Agenda as presented.

It was moved by C. Griffith  
Seconded by R. Bezotte

**MOTION Carried (7-0-2)**

### **9. REPORTS**

Vice Chairperson D. Dolan stated county legal counsel has requested a motion regarding venue and choice of law applicable to the 457 Trust Agreement with Nationwide Trust Company (Resolution 2019-03-034).

Discussion.

Motion to waive the County's standard policy on venue and choice of law to authorize counsel to approve as to form with Ohio law and venue.

It was moved by G. Childs  
Seconded by K. Lawrence

Roll Call Vote: Yes (7): G. Childs, K. Lawrence, W. Green, W. Nakagiri, R. Bezotte, C. Griffith, and D. Dolan;  
No (0) None; Absent (2): D. Helzerman, and D. Parker

**MOTION Carried (7-0-2)**

Commissioner W. Green updated the Board on his service with Meals On Wheels.

Commissioner W. Nakagiri updated the Board on his service with Meals On Wheels and his attendance at their volunteer luncheon.

Commissioner D. Dolan thanked Commissioner W. Nakagiri for attending the volunteer luncheon for Meals On Wheels and provided an update on the 911 Central Dispatch facility construction project.

**10. APPROVAL OF CONSENT AGENDA ITEMS**

Resolutions 2019-03-035 through 2019-03-039

Motion to approve the resolutions on the Consent Agenda.

It was moved by W. Green  
Seconded by K. Lawrence

Roll Call Vote: Yes (7): W. Green, W. Nakagiri, R. Bezotte, C. Griffith, D. Dolan, G. Childs, and K. Lawrence;  
No (0): None; Absent (2): D. Helzerman, and D. Parker

**MOTION Carried (7-0-2)**

**10.a 2019-03-035**

Resolution Authorizing an Agreement with Textron, Inc., for Temporary Access to County Property for the Purpose of Groundwater Monitoring Activities - Administration

**10.b 2019-03-036**

Resolution to Amend Supplemental Salaries for District Court Judges - County Administration

**10.c 2019-03-037**

Resolution to Approve a Contract Extension with the Township of Tyrone for Law Enforcement Services - Sheriff

**10.d 2019-03-038**

Resolution to Approve Funding for the Purchase of Mobile Data Computers for Law Enforcement Utilizing FY 17 Homeland Security Grants Program Funds over \$25,000 Dollars - Emergency Management

**10.e 2019-03-039**

Resolution to Amend the Non-Union Sick Days Policy in Compliance with the Michigan Paid Medical Leave Act of 2018 – Human Resources

**11. RESOLUTIONS FOR CONSIDERATION**

Resolutions 2019-03-040 through 2019-03-042

**11.a 2019-03-040**

Resolution Recognizing the Observance of National Public Safety Telecommunicators Week, April 14-20, 2019 – Central Dispatch

Motion to adopt the Resolution.  
Discussion.

It was moved by K. Lawrence  
Seconded by G. Childs

**MOTION Carried (7-0-2)**

**11.b 2019-03-041**

Resolution Authorizing the Acceptance of the County Clerk's 2018 Annual Report - County Clerk

Motion to adopt the Resolution.  
Discussion.

It was moved by C. Griffith  
Seconded by K. Lawrence

**MOTION Carried (7-0-2)**

**11.c 2019-03-042**

Resolution Authorizing the Board Chair to Sign a Letter of Understanding Regarding Initial Wage Scale Step Placement for a Promoted Sergeant - Sheriff

Motion to adopt the Resolution.  
Discussion.

It was moved by G. Childs  
Seconded by R. Bezotte

Yes (6): W. Green, R. Bezotte, C. Griffith, D. Dolan, G. Childs, and  
K. Lawrence; No (1): W. Nakagiri; Absent (2): D. Helzerman, and D. Parker

**MOTION Carried (6-1-2)**

**12. CALL TO THE PUBLIC**

Mona Shand, Genoa Township, sent regards from Congresswoman Slotkin and reminds residents their office is open to assist local constituents. Upcoming local events include:  
Friday, April 12th at Oak Pointe, Brighton 3:30-5:00 p.m. Meet and Greet with the Howell Area Chamber;  
Friday, April 26th at Cleary University 7:30-9:30 a.m. the Livingston Legislative Breakfast with the Brighton Chamber; and Saturday, April 27th dinner honoring veterans.

**13. ADJOURNMENT**

Motion to adjourn the meeting at 8:01 p.m.  
It was moved by C. Griffith  
Seconded by G. Childs

**MOTION Carried (7-0-2)**

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Elizabeth Hundley, Livingston County Clerk

# LIVINGSTON COUNTY BOARD OF COMMISSIONERS

## MEETING MINUTES

April 3, 2019

IMMEDIATELY FOLLOWING THE FINANCE COMMITTEE

304 E. Grand River, Board Chambers, Howell MI 48843

Members Present	Kate Lawrence, William Green, Wes Nakagiri, Douglas Helzerman, Donald Parker, Carol Griffith, and Dennis Dolan
Members Absent	Robert Bezotte, and Gary Childs

### 1. CALL MEETING TO ORDER

The meeting was call to order by Chairperson Parker at 8:51 a.m.

### 2. PLEDGE OF ALLEGIANCE

All rose for the Pledge of Allegiance.

### 3. ROLL CALL

Indicated the presence of a quorum.

### 4. CALL TO THE PUBLIC

Bob Potocki, Brighton Township, commented on the court funding and the judicial system. He also spoke regarding the Brighton Township sewer.

### 5. APPROVAL OF AGENDA

Motion to approve the Agenda as presented.

**Moved By** C. Griffith

**Seconded By** D. Dolan

**Motion Carried (7-0-2)**

### 6. FINANCE COMMITTEE RECOMMENDATION FOR APPROVAL OF CLAIMS

Dated: April 3, 2019

Motion to approve the Claims.

**Moved By** C. Griffith

**Seconded By** D. Dolan

**Motion Carried (7-0-2)**

### 7. FINANCE COMMITTEE RECOMMENDATION FOR APPROVAL OF PAYABLES

Dated: March 21 through April 1, 2019

Motion to approve the Payables.

**Moved By** D. Dolan

**Seconded By** C. Griffith

**Motion Carried (7-0-2)**

8. **CALL TO THE PUBLIC**

None.

9. **ADJOURNMENT**

Motion to adjourn the meeting at 8:57 a.m.

**Moved By** D. Helzerman

**Seconded By** C. Griffith

**Motion Carried (7-0-2)**

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Elizabeth Hundley, Livingston County Clerk

UNAPPROVED



**Livingston Leadership  
Council on Aging  
Presents**

**2018 Executive  
Summary of  
Senior Needs**

# Executive Summary



## Purpose:

The Livingston Leadership Council on Aging (LLCOA), a Committee under the direction of the Livingston County Board of Commissioners and a partner with the Human Services Collaborative Body (HSCB), explored the need to conduct a full Senior Needs Assessment in the community in 2018.

## Scope:

The last full senior needs assessment was completed in 2008 and resulted in the formation of the LLCOA.

Both **SNA 2008 Final Full Report** and **2008 SNA Final Summary Report** can be found at [www.livgov.com/hscb/Pages/seniorneeds.aspx](http://www.livgov.com/hscb/Pages/seniorneeds.aspx)

Several Livingston County agencies conduct Community Needs Assessments and Surveys annually/bi-annually to collect baseline data and feedback from consumers. LLCOA chose to review the various surveys and see if we are able to assess the current needs without a full assessment being purchased and conducted again.

## Method of investigation:

Explore data points throughout the community that specifically addressed senior services and needs.

- Conduct a thorough step by step review of the Goals from the 2008 Senior Needs Assessment and identify which Goals were accomplished, which had progress and which remain today.

**LCCOA Senior CNA Review 2018** can be found at [www.livgov.com/hscb/Pages/seniorneeds.aspx](http://www.livgov.com/hscb/Pages/seniorneeds.aspx)



- Gather data from other current County Assessments
  - > 2016-17 Community Health Status Assessment of Seniors
  - > 2016-17 Community Themes and Strengths Assessment of Senior Services
  - > 2017 United Way ALICE Report
  - > Area Agency on Aging Current Statistics for our County
- Gather data from other current County Surveys
  - > 2014 LLCOA Senior Survey
  - > 2016 Hartland Senior Center Survey
  - > 2017 Hartland Senior Center Survey
- Gather data from Service Providers in the County
  - > Department of Health and Human Services
  - > Senior Reach Program
  - > 211 Data
  - > LACASA Data
  - > Alzheimer Association Data
  - > OLHSA Data
  - > St. Joseph Mercy Hospital Data
  - > Livingston County Catholic Charities Senior Program Data
- Review the 2017 Washtenaw Health Older Adult Resource Survey's Top Needs

The Life Expectancy in Livingston County shows as anywhere from 72 through 86 years. With a large majority in the 78 to 82 year range

The above raw data was cross referenced in the **2018 Senior Needs Crosswalk**, which can be found at [www.livgov.com/hscb/Pages/seniorneeds.aspx](http://www.livgov.com/hscb/Pages/seniorneeds.aspx)

According to AAA1B, \$2,436,388 in Federal and State funding and another \$80,850 in County funds helped Livingston County Seniors in FY2017.



## Findings:

The LLCOA conducted a Crosswalk of all data points to see which ones validated the needs identified from the review of the 2008 Assessment and Goals. Despite a number of efforts on all fronts and a number of programs and services developed over the years, there are a number of items that continue to remain as needs and others that have only been partially met.



Some of these needs are being handled by other workgroups and initiatives and in turn LLCOA is supporting the efforts of those entities. Other items continue to need focus and attention as they are not expected to change. An example is falls. We have a number of Fall Prevention activities, events and awareness materials, yet seniors still have a large number of falls each year requiring hospitalization. This need will require on-going attention and support.

There are a number of agencies, health providers, senior centers and other county initiatives that attempt to provide supports for seniors despite limited or no funding, creating a fragment in the quality and quantity of services attempting to be provided. As an example, we continue to have 2 Senior Centers in the county without paid staff and limited supports for their seniors. We also recently lost funding for the Senior Reach Program, which is the only program that provided home based Senior Counseling in the county. These gaps continue to impact the ability for Livingston County older adults to access and receive needed resources. Not only is there a glaring lack of equity for our seniors in that those who live in our more rural areas, have even less access to centers, supports and resources, but they also have statistically more challenges with isolation and transportation. This dynamic has the potential for even more health and age related challenges.

345,142 Units of  
In-Home and  
Community Based  
Services provided in  
2017 by AAA1B

<i>Population Changes</i>	<b>2018</b>	<b>2020</b>	<b>2025</b>	<b>2030</b>
<b>Older Adults (60+)</b>	45,235	49,022	57,585	62,781



## Conclusions:

As stated in the Area Agency on Aging 2017 Report, Livingston County's Older Adult Population(65+) makes up 24% of the total population in the county. This population is expected to increase another 39% in the next 12 years. This means that our existing system of supports for this population is not only NOT meeting the current needs, but woefully unprepared for the projected increases.

The group also noted that a willingness to be creative and support the needs of our seniors is visible through all of our systems. Non-profits, State Agencies, Hospital Associations and the various County Departments all work to prioritize the needs of older adults with their limited funding. They are creative and collaborative, which allows there to be a responsive system despite limited funds.

The Crosswalk Process and Data Review resulted in 12 key areas of focus. These areas are identified as current needs in the community and the group felt each area needs focus and support.

- ◇ More Geriatric Physicians
- ◇ More Wellness Activities
- ◇ More Home Care Providers
- ◇ More Home Modification Support
- ◇ Continued Fall Prevention Efforts
- ◇ Expand and Strengthen Senior Centers
- ◇ Comprehensive Transportation
- ◇ More Accessible Information
- ◇ More Home delivered meals
- ◇ More Adult Day Care
- ◇ More supports for Substance Use Disorders
- ◇ Preventative supports for Elder Abuse, Neglect and Exploitation

60% of all Hospital  
inpatient  
Discharges at St.  
Joseph Mercy  
Hospital in  
Livingston are 65 or  
older.



## Recommendations:

### More Geriatric Physicians

The three hospitals in our County currently have no geriatric specialists in Livingston County. The Council will share this identified need with them and request to address this issue by taking a look at ways to increase geriatric specialists available in the county. The Council feels this need requires coordination with existing hospitals to ensure prioritization of this current need.

### More Wellness Activities

The Council identified that most Wellness Activities occur at the hospitals or with the local Senior Centers. The recommendations are to follow up with both the Hospital Representative and the senior centers to see what is happening and what should be happening. The LLCOA has a number of Senior Centers represented on the Council and it appears that wellness activities are offered and happening, but limited based on funds. More need to be done to expand these programs. In addition, chronic disease numbers for our older adults validate the need to have strategies in place to increase these activities. According to the most recent risk factors surveys, the county's numbers are high for Obesity, Diabetes, pre-Diabetes, Asthma, Binge Drinking and poor physical health. Many respondents also admitted to not having a personal health care provider, and not having access to health care based on cost.

According to the National Council on Aging, NCOA, 80% of older adults have at least one chronic disease and 77% have at least 2.



### More Home Care Providers

This need is one that is seen throughout the state as this field continues to lose employees due to low wages. The ultimate goal for senior services is to help our older adults age in their home and not be “forced” to move to a more restrictive environment. As more of our older adults exercise the right to stay where they are, the need for flexible home care



increases. The Council hopes to work with local providers to explore employee retention supports and increase the number of employees we have in this field. Internships and nursing hours were discussed as possible untapped supports. Stipends and/or pay were considered.



### More Home Modification Supports

Livingston County has supports to help with this need, but the need far exceeds the available supports. There is limited funding available and it usually covers only a portion of what is needed. In addition waitlists are common. The Council would like to work with our local agencies and faith-based providers to understand where the gaps are. Is it volunteers to help do the modifications? Is it funds to cover the cost of the modifications? Are there larger needs that are not even considered (like ramps, doorways, etc.)

Once the gaps are uncovered and the group is able to have a more comprehensive picture of the needs, a plan will be developed. This may bump into the limitations of funds available for this need.

### Continued Fall Prevention Efforts

This area is not considered a gap, but more of a continued need and focus. The Community Offers “A Matter of Balance” Trainings throughout the year and throughout the county. This fall prevention program provides information and resources for how to make your home safer and how to walk to reduce your chances of falling. A fall for this population can have longer term impacts. Seniors continue to be over 60% of all hospital inpatient stays. The Council hopes to ensure all Senior Centers are able to provide supports for these classes and engage their community members in securing safe homes.

According to the NCOA, Every 11 seconds, an older adult is treated in the emergency room for a fall. Every 19 minutes, an older adult dies from a fall.



## Expand and Strengthen Senior Centers

The Council felt this really is a main Goal for our work. Senior Centers are really the life blood of aging. They provide a safe place to go and socialize. They often have meal programs that ensure our seniors are eating regularly. They have classes, exercise, programs, presentation and other resources to ensure our older adults have access to the supports they need. These sites reduce isolation and increase health factors.



Our County offers 7 Senior Centers that serve the County. Of those Centers, only 5 have paid staff helping to facilitate and run the center. Of those 5, only 2 are full-time employees. The centers rely on volunteers to keep the doors open. In addition, each center has different funding. Most rely on the generosity of the township for which they serve. Local school district support and city funds are also provided. The Centers each have programs, services and resources, but they are not equitable across each center. This inequity results in less access and availability for the seniors that live in certain areas of our county.

The Council would like to explore ways to develop more equitable programs and services across the 7 centers. The lack of adequate funding is a barrier for these efforts, but the group hopes to identify a more successful structure for the county that would ensure all seniors have access to a center. Components of this structure could include county-wide oversight and coordination to ensure each center has the resources they need, adequate staff and volunteers to meet the needs of the seniors in that area. Programs, classes, activities and presentations coordinated to ensure each center has like opportunities, etc. This will be a main focus for the Council as we believe a more successful Senior Center system will address the other needs identified.

According to Area Agency on Aging 1B, Senior Centers are a great place to get active, explore new interests or make new friends. Most offer a variety of programs ranging from fitness classes, computer training, arts & crafts, day trips and travel.



## Comprehensive Transportation

The Council recognized that the Transportation Coalition in collaboration with LETS and the Board of Commissioners is undergoing a contracted planning process to look at our Transportation System and identify ways to improve/expand the services in our county. It is our expectation that this area will be addressed by that group. Results will be shared with the Council.

## More Accessible Information

The Council recognizes this area directly connects with the increased support to Senior Centers. Senior Centers are often the place our older adults obtain their information. Some of our centers have newsletters. Others have social media connections. And still others have no on-going communications. Again, this is an area the Council would like to focus. Ensuring each center has the resources needed to keep our older adults informed and aware. A recent example would be the need to inform older adults of the Hepatitis A outbreak. Without current communication processes, it was difficult to ensure we reached all of our older adults.



## Expansion of Meals on Wheels

The Council discussed the current capacity of the Meals on Wheels Program. Despite their ability to support the current requests with a lot of fundraising and creativity, they will be stretched beyond capacity with the influx of additional seniors. There is effort to develop a more successful system for home meals and once that new system, including a potential building, is formed, the case could be made to expand the services provided in the county. Including looking at more than just one meal per day.

115,073  
Home  
Delivered  
Meals in 2017

## Adult Day Care Programs

The Council discussed the large waitlist we have in the county for Adult Day Care. There is currently only one place offering this needed service. The Council recognizes that having a safe place for our older adults to go during the work day is critical to aging in place. The current program is full with a never ending waitlist. It is again an area that will only increase and should be on the radar for any county-wide system plan.

## Substance Use Supports

The Council did not see a factor in the data related to this, but knows that providers are seeing an increase in older adults seeking supports for substance use disorders. This includes alcohol, but also the ever increasing use and misuse of prescription drugs. The reason this is not showing as a major identified need is older adults are not talking about it. There still continues to be enough stigma related to substance use to cause this need to be underreported. The Council hopes that connecting with the successful county-wide substance use response system, we can support this underreported need.

According to the NCOA, the number of older adults with substance use problems is expected to double by 2020.



## Preventative supports for Elder Abuse, Neglect and Exploitation

The Council recognized that this factor was identified back in 2008, but very little has been done to address it, so decided it needed to remain an area of focus. There continues to be situations where older adults are taken advantage of and mistreated. These cases can often be by their own families or people responsible for their care. The Council hopes to increase the awareness of seniors about scams and other mistreatments, but also to arm them better to identify potential situations in advance and prevent becoming victims. The Livingston County Elder Abuse Task Force was developed earlier this year and will be critical partners in addressing these needs.

"Caring for our Seniors is perhaps the greatest responsibility we have.

Those who walked before us have given so much and made possible the life we all enjoy."

- JOHN HOEVEN

DEMENTIA DIARIES @  
FourGenerationsOneRoad



## Next Steps:

As an outcome of the 2008 Senior Needs Assessment, Livingston Leadership Council on Aging (LLCOA) was formed to provide direction and oversight for the recommendations identified in the original assessment report. Over the past 10 years LLCOA has made some progress in developing resource materials, bringing senior centers to the table to look at coordination of services and encouraging local municipalities to look at "senior friendly" ordinances. The recommendations within the 2008 report goes well beyond the scope and capacity of LLCOA and many of the agencies providing services to the aging population. The issues and disparities among service agencies and the seniors continues to grow.

*"Some people are old at 18 and some people are young at 90...Time is a concept that humans created." - Yoko Ono*



**Lets Get Moving!**

1. Share the Executive Report with the Board of Commissioners to see how it fits with their priorities for the community.
2. As a baseline of comparison, LLCOA recommends that the Area Agency on Aging (Aaa1B) examine the level of services provided to the senior population in a "sister county" with comparable socioeconomic demographics to Livingston.
3. LLCOA will continue to prioritize the updated issues identified in this report and determine who might be best suited in the community to address the issues identified.
  - Work with local hospitals to increase geriatric specialists and services.
  - Work with local hospitals and seniors centers to increase wellness activities.
  - Work with home care providers to sustain their staff and identify creative ways to meet this need.





- Work with existing home modification supports, like churches and OLHSA to explore unmet needs and gaps. Work to identify volunteers or low costs options for these needs.
- Continue to work with seniors centers to provide Fall prevention information and awareness.
- One of our major goals is to support the expansion and equity of the senior centers in the county. Identify ways to increase supports, share resources and expand services. Senior Centers are really the lifeline for our seniors and ensuring they have the information and access needed to continue to age in place is critical.
- Work with the Transportation Coalition and LETS to increase transportation services in the county.
- Help Meals on Wheels to prepare for increased requests.
- Recognize and prepare for the increased need of adult day care programs.
- Support the development of awareness and resources for older adults with regards to substance use and prescriptions and abuse, neglect and exploitation.



## In Closing:

Aging is not a condition where the local supports and services can “fix” or “reduce” with effort and education. It is never going to stop and in fact will be increasing. The Council hopes to prepare our community for these increases, by making sure the supports structure is comprehensive, flexible and adaptive to changing needs. It is time for us to explore ways to fund these services in a manner that is equitable among all areas of our county. We want our seniors to be able to age in place.

*The Trick to Aging Gracefully is to Enjoy It!*

## Document Prepared By:

### **The Livingston Leadership Council on Aging.**

- Dianne McCormick—Livingston County Health Department—Chair
- Nancy Rosso—Livingston County United Way—Vice-Chair
- Gary Childs—Board of Commissioners
- Ann Langford—Area Agency on Aging 1B
- Becky Lybrink—Department of Health and Human Services (DHHS)
- Carrie Nichols—DHHS—Adult Services
- Christine Hoskins—Hamburg Senior Center
- Christine Hur—Sheriff's Department
- Dan Curry—Hartland Senior Center
- Doug Britz—LETS Transportation
- Erica Karfonta—Oakland Livingston Human Service Agency (OLHSA)
- Greg Kellogg—LETS Transportation
- Jamie Sultana—Community Mental Health—Senior Reach
- Jim McGuire—Area Agency on Aging 1B
- Kathy Wormsbacher—Meals on Wheels
- Marie Verheyen - Oakland Livingston Human Service Agency (OLHSA)
- Mark Robinson—Livingston County Catholic Charities
- Patrice Rentsch—Putnam Township Senior Center
- Walt Ernst—Local Senior
- Anne Rennie—Human Services Collaborative Body (HSCB)



**Benchmark County  
Comparison Suggests  
Livingston County Seniors  
may be Underserved by  
Home and Community  
Based Services**

**A comparison of  
senior service levels in  
Livingston and Monroe  
Counties**

**Prepared by  
Area Agency on Aging 1-B  
April 2019**

## Benchmark County Comparison Suggests Livingston County Seniors may be Underserved by Home and Community Based Services

Livingston County's "Aging Network" consists primarily of agencies providing home and community-based services funded with state and federal Older Americans Act dollars. These organizations consistently earn high customer satisfaction ratings from the older Livingston County residents they serve and have earned recognition for effective service delivery. However, it has been documented that there are many older adults seeking services whose needs are not being fully met due to limited resources that foster wait lists, service rationing, and under serving. This begs the question: How well is the demand for Aging Network services being met in Livingston County?

This report attempts to answer that question by examining the level of services provided to the senior population in a 'sister county' with comparable socioeconomic demographics: Monroe County, Michigan. The study benchmarks Monroe County serving levels for *six services (Congregate and Home Delivered Meals, Adult Day Care, Elder Abuse Prevention, Legal Assistance, and Outreach/Resource Advocacy)* provided in both counties that operate under the same Aging and Adult Service Agency service definition, as reported to the Area Agency on Aging and documented in the National Aging Program Information System (NAPIS). In addition, the report identified all services that are provided through the respective county's Aging Network that are not provided in the other county.

The finding is that far more older Monroe County residents receive key services than Livingston County seniors, despite the fact that there are an estimated 9,000 fewer Monroe County seniors (49387 vs. 40467, source: SEMCOG). Livingston County residents also receive significantly fewer units of service per senior than Monroe County seniors. In addition, there are many more unique services that exist in Monroe County than are available to older Livingston County residents. This inequity exists despite strong financial support by the Livingston County Board of Commissioner allocations of matching funds for key state and federally funded home and community senior services. The disparity is largely explained by the presence of a countywide senior citizens property tax millage in Monroe County that raises \$3.7 million to enhance their Aging Network service delivery system.

**County Aging Network Service Unit Comparison - 2018**

	<b>Total Service Units</b>	<b>Service Units per 1,000 Seniors</b>
<b>Livingston County</b>	262,040	4,547
<b>Monroe County</b>	912,853	8,799



## DEMOGRAPHIC COMPARISON

While the Livingston County age 60 and older population is approximately 22% larger than Monroe County's, and key demographics of the population receiving home and community-based services funded through each county's Aging Sector follow are similar. *The key difference is that service recipients with characteristics that are associated with a higher incidence of need (low income, living alone, advanced age, and minority status) are served at a slightly higher proportion.*

### Senior Population Demographics

Data	Monroe County	Livingston County
Median Age	41.9	42.5
Total Population estimate 2019	149,004	194,193
Population Age 60+	40,467	49,389
Percent of Population Age 60 and Older	27.2%	25.4%
Living Alone Age 65 and Older	5,956	9,008
Percent of Population Age 60 and Older Living Alone	14.7%	18.2%
Age 85 and Older	2,592	2,611
Percent of Population Age 85 and Older	6.4%	5.3%
Sources: SEMCOG 2045 Regional Development Forecast, US Census Bureau American Community Survey 2016		

*The SEMCOG 2045 Regional Development Forecast population estimates project that in 2010 there are 36 Livingston County residents age 100 and older*

*In 2015 there were 9.7 family caregiver age individuals for every care recipient; in 2019 there are only 8.2 caregiver age individuals for every one care recipient; and in 2035 the ratio will be 2.4 to one*

## FINDINGS FROM THE COMPARISON OF OLDER ADULT PARTICIPATION IN ELEVEN BENCHMARK PROGRAMS IN MONROE AND LIVINGSTON COUNTIES

Livingston and Monroe County service and program participant data for this comparison was reported to the Area Agency on Aging 1-B by county level service providers. There were eleven key senior service categories that were used in this analysis. Only two of the eleven Livingston County programs, Volunteer Caregiver and Adult Day Care, reported serving levels that were higher per 1,000 seniors than Monroe County. The number of service hours per 1,000 seniors for four Monroe County services included in this study were more than four times greater than provided for Livingston County seniors (Resource Advocacy, Legal Assistance, Chore Services and in-home assistance such as personal care and housekeeping that are offered through the Community Living Program). The Monroe County serving level advantage ranged between 160% - 413% higher. The Volunteer Caregiver and Adult Day Care programs administered by Livingston Catholic Charities offered twice as many hours of service than their Monroe County counterparts.

The comparison of the actual number of program participants receiving services showed a similar pattern with only three Livingston County programs, Volunteer Caregiver, Elder Abuse Prevention and Resource Advocacy, serving more people per 1,000 seniors. For the eight services where Monroe programs served a greater proportion of seniors, the range was between 170% (adult day care) and 856% (chore service) higher. The Livingston County program serving the least number of seniors, Home Injury Control, serves 1 in every 760 older Livingston County residents. The Monroe County Home Injury Control program served 1 in 500 older Monroe County residents in 2018. Home Delivered Meals, Livingston County's largest senior program by units of service, delivers 3.1 meals annually for every Livingston County Senior. In Monroe County about five meals are delivered for every older Monroe County resident.

A bright spot for Livingston County seniors is that three of the four services provided by Livingston Catholic Charities exceed at least one of the serving level performance measures of their Monroe County counterparts despite having access to less funding. The fourth Livingston Catholic Charities program, Adult Day Care, only serves fewer seniors because there are three Adult Day Care programs serving Monroe County. The 54 Livingston County residents served in 2018 is higher than any single Monroe County Adult Day Care program. These findings suggest that Livingston Catholic Charities offer Livingston County seniors superior program management and do more with less.

Detailed comparison data for the eleven individual services are provided below:

### ADULT DAY CARE

Monroe County provided half as many service units as Livingston County per 1,000 seniors despite the availability of additional senior millage funds. The 75 Monroe County seniors participating in an Adult Day Care program were served by one of three programs available to older county residents; no single center served more than 39 residents

Adult Day Care							
Hours of Service and Number of Seniors Served per 1,000 Seniors							
	Hours	Hours/1000	Difference		Seniors	Seniors/1000	Difference
Monroe	17,171	424	299%		75	1.85	170%
Livingston	6,999	142			54	1.09	

## CONGREGATE MEALS

Monroe County served more than twice as many Congregate Meals as Livingston County per 1,000 seniors. Livingston County served an average of 49 meals per participant, compared to 40 per Monroe County participant.

Congregate Meals							
Number of Meals and Number of Seniors Served per 1,000 Seniors							
	Meals	Meals/1000	Difference		Seniors	Seniors/1000	Difference
Monroe	38,781	958	239%		687	16.98	178%
Livingston	19,821	401			471	9.54	

## ELDER ABUSE PREVENTION

Monroe County provided three times more hours of Elder Abuse Prevention services per 1,000 seniors than Livingston County and served three times more seniors.

Elder Abuse Prevention							
Hours of Service and Number of Seniors Served per 1,000 Seniors							
	Hours	Hours/1000	Difference		Seniors	Seniors/1000	Difference
Monroe	461	11	337%		381	9.42	294%
Livingston	167	3			158	3.20	

## HOME DELIVERED MEALS

Monroe County served 60% more Home Delivered Meals (Meals on Wheels) per 1,000 seniors and delivered to more than twice as many seniors than Livingston County.

Home Delivered Meals							
Number of Meals and Number of Seniors Served per 1,000 Seniors							
	Meals	Meals/1000	Difference		Seniors	Seniors/1000	Difference
Monroe	202,243	4998	160%		1114	27.53	225%
Livingston	154,599	3130			603	12.21	



## RESOURCE ADVOCACY

Monroe County provided more than four times as many service units as Livingston County per 1,000 seniors while Livingston County served 20% more seniors. Monroe County participants received an average of six hours of service compared to 1.3 hours for Livingston County participants. This difference suggests that the Monroe program carries a more intense caseload and/or maintains a relationship with participants for a longer period of time.

Resource Advocacy							
Hours of Service and Number of Seniors Served per 1,000 Seniors							
	Hours	Hours/1000	Difference		Seniors	Seniors/1000	Difference
Monroe	4,737	117	413%		802	20	97%
Livingston	1,400	28			1014	21	

## VOLUNTEER CAREGIVER

Livingston County has a strong Volunteer Caregiver program that served seven times more seniors and provided more than twice the amount of service as Monroe County, which has a fledgling program.

Volunteer Caregiver							
Hours of Service and Number of Seniors Served per 1,000 Seniors							
	Hours	Hours/1000	Difference		Seniors	Seniors/1000	Difference
Monroe	744	18	48%		8	0.20	16%
Livingston	1,897	38			60	1.21	

## LEGAL SERVICE

Monroe County provided more than four times as many service units as Livingston County per 1,000 seniors and served almost four times as many older Livingston County residents. Both programs produce an average of three hours of legal consultation per participant.

Legal Services							
Hours of Service and Number of Seniors Served per 1,000 Seniors							
	Hours	Hours/1000	Difference		Seniors	Seniors/1000	Difference
Monroe	2,903	72	404%		878	21.70	370%
Livingston	878	18			290	5.87	

## CHORE SERVICE

Monroe County provided more than four times as many service units as Livingston County per 1,000 seniors and over eight times as many older Livingston County residents.

Chore Services							
Hours of Service and Number of Seniors Served per 1,000 Seniors							
	Hours	Hours/1000	Difference		Seniors	Seniors/1000	Difference
Monroe	5,567	138	406%		456	11.27	856%
Livingston	1,674	34			65	1.32	

## HOME INJURY CONTROL

Monroe County provided more than four times as many service units as Livingston County per 1,000 seniors and over eight times as many older Livingston County residents.

Home Injury Control							
Hours of Service and Number of Seniors Served per 1,000 Seniors							
	Hours	Hours/1000	Difference		Seniors	Seniors/1000	Difference
Monroe	259	6	245%		81	2.00	309%
Livingston	129	3			32	0.65	

## COMMUNITY LIVING PROGRAM IN-HOME CARE

Monroe County provided more than four times as many hours of in-home care, mostly personal care and homemaking, as Livingston County per 1,000 seniors and served almost four times as many older Livingston County residents.

Community Living Program In-Home Care							
Hours of Service and Number of Seniors Served per 1,000 Seniors							
	Hours	Hours/1000	Difference		Seniors	Seniors/1000	Difference
Monroe	143,159	3538	413%		293	7.24	376%
Livingston	42,341	857			95	1.92	

## COMMUNITY CARE MANAGEMENT AND CASE COORDINATION

Monroe County served almost five times as many Livingston County per 1,000 seniors with Community Care Management and/or Case Coordination.

Community Care Management and Case Coordination						
Number of Seniors Served per 1,000 Seniors						
					Seniors	Seniors/1000
Monroe					402	9.93
Livingston					101	2.04

## SERVICES THAT ARE UNIQUE TO EACH COUNTY

The study identified services that were present in one county's Aging Network service delivery system, but not the other, and identified their primary funding source when possible. Six senior-specific services were unique to Monroe County and funded by the county senior millage. No senior-only programs were identified in Livingston County that were not also present in Monroe County. These unique services are listed in the table below.

Service	Present in Monroe County Only	Primary Funding Source
Counseling	X	Senior Millage
Senior Health Van	X	Senior Millage
Unmet Emergency Needs*	X	Senior Millage
Utility Assistance*	X	Senior Millage
Project Ramp	X	Senior Millage
Self and Family Behavioral Healthcare	X	Senior Millage
* Millage funds support this service to seniors who may not qualify for assistance through the Michigan Department of Health and Human Services program		

## CONCLUSION

Livingston County seniors have a smaller percentage and fewer overall numbers of seniors who have social and economic characteristics that are associated with greater needs. Despite having approximately 9,000 more seniors than Monroe County, one would still expect that the overall demand for services would be modestly higher among Monroe County seniors. That difference would not explain the utilization of service units in Monroe County being twice as great as in Livingston County.

Clearly, senior needs are better met by Monroe County's Aging Network, and it is likely many Livingston County seniors who do not have the resources to pay for needed services at private market

rates are going without. Two examples where this can be seen are 1) the full occupancy of the Livingston Catholic Charities' adult day care program while Monroe's programs have vacancies; and 2) the 64 older Livingston County residents on the AAA 1-B Community Living Program wait list (with needs mostly for personal care, homemaking and assisted transportation), while no Monroe County residents are on a wait list. The Monroe County Senior Millage assessment of up to 0.7 mils that raises approximately \$3.7 million annually is plainly the factor that is responsible for the inequity.

RESOLUTION

NO: 2019-04-043

LIVINGSTON COUNTY

DATE: April 9, 2019

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**Resolution Authorizing Revisions to the LETS Vacation Policy, Sick Call-In Policy, and Vacant Position Policy - LETS**

**WHEREAS,** LETS is requesting revisions to three of the department's internal personnel policies to improve employee retention and prevent service disruptions due to inadequate staff availability; and

**WHEREAS,** these changes modify or supplement certain County policies and are necessary due to the unique challenges presented by staffing a demand-based public transportation system; and

**WHEREAS,** the Sick Call-in Policy has been revised to give management the option to require a doctor's note when an employee calls in more than three (3) days in a row to avoid service disruptions caused by extended, unplanned driver absences; and

**WHEREAS,** the Vacation Policy has been revised to include all regular part time employees & irregular part-time employees in the 19 hour classification to avoid service disruption by limiting the number of days they can take off; and

**WHEREAS,** the Vacant Position Policy has been revised to require that all open positions are posted externally as well as internally to broaden the pool of qualified candidates and allow external applicants to apply for all positions.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby approves the above changes to the attached internal LETS personnel policies.

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**MOVED:**

**SECONDED:**

**CARRIED:**



**Livingston Essential Transportation Service**  
**3950 W. Grand River Ave., Howell, MI 48855**  
**Tel: (517)546-6600 Fax: (517)546-5088**

Greg Kellogg  
Director

Adam Baranski  
Deputy Director

Trisha Reed  
Operations Manager

## Vacation Policy

Vacation time is a benefit for Full Time and Regular Part Time, scheduled at 29 or more hours per week, employees of Livingston County and governed by the County Personnel Manual with this Department attachment.

- The number of employees granted time off will be determined by coverage needs.
- All Full Time employees (40 hour per week employee) are limited to accumulated time for vacation days off
- All Regular Part Time employees (29 hour per week employee) are limited to accumulated time for vacation days off

### Addition to County Policy

- All Regular Part Time employees (19 hour per week employee) & Irregular employees may request unpaid time off with the following guidelines:
  - Working an average of 4-5 days/week are allowed 8 unpaid days off
  - Working an average of 3 days/week are allowed 6 unpaid days off
  - Working an average of 2 days/week are allowed 4 unpaid days off
- In situations where there are extenuating circumstances please refer to Section IV of the Personnel Manual (non-union).

L.E.T.S. employees will be allowed to put in for vacations/floating holidays and personal days in 12 month increments. This means that Request for Time Off sheets may be submitted in January for the following year, (thru the following January), in February (thru the following February), etc. It will be the employee's responsibility to submit request forms in a timely manner.

All request shall be submitted a minimum of two (2) weeks in advance. Any requests submitted less than two (2) weeks in advance shall be subject to coverage needs as determined by dispatch.

Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



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## **Filling Vacant Position Policy**

### **Purpose:**

To establish a policy and procedure for filling a vacant position(s) within the L.E.T.S. Department. To develop and maintain a clear structure of what procedure will be used to hire new and/or promote current employees.

### **Policy Statement:**

All vacant position(s) will be internally and externally posted for a period of five (5) or more business days on the L.E.T.S. main office bulletin board and on the Livingston County website. The posting will include beginning and ending posting dates, open position (i.e. driver - temporary, part-time, or full time), number of hours per week, and position salary range.

Any (current) employee interested in a vacant position must give the Operations Manager (or Director if Operations Manager is not available) a letter of interest on the posted position prior to the posted ending date. The request must include the date, the employee's signature, and the posted position.

For a posted position that would result in additional hours or be considered a promotion, current employees will be considered for posted positions only if they possess the immediate required skills, competencies, and qualifications as defined in the job description and meet with other requirements as stated hereunder. Performance evaluations and any disciplinary actions may be reviewed and considered during the interview process.

An interviewing committee shall consist of a minimum of three interviewers (of which one (1) shall be from another department if available). Each member of the committee will have a predetermined set of questions and record all responses during the interview process. After the last interview all committee members shall take no more than one (1) day to rate the interviewee's from 1<sup>st</sup> choice to last choice to fill the vacant position.

The Employer reserves the right to advertise outside the department to fill a vacant position or promotion. External posting is mandatory for certain positions per Livingston County Human Resources.

When the Employer awards a position or promotion to an employee the Employer reserves the right to return an employee to his/her former position and rate of pay (if different).

When an employee is promoted to a full-time, 29-hour per week, or 19-hour per week position, the promotion date will be used for purposes of ranking seniority between employees within each individual classification.

All decisions made by the committee are final.

Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



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Director

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Deputy Director

Trisha Reed  
Operations Manager

## **Sick Call-in Policy**

Do not call between 9:00PM and 5:00AM.

When calling in, you **MUST** speak with someone. The phone has been set up to not accept voicemails. It is your responsibility to **SPEAK** to someone to confirm your call in has been received, **a text message is not acceptable**. This policy applies to sick call-ins only.

### **1<sup>st</sup> Step - Call dispatch call-in cell number: (517)915-8057**

- A dispatcher will always have this phone.
- You must wait 10 minutes for a call back before moving to the next step.

### **2<sup>nd</sup> Step – If you have not received a call back within 10 minutes, please try to reach one of the following dispatchers.**

- **Cindy K.** Please call Cindy's cell at (517) 861-0489.
- **Brian T.** Please call Brian's cell at (810) 293-0504.
- **Nikki G.** Please call Nikki's cell at (517) 404-5803.
- **Buffy K.** Please call Buffy's cell at (248) 755-6769.
- Finally, please call Trisha at (517) 295-8003. Leave a message if Trisha doesn't answer.

Drivers with a start time of 7:00am or prior are asked to call in the night before whenever possible. This will aid in dispatch being able to create necessary coverage.

All other shifts are required to call-in a minimum of 2 hours in advance.

Sick time will be applied equal to the scheduled shift. If you call in sick and have no sick time, then it will go unpaid.

### **L.E.T.S. Disciplinary Guideline:**

Failure to comply with the sick call-in policy, before start of designated shift when unable to report for duty.

First Offense- Written Warning.

Second Offense- One-day suspension without pay at management discretion.

Third Offense- Three-day suspension without pay up to termination.

**No Call No Show: failing to **show** up for work without giving advance notice of an absence.**

**First Offense- Written Warning**

**Second Offense- Three-day suspension without pay at management discretion up to**

**Termination.**

Employees who followed the sick call-in policy returning to work from an illness or leave of absence of more than three **(3)(5)** scheduled work days may be required to submit a statement from his/her physician to certify his/her ability to return to work or to verify the illness. This note must be received no later than the employee's first day back to work. Failure to provide medical documentation will result in the following disciplinary actions **(This is a modified statement from the county personnel manual, it has been modified to fit L.E.T.S. staffing needs).**

First Offense- Written Warning

Second Offense- One to three-day suspension without pay at management discretion up to

Termination.

Printed Name: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



RESOLUTION

NO: 2019-04-044

LIVINGSTON COUNTY

DATE: April 9, 2019

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**Resolution to Adopt the 2019-2023 Livingston County Parks & Open Space Plan -  
Livingston County Parks & Open Space Advisory Committee - Departments of  
Planning and Facility Services**

**WHEREAS,** the Livingston County Parks & Open Space Advisory Committee has undertaken a planning process to determine the recreation and open space needs and desires of Livingston County residents during a five year period covering the years 2019 through 2023, and

**WHEREAS,** this Plan has been prepared by the Livingston County Planning Department in accordance with the most recent guidelines developed by the Department of Natural Resources and made available to local communities, and

**WHEREAS,** residents of Livingston County were provided with a well-advertised opportunity during the development of the draft plan to express opinions, ask questions, and discuss all aspects of the recreation and open space plan; and

**WHEREAS,** the public was given a well-advertised opportunity and reasonable accommodations to review the final draft plan for a period of at least 30 days; and

**WHEREAS,** a public hearing was held on March 20, 2019, at the Livingston County Administration Building prior to the regular meeting of the Livingston County Planning Commission, to provide an opportunity for all residents of Livingston County to express opinions, ask questions, and discuss all aspects of the 2019 - 2023 Livingston County Parks & Open Space Plan; and

**WHEREAS,** the Livingston County Parks & Open Space Advisory Committee has developed the plan as a guideline for improving recreation and enhancing open space conservation in the County of Livingston.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby adopt the 2019–2023 Livingston County Parks & Open Space Plan.

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**MOVED:  
SECONDED:  
CARRIED:**



## Memorandum

**To: Livingston County Board of Commissioners**  
**From: Kathleen Kline-Hudson, Planning Director**  
**Date: 3/25/2019**  
**Re: Adoption of the 2019 - 2023 Livingston County Parks & Open Space Plan**

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The Livingston County Parks and Open Space Advisory Committee in partnership with the Livingston County Planning Department has completed an update of the 5-year *Livingston County Parks & Open Space Plan*.

The purpose of this plan is to guide the parks, open space and recreation decision-making of Livingston County government over the next five years. A locally adopted, and State of Michigan DNR approved plan, keeps Livingston County eligible to apply for federal and state parks & recreation grants such as the Land & Water Conservation Fund grant that will partially fund Phase I development of Fillmore County Park.

The Livingston County Parks and Open Space Committee has fulfilled the requirements of the Michigan Department of Natural Resources for the content, public input, and procedures necessary to prepare the *Parks & Open Space Plan* for adoption. A public hearing regarding the plan was held on March 20, 2019 prior to the regular meeting of the Livingston County Planning Commission.

The attached resolution is for the adoption of the 2019 - 2023 *Livingston County Parks & Open Space Plan* on April 9, 2019 by the Board of Commissioners.

If you have any questions regarding this matter, please feel free to contact me.

RESOLUTION

NO: 2019-04-045

LIVINGSTON COUNTY

DATE: April 9, 2019

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**Resolution Approving the Change in a Position From a Part-Time 20 Hour Deputy Clerk to a Full-Time Deputy Courtroom Clerk – County Clerk**

- WHEREAS,** the County Clerk is a constitutionally mandated position within the Courts pursuant to Article VI, Section 14, of the Michigan Constitution of 1963; and
- WHEREAS,** MCL 600.571 requires the County Clerk to attend circuit court sessions; and
- WHEREAS,** the Livingston County Board of Commissioners approved, with Resolution 2017-09-150 dated September 5, 2017, the addition of a third Circuit Court seat; and
- WHEREAS,** the Michigan Legislature, through Public Act 6 of 2018 created the third Circuit Court seat within the 44<sup>th</sup> Circuit Court and that seat became effective at noon on January 1, 2019; and
- WHEREAS,** on February 4, 2019, a Local Administrative Order took effect, substantially reallocating the existing and future docket assignments between the judges; and,
- WHEREAS,** the docket reassignment has increased the number of court sessions the County Clerk must attend in order to meet our statutorily mandated duties; and
- WHEREAS,** during the 2019 budget cycle the County Clerk requested one additional F.T.E. to accommodate the increase in the number of Circuit Court judges, but County Administration requested a delay to analyze the impact of the additional Circuit Court judge on our office; and
- WHEREAS,** we have unsuccessfully proposed alternative options to the court to avoid the need to increase personnel; and
- WHEREAS,** a Deputy Circuit Court Clerk is a Grade 3 and a Deputy Courtroom Clerk is a Grade 4.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby authorize an increase from a part-time 20 hour Deputy Circuit Court Clerk, Grade 3 to a full-time Deputy Courtroom Clerk, Grade 4.

Current:

CY FTE	Position #	Description	Min Grade-Step
.500	21599102	DEPUTY CIRC CRT CLK	NU3-001

Proposed:

CY FTE	Position #	Description	Min Grade-Step
1.000	21599102	DEPUTY COURTROOM CLK	NU4-001

**BE IT FURTHER RESOLVED** that the Livingston County Board of Commissioners authorizes the appropriate Budget Amendment to effectuate the above.

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**MOVED:**

**SECONDED:**

**CARRIED:**



# ELIZABETH HUNDLEY LIVINGSTON COUNTY CLERK

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County Clerk  
200 E. Grand River Ave.  
Howell, MI 48843  
Phone: (517) 546-0500  
countyclerk@livgov.com

Circuit Court Clerk  
204 S. Highlander Way, Suite 4  
Howell, MI 48843  
Phone: (517) 546-9816  
wclerks@livgov.com

TO: Livingston County Board of Commissioners

FROM: Elizabeth Hundley

RE: Request to change a position from part-time 20 hour Deputy Circuit Court Clerk to a full-time Deputy Courtroom Clerk

DATE: March 26, 2019

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The Michigan Constitution and the laws of Michigan designate the county clerk as the clerk of the circuit court within that county. Michigan law requires the county clerk to attend court sessions to perform certain mandated duties.

The Livingston County Board of Commissioners, via Resolution 2017-09-150, supported the creation of a third circuit court seat. It is reasonable to believe the creation of a new circuit court seat could impact the staffing requirements of the County Clerk's Legal Division.

I requested one additional F.T.E. for 2019 during the budget process. I was asked to withdraw my request at that time and determine the need once the newly created circuit seat was operational. The additional circuit court judge brought about the docket change that took effect on February 4, 2019. The new docket assignment increased the number of court sessions we must attend and creates the need for an additional courtroom clerk.

We currently have four courtroom clerks. Our courtroom clerks have been employed within the clerk's office for 13, 16, 18, and 21 years respectively. Each is entitled to 22 days of vacation plus 6 days of sick time per year. It will be impossible to allow vacations or sick time and provide the necessary court coverage without adding a courtroom clerk.

I have made several attempts to avoid the need to increase staffing. We asked the judges to consider alternative courtroom schedules. We discussed the impact of the docket reassignment with court administration prior to its adoption. I went so far as to request a .5 F.T.E. from court administration in exchange for assuming duties from juvenile court staff. Each effort has been met with a response from court administration that the changes made are in the best interest of the public and litigants.

Based upon the need to meet our mandated duties, I am seeking approval of this resolution.

Thank you for your consideration. If you have any questions or need further information, please do not hesitate to contact me.

**STATE CONSTITUTION (EXCERPT)**  
**CONSTITUTION OF MICHIGAN OF 1963**

**§ 14 County clerks; duties, vacancies; prosecuting attorneys, vacancies.**

Sec. 14. The clerk of each county organized for judicial purposes or other officer performing the duties of such office as provided in a county charter shall be clerk of the circuit court for such county. The judges of the circuit court may fill a vacancy in an elective office of county clerk or prosecuting attorney within their respective jurisdictions.

**History:** Const. 1963, Art. VI, § 14, Eff. Jan. 1, 1964.

**Former constitution:** See Const. 1908, Art. VII, § 11.

**REVISED JUDICATURE ACT OF 1961 (EXCERPT)**  
**Act 236 of 1961**

**600.571 Circuit court clerks; duties, accounting.**

Sec. 571. The county clerk of each county shall

(a) Be the clerk of the circuit court for the county.

(b) Attend the circuit court sessions.

(c) Appoint in counties with more than 1 circuit judge or having more than 100,000 population but less than 1,000,000 a deputy for each judge and approved by the judge to attend the court sessions. Each deputy shall receive a salary of at least \$6,500.00.

(d) On the first day of each court term render an accounting to the court of all funds, stocks or securities deposited with the court clerk pursuant to court order.

(e) Within 10 days after the beginning of each court term pay over to the county treasurer all fees belonging to the county received during the preceding court term together with an accounting thereof.

(f) Have the care and custody of all the records, seals, books and papers pertaining to the office of the clerk of such court, and filed or deposited therein, and shall provide such books for entering the proceedings in said court, as the judge thereof shall direct.

(g) Perform such duties as may be prescribed by court rule. Whenever in any statute of this state, the designation "register in chancery" occurs, it shall be deemed to apply to the clerk of the circuit court.

**History:** 1961, Act 236, Eff. Jan. 1, 1963;—Am. 1965, Act 31, Imd. Eff. May 14, 1965;—Am. 1966, Act 343, Eff. Jan. 1, 1967.



RESOLUTION

NO: 2017-09-150

LIVINGSTON COUNTY

DATE: September 5, 2017

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**RESOLUTION APPROVING CREATION OF ONE ADDITIONAL CIRCUIT COURT JUDGESHIP AND THE ELIMINATION OF ONE DISTRICT COURT JUDGESHIP IN 2019**

**WHEREAS,** Livingston County has a total of six judgeships. The 44<sup>th</sup> Circuit Court has two judgeships, the Livingston County Probate Court has one judgeship, and the 53<sup>rd</sup> District Court has three judgeships; and

**WHEREAS,** the State Court Administrative Office has conducted an analysis of the recommended allocation of judicial resources in all courts in Michigan through their Judicial Resources Report issued by the Michigan Supreme Court in July 2017; and

**WHEREAS,** the term for one district judge ends on December 31, 2018 and the sitting judge will not run in the 2018 general election due to the mandatory retirement age for judges; and

**WHEREAS,** the State Court Administrative office recommends the elimination of one district judgeship on December 31, 2018 and the creation of one circuit judgeship on January 1, 2019; and

**WHEREAS,** this recommendation will provide the same total of six judgeships for Livingston County but with the following allocation: the 44<sup>th</sup> Circuit Court will have three judgeships, the Livingston County Probate Court will have one judgeship, and the 53<sup>rd</sup> District Court will have two judgeships; and

**WHEREAS,** MCL 600.550, of the Revised Judicature Act of 1961, requires that new judgeships be approved by the local County Board of Commissioners before they are authorized to be filled by election.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby approves the creation on one additional circuit court judgeship for the 44<sup>th</sup> Circuit Court effective January 1, 2019 and the elimination of one district court judgeship for the 53<sup>rd</sup> District Court effective December 31, 2018.

**BE IT FURTHER RESOLVED** that copies of this resolution shall be provided to County Clerk Elizabeth Hundley and to State Court Administrator Milton Mack.

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MOVED: Commissioner Domas

SECONDED: Commissioner Bezotte

CARRIED: 8-0-1

Roll Call: Vote: Yes: Domas, Helzerman, Bezotte, Griffith, Dolan, Childs, Lawrence, Green; No: None; Absent: Parker

Chief Judge  
David J. Reader

Circuit Court Judge  
Michael P. Hatty

Probate Court Judge  
Miriam A. Cavanaugh



*Livingston County Trial Courts*  
204 S. HIGHLANDER WAY, HOWELL, MI 48843

District Court Judges  
Theresa M. Brennan  
L. Suzanne Geddis  
Carol Sue Reader

TO: Livingston County Board of Commissioners

FROM: Hon. David J. Reader  
Chief Judge of the Livingston County Courts

RE: Request to Create One Additional Circuit Court Judgeship and  
Eliminate One District Court Judgeship Pursuant to the Judicial Resources  
Report

DATE: August 11, 2017

The State Court Administrative Office conducts a biennial review of the judicial needs of the State of Michigan and publishes the results in the Judicial Resources Report (JRR). The review begins with a statistical analysis based upon case filings and the amount of judicial time necessary to handle each case type. If the statistical analysis determines a significant judicial need or excess, then a secondary analysis is conducted.

The Michigan Supreme Court released the JRR in July 2017. As stated in the JRR, the State Court Administrative Office (SCAO) conducted a statistical analysis and a secondary analysis for Livingston County. Their recommendation is to eliminate one district judgeship on December 31, 2018 and to create one circuit judgeship on January 1, 2019. As part of the secondary analysis, SCAO considered that there will be an expected vacancy of a district court judgeship on December 31, 2018 due to the mandatory retirement age for judges.

Other factors supporting this recommendation include that the Livingston County judges crafted a Concurrent Jurisdiction Plan in November 2016 which allocated judicial resources in the same manner as recommended by SCAO in the JRR. This plan has balanced the needs of the court among the six judges. Another factor, in looking at the 2016 US Census data of Michigan, is that Livingston County is 11<sup>th</sup> in size, yet out of the top 17 counties is the only one without a business court. Public Act 333 requires circuit courts with three or more judges to create a specialized business court docket. The addition of a third circuit judge would permit the creation of a business court to enhance the timely resolution of these types of cases.

Based upon the recommendation of the JRR, the expected vacancy in the district court due to the mandatory retirement age for judges, the other factors listed, and the cost neutral implementation of this request, I am seeking approval of this resolution.

Thank you for your consideration. If you have any questions or need further information, please do not hesitate to contact me.



**CURRENT**

**ELECTED**

**COUNTY CLERK**  
ELIZABETH HUNDLEY  
21500001

**DEPUTY**  
**COUNTY CLERK**  
21599101

**COUNTY**  
**CLERK**

TO BE DIRECTOR  
THE DIVISION  
SUPERVISORS

**SENIOR LEAD**  
**DEPUTY CLERK**  
21599103

**CUSTOMER SERVICE**  
**DIVISION SUPERVISOR**  
21599109

**FT Deputy Circuit**  
**Court Clerk**  
21599106

**PT Deputy Circuit**  
**Court Clerk**  
21599113  
(24 Hours)

**PT Deputy Circuit**  
**Court Clerk**  
21599102  
(20 Hours)

**CIVIL DIVISION**  
**SUPERVISOR**  
21599104

**FT Deputy Circuit**  
**Court Clerk**  
21599112

**CRIMINAL DIVISION**  
**SUPERVISOR**

**FT Deputy Circuit**  
**Court Clerk**  
21599107

**DOMESTIC DIVISION**  
**SUPERVISOR**  
21599105

**FT Deputy Circuit**  
**Court Clerk**  
21599110

**FT Deputy Circuit**  
**Court Clerk**  
21599108

**PT Deputy Circuit**  
**Court Clerk**  
21599111  
(29 Hours)

**ADMINISTRATIVE**  
**COORDINATOR**  
21500102

**SENIOR VITAL**  
**RECORDS CLERK**  
21500104

**PT VITAL**  
**RECORDS CLERK**  
21500105  
(25 HOURS)

**PT VITAL**  
**RECORDS CLERK**  
21500106  
(20 HOURS)

**ELECTIONS**  
**COORDINATOR**  
21500101

**ELECTION**  
**ASSISTANT**  
21500103

**Irregular Part-Time**  
**ELECTION**  
**ASSISTANT**  
21500107

FT = Full Time  
PT = Part Time



**PROPOSED**

**ELECTED**

**COUNTY CLERK**  
ELIZABETH HUNDLEY  
21500001

**DEPUTY**  
**COUNTY CLERK**  
21599101

**COUNTY**  
**CLERK**

**SENIOR LEAD**  
**DEPUTY CLERK**  
21599103

TO BE ONE OF  
THE DIVISION  
SUPERVISORS

**CUSTOMER SERVICE**  
**DIVISION SUPERVISOR**  
21599109

**FT Deputy**  
**COURTROOM CLERK**  
21599102

**FT Deputy Circuit**  
**Court Clerk**  
21599106

**PT Deputy Circuit**  
**Court Clerk**  
21599113  
(24 Hours)

**CIVIL DIVISION**  
**SUPERVISOR**  
21599104

**FT Deputy Circuit**  
**Court Clerk**  
21599112

**CRIMINAL DIVISION**  
**SUPERVISOR**

**FT Deputy Circuit**  
**Court Clerk**  
21599107

**DOMESTIC DIVISION**  
**SUPERVISOR**  
21599105

**FT Deputy Circuit**  
**Court Clerk**  
21599110

**FT Deputy Circuit**  
**Court Clerk**  
21599108

**PT Deputy Circuit**  
**Court Clerk**  
21599111  
(28 Hours)

**ADMINISTRATIVE**  
**COORDINATOR**  
21500102

**SENIOR VITAL**  
**RECORDS CLERK**  
21500104

**PT VITAL**  
**RECORDS CLERK**  
21500105  
(25 HOURS)

**PT VITAL**  
**RECORDS CLERK**  
21500106  
(20 HOURS)

**ELECTIONS**  
**COORDINATOR**  
21500101

**ELECTION**  
**ASSISTANT**  
21500103

**Irregular Part-Time**  
**ELECTION**  
**ASSISTANT**  
21500107

FT = Full Time  
PT = Part Time





### CONTACT INFORMATION

Requester: Elizabeth Hundley Title of Requester: County Clerk  
 Dept. Phone Number/Extension: 517-546-0500 Date Requested: 1/23/2019

### POSITION INFORMATION

Position Title: Deputy Courtroom Clerk - County Clerk Legal Division Supervisor: Elizabeth Hundley / Kristi Cox

1. Is the purpose of this request to fill a position as a result of a vacancy? Yes ☐ No ☒

If so, name of person last holding this position: \_\_\_\_\_

2. Is the purpose of this request to reclassify a current position? Yes ☒ No ☐

3. Is the purpose of this request to change the scheduled hours of an existing position? Yes ☒ No ☐ From: 20 To: 40

If so, name of current incumbent: Position # 21599102 (Cindy Hagerty)

4. Is the purpose of this request to transfer a current position? Yes ☐ No ☒

If so, Current Department: \_\_\_\_\_ Proposed Department: \_\_\_\_\_

Position Type: Regular ☒ Term/Grant ☐ Temp. ☐ Unpaid ☐ Special ☐

Position Status: Full Time (30+) ☒ Part-Time (21-29) ☐ Part-Time (20 or Less) ☐ Number of hours per week: \_\_\_\_\_

Justification of request / change of position (REQUIRED): Requesting to move this position from 20 to 40 hours per week and to change this position from PT Deputy Court Clerk (Grade 3) to a FT Deputy Circuit Court Clerk (Grade 4). Required to meet statutorily mandated duty to attend sessions of the circuit court. Necessary because addition of Circuit Court Judge, docket reassignment, and Judges' schedules.

### FUNDING INFORMATION

Base Annual Salary: \$17,706.51/hr (\$36,829/yr) This position is funded in whole or in part by a grant: Yes ☐ No ☒ % Funded: \_\_\_\_\_

Allocation (Required): Current: Org. 10121599 % 100 Proposed (If changing): Org. 10121599 % 100

Position will be funded by: General Fund ☒ Enterprise Fund ☐ Special Revenue Fund ☐ Internal Service Fund ☐

### REQUIRED APPROVALS

Supervisor (If applicable) \_\_\_\_\_ Date \_\_\_\_\_  
 Department Head Elizabeth Hundley Date 1/23/19

### HR OFFICE ONLY

\*  
New  
Job  
Class

Job Class: 1005 Job Title: Deputy Courtroom Clerk Grade/Step: 4, 1  
 FTE: 1.0 Employee Group: NU HR Reviewed: Stacy Brown Date: 2-1-19

### BUDGET OFFICE ONLY

Position Control # 21599102 Org. 10121599

Funds Available: Yes ☐ No ☒ Object Code: 704000 ☒ 706000 ☐ 706001 ☐

Comments: requires Board approval

Budget Reviewed: [Signature] Date: 2-5-19

Resolution #: \_\_\_\_\_ Board Authorized on Date: \_\_\_\_\_

RESOLUTION

NO: 2019-04-046

LIVINGSTON COUNTY

DATE: April 9, 2019

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**Resolution Authorizing the Write-off of Aged Receivables – Emergency Medical Services**

**WHEREAS,** Livingston County EMS Department has identified accounts from the year 2015 as aged receivables in the amount of \$390,659.40; and

**WHEREAS,** extensive efforts have been made to collect said monies; and

**WHEREAS,** it is recommended by the County Auditor after 3 years to write-off aged receivables.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners authorize the total amount of \$390,659.40 for the year 2015, to be categorized as aged receivables and removed from the Accounts Receivable Control Account as outlined above.

**BE IT FURTHER RESOLVED** that the Livingston County Treasurer is authorized to reflect the attached accounts, as outlined and the amount of \$390,659.40 for the year of 2015 be categorized as aged receivables.

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**MOVED:**  
**SECONDED:**  
**CARRIED:**





## Memorandum

**To: Livingston County Board of Commissioners**  
**From: Jeffrey R Boyd, Director**  
**Date: 2/27/2019**  
**Re: Aged Receivables 2015**

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Attached is the resolution for our aged receivables for accounts with a date of service in 2015 for the amount of \$390,659.40.

As established by best accounting practices, we are requesting that these accounts be removed from Livingston County EMS accounts receivable. I have reviewed these accounts and I am confident that we have made every attempt possible to collect said monies.

If you have any questions regarding this matter, please contact me.

**Livingston County EMS  
A/R BALANCE WORKSHEET**

**REPORT DATE:** 2-27-2019

**YEAR:** 2015

TOTAL CHARGES THRU 1-31-2018 \$ 10,003,636.94

LESS CREDITS & PAYMENTS 2015 THRU 2-27-2019 \$ 9,613,984.14

PLUS CREDITS & PAYMENTS 2019 \$ 1006.60

= A/R AS OF 12-31-18 \$390,659.40

## A/R Analysis

### A/R Analysis

By Payer or RevNet Payer Group: RevNet Payer Group | Service Date: From 01/01/2015 Through 12/31/2015 | Agency: Livingston County EMS  
Livingston County EMS

Payer/Payer Group	U&C Charges	Contractual Allowance -	Payments - Total	Adjustments - Subse	Bad Debts - Total
Medicare	\$5,242,850.86	\$1,709,682.89	\$2,770,033.76	\$1,712.67	\$1,692.20
Blue Cross Blue Shield	\$1,991,335.70	\$187,224.08	\$1,581,832.01	\$2,340.45	\$691.38
Commercial	\$1,439,797.60	\$82,517.21	\$1,697,889.77	\$18,311.84	\$58,124.66
Medicaid	\$1,329,652.78	\$921,797.26	\$415,865.32	\$158,291.44	\$577.20
MISC	\$0.00	\$225.00	\$5,175.00	\$0.00	\$0.00
	\$10,003,636.94	\$2,901,446.44	\$6,470,795.86	\$180,656.40	\$61,085.44

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2,901,446.44 +  
6,470,795.86 +  
180,656.40 +  
61,085.44 +  
9,613,984.14 \*

# Cash Receipts Summary

Service Date: From 01/01/2015 Through 12/31/2015 | Cash Receipt Date: From 01/01/2019  
Through 12/27/2019 | By Payer or RevNet Payer Group: Payer | Agency: Livingston County EMS

## Agency: Livingston County EMS

Provider - Payer	Amount	Settlements	Non-RevNet Invoices
Livingston County EMS - AACB	\$374.18	\$0.00	\$0.00
Livingston County EMS - Self Pay	\$60.00	\$0.00	\$0.00
<b>Total (Livingston County EMS):</b>	<b>\$434.18</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Grand Total:</b>	<b>\$434.18</b>		

0. C  
434.18 +  
572.42 +  
1,006.60 \*

2019 Credits + Payment  
thru 2018 on 2015 accounts.

# Adjustments Summary

Service Date: From 01/01/2015 Through 12/31/2015 | By Payer or RevNet Payer Group: RevNet Payer Group | Agency: Livingston County EMS | Adjustment Date: From 01/01/2019 Through 02/27/2019

## Agency: Livingston County EMS

Livingston County EMS	
Payer	Amount
Commercial	\$572.42
Total:	\$572.42
Total (Livingston County EMS):	\$572.42

RESOLUTION

NO: 2019-04-047

LIVINGSTON COUNTY

DATE: April 9, 2019

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**Resolution Authorizing an Agreement with Marquette General Hospital to Provide Ambulance Transportation Services - Emergency Medical Services**

**WHEREAS,** Livingston County EMS has agreed to provide ambulance transportation for Marquette General Hospital; and

**WHEREAS,** Livingston County EMS along with several other Region 1 EMS providers will be assisting in the transportation of patients from the “old” hospital to the “new” hospital; and

**WHEREAS,** the current contract will reimburse Livingston County EMS as described in the contract for services rendered; and

**WHEREAS,** this agreement is a one time agreement to assist in the pre-planned move to the newly constructed hospital in Marquette, MI; and

**WHEREAS,** coordination for this event is being conducted by Region 1 Medical Collation and will serve to test the Region One evacuation plan.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby authorize entering into an agreement with Marquette General Hospital to provide ambulance transportation for the move from the old hospital to the new hospital at the rates set in the attached agreement.

**BE IT FURTHER RESOLVED** that the Chairman of the Livingston County Board of Commissioners is authorized to sign all forms, assurances, contracts/agreements, renewals and future amendments for monetary and contract language adjustments related to the above upon review and/or preparation of Civil Counsel.

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**MOVED:**

**SECONDED:**

**CARRIED:**



Jeffrey R. Boyd  
Director



Thomas E. Green  
Operations Manager

Janine R. Dunning  
Finance Manager

1911 Tooley Road \* Howell, MI 48855  
Business (517) 546-6220 \* Fax (517) 546-6788 \* Emergency 911  
Website: <https://www.livgov.com>

DATE: March 25, 2019  
TO: Livingston County Board of Commissioners  
FROM: Jeffrey R. Boyd, Director  
RE: Marquette General Agreement

Marquette General Hospital has recently constructed a new hospital within one mile of the current hospital in Marquette Mi. Due to the past experience of our Region One EMS providers and the Region One Medical Director Dr. Don Edwards, Marquette General has requested the services of the Region One EMS providers. Transportation of all the patients from the old hospital to the new hospital is scheduled to take place on April 14<sup>th</sup> in an 8-hour period. While actually transporting the patients the Region One participants will also be evaluating the mass causality plan in a more controlled environment. This will be an excellent learning experience for both our leadership and Paramedic staff. Reimbursement for our transportation services are out lined in the attached agreement.

Thank you for the supporting our leadership and Medics as they are looking forward to this event. If you have any questions, please feel free to contact me.

## AGREEMENT FOR AMBULANCE TRANSPORTATION

This Agreement for Ambulance Transportation (the "Agreement") is hereby effective as of the date of the last signature, (the "Effective Date"), by and between the COUNTY OF LIVINGSTON, a municipal corporation and political subdivision of the State of Michigan on behalf of the LIVINGSTON COUNTY EMS Department ("EMS") and DLP Marquette General Hospital, LLC d/b/a UP Health System Marquette ("Facility"), located in the state of Michigan (the "State").

WHEREAS, the purpose of this Agreement is to state the terms and conditions under which EMS will provide transportation services for patients of Facility on a one-time basis; and

WHEREAS, EMS has the capability to provide such transportation needed by the Facility.

NOW, THEREFORE, in consideration of the agreements contained herein and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

1. Services Provided. EMS shall provide patients of Facility with ambulance transportation services (the "Services") on April 14, 2019. EMS shall provide the Services upon request by an employee or other agent of Facility.
2. Fees for Services EMS shall charge the fees set forth on Exhibit "A" (attached hereto and incorporated herein by reference) for the Services provided by EMS hereunder.
3. Required Documentation for the Services. Medical Necessity: Facility shall be responsible for determining and documenting the medical necessity of all the Services requested by Facility.
4. Billing and Fees for Services.
  - a. Fees for Services. For Services requested by Facility, EMS shall bill Facility in accordance with the fee schedule set for in Exhibit A, attached hereto and incorporated herein by reference.
  - b. Terms of Payment. EMS shall submit an invoice to Facility immediately following the delivery of Service. The invoice shall state, among other things, the time services begin and the time services end for each date of service. Payment is due from Facility upon receipt of an invoice within thirty (30) days following the invoice date.
5. Term of Agreement. This Agreement shall become effective as of the Effective Date and shall continue until services are rendered on April 14, 2019 and terminate on the date payment is completed.
6. Termination. Either party may terminate this agreement at any time upon thirty (30) days' written notice to the other party, without cause or penalty.

7. Insurance. EMS shall obtain and maintain usual and customary policies of insurance applicable to work being performed under the Agreement. EMS shall furnish at Facility's request a Certificate of Insurance evidencing the aforementioned coverage within ten (10) days of such request. EMS shall immediately notify Facility of any cancellation or material changes to such insurance policy. Facility may immediately terminate this Agreement if EMS breaches this provision.

8. Indemnification.

All liability to third parties, loss or damage as a result of claims, demands, costs, or judgments arising out of activities, such as direct service delivery, to be carried out by EMS in the performance of this Agreement shall be the responsibility of EMS, and not the responsibility of the Facility, if the liability, loss, or damage is caused by, or arises out of, the actions or failure to act on the part of EMS, any subcontractor, anyone directly or indirectly employed by EMS, provided that nothing herein shall be construed as a waiver of any governmental immunity that has been provided to EMS or its employees by statutes or court decisions.

All liability to third parties, loss, or damage as a result of claims, demands, costs, or judgments arising out of activities, such as the provision of policy and procedural direction, to be carried out by the Facility in the performance of this Agreement shall be the responsibility of the Facility and not the responsibility of EMS if the liability, loss, or damage is caused by, or arises out of, the action or failure to act on the part of any Facility employee or agent.

In the event that liability to third parties, loss, or damage arises as a result of activities conducted jointly by EMS and the Facility in fulfillment of their responsibilities under this Agreement, such liability, loss, or damage shall be borne by EMS and the Facility in relation to each party's responsibilities under these joint activities provided that nothing herein shall be construed as a waiver of any governmental immunity by EMS or their employees, respectively, as provided by statute or court decisions.

9. HIPAA Privacy Rule. EMS, as an ambulance service provider, provides health care services directly to patients. As such, EMS is a "covered entity" under the HIPAA Privacy Rule. 45 C.F.R. §160.103. The HIPAA Privacy Rule expressly permits covered entities to share protected health information ("PHI") with another covered entity for treatment and payment activities of the entity receiving the PHI. 45 C.F.R. §164.506(c). Therefore, Facility acknowledges and agrees that it is permitted to disclose PHI to EMS for its treatment and payment activities without the need for a business associate agreement, patient authorization, or any other permissions or approval. In the event that EMS is deemed a business associate of Facility, EMS will execute Facility's form Business Associate Agreement.

10. Notices. Any notice required to be given pursuant to this Agreement shall be in writing and shall be sent by certified mail, registered mail, hand delivery or facsimile to the parties at the addresses set forth below:

EMS: Livingston County EMS  
1911 Tooley Road  
Howell, MI 48855

Facility: DLP Marquette General Hospital,  
LLC  
420 W. Magnetic Street  
Marquette, MI 49855  
Attn: CEO  
Copy to: 330 Seven Springs Way  
Brentwood, TN 37027  
Attn: Legal Counsel

11. Excluded Provider Representations. EMS represents that as of the date of this Agreement: (i) it is not excluded, debarred or otherwise ineligible to participate in Medicare, Medicaid or any other federal or state healthcare programs or in any federal or state procurement or non-procurement programs; and (ii) it has not been convicted of a criminal offense related to the provision of federal health care items or services that could lead to debarment or exclusion. Further, EMS agrees immediately to notify Facility in the event the foregoing representation and warranty is no longer completely accurate. EMS acknowledges and agrees this is a material term of the Agreement and any breach or nonfulfillment of same will entitle Facility immediately to terminate this Agreement.
12. Compliance with Laws. EMS will perform the obligations of this Agreement in compliance with all applicable federal, state and local laws, rules, regulations and orders, including, without limitation, those of any governmental agency and all laws relating to the practice of EMS's profession in the state where Facility is located, and the prevailing community standard of care in the community served by Facility.
13. Non-Discrimination. Facility does not discriminate against any person on the basis of race, color, national origin, disability or age in admission, treatment, program participation, services, activities or employment.
14. Independent Contractor. The parties acknowledge that EMS is an independent contractor and that the parties are not joint venturers, partners or employees of each other by virtue of this Agreement. Neither party has control over the manner or method by which the other meets its obligations under this Agreement. Neither Facility nor EMS will withhold on behalf of the other any sums for income tax, Social Security, unemployment insurance, or any other employee withholding, nor will either party offer the other any employee benefits.
15. Regulatory Requirements. The parties expressly agree that the benefits referred to in this agreement do not require, are not payment for, and are not in any way contingent upon the admission, referral or any other arrangement for the provision of hospital services or the offer of solicitation, payment or receipt of illegal remuneration in violation of federal or state laws and regulations. EMS represents that, in connection with the Services, each employee, independent contractor, or other entity or person performing Services shall be compensated in a manner that complies with the Federal Anti-Kickback Statute, and as applicable, an appropriate exception to any state statutes similar to either or both of the foregoing federal statutes.
16. Parties Bound. This Agreement shall be binding upon and inure to the benefit of the parties and their respective legal representatives, assigns and successors.

17. Legal Construction. Should one or more of the provisions contained in this Agreement for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provision in this Agreement, and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained in it.
18. Entire Agreement. This Agreement constitutes the sole and only agreement of the parties and supersedes any prior understanding or written or oral agreements between the parties respecting the subject matter of this Agreement.
19. Governing Law. This Agreement shall be construed under and in accordance with the laws of the State of Michigan, and all obligations of the parties created under this Agreement are performable in Marquette County, Michigan.
20. No Assignment. Neither this Agreement nor any duties or obligations under it shall be assignable by either party without the prior written consent of the other party. In the event of an assignment by either party to which the other party has consented, the assignee or the assignee's legal representative shall agree in writing to personally assume, perform, and be bound by all of the covenants, obligations and agreements contained in this Agreement.
21. Amendment. This Agreement may be only amended by a written instrument signed by both parties.
22. Multiple Counterparts. This Agreement may be executed in multiple counterparts, each of which shall be deemed to be an original for all purposes.
23. Responsibilities of EMS. The responsibilities of EMS shall include, but not be limited to, the following:
  - a. EMS shall return all Facility equipment. Equipment shall include, but not be limited to, oxygen machines, wheelchairs, IV medication pumps, etc.
  - b. All EMS personnel shall conduct themselves in a professional manner in both conduct and appearance. Interactions with patients, healthcare professionals, and the general public shall be courteous and respectful in alignment with Facility's values and current policies and procedures.
  - c. EMS personnel shall be duly licensed and certified and shall keep all licenses and certifications current while performing the services for and on behalf of Facility. Facility reserves the right to request proof of licensure and certifications of all EMS personnel at any time during the Agreement.
  - d. If Facility requests the transportation of a behavioral health patient or a minor unaccompanied by his or her legal guardian, EMS will (i) provide an escort for the patient, in addition to the driver, to the extent that it is able to do so, or (ii) inform Facility that EMS is unable to accommodate such a request. If EMS is unable to accommodate Facility's request, Facility will make alternative transportation arrangements for that patient.



24. Responsibilities of Facility. The responsibilities of Facility shall include the following:
- a. Facility personnel, under direction of a physician, shall determine mode of transport.
  - b. Facility shall dispatch services.
25. Each of the undersigned hereby certifies:
- a. As of the date of the signatures below, this Agreement constitutes a binding agreement to perform services as of the Effective Date and may be executed in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument;
  - b. The compensation arrangement is established at fair market value for the services to be rendered, and this Agreement is for services that are needed and reasonable in scope;
  - c. This Agreement supersedes all prior agreements, contracts and understandings, whether written or otherwise, between the parties relating to the subject matter hereof and does not condition the payment or the arrangement on the volume or value of any referrals or other business generated between the parties;
  - d. Until the Agreement is listed in Facility's Master Contract Database to the extent required by 42 C.F.R. § 411.357(d)(1)(ii), no payment shall be made nor services accepted under this Agreement; and
  - e. Upon the Effective Date of this Agreement, no payments shall be made and no services accepted beyond the terms of this Agreement.

EMS: County of Livingston

FACILITY: DIP Marquette General Hospital,  
LLC

By:

\_\_\_\_\_

By:

\_\_\_\_\_

Sherry Henderson

Title: Chairman, Livingston  
County Board of  
Commissioners

Title: Chief Financial Officer \_\_\_\_\_

\_\_\_\_\_

Date:

Date:

\_\_\_\_\_

\_\_\_\_\_

APPROVED AS TO FORM FOR COUNTY OF LIVINGSTON:  
COHL, STOKER & TOSKEY, P.C.  
By: MATTIS D. NORDFJORD  
On: \_\_\_\_\_

Exhibit A  
Transport Fees

\$150 per hour per ambulance (includes 2 crew members, transport at the Facility and travel to and from Livingston County's EMS Department to the Facility)

Fuel Costs (submit receipts with invoice)

RESOLUTION

NO: 2019-04-048

LIVINGSTON COUNTY

DATE: April 9, 2019

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**Resolution to Accept the Annual Out-of-State Travel Report for 2018 – Administration**

**WHEREAS,** In compliance with the Employee Business Expense Policy, County Administration is to prepare a Out-of-State Travel Summary Report to be presented to the Livingston County Board of Commissioners at the first Finance Committee in April of each year; and

**WHEREAS,** County Administration is presenting the annual Out-of-State Travel Summary report for all County departments for the period of January 1, 2018, through December 31, 2018 to the 2018 Finance Committee meeting as required.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby accept the 2018 Out-of-State Travel Summary Report for all County employees who traveled outside of Michigan during 2018.

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**MOVED:**

**SECONDED:**

**CARRIED:**

2018 Out of State Travel Report - Livingston County, Michigan

Travel Category												Dept Total
Travel Start Date	Travel End Date	Dept	Employee Name	Destination	Purpose for Travel/Conference Name	Authorization Code	Registration	Lodging	Meals	Transportation	Total Cost	Department Totals
2/21/2018	2/25/2018	ANIMAL SHELTER	BLEVINS, DONNA	COLUMBUS, OH	MIDWEST VETERINARY CONFERENCE	E	\$ 215.00	\$ 530.00			\$ 745.00	
2/21/2018	2/25/2018	ANIMAL SHELTER	MALLORY, MEREDITH	COLUMBUS, OH	MIDWEST VETERINARY CONFERENCE	E	\$ 215.00	\$ 530.00			\$ 745.00	\$ 1,490.00
10/13/2018	10/19/2018	BUILDING INSP	OSDRAS, PATRICK	DALLAS, TX	NATIONAL FIRE PREVENTION ASSOCIATION TRAINING CLASS	E		\$ 685.80	\$ 80.12	\$ 230.65	\$ 996.57	
10/13/2018	10/19/2018	BUILDING INSP	WATKINS, MIKE	DALLAS, TX	NATIONAL FIRE PREVENTION ASSOCIATION TRAINING CLASS	E		\$ 685.80	\$ 250.12	\$ 878.45	\$ 1,814.37	
11/7/2018	11/9/2018	BUILDING INSP	BEHE, BARB	SAVANNAH, GA	BS&A USER CONFERENCE	E	\$ 200.00	\$ 719.97	\$ 33.29	\$ 448.15	\$ 1,401.41	
11/7/2018	11/9/2018	BUILDING INSP	SHAW, CAROL	SAVANNAH, GA	BS&A USER CONFERENCE	E	\$ 200.00	\$ 719.97	\$ 30.49	\$ 447.10	\$ 1,397.56	\$ 5,609.91
4/18/2018	4/27/2018	CENTRAL DISPATCH	BOURBEAU, LORI	LAS VEGAS, NV	INTERNATIONAL ACADEMIES OF EMERGENCY DISPATCH NAVIGATOR 2018 TRAINING	BDE		\$ 947.88	\$ 148.53	\$ 415.00	\$ 1,511.41	
4/18/2018	4/27/2018	CENTRAL DISPATCH	BREEN, JILL	LAS VEGAS, NV	INTERNATIONAL ACADEMIES OF EMERGENCY DISPATCH NAVIGATOR 2018 TRAINING	BDE		\$ 947.88	\$ 109.07	\$ 384.60	\$ 1,441.55	
4/18/2018	4/27/2018	CENTRAL DISPATCH	HARVEY, JONI	LAS VEGAS, NV	INTERNATIONAL ACADEMIES OF EMERGENCY DISPATCH NAVIGATOR 2018 TRAINING	BDE		\$ 947.88	\$ 178.11	\$ 531.00	\$ 1,656.99	
4/18/2018	4/27/2018	CENTRAL DISPATCH	KAUTMAN, MEGHAN	LAS VEGAS, NV	INTERNATIONAL ACADEMIES OF EMERGENCY DISPATCH NAVIGATOR 2018 TRAINING	BDE	\$ 470.00	\$ 947.88	\$ 103.76	\$ 364.00	\$ 1,885.64	\$ 6,495.59
4/22/2018	4/26/2018	COUNTY ADMIN	CATANACH, CYNTHIA	BOSTON, MA	MUNIS USER CONFERENCE - TYLER CONNECT	E		\$ 923.61	\$ 162.52	\$ 276.39	\$ 1,362.52	
5/3/2018	5/10/2018	COUNTY ADMIN	CATANACH, CYNTHIA	ST.LOUIS, MO	GFOA CONFERENCE - TECHNICAL FIN & MGMT SKILLS	CE	\$ 860.00	\$ 1,348.62	\$ 143.25	\$ 372.91	\$ 2,724.78	
5/3/2018	5/10/2018	COUNTY ADMIN	DEHATE, HILERY	ST.LOUIS, MO	GFOA CONFERENCE - TECHNICAL FIN & MGMT SKILLS	CE	\$ 860.00	\$ 1,348.62	\$ 143.25	\$ 265.96	\$ 2,617.83	\$ 6,705.13
2/12/2018	2/15/2018	COURTS	APPLEGATE, SARA	BETHESDA, MA	SAMSHA CRIMINAL JUSTICE NEW GRANTEE TRAINING CONFERENCE	BDEF		\$ 681.39	\$ 66.24	\$ 455.78	\$ 1,203.41	
5/29/2018	6/3/2018	COURTS	APPLEGATE, SARA	HOUSTON, TX	NATIONAL ASSOCIATION OF DRUG COURT PROFESSIONALS (NADCP) CONFERENCE	EF	\$ 745.00	\$ 622.44	\$ 139.94	\$ 506.40	\$ 2,013.78	
5/29/2018	6/3/2018	COURTS	HATTY, MICHAEL	HOUSTON, TX	NATIONAL ASSOCIATION OF DRUG COURT PROFESSIONALS (NADCP) CONFERENCE	EF	\$ 745.00	\$ 622.44	\$ 85.16	\$ 491.40	\$ 1,944.00	
5/29/2018	6/3/2018	COURTS	READER, CAROL SUE	HOUSTON, TX	NATIONAL ASSOCIATION OF DRUG COURT PROFESSIONALS (NADCP) CONFERENCE	EF	\$ 685.00	\$ 1,305.72		\$ 111.00	\$ 2,101.72	
5/29/2018	6/3/2018	COURTS	ZYSK, FRANCINE	HOUSTON, TX	NATIONAL ASSOCIATION OF DRUG COURT PROFESSIONALS (NADCP) CONFERENCE	EF	\$ 685.00	\$ 1,305.72	\$ 77.25	\$ 1,261.80	\$ 3,329.77	\$ 10,592.68
3/18/2018	3/23/2018	PROSECUTOR	MAAS, PAM	HUNTSVILLE, AL	34TH INTERNATIONAL SYMPOSIUM ON CHILD ABUSE	BDE		\$ 555.61	\$ 18.07	\$ 807.70	\$ 1,381.38	\$ 1,381.38
5/14/2018		EMERGENCY MGT	CREMONTE, THERESE	EMMITSBURG, MD	NATIONAL EMERGENCY TRAINING CENTER	BDE			\$ 142.35		\$ 142.35	\$ 142.35
4/22/2018	4/27/2018	EMS	AMY CHAPMAN	WHEELING, WV	MEDICAL TRANSPORT LEADERSHIP INSTITUTE	BDE	\$ 1,050.00	\$ 1,218.04			\$ 2,268.04	
4/22/2018	4/27/2018	EMS	SARA WELTER	WHEELING, WV	MEDICAL TRANSPORT LEADERSHIP INSTITUTE	BDE	\$ 1,050.00	\$ 1,218.04			\$ 2,268.04	
4/22/2018	4/27/2018	EMS	PETERS, ANTHONY	WHEELING, WV	MTLI CONFERENCE* MEALS INCL	BDE	\$ 1,050.00	\$ 1,218.04	\$ 20.63	\$ 17.50	\$ 2,306.17	
10/22/2018	10/25/2018	EMS	DUNNING, JANINE	HERSHEY, PA	AND COMPLIANCE	CF	\$ 645.00	\$ 643.05	\$ 46.78	\$ 648.40	\$ 1,983.23	
9/12/2018	1/9/1900	EMS	HORNER, TODD	PA	RIG DEPLOYED FOR HURRICANE FLORENCE FEMA	BF				\$ 106.00	\$ 106.00	
10/11/2018		EMS	PETERS, ANTHONY	LOUISVILLE, KY	HURRICANE MICHAEL	BF			\$ 114.00		\$ 114.00	
11/26/2018	11/26/2018	EMS	GREEN, TOM	INDIANNA	PICK UP NEW AMBULANCE (Toll Fees)	F				\$ 9.30	\$ 9.30	\$ 9,054.78
4/22/2018	4/26/2018	HUMAN RESOURCES	SLATER, JENNIFER	BOSTON, MA	MUNIS USER CONFERENCE - TYLER CONNECT	E		\$ 957.93	\$ 167.62	\$ 467.37	\$ 1,592.92	\$ 1,592.92
7/8/2018	7/13/2018	GIS/IT	LETTIERI, SANDON	SAN DIEGO, CA	ESRI UC	E		\$ 1,288.40	\$ 128.91	\$ 524.60	\$ 1,941.91	
4/23/2018	4/26/2018	IT	MALEWICZ, RICHARD	ORLANDO, FL	GARTNER TRAINING CONFERENCE	E		\$ 319.47	\$ 8.00	\$ 459.82	\$ 787.29	
6/3/2018	6/7/2018	IT	MALEWICZ, RICHARD	BOSTON, MA	GARTNER SECURITY SUMMIT	BE		\$ 726.64			\$ 726.64	
4/22/2018	4/26/2018	IT	MILLER, MAUREEN	BOSTON, MA	MUNIS USER CONFERENCE - TYLER CONNECT	E	\$ 1,200.00	\$ 1,443.70	\$ 123.80	\$ 980.68	\$ 3,748.18	
4/23/2018	4/26/2017	IT	NALEPA, ALLISON	DENVER, CO	GOVERNMENT SOCIAL MEDIA CONFERENCE	E	\$ 575.00	\$ 507.00	\$ 42.34	\$ 398.60	\$ 1,522.94	
7/14/2018	7/20/2018	IT	WEAVER, CAROL	Westlake, Ohio	ONBASE CONFERENCE	E	\$ 3,000.00	\$ 622.14	\$ 99.90	\$ 12.00	\$ 3,734.04	
11/14/2018	11/16/2018	IT	MALEWICZ, RICHARD	SAN DIEGO, CA	GARTNER SECURITY SUMMIT	BE		\$ 361.54		\$ 815.05	\$ 1,176.59	\$ 13,637.59
5/7/2018	5/11/2018	LETS	REED, TRISHA	FL	DRUG AND ALCOHOL CONFERENCE	BDE			\$ 166.52	\$ 343.97	\$ 510.49	\$ 510.49
4/20/2018	4/28/2018	PLANNING	KLINE-HUDSON, KATHLEEN	NEW ORLEANS, LA	AMERICAN PLANNING ASSOCIATION NATIONAL PLANNING CONFERENCE	E	\$ 735.00	\$ 579.38	\$ 65.26	\$ 732.70	\$ 2,112.34	\$ 2,112.34
6/15/2018	6/17/2018	PUBLIC HEALTH	ANDREWS, COURTNEY	ST. PAUL, MN	NATIONAL WELLNESS INSTITUTES WORKSITE WELLNESS CERTIFICATE PROGRAM	BDE	\$ 1,095.00	\$ 426.68	\$ 32.80	\$ 324.40	\$ 1,878.88	
4/16/2018	4/20/2018	PUBLIC HEALTH	GESTRO, LINDSAY	ATLANTA, GA	PREPAREDNESS SUMMIT	BE	\$ 605.00	\$ 763.48		\$ 440.60	\$ 1,809.08	
8/27/2018	8/31/2018	PUBLIC HEALTH	WILSON, JOHN	COVINGTON, KY	15TH ANNUAL EPA DRINKING WATER WORKSHOP	BDF		\$ 475.29	\$ 131.38	\$ 31.00	\$ 637.67	\$ 4,325.63
4/21/2018	4/25/2018	SHERIFF	ASQUITH, ROY	SACRAMENTO, CA	AMERICAN JAIL ASSOCIATION CONFERENCE	AD	\$ 350.00	\$ 1,114.25	\$ 260.85	\$ 541.75	\$ 2,266.85	
6/4/2018	6/8/2018	SHERIFF	CAPRA, ALEXANDER	SANDUSKY, OH	OHIO TACTICAL OFFICER'S ASSOCIATION CONFERENCE	BDE	\$ 300.00	\$ 395.84			\$ 695.84	
6/4/2018	6/8/2018	SHERIFF	CHUFF, BRIAN	SANDUSKY, OH	OHIO TACTICAL OFFICER'S ASSOCIATION CONFERENCE	BDE	\$ 300.00		\$ 167.92	\$ 4.25	\$ 472.17	
6/4/2018	6/8/2018	SHERIFF	FAIRBANKS, JACOB	SANDUSKY, OH	OHIO TACTICAL OFFICER'S ASSOCIATION CONFERENCE	BDE	\$ 300.00		\$ 115.00		\$ 415.00	
6/3/2018	6/8/2018	SHERIFF	FETNER, BRAD	ORLANDO, FL	SPARK SUPERION CUSTOMER SUMMIT	E	\$ 500.00	\$ 597.12	\$ 139.51	\$ 387.00	\$ 1,623.63	
6/4/2018	6/8/2018	SHERIFF	KRETZSCHMER, KENDALL	SANDUSKY, OH	OHIO TACTICAL OFFICER'S ASSOCIATION CONFERENCE	BDE	\$ 300.00				\$ 300.00	
6/4/2018	6/8/2018	SHERIFF	LABOMBARD, DALE	SANDUSKY, OH	OHIO TACTICAL OFFICER'S ASSOCIATION CONFERENCE	BDE	\$ 300.00	\$ 395.84			\$ 695.84	
6/4/2018	6/7/2018	SHERIFF	LEVEQUE, JEFFERY	SCOTTSDALE, AZ	AXON TASER ACCELERATE CONFERENCE	BDE			\$ 98.64	\$ 426.40	\$ 525.04	
10/5/2018	10/9/2018	SHERIFF	LEVEQUE, JEFFERY	ORLANDO, FL	INTERNATIONAL ASSOCIATION OF CHIEFS OF POLICE CONFERENCE	BE			\$ 119.59	\$ 491.38	\$ 610.97	
4/21/2018	4/25/2018	SHERIFF	MACK, KEVIN	SACRAMENTO, CA	AMERICAN JAIL ASSOCIATION CONFERENCE	AD	\$ 350.00	\$ 1,188.20	\$ 184.81	\$ 31.75	\$ 1,754.76	

4/30/2018	5/2/2018	SHERIFF	LEVEQUE, JEFF	WHEELING, WV	MOCK PRISON RIOT TRAINING (Paid for all employees in bold below)	ABE	\$ 350.00	\$ 1,357.44	\$ 444.40	\$ 6.75	\$ 2,158.59	
4/30/2018	5/2/2018	SHERIFF	DIEHL, CHRIS	WHEELING, WV	MOCK PRISON RIOT TRAINING	ABE						
4/30/2018	5/2/2018	SHERIFF	HAVEN, DAVID	WHEELING, WV	MOCK PRISON RIOT TRAINING	ABE						
4/30/2018	5/2/2018	SHERIFF	HOWARD, MIKE	WHEELING, WV	MOCK PRISON RIOT TRAINING	ABE						
4/30/2018	5/2/2018	SHERIFF	MARQUETTE, CHRIS	WHEELING, WV	MOCK PRISON RIOT TRAINING	ABE						
4/30/2018	5/2/2018	SHERIFF	PAPPAS, JAMES	WHEELING, WV	MOCK PRISON RIOT TRAINING	ABE						
4/30/2018	5/2/2018	SHERIFF	SMALL, TYLER	WHEELING, WV	MOCK PRISON RIOT TRAINING	ABE						
4/30/2018	5/2/2018	SHERIFF	VANVLEET, ERIC	WHEELING, WV	MOCK PRISON RIOT TRAINING	ABE			\$ 7.05		\$ 7.05	
6/4/2018	6/8/2018	SHERIFF	NAST, MIKE	SANDUSKY, OH	OHIO TACTICAL OFFICER'S ASSOCIATION CONFERENCE	BDE	\$ 300.00	\$ 395.84	\$ 127.48		\$ 823.32	
3/21/2018	3/21/2018	SHERIFF	NOVARA, CURT	OHIO	FORENSIC INTERVIEW DEFIANCE	ABE			\$ 14.03		\$ 14.03	
4/21/2018	4/25/2018	SHERIFF	PRINGLE, TARNESIA	SACRAMENTO, CA	AMERICAN JAIL ASSOCIATION CONFERENCE	ADE	\$ 350.00	\$ 1,089.60	\$ 394.15	\$ 475.75	\$ 2,309.50	
4/21/2018	4/25/2018	SHERIFF	ROSENBERGH, COREY	SACRAMENTO, CA	AMERICAN JAIL ASSOCIATION CONFERENCE	ADE	\$ 350.00	\$ 1,089.60	\$ 245.96	\$ 449.75	\$ 2,135.31	
6/4/2018	6/7/2018	SHERIFF	SANBORN, ERIC	SCOTTSDALE, AZ	AXON TASER ACCELERATE CONFERENCE	BE	\$ 504.00	\$ 425.52	\$ 74.83	\$ 448.32	\$ 1,452.67	
6/3/2018	6/8/2018	SHERIFF	SCHMIDT, CHRIS	ORLANDO, FL	SPARK SUPERION CUSTOMER SUMMIT	E	\$ 500.00	\$ 550.12	\$ 107.09	\$ 458.60	\$ 1,615.81	
6/3/2018	6/8/2018	SHERIFF	SMITH, AUSTIN	ORLANDO, FL	SPARK SUPERION CUSTOMER SUMMIT	E	\$ 500.00	\$ 638.79	\$ 106.78	\$ 418.83	\$ 1,664.40	
6/4/2018	6/8/2018	SHERIFF	SOKOL, COREY	SANDUSKY, OH	OHIO TACTICAL OFFICER'S ASSOCIATION CONFERENCE	BDE	\$ 300.00		\$ 74.79	\$ 4.25	\$ 379.04	
6/4/2018	6/8/2018	SHERIFF	STEINAWAY, JAMES	SANDUSKY, OH	OHIO TACTICAL OFFICER'S ASSOCIATION CONFERENCE	BDE	\$ 300.00	\$ 395.84			\$ 695.84	
6/4/2018	6/8/2018	SHERIFF	YOUNG, MATTHEW	SANDUSKY, OH	OHIO TACTICAL OFFICER'S ASSOCIATION CONFERENCE	BDE	\$ 300.00	\$ 395.84	\$ 126.05	\$ 4.25	\$ 826.14	
3/26/2018	3/29/2018	SHERIFF	ADAS, DAN	FLORENCE, IN	JAIL CLASSIFICATION TRAINING	BDE	\$ 185.00	\$ 218.00	\$ 30.25		\$ 433.25	\$ 23,875.05
4/22/2018	4/26/2018	TREASURER	NASH, JENNIFER	BOSTON, MA	MUNIS USER CONFERENCE - TYLER CONNECT	E		\$ 923.61		\$ 198.94	\$ 1,122.55	\$ 1,122.55
6/3/2018	6/9/2018	VETERANS	HODGES, ANDREA	RENO, NV	NATIONAL ASSOCIATION OF COUNTY VETERANS SERVICE OFFICERS (NACVSO)	CDE	\$ 575.58	\$ 678.60	\$ 256.83	\$ 516.00	\$ 2,027.01	
6/3/2018	6/9/2018	VETERANS	SMITTY, ADAM	RENO, NV	NATIONAL ASSOCIATION OF COUNTY VETERANS SERVICE OFFICERS (NACVSO)	CDE	\$ 574.58	\$ 678.60	\$ 207.00	\$ 593.00	\$ 2,053.18	\$ 4,080.19
<b>2018 GRAND TOTAL</b>							<b>\$ 24,674.16</b>	<b>\$ 41,674.70</b>	<b>\$ 6,362.47</b>	<b>\$ 20,017.25</b>	<b>\$ 92,728.58</b>	<b>\$ 92,728.58</b>
<b>2017 GRAND TOTAL</b>							<b>\$ 18,853.28</b>	<b>\$ 28,534.48</b>	<b>\$ 3,709.05</b>	<b>\$ 17,298.71</b>	<b>\$ 68,395.52</b>	
<b>2016 GRAND TOTAL</b>							<b>\$ 16,894.78</b>	<b>\$ 30,894.54</b>	<b>\$ 4,268.63</b>	<b>\$ 16,574.45</b>	<b>\$ 68,632.40</b>	

(A) - Required by legal mandate court order or for law enforcement purposes.

(B) - Necessary to protect the health or safety of Michigan citizen or visitors or to assist other states in similar circumstances.

(C) - Necessary to produce budgetary savings or to increase state revenues, including protecting existing federal funds or securing additional federal funds.

(D) - Necessary to comply with federal requirements.

(E) - Necessary to secure specialized training for staff that is not available within this state or cannot be brought to, or performed in Michigan at a lesser cost.

(F) - Financed entirely by federal or other funds.

(G) - County Administrator Authorized Exemption.

(H) - Other



**2018 Out of State Travel Report - Livingston County, Michigan**  
**Travel Funding Source**

Travel Start Date	Travel End Date	Dept	Employee Name	Destination	Purpose for Travel/Conference Name	General Fund	Special Revenue Fund	Enterprise Fund	Internal Service Fund	Total
2/21/2018	2/25/2018	ANIMAL SHELTER	BLEVINS, DONNA	COLUMBUS, OH	MIDWEST VETERINARY CONFERENCE					
2/21/2018	2/25/2018	ANIMAL SHELTER	MALLORY, MEREDITH	COLUMBUS, OH	MIDWEST VETERINARY CONFERENCE	\$ 1,490.00				\$ 1,490.00
10/13/2018	10/19/2018	BUILDING INSP	OSDRAS, PATRICK	DALLAS, TX	NATIONAL FIRE PREVENTION ASSOCIATION TRAINING CLASS					
10/13/2018	10/19/2018	BUILDING INSP	WATKINS, MIKE	DALLAS, TX	NATIONAL FIRE PREVENTION ASSOCIATION TRAINING CLASS					
11/7/2018	11/9/2018	BUILDING INSP	BEHE, BARB	SAVANNAH, GA	BS&A USER CONFERENCE					
11/7/2018	11/9/2018	BUILDING INSP	SHAW, CAROL	SAVANNAH, GA	BS&A USER CONFERENCE			\$ 5,609.91		\$ 5,609.91
4/18/2018	4/27/2018	CENTRAL DISPATCH	BOURBEAU, LORI	LAS VEGAS, NV	INTERNATIONAL ACADEMIES OF EMERGENCY DISPATCH NAVIGATOR 2018 TRAINING					
4/18/2018	4/27/2018	CENTRAL DISPATCH	BREEN, JILL	LAS VEGAS, NV	INTERNATIONAL ACADEMIES OF EMERGENCY DISPATCH NAVIGATOR 2018 TRAINING					
4/18/2018	4/27/2018	CENTRAL DISPATCH	HARVEY, JONI	LAS VEGAS, NV	INTERNATIONAL ACADEMIES OF EMERGENCY DISPATCH NAVIGATOR 2018 TRAINING					
4/18/2018	4/27/2018	CENTRAL DISPATCH	KAUTMAN, MEGHAN	LAS VEGAS, NV	INTERNATIONAL ACADEMIES OF EMERGENCY DISPATCH NAVIGATOR 2018 TRAINING		\$ 6,495.59			\$ 6,495.59
4/22/2018	4/26/2018	COUNTY ADMIN	CATANACH, CYNTHIA	BOSTON, MA	MUNIS USER CONFERENCE - TYLER CONNECT					
5/3/2018	5/10/2018	COUNTY ADMIN	CATANACH, CYNTHIA	ST. LOUIS, MO	GFOA CONFERENCE - TECHNICAL FIN & MGMT SKILLS					
5/3/2018	5/10/2018	COUNTY ADMIN	DEHATE, HILERY	ST. LOUIS, MO	GFOA CONFERENCE - TECHNICAL FIN & MGMT SKILLS	\$ 6,705.13				\$ 6,705.13
2/12/2018	2/15/2018	COURTS	APPLEGATE, SARA	BETHESDA, MA	SAMSHA CRIMINAL JUSTICE NEW GRANTEE TRAINING CONFERENCE		\$ 1,203.41			\$ 1,203.41
5/29/2018	6/3/2018	COURTS	APPLEGATE, SARA	HOUSTON, TX	NATIONAL ASSOCIATION OF DRUG COURT PROFESSIONALS (NADCP) CONFERENCE		\$ 2,013.78			\$ 2,013.78
5/29/2018	6/3/2018	COURTS	HATTY, MICHAEL	HOUSTON, TX	NATIONAL ASSOCIATION OF DRUG COURT PROFESSIONALS (NADCP) CONFERENCE	\$ 200.16	\$ 1,743.84			\$ 1,944.00
5/29/2018	6/3/2018	COURTS	READER, CAROL SUE	HOUSTON, TX	NATIONAL ASSOCIATION OF DRUG COURT PROFESSIONALS (NADCP) CONFERENCE	\$ 2,101.72				\$ 2,101.72
5/29/2018	6/3/2018	COURTS	ZYSK, FRANCINE	HOUSTON, TX	NATIONAL ASSOCIATION OF DRUG COURT PROFESSIONALS (NADCP) CONFERENCE	\$ 3,329.77				\$ 3,329.77
3/18/2018	3/23/2018	PROSECUTOR	MAAS, PAM	HUNTSVILLE, AL	34TH INTERNATIONAL SYMPOSIUM ON CHILD ABUSE	\$ 1,381.38				\$ 1,381.38
5/14/2018		EMERGENCY MGT	CREMONTE, THERESE	EMMITSBURG, MD	NATIONAL EMERGENCY TRAINING CENTER		\$ 142.35			\$ 142.35
4/22/2018	4/27/2018	EMS	AMY CHAPMAN	WHEELING, WV	MEDICAL TRANSPORT LEADERSHIP INSTITUTE					
4/22/2018	4/27/2018	EMS	SARA WELTER	WHEELING, WV	MEDICAL TRANSPORT LEADERSHIP INSTITUTE					
4/22/2018	4/27/2018	EMS	PETERS, ANTHONY	WHEELING, WV	MTLI CONFERENCE* MEALS INCL					
10/22/2018	10/25/2018	EMS	DUNNING, JANINE	HERSHEY, PA	ABC 360 NATIONAL CONFERENCE ON AMBULANCE REVENUE CYCLE MANAGEMENT AND COMPLIANCE					
9/12/2018	1/9/1900	EMS	HORNER, TODD	PA	RIG DEPLOYED FOR HURRICANE FLORENCE FEMA					
10/11/2018		EMS	PETERS, ANTHONY	LOUISVILLE, KY	HURRICANE MICHAEL					
11/26/2018	11/26/2018	EMS	GREEN, TOM	ELKHART, INDIANNA	PICK UP NEW AMBULANCE (Toll Fees)		\$ 9,054.78			\$ 9,054.78
4/22/2018	4/26/2018	HUMAN RESOURCES	SLATER, JENNIFER	BOSTON, MA	MUNIS USER CONFERENCE - TYLER CONNECT	\$ 1,592.92				\$ 1,592.92
7/8/2018	7/13/2018	GIS/IT	LETTIERI, SANDON	SAN DIEGO, CA	ESRI UC					
4/23/2018	4/26/2018	IT	MALEWICZ, RICHARD	ORLANDO, FL	GARTNER TRAINING CONFERENCE					
6/3/2018	6/7/2018	IT	MALEWICZ, RICHARD	BOSTON, MA	GARTNER SECURITY SUMMITT					
4/22/2018	4/26/2018	IT	MILLER, MAUREEN	BOSTON, MA	MUNIS USER CONFERENCE - TYLER CONNECT					
4/23/2018	4/26/2017	IT	NALEPA, ALLISON	DENVER, CO	GOVERNMENT SOCIAL MEDIA CONFERENCE					
7/14/2018	7/20/2018	IT	WEAVER, CAROL	Westlake, Ohio	ONBASE CONFERENCE					
11/14/2018	11/16/2018	IT	MALEWICZ, RICHARD	SAN DIEGO, CA	GARTNER SECURITY SUMMITT				\$ 13,637.59	\$ 13,637.59
5/7/2018	5/11/2018	LETS	REED, TRISHA	FT. LAUDERDALE, FL	DRUG AND ALCOHOL CONFERENCE			\$ 510.49		\$ 510.49
4/20/2018	4/28/2018	PLANNING	KLINE-HUDSON, KATHLEEN	NEW ORLEANS, LA	AMERICAN PLANNING ASSOCIATION NATIONAL PLANNING CONFERENCE	\$ 2,112.34				\$ 2,112.34

6/15/2018	6/17/2018	PUBLIC HEALTH	ANDREWS, COURTNEY	ST. PAUL, MN	NATIONAL WELLNESS INSTITUTES WORKSITE WELLNESS CERTIFICATE PROGRAM					
4/16/2018	4/20/2018	PUBLIC HEALTH	GESTRO, LINDSAY	ATLANTA, GA	NATIONAL ASSOCIATION OF COUNTY AND CITY HEALTH OFFICIALS (NACCHO) PREPAREDNESS SUMMIT					
8/27/2018	8/31/2018	PUBLIC HEALTH	WILSON, JOHN	COVINGTON, KY	15TH ANNUAL EPA DRINKING WATER WORKSHOP		\$ 4,325.63			\$ 4,325.63
4/21/2018	4/25/2018	SHERIFF	ASQUITH, ROY	SACRAMENTO, CA	AMERICAN JAIL ASSOCIATION CONFERENCE					
6/4/2018	6/8/2018	SHERIFF	CAPRA, ALEXANDER	SANDUSKY, OH	OHIO TACTICAL OFFICER'S ASSOCIATION CONFERENCE					
6/4/2018	6/8/2018	SHERIFF	CHUFF, BRIAN	SANDUSKY, OH	OHIO TACTICAL OFFICER'S ASSOCIATION CONFERENCE					
6/4/2018	6/8/2018	SHERIFF	FAIRBANKS, JACOB	SANDUSKY, OH	OHIO TACTICAL OFFICER'S ASSOCIATION CONFERENCE					
6/3/2018	6/8/2018	SHERIFF	FETNER, BRAD	ORLANDO, FL	SPARK SUPERION CUSTOMER SUMMIT					
6/4/2018	6/8/2018	SHERIFF	KRETZSCHMER, KENDALL	SANDUSKY, OH	OHIO TACTICAL OFFICER'S ASSOCIATION CONFERENCE					
6/4/2018	6/8/2018	SHERIFF	LABOMBARD, DALE	SANDUSKY, OH	OHIO TACTICAL OFFICER'S ASSOCIATION CONFERENCE					
6/4/2018	6/7/2018	SHERIFF	LEVEQUE, JEFFERY	SCOTTSDALE, AZ	AXON TASER ACCELERATE CONFERENCE					
10/5/2018	10/9/2018	SHERIFF	LEVEQUE, JEFFERY	ORLANDO, FL	INTERNATIONAL ASSOCIATION OF CHIEFS OF POLICE CONFERENCE					
4/21/2018	4/25/2018	SHERIFF	MACK, KEVIN	SACRAMENTO, CA	AMERICAN JAIL ASSOCIATION CONFERENCE					
4/30/2018	5/2/2018	SHERIFF	LEVEQUE, JEFF	WHEELING, WV	MOCK PRISON RIOT TRAINING (Paid for all employees in bold below)					
4/30/2018	5/2/2018	SHERIFF	DIEHL, CHRIS	WHEELING, WV	MOCK PRISON RIOT TRAINING					
4/30/2018	5/2/2018	SHERIFF	HAVEN, DAVID	WHEELING, WV	MOCK PRISON RIOT TRAINING					
4/30/2018	5/2/2018	SHERIFF	HOWARD, MIKE	WHEELING, WV	MOCK PRISON RIOT TRAINING					
4/30/2018	5/2/2018	SHERIFF	MARQUETTE, CHRIS	WHEELING, WV	MOCK PRISON RIOT TRAINING					
4/30/2018	5/2/2018	SHERIFF	PAPPAS, JAMES	WHEELING, WV	MOCK PRISON RIOT TRAINING					
4/30/2018	5/2/2018	SHERIFF	SMALL, TYLER	WHEELING, WV	MOCK PRISON RIOT TRAINING					
4/30/2018	5/2/2018	SHERIFF	VANVLEET, ERIC	WHEELING, WV	MOCK PRISON RIOT TRAINING					
6/4/2018	6/8/2018	SHERIFF	NAST, MIKE	SANDUSKY, OH	OHIO TACTICAL OFFICER'S ASSOCIATION CONFERENCE					
3/21/2018	3/21/2018	SHERIFF	NOVARA, CURT	OHIO	FORENSIC INTERVIEW DEFIANCE					
4/21/2018	4/25/2018	SHERIFF	PRINGLE, TARNESIA	SACRAMENTO, CA	AMERICAN JAIL ASSOCIATION CONFERENCE					
4/21/2018	4/25/2018	SHERIFF	ROSENBERGH, COREY	SACRAMENTO, CA	AMERICAN JAIL ASSOCIATION CONFERENCE					
6/4/2018	6/7/2018	SHERIFF	SANBORN, ERIC	SCOTTSDALE, AZ	AXON TASER ACCELERATE CONFERENCE					
6/3/2018	6/8/2018	SHERIFF	SCHMIDT, CHRIS	ORLANDO, FL	SPARK SUPERION CUSTOMER SUMMIT					
6/3/2018	6/8/2018	SHERIFF	SMITH, AUSTIN	ORLANDO, FL	SPARK SUPERION CUSTOMER SUMMIT					
6/4/2018	6/8/2018	SHERIFF	SOKOL, COREY	SANDUSKY, OH	OHIO TACTICAL OFFICER'S ASSOCIATION CONFERENCE					
6/4/2018	6/8/2018	SHERIFF	STEINAWAY, JAMES	SANDUSKY, OH	OHIO TACTICAL OFFICER'S ASSOCIATION CONFERENCE					
6/4/2018	6/8/2018	SHERIFF	YOUNG, MATTHEW	SANDUSKY, OH	OHIO TACTICAL OFFICER'S ASSOCIATION CONFERENCE					
3/26/2018	3/29/2018	SHERIFF	ADAS, DAN	FLORENCE, IN	JAIL CLASSIFICATION TRAINING	\$ 23,875.05				\$ 23,875.05
4/22/2018	4/26/2018	TREASURER	NASH, JENNIFER	BOSTON, MA	MUNIS USER CONFERENCE - TYLER CONNECT	\$ 1,122.55				\$ 1,122.55
6/3/2018	6/9/2018	VETERANS	HODGES, ANDREA	RENO, NV	NATIONAL ASSOCIATION OF COUNTY VETERANS SERVICE OFFICERS (NACVSO)		\$ 2,027.01			\$ 2,027.01
6/3/2018	6/9/2018	VETERANS	SMITTY, ADAM	RENO, NV	NATIONAL ASSOCIATION OF COUNTY VETERANS SERVICE OFFICERS (NACVSO)		\$ 2,053.18			\$ 2,053.18
<b>2018 GRAND TOTAL</b>						<b>\$ 43,911.02</b>	<b>\$ 29,059.57</b>	<b>\$ 6,120.40</b>	<b>\$ 13,637.59</b>	<b>\$ 92,728.58</b>

- (A) - Required by legal mandate court order or for law enforcement purposes.
- (B) - Necessary to protect the health or safety of Michigan citizen or visitors or to assist other states in similar circumstances.
- (C) - Necessary to produce budgetary savings or to increase state revenues, including protecting existing federal funds or securing additional federal funds.
- (D) - Necessary to comply with federal requirements.
- (E) - Necessary to secure specialized training for staff that is not available within this state or cannot be brought to, or performed in Michigan at a lesser cost.
- (F) - Financed entirely by federal or other funds.
- (G) - County Administrator Authorized Exemption.
- (H) - Other

**RESOLUTION**

**NO: 2019-04-049**

**LIVINGSTON COUNTY**

**DATE: April 9, 2019**

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**Resolution to submit the Estimated 2020 General Fund Budget to the Allocation Board – Fiscal Services**

**WHEREAS,** the Tax Allocation Board meets yearly to review the proposed budgets of each respective township, school district and the County; and

**WHEREAS,** in compliance with statutory requirement, the Tax Allocation Board will meet on Monday, April 15, 2019.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby  
authorizes the submission of the attached Estimated 2020 General Fund Budget for  
Livingston County, by activity, to the Tax Allocation Board.

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**MOVED:  
SECONDED:  
CARRIED:**

EXPENDITURES	ACTUAL 2017	ACTUAL 2018 (PRE-AUDIT)	BUDGET 2019	ESTIMATED 2020
<b><u>Judicial</u></b>				
PERSONNEL	6,566,476	6,930,779	7,587,960	7,927,558
SUPPLIES	197,990	238,631	262,053	232,891
CONTRACTUAL SERVICES	767,974	708,243	94,600	523,606
PROFESSIONAL SERVICE	706,901	663,259	435,400	601,853
FEES AND CHARGES	272,776	215,130	250,890	246,265
COMPUTER AND PHONE	893,380	843,761	757,590	753,538
FACILITIES MANAGEMENT	606,673	613,721	671,533	691,679
VEHICLE	7,801	9,033	8,970	9,060
MAINTENANCE & REPAIR	15,419	13,646	17,000	15,355
TRAVEL	18,711	23,814	26,990	23,172
TRAINING	13,946	4,302	15,830	11,359
CAPITAL EQUIPMENT	243,523	207,701	798,768	200,000
TRANSFER OUT	2,702,122	2,667,855	2,980,520	3,025,228
<b>Subtotal: Judicial</b>	<b>13,013,693</b>	<b>13,139,875</b>	<b>13,908,104</b>	<b>14,261,564</b>
<i>Percent of Total General Fund</i>	<i>28.6%</i>	<i>23.6%</i>	<i>27.8%</i>	<i>27.8%</i>
<b><u>Sheriff Department</u></b>				
PERSONNEL	13,107,824	13,517,222	14,196,054	14,813,645
SUPPLIES	316,255	333,323	471,779	485,932
CONTRACTUAL SERVICES	1,836,012	1,950,411	1,882,870	1,939,356
PROFESSIONAL SERVICE	-	3,915	750	773
FEES AND CHARGES	33,250	28,223	41,075	42,307
COMPUTER AND PHONE	437,849	530,954	723,686	673,297
FACILITIES MANAGEMENT	742,340	699,586	910,053	937,355
VEHICLE	772,501	792,169	721,488	728,703
MAINTENANCE & REPAIR	130,154	52,151	90,090	92,793
TRAVEL	23,419	26,420	57,710	59,441
TRAINING	34,259	50,632	69,750	71,843
CAPITAL EQUIPMENT	-	55,717	110,714	75,000
TRANSFER OUT	163,264	189,484	191,775	197,528
<b>Subtotal: Sheriff Dept</b>	<b>17,597,126</b>	<b>18,230,206</b>	<b>19,467,794</b>	<b>20,117,972</b>
<i>Percent of Total General Fund</i>	<i>38.6%</i>	<i>32.8%</i>	<i>38.9%</i>	<i>39.3%</i>
<b><u>Other Public Safety</u></b>				
PERSONNEL	107,925	107,843	114,978	119,811
SUPPLIES	1,452	2,451	3,070	3,070
CONTRACTUAL SERVICES	1,000	-	4,580	4,580
FEES AND CHARGES	3,735	3,500	-	-
COMPUTER AND PHONE	3,302	34,924	9,309	35,972
FACILITIES MANAGEMENT	1,227	2,028	1,939	1,997
VEHICLE	8,471	9,221	9,095	9,186
TRAVEL	175	229	600	606
TRAINING	980	-	1,900	1,900
TRANSFER OUT	-	32,378	912,648	940,027
<b>Subtotal: Other Public Safety</b>	<b>128,267</b>	<b>192,574</b>	<b>1,058,119</b>	<b>1,117,149</b>
<i>Percent of Total General Fund</i>	<i>0.3%</i>	<i>0.3%</i>	<i>2.1%</i>	<i>2.2%</i>

**Infrastructure/Development:**

PERSONNEL	2,137,821	2,274,457	2,549,220	2,654,548
SUPPLIES	13,117	14,331	13,953	13,801
CONTRACTUAL SERVICES	1,022,564	1,019,047	1,077,135	1,039,582
PROFESSIONAL SERVICE	40,811	103,985	88,820	77,872
FEES AND CHARGES	49,465	57,787	76,176	61,143
COMPUTER AND PHONE	135,405	151,036	147,957	152,396
FACILITIES MANAGEMENT	50,432	56,027	64,685	66,626
VEHICLE	6,042	4,950	6,605	6,671
MAINTENANCE & REPAIR	3,586	5,177	6,850	5,205
TRAVEL	7,721	7,039	10,200	8,320
TRAINING	6,801	5,283	8,700	6,928
CAPITAL EQUIPMENT	4,785	-	-	-
TRANSFER OUT	10,000	13,939	-	-
<b>Total: Infrastructure/Dvlpmnt</b>	<b>3,488,549</b>	<b>3,713,058</b>	<b>4,050,301</b>	<b>4,093,089</b>
<i>Percent of Total General Fund</i>	<i>7.7%</i>	<i>6.7%</i>	<i>8.1%</i>	<i>8.0%</i>

**Health & Human Services:**

PERSONNEL	125,781	129,998	131,007	135,592
SUPPLIES	523	1,118	2,950	1,530
CONTRACTUAL SERVICES	1,074,293	1,183,806	1,250,167	1,169,422
PROFESSIONAL SERVICE	-	-	-	-
FEES AND CHARGES	-	-	-	-
COMPUTER AND PHONE	11,105	15,884	18,927	19,495
FACILITIES MANAGEMENT	18,658	19,833	21,996	22,656
VEHICLE	13,766	10,207	10,971	11,081
TRAVEL	238	-	1,150	463
TRAINING	690	50	50	263
TRANSFER OUT	788,292	688,292	714,675	734,592
<b>Total: Health &amp; Human Svcs</b>	<b>2,033,346</b>	<b>2,049,188</b>	<b>2,151,893</b>	<b>2,095,094</b>
<i>Percent of Total General Fund</i>	<i>4.5%</i>	<i>3.7%</i>	<i>4.3%</i>	<i>4.1%</i>

**General Government:**

PERSONNEL	6,120,248	14,528,333	5,313,435	5,736,882
SUPPLIES	172,347	230,674	175,007	196,776
CONTRACTUAL SERVICES	374,256	358,751	396,390	376,466
PROFESSIONAL SERVICE	51,671	48,808	99,751	66,743
FEES AND CHARGES	1,133,409	1,141,746	1,534,708	1,289,275
COMPUTER AND PHONE	315,300	325,008	276,026	314,307
FACILITIES MANAGEMENT	313,584	348,966	491,594	506,342
VEHICLE	29,064	27,122	32,575	32,901
MAINTENANCE & REPAIR	12,114	13,088	16,332	13,844
TRAVEL	12,866	17,878	32,130	24,993
TRAINING	13,660	26,855	35,118	25,211
CAPITAL EQUIPMENT	-	49,995	60,000	-
TRANSFER OUT	735,700	1,166,243	973,000	973,000
<b>Total: General Government</b>	<b>9,284,218</b>	<b>18,283,467</b>	<b>9,428,866</b>	<b>9,556,739</b>
<i>Percent of Total General Fund</i>	<i>20.4%</i>	<i>32.9%</i>	<i>18.8%</i>	<i>18.7%</i>
<b>TOTAL EXPENDITURES</b>	<b>45,545,199</b>	<b>55,608,368</b>	<b>50,065,077</b>	<b>51,241,608</b>

Fund Balance at Year End (estimated for  
2018-2020)

\$ 28,826,230 \$ 24,196,912 \$ 24,196,912 \$ 24,196,912

I hereby certify that I have received the 2020 Estimated Tax Allocation Board budget and found it to be in good order and an appropriate representation.

Carol S. Griffith  
Livingston County Finance Committee Chair

Cynthia Catanach  
Livingston County Financial Officer





# LIVINGSTON COUNTY

## Estimated 2020 General Fund Budget

REVENUES	ACTUAL 2017	ACTUAL 2018 (PRE-AUDIT)	BUDGET 2019	ESTIMATED 2020
<b><u>Judicial</u></b>				
FINES AND FORFEITURE	311,717	354,946	319,000	355,000
CHARGES FOR SERVICE	2,690,659	2,333,775	2,806,073	2,334,000
INTEREST	12,730	8,570	2,280	8,500
OTHER REVENUE	247,736	181,480	214,654	181,500
STATE SOURCES	897,887	1,219,160	1,048,799	1,219,000
TRANSFERS IN	123,759	19,840	798,768	19,840
<b>Subtotal: Judicial</b>	<b>4,284,489</b>	<b>4,117,770</b>	<b>5,189,574</b>	<b>4,117,840</b>
<i>Percent of Total General Fund</i>	<i>9.1%</i>	<i>8.1%</i>	<i>10.4%</i>	<i>8.0%</i>
<b><u>Sheriff</u></b>				
FINES AND FORFEITURE	1,839	4,724	-	-
CHARGES FOR SERVICE	550,450	479,859	334,601	454,970
RENTAL INCOME	1,649,377	1,806,257	1,604,240	1,851,413
OTHER REVENUE	810,826	737,294	593,520	713,880
FEDERAL SOURCES	13,400	43,736	50,500	35,879
STATE SOURCES	34,125	43,642	34,200	37,322
TRANSFERS IN	-	-	197,014	-
<b>Subtotal: Sheriff</b>	<b>3,060,016</b>	<b>3,115,512</b>	<b>2,814,075</b>	<b>3,093,464</b>
<i>Percent of Total General Fund</i>	<i>6.5%</i>	<i>6.1%</i>	<i>5.6%</i>	<i>6.0%</i>
<b><u>Other Public Safety</u></b>				
TRANSFERS IN	34,019	37,636	34,019	34,019
<b>Subtotal: Other Public Safety</b>	<b>34,019</b>	<b>37,636</b>	<b>34,019</b>	<b>34,019</b>
<i>Percent of Total General Fund</i>	<i>0.1%</i>	<i>0.1%</i>	<i>0.1%</i>	<i>0.1%</i>
<b><u>Infrastructure &amp; Development</u></b>				
LICENSE & PERMITS	326,935	320,605	325,000	324,180
CHARGES FOR SERVICE	24,336	48,276	24,315	32,309
OTHER REVENUE	763,791	829,828	901,110	831,576
STATE SOURCES	-	-	62,000	20,667
CONT FROM LOCAL UNIT	27,773	17,751	25,000	23,508
<b>Subtotal: I&amp;D</b>	<b>1,142,835</b>	<b>1,216,460</b>	<b>1,337,425</b>	<b>1,232,240</b>
<i>Percent of Total General Fund</i>	<i>2.4%</i>	<i>2.4%</i>	<i>2.7%</i>	<i>2.4%</i>
<b><u>Health &amp; Human Services</u></b>				
TRANSFERS IN	325,072	370,886	236,184	236,184
<b>Subtotal: H&amp;HS</b>	<b>325,072</b>	<b>370,886</b>	<b>236,184</b>	<b>236,184</b>
<i>Percent of Total General Fund</i>	<i>0.7%</i>	<i>0.7%</i>	<i>0.5%</i>	<i>0.5%</i>
<b><u>General Government</u></b>				
TAXES	28,283,573	29,332,056	30,662,629	31,582,508
FINES AND FORFEITURE	30,966	34,773	22,000	29,246
LICENSE & PERMITS	113,524	110,840	118,850	114,405
CHARGES FOR SERVICE	3,106,743	3,079,701	2,930,100	3,079,701
RENTAL INCOME	66,881	71,360	244,295	244,295
INTEREST	362,153	688,437	593,300	547,963
OTHER REVENUE	1,087,863	1,315,074	1,084,724	1,162,553
STATE SOURCES	4,919,879	4,491,038	4,649,655	4,695,707
TRANSFERS IN	68,905	2,997,507	148,247	1,071,483
<b>Subtotal</b>	<b>38,040,484</b>	<b>42,120,785</b>	<b>40,453,800</b>	<b>42,527,861</b>
<i>Percent of Total General Fund</i>	<i>81.1%</i>	<i>82.6%</i>	<i>80.8%</i>	<i>83.0%</i>
<b>TOTAL REVENUE</b>	<b>46,886,915</b>	<b>50,972,049</b>	<b>50,065,077</b>	<b>51,241,608</b>

RESOLUTION

NO: 2019-04-050

LIVINGSTON COUNTY

DATE: April 9, 2019

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**Resolution to Adopt the 2019 County Equalization Report as Submitted with the Accompanying Statements - Equalization Department**

**WHEREAS,** the Equalization Department has examined the assessment rolls of the sixteen townships and three cities within Livingston County to ascertain whether the real and personal property in the respective townships and cities have been equally and uniformly assessed at true cash value, and

**WHEREAS,** based on its studies, the Equalization Department has presented to the Board of Commissioners the 2019 data that will equalize the townships' and cities' valuations, by adding to or deducting from the valuation of said taxable property in the sixteen townships and three cities, an amount representing the true cash value, and

**WHEREAS,** the attached report is the result of the above process.

**THEREFORE BE IT RESOLVED** by the Board of Commissioners, of the County of Livingston, that the accompanying statements be approved and adopted as the equalized value of all taxable property, both real and personal, for each of the sixteen townships and three cities within Livingston County. The total value for all real property being equalized at \$11,073,474,789; personal property equalized at \$562,943,956; total County Equalized Value of \$11,693,839,770, pursuant to Section 211.34 MCL, 1948, as amended.

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**MOVED:**  
**SECONDED:**  
**CARRIED:**



# Memorandum

**To: Livingston County Board of Commissioners**  
**From: Sue Bostwick, Equalization Director**  
**Date: April 3, 2019**  
**Re: 2019 Equalization Report**

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Attached you will find the 2019 Livingston County Equalization Report. This report consists of nine pages listing each local unit of government in Livingston County and its corresponding assessed and county equalized values.

The pages consist of the following:

Page 1 – Total assessed and equalized values for each unit of government.

Page 2 – Total real property assessed values.

Page 3 – Total real property equalized values.

Page 4 – Total personal property assessed values.

Page 5 – Total personal property equalized values.

Page 6 – Report of adjustment. This page will state any dollar amount needed to bring the class to 50% of True Cash Value.

Page 7 – Report of multipliers. This page states the multiplier needed to bring the class to 50% of True Cash Value.

Page 8 – Report of parcel count by class.

Page 9 – Tentative taxable values

This report indicates that all classes of property in each unit of government will be equalized as assessed.

The following is the breakdown by class:

	<u>2018 S.E.V.</u>	<u>2019 S.E.V.</u>	<u>Change</u>	<u>% Change</u>
Agriculture	261,107,397	255,044,130	- 6,063,267	-2.32
Commercial	1,071,931,640	1,157,882,070	85,950,430	+8.01
Industrial	293,109,420	320,914,580	27,805,160	+ 9.49
Residential	8,701,680,000	9,334,165,509	632,485,509	+7.27
Developmental	4,539,900	5,468,500	928,600	+20.45
Personal Property	544,536,660	562,880,883	18,344,223	+3.39
Total	10,876,905,017	11,693,839,770	816,934,753	+7.51

The total county equalized value increased \$816,934,753 or 7.51 % from 2018 to 2019.

Also included for your information on page 9 are the tentative taxable values by class in each unit of government. These preliminary taxable values indicate an increase of \$477,608,763 or 5.38 % from 2018. However, these values will not be final until after final State Equalization which will take place on May 28, 2019.

If you have any questions or need additional information please feel free to contact the Equalization Department.

If you have any questions regarding this matter please contact me.

## LIVINGSTON COUNTY BOARD OF COMMISSIONERS

PAGE: 1 OF 9

## REPORT OF TOTAL REAL AND PERSONAL PROPERTY VALUATIONS

(as prepared by the)

## LIVINGSTON COUNTY EQUALIZATION DEPARTMENT

ASSESSMENT JURISDICTION	REAL PROP. VALUATIONS		PERS. PROP. VALUATIONS		COMB'D PROP. VALUATIONS	
	←----- ASSESSED	-----→ EQUALIZED	←----- ASSESSED	-----→ EQUALIZED	←----- ASSESSED	-----→ EQUALIZED
<b><u>TOWNSHIPS:</u></b>						
CONWAY	159,627,290	159,627,290	4,697,000	4,697,000	164,324,290	164,324,290
COHOCTAH	167,192,700	167,192,700	6,925,100	6,925,100	174,117,800	174,117,800
DEERFIELD	259,840,288	259,840,288	9,556,000	9,556,000	269,396,288	269,396,288
TYRONE	593,398,200	593,398,200	51,206,800	51,206,800	644,605,000	644,605,000
HANDY	347,584,940	347,584,940	23,121,380	23,121,380	370,706,320	370,706,320
HOWELL	417,579,200	417,579,200	48,324,800	48,324,800	465,904,000	465,904,000
OCEOLA	701,303,400	701,303,400	46,809,600	46,809,600	748,113,000	748,113,000
HARTLAND	842,154,400	842,154,400	42,039,200	42,039,200	884,193,600	884,193,600
IOSCO	182,645,900	182,645,900	28,231,057	28,231,057	210,876,957	210,876,957
MARION	599,520,700	599,520,700	31,617,900	31,617,900	631,138,600	631,138,600
GENOA	1,396,019,200	1,396,019,200	64,309,700	64,309,700	1,460,328,900	1,460,328,900
BRIGHTON	1,288,502,000	1,288,502,000	39,377,600	39,377,600	1,327,879,600	1,327,879,600
UNADILLA	166,135,550	166,135,550	7,289,400	7,289,400	173,424,950	173,424,950
PUTNAM	436,848,350	436,848,350	31,356,660	31,356,660	468,205,010	468,205,010
HAMBURG	1,300,165,001	1,300,165,001	24,349,959	24,349,959	1,324,514,960	1,324,514,960
GREEN OAK	<u>1,269,035,900</u>	<u>1,269,035,900</u>	52,319,500	<u>52,319,500</u>	<u>1,321,355,400</u>	<u>1,321,355,400</u>
TOTAL TWPS:	10,127,553,019	10,127,553,019	511,531,656	511,531,656	10,639,084,675	10,639,084,675
<b><u>CITIES:</u></b>						
HOWELL	391,977,050	391,977,050	20,959,300	20,959,300	412,936,350	412,936,350
BRIGHTON	553,944,720	553,944,720	30,453,000	30,453,000	584,397,720	584,397,720
FENTON	0	0	0	0	0	0
TOTAL CITIES:	945,921,770	945,921,770	51,412,300	51,412,300	997,334,070	997,334,070
<b>TOTAL COUNTY:</b>	<b>11,073,474,789</b>	<b>11,073,474,789</b>	<b>562,943,956</b>	<b>562,943,956</b>	<b>11,636,418,745</b>	<b>11,636,418,745</b>



## LIVINGSTON COUNTY BOARD OF COMMISSIONERS

PAGE: 2 OF 9

## REPORT OF ASSESSED VALUATIONS ---REAL PROPERTY

(as prepared by the)

## LIVINGSTON COUNTY EQUALIZATION DEPARTMENT

ASSESSMENT JURISDICTION	REAL PROPERTY VALUATIONS BY CLASSIFICATION					COMBINED REAL PROP. VALUES
	AGR.	COM.	IND.	RES.	DEV.	

**TOWNSHIPS:**

CONWAY	35,036,150	142,350	47,790	124,401,000	0	159,627,290
COHOCTAH	24,620,800	2,492,200	1,557,800	138,521,900	0	167,192,700
DEERFIELD	27,126,300	1,687,300	2,420,600	228,606,088	0	259,840,288
TYRONE	5,942,500	17,922,200	5,866,900	563,666,600	0	593,398,200
HANDY	24,454,970	43,835,680	43,635,470	235,658,820	0	347,584,940
HOWELL	21,303,300	73,076,600	37,898,300	285,301,000	0	417,579,200
OCEOLA	19,401,700	32,657,400	1,183,400	648,060,900	0	701,303,400
HARTLAND	15,624,900	111,991,300	6,043,800	703,025,900	5,468,500	842,154,400
IOSCO	27,831,700	791,000	168,300	153,854,900	0	182,645,900
MARION	15,832,400	9,339,900	1,788,700	572,559,700	0	599,520,700
GENOA	8,853,900	230,517,500	27,971,400	1,128,676,400	0	1,396,019,200
BRIGHTON	158,700	111,654,300	41,022,900	1,135,666,100	0	1,288,502,000
UNADILLA	14,571,750	2,627,950	223,900	148,711,950	0	166,135,550
PUTNAM	10,148,760	24,544,960	1,496,430	400,658,200	0	436,848,350
HAMBURG	2,337,600	34,006,130	6,337,690	1,257,483,581	0	1,300,165,001
GREEN OAK	<u>1,798,700</u>	<u>120,271,000</u>	<u>81,380,600</u>	<u>1,065,585,600</u>	<u>0</u>	<u>1,269,035,900</u>
TOTAL TWPS.	255,044,130	817,557,770	259,043,980	8,790,438,639	5,468,500	10,127,553,019

**CITIES:**

HOWELL	0	129,043,400	30,653,600	232,280,050	0	391,977,050
BRIGHTON	0	211,280,900	31,217,000	311,446,820	0	553,944,720
FENTON	0	0	0	0	0	0
TOTAL CITIES:	0	340,324,300	61,870,600	543,726,870	0	945,921,770

<b>TOTAL COUNTY:</b>	<b>255,044,130</b>	<b>1,157,882,070</b>	<b>320,914,580</b>	<b>9,334,165,509</b>	<b>5,468,500</b>	<b>11,073,474,789</b>
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## LIVINGSTON COUNTY BOARD OF COMMISSIONERS

## REPORT OF EQUALIZED VALUATIONS----REAL PROPERTY

(as prepared by the)

## LIVINGSTON COUNTY EQUALIZATION DEPARTMENT

ASSESSMENT JURISDICTION	REAL PROPERTY VALUATIONS BY CLASSIFICATION					COMBINED REAL PROP. VALUES
	AGR.	COM.	IND.	RES.	DEV.	

**TOWNSHIPS:**

CONWAY	35,036,150	142,350	47,790	124,401,000	0	159,627,290
COHOCTAH	24,620,800	2,492,200	1,557,800	138,521,900	0	167,192,700
DEERFIELD	27,126,300	1,687,300	2,420,600	228,606,088	0	259,840,288
TYRONE	5,942,500	17,922,200	5,866,900	563,666,600	0	593,398,200
HANDY	24,454,970	43,835,680	43,635,470	235,658,820	0	347,584,940
HOWELL	21,303,300	73,076,600	37,898,300	285,301,000	0	417,579,200
OCEOLA	19,401,700	32,657,400	1,183,400	648,060,900	0	701,303,400
HARTLAND	15,624,900	111,991,300	6,043,800	703,025,900	5,468,500	842,154,400
IOSCO	27,831,700	791,000	168,300	153,854,900	0	182,645,900
MARION	15,832,400	9,339,900	1,788,700	572,559,700	0	599,520,700
GENOA	8,853,900	230,517,500	27,971,400	1,128,676,400	0	1,396,019,200
BRIGHTON	158,700	111,654,300	41,022,900	1,135,666,100	0	1,288,502,000
UNADILLA	14,571,750	2,627,950	223,900	148,711,950	0	166,135,550
PUTNAM	10,148,760	24,544,960	1,496,430	400,658,200	0	436,848,350
HAMBURG	2,337,600	34,006,130	6,337,690	1,257,483,581	0	1,300,165,001
GREEN OAK	<u>1,798,700</u>	<u>120,271,000</u>	<u>81,380,600</u>	<u>1,065,585,600</u>	<u>0</u>	<u>1,269,035,900</u>
TOTAL TWPS:	255,044,130	817,557,770	259,043,980	8,790,438,639	5,468,500	10,127,553,019

**CITIES:**

HOWELL	0	129,043,400	30,653,600	232,280,050	0	391,977,050
BRIGHTON	0	211,280,900	31,217,000	311,446,820	0	553,944,720
FENTON	0	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL CITIES:	0	340,324,300	61,870,600	543,726,870	0	945,921,770

<b>TOTAL COUNTY:</b>	<b>255,044,130</b>	<b>1,157,882,070</b>	<b>320,914,580</b>	<b>9,334,165,509</b>	<b>5,468,500</b>	<b>11,073,474,789</b>
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## REPORT OF ASSESSED VALUATIONS ----PERSONAL PROPERTY

(as prepared by the)

## LIVINGSTON COUNTY EQUALIZATION DEPARTMENT

ASSESSMENT JURISDICTION	PERSONAL PROPERTY VALUATIONS BY CLASSIFICATION					COMBINED PERS. PROP. VALUES
	COMM.	IND.	RES.	UTILITY		
<b><u>TOWNSHIPS:</u></b>						
CONWAY	154,400	0	0	4,542,600		4,697,000
COHOCTAH	521,800	337,300	0	6,066,000		6,925,100
DEERFIELD	369,500	0	0	9,186,500		9,556,000
TYRONE	907,200	459,200	0	49,840,400		51,206,800
HANDY	8,185,070	2,062,650	0	12,873,660		23,121,380
HOWELL	11,604,900	3,182,100	0	33,537,800		48,324,800
OCEOLA	3,446,100	476,000	0	42,887,500		46,809,600
HARTLAND	15,138,500	1,098,000	0	25,802,700		42,039,200
IOSCO	507,364	0	0	27,723,693		28,231,057
MARION	3,406,800	0	0	28,211,100		31,617,900
GENOA	25,451,800	7,213,900	0	31,644,000		64,309,700
BRIGHTON	15,450,200	6,445,100	0	17,482,300		39,377,600
UNADILLA	651,400	132,100	0	6,505,900		7,289,400
PUTNAM	3,280,010	480,610	0	27,596,040		31,356,660
HAMBURG	4,810,449	1,074,420	0	18,465,090		24,349,959
GREEN OAK	20,245,900	11,627,800	0	20,445,800		<u>52,319,500</u>
TOTAL TWPS.	114,131,393	34,589,180	0	362,811,083		511,531,656
<b><u>CITIES:</u></b>						
HOWELL	8,517,500	3,890,000	0	8,551,800		20,959,300
BRIGHTON	19,495,000	4,440,000	0	6,518,000		30,453,000
FENTON	0	0	0	0		0
TOTAL CITIES:	28,012,500	8,330,000	0	15,069,800		51,412,300
<b>TOTAL COUNTY:</b>	<b>142,143,893</b>	<b>42,919,180</b>	<b>0</b>	<b>377,880,883</b>		<b>562,943,956</b>

## REPORT OF EQUALIZED VALUATIONS —PERSONAL PROPERTY

(as prepared by the)

## LIVINGSTON COUNTY EQUALIZATION DEPARTMENT

ASSESSMENT JURISDICTION	PERSONAL PROPERTY VALUATIONS BY CLASSIFICATION					COMBINED PERS. PROP. VALUES
	COMM.	IND.	RES.	UTILITY		
<b><u>TOWNSHIPS:</u></b>						
CONWAY	154,400	0	0	4,542,600		4,697,000
COHOCTAH	521,800	337,300	0	6,066,000		6,925,100
DEERFIELD	369,500	0	0	9,186,500		9,556,000
TYRONE	907,200	459,200	0	49,840,400		51,206,800
HANDY	8,185,070	2,062,650	0	12,873,660		23,121,380
HOWELL	11,604,900	3,182,100	0	33,537,800		48,324,800
OCEOLA	3,446,100	476,000	0	42,887,500		46,809,600
HARTLAND	15,138,500	1,098,000	0	25,802,700		42,039,200
IOSCO	507,364	0	0	27,723,693		28,231,057
MARION	3,406,800	0	0	28,211,100		31,617,900
GENOA	25,451,800	7,213,900	0	31,644,000		64,309,700
BRIGHTON	15,450,200	6,445,100	0	17,482,300		39,377,600
UNADILLA	651,400	132,100	0	6,505,900		7,289,400
PUTNAM	3,280,010	480,610	0	27,596,040		31,356,660
HAMBURG	4,810,449	1,074,420	0	18,465,090		24,349,959
GREEN OAK	20,245,900	11,627,800	0	20,445,800		<u>52,319,500</u>
TOTAL TWPS.	114,131,393	34,589,180	0	362,811,083		511,531,656
<b><u>CITIES:</u></b>						
HOWELL	8,517,500	3,890,000	0	8,551,800		20,959,300
BRIGHTON	19,495,000	4,440,000	0	6,518,000		30,453,000
FENTON	0	0	0	0		0
TOTAL CITIES:	28,012,500	8,330,000	0	15,069,800		51,412,300
<b>TOTAL COUNTY:</b>	<b>142,143,893</b>	<b>42,919,180</b>	<b>0</b>	<b>377,880,883</b>		<b>562,943,956</b>

## REPORT OF ADJUSTMENTS ---- ASSESSED TO EQUALIZED VALUATIONS

(as prepared by the)

## LIVINGSTON COUNTY EQUALIZATION DEPARTMENT

ASSESSMENT JURISDICTION	REAL PROPERTY CLASSIFICATION					PERSONAL PROPERTY CLASS.
	AGR.	COM.	IND.	RES.	DEV.	
<b><u>TOWNSHIPS:</u></b>						
CONWAY	0	0	0	0	0	0
COHOCTAH	0	0	0	0	0	0
DEERFIELD	0	0	0	0	0	0
TYRONE	0	0	0	0	0	0
HANDY	0	0	0	0	0	0
HOWELL	0	0	0	0	0	0
OCEOLA	0	0	0	0	0	0
HARTLAND	0	0	0	0	0	0
IOSCO	0	0	0	0	0	0
MARION	0	0	0	0	0	0
GENOA	0	0	0	0	0	0
BRIGHTON	0	0	0	0	0	0
UNADILLA	0	0	0	0	0	0
PUTNAM	0	0	0	0	0	0
HAMBURG	0	0	0	0	0	0
GREEN OAK	0	0	0	0	0	0
TOTAL TWPS:	0	0	0	0	0	0
<b><u>CITIES:</u></b>						
HOWELL	0	0	0	0	0	0
BRIGHTON	0	0	0	0	0	0
FENTON						
TOTAL CITIES:	0	0	0	0	0	0
<b>TOTAL COUNTY:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



## LIVINGSTON COUNTY BOARD OF COMMISSIONERS

PAGE: 7 OF 9

## REPORT OF MULTIPLIERS --- ASSESSED TO EQUALIZED VALUATIONS

(as prepared by the)

## LIVINGSTON COUNTY EQUALIZATION DEPARTMENT

ASSESSMENT JURISDICTION	REAL PROPERTY CLASSIFICATION					PERSONAL PROPERTY CLASS.
	AGR.	COM.	IND.	RES.	DEV.	

**TOWNSHIPS:**

CONWAY	1.00000	1.00000	1.00000	1.00000	NC	1.00000
COHOCTAH	1.00000	1.00000	1.00000	1.00000	NC	1.00000
DEERFIELD	1.00000	1.00000	1.00000	1.00000	NC	1.00000
TYRONE	1.00000	1.00000	1.00000	1.00000	NC	1.00000
HANDY	1.00000	1.00000	1.00000	1.00000	NC	1.00000
HOWELL	1.00000	1.00000	1.00000	1.00000	NC	1.00000
OCEOLA	1.00000	1.00000	1.00000	1.00000	NC	1.00000
HARTLAND	1.00000	1.00000	1.00000	1.00000	1.00000	1.00000
IOSCO	1.00000	1.00000	1.00000	1.00000	NC	1.00000
MARION	1.00000	1.00000	1.00000	1.00000	NC	1.00000
GENOA	1.00000	1.00000	1.00000	1.00000	NC	1.00000
BRIGHTON	1.00000	1.00000	1.00000	1.00000	NC	1.00000
UNADILLA	1.00000	1.00000	1.00000	1.00000	NC	1.00000
PUTNAM	1.00000	1.00000	1.00000	1.00000	NC	1.00000
HAMBURG	1.00000	1.00000	1.00000	1.00000	NC	1.00000
GREEN OAK	1.00000	1.00000	1.00000	1.00000	NC	1.00000

**CITIES:**

HOWELL	NC	1.00000	1.00000	1.00000	NC	1.00000
BRIGHTON	NC	1.00000	1.00000	1.00000	NC	1.00000
FENTON	NC	NC	NC	NC	NC	NC

## LIVINGSTON COUNTY BOARD OF COMMISSIONERS

## REPORT OF PARCEL COUNT BY CLASS

(as prepared by the)

## LIVINGSTON COUNTY EQUALIZATION DEPARTMENT

ASSESSMENT JURISDICTION	AGR.	COM.	IND.	RES.	DEV.	EXE.	TOTAL REAL	TOTAL PERS.	TOTAL REAL & PERS.
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**TOWNSHIPS:**

CONWAY	294	2	3	1,530	0	17	1,846	23	1,869
COHOCTAH	194	24	18	1,673	0	39	1,948	70	2,018
DEERFIELD	223	7	42	1,881	0	56	2,209	38	2,247
TYRONE	30	49	36	4,185	0	46	4,346	75	4,421
HANDY	202	224	76	2,979	0	226	3,707	332	4,039
HOWELL	107	153	74	3,270	0	129	3,733	356	4,089
OCEOLA	113	63	12	5,492	0	132	5,812	137	5,949
HARTLAND	83	252	26	5,418	9	177	5,965	352	6,317
IOSCO	251	7	4	1,787	0	14	2,063	43	2,106
MARION	92	48	11	4,694	0	111	4,956	136	5,092
GENOA	49	380	84	7,665	0	229	8,407	725	9,132
BRIGHTON	1	452	52	7,721	0	271	8,497	827	9,324
UNADILLA	144	42	4	1,954	0	40	2,184	81	2,265
PUTNAM	76	133	18	3,789	0	155	4,171	224	4,395
HAMBURG	9	132	27	10,079	0	336	10,583	250	10,833
GREEN OAK	<u>8</u>	<u>251</u>	<u>144</u>	<u>7,478</u>	<u>0</u>	286	<u>8,167</u>	<u>703</u>	<u>8,870</u>
TOTAL TWP:	1,876	2,219	631	71,595	9	2,264	78,594	4,372	82,966

**CITIES:**

HOWELL	0	367	31	2,589	0	184	3,171	503	3,674
BRIGHTON	0	294	52	2,939	0	128	3,413	817	4,230
FENTON	0	0	0	0	0	1	<u>1</u>	0	<u>1</u>
TOTAL CITIES:	0	661	83	5,528	0	313	6,585	1,320	7,905
<b>COUNTY TOTAL:</b>	<b>1,876</b>	<b>2,880</b>	<b>714</b>	<b>77,123</b>	<b>9</b>	<b>2,577</b>	<b>85,179</b>	<b>5,692</b>	<b>90,871</b>

## TAXABLE VALUE - AD VALOREM - 2019

TOWNSHIPS	REAL						PERSONAL				AD VALOREM TOTAL
	AGR	COM	IND	RES	DEV	TOTAL REAL	COM PERS	IND PERS	UTIL PERS	TOTAL PERS	
CONWAY	18,260,231	140,651	19,248	99,488,167	0	117,908,297	154,400	0	4,542,600	4,697,000	122,605,297
COHOCTAH	13,644,381	1,369,375	681,174	95,645,385	0	111,340,315	521,800	337,300	6,066,000	6,925,100	118,265,415
DEERFIELD	13,446,862	1,525,081	1,327,117	164,396,963	0	180,696,023	369,500	0	9,186,500	9,556,000	190,252,023
TYRONE	3,521,767	11,166,020	3,473,904	447,952,680	0	466,114,371	907,200	459,200	49,840,400	51,206,800	517,321,171
HANDY	12,501,670	33,154,330	33,159,320	183,447,490	0	262,262,810	8,185,070	2,062,650	12,873,660	23,121,380	285,384,190
HOWELL	10,226,600	57,651,200	28,946,800	222,532,400	0	319,357,000	11,604,900	3,182,100	33,537,800	48,324,800	367,681,800
OCEOLA	10,092,311	26,213,009	931,127	549,549,154	0	586,785,601	3,446,100	476,000	42,266,704	46,188,804	632,974,405
HARTLAND	7,502,225	89,509,924	4,632,470	558,080,388	3,161,739	662,886,746	15,138,500	1,098,000	25,802,700	42,039,200	704,925,946
IOSCO	14,721,956	474,099	90,862	119,735,309	0	135,022,226	507,364	0	27,722,223	28,229,587	163,251,813
MARION	9,026,540	6,287,748	1,304,038	455,792,190	0	472,410,516	3,406,800	0	28,211,100	31,617,900	504,028,416
GENOA	5,653,187	175,948,662	21,937,312	935,987,219	0	1,139,526,380	25,451,800	7,213,900	31,644,000	64,309,700	1,203,836,080
BRIGHTON	107,006	97,267,800	37,272,641	960,132,120	0	1,094,779,567	15,450,200	6,445,100	17,482,300	39,377,600	1,134,157,167
UNADILLA	6,994,504	1,860,091	97,645	105,235,563	0	114,187,803	651,400	132,100	6,505,900	7,289,400	121,477,203
PUTNAM	5,949,120	20,110,980	583,960	318,350,180	0	344,994,240	3,280,010	480,610	27,596,040	31,356,660	376,350,900
HAMBURG	1,259,349	24,817,865	4,433,274	1,022,370,306	0	1,052,880,794	4,810,449	1,074,420	18,465,090	24,349,959	1,077,230,753
GREEN OAK	849,441	93,733,959	52,434,382	848,576,926	0	995,594,708	20,245,900	11,627,800	20,445,800	52,319,500	1,047,914,208
<b>TWP TOTAL:</b>	<b>133,757,150</b>	<b>641,230,794</b>	<b>191,325,274</b>	<b>7,087,272,440</b>	<b>3,161,739</b>	<b>8,056,747,397</b>	<b>114,131,393</b>	<b>34,589,180</b>	<b>362,188,817</b>	<b>510,909,390</b>	<b>8,567,656,787</b>

CITIES	REAL						PERSONAL				AD VALOREM TOTAL
	AGR	COM	IND	RES	DEV	TOTAL REAL	COM PERS	IND PERS	UTIL PERS	TOTAL PERS	
HOWELL	0	98,800,015	21,931,807	180,547,510	0	301,279,332	8,517,500	3,890,000	8,551,800	20,959,300	322,238,632
BRIGHTON	0	161,368,374	23,195,947	251,187,794	0	435,752,115	19,495,000	4,440,000	6,518,000	30,453,000	466,205,115
<b>CITY TOTAL:</b>	<b>0</b>	<b>260,168,389</b>	<b>45,127,754</b>	<b>431,735,304</b>	<b>0</b>	<b>737,031,447</b>	<b>28,012,500</b>	<b>8,330,000</b>	<b>15,069,800</b>	<b>51,412,300</b>	<b>788,443,747</b>

**COUNTY TOTAL: 133,757,150 901,399,183 236,453,028 7,519,007,744 3,161,739 8,793,778,844 142,143,893 42,919,180 377,258,617 562,321,690 9,356,100,534**

**\*\*INFORMATIONAL ONLY (VILLAGE TAXABLE VALUES ARE REPORTED AS PART OF THE TAXABLE VALUE OF THEIR RESPECTIVE TOWNSHIPS)\*\***

VILLAGES	***REAL***						***PERSONAL***				AD VALOREM TOTAL
	AGR	COM	IND	RES	DEV	TOTAL REAL	COM PERS	IND PERS	UTIL PERS	TOTAL PERS	
FOWLERVILLE	0	23,024,760	22,587,710	40,963,980	0	86,576,450	3,809,300	1,818,910	2,708,590	8,336,800	94,913,250
PINCKNEY	0	14,409,090	290,470	60,550,910	0	75,250,470	1,724,160	7,050	2,819,090	4,550,300	79,800,770
<b>VILLAGE TOTAL:</b>	<b>0</b>	<b>37,433,850</b>	<b>22,878,180</b>	<b>101,514,890</b>	<b>0</b>	<b>161,826,920</b>	<b>5,533,460</b>	<b>1,825,960</b>	<b>5,527,680</b>	<b>12,887,100</b>	<b>174,714,020</b>