

PERSONNEL COMMITTEE

MEETING MINUTES

Livingston County

March 13, 2019, 8:00 a.m.

304 E. Grand River, Conference Room 4, Howell, MI 48843

Members Present:

William Green , Carol Griffith, Douglas Helzerman

Other Commissioners Present:

Donald Parker

Staff Present:

Ken Hinton, Jennifer Palmbo, Jennifer Slater, Amy Hill, Roberta Sacharski, Miriam Cavanaugh, Adam Baranski, Elizabeth Hundley, Mike Murphy,

1. CALL MEETING TO ORDER

The meeting was called to order by Commissioner Green at 8:00 a.m.

2. APPROVAL OF AGENDA

Motion to approve the agenda as amended.

Moved By: Carol S. Griffith

Seconded By: Douglas Helzerman

Motion: Carried (3-0)

3. CALL TO THE PUBLIC

None.

4. APPROVAL OF MINUTES

- Minutes of Meeting Dated: February 13, 2019

Motion to approve the minutes as presented.

Moved By: Carol S. Griffith

Seconded By: Douglas Helzerman

Motion: Carried (3-0)

5. TABLED ITEMS FROM PREVIOUS MEETINGS

None.

6. REPORTS

None.

7. RESOLUTIONS FOR CONSIDERATION

7.1 Administration

RESOLUTION TO AMEND SUPPLEMENTAL SALARIES FOR DISTRICT COURT JUDGES

Motion to approve the above Resolution and move forward to Finance Committee.

Moved By: Douglas Helzerman

Seconded By: Carol S. Griffith

Motion: Carried (3-0)

7.2 Sheriff

RESOLUTION AUTHORIZING THE BOARD CHAIR TO SIGN A LETTER OF UNDERSTANDING REGARDING INITIAL WAGE SCALE STEP PLACEMENT FOR A PROMOTED SERGEANT

Motion to approve the above Resolution and move forward to Finance Committee.

Moved By: Carol S. Griffith

Seconded By: Douglas Helzerman

Motion: Carried (3-0)

7.3 L.E.T.S.

RESOLUTION AUTHORIZING REVISIONS TO THE LETS VACATION POLICY, SICK CALL-IN POLICY, AND VACANT POSITION POLICY

Motion to approve the above Resolution and move forward to Finance Committee.

Moved By: Carol S. Griffith

Seconded By: Douglas Helzerman

Motion: Carried (3-0)

7.4 Human Resources

RESOLUTION TO AMEND THE NON-UNION SICK DAYS POLICY IN COMPLIANCE WITH THE MICHIGAN PAID MEDICAL LEAVE ACT OF 2018

Motion to approve the above Resolution and move forward to Finance Committee.

Moved By: Douglas Helzerman

Seconded By: Carol S. Griffith

Motion: Carried (3-0)

8. ADJOURNMENT

Motion to adjourn the meeting at 8:30 a.m.

Moved By: Douglas Helzerman

Seconded By: Carol S. Griffith

Motion: Carried (3-0)

Respectfully submitted by:

Amy Hill
Recording Secretary