

# CONSTRUCTION COMMITTEE

## AGENDA

April 15, 2019

6:30 PM

304 E. Grand River, Conference Room 4, Howell, MI 48843

Pages

1. **CALL MEETING TO ORDER**
2. **APPROVAL OF MINUTES** 2  
Minutes of meeting dated: April 1, 2019
3. **APPROVAL OF AGENDA**
4. **CALL TO THE PUBLIC**
5. **REPORTS**
6. **RESOLUTION FOR CONSIDERATION**
  - a. **Central Dispatch** 5  
Resolution Amending Resolution 2018-03-049 Authorizing a Supplemental  
Appropriation and Fund Transfer for New 911 Facility Owner Responsibilities
7. **NEW BUSINESS**
8. **CALL TO THE PUBLIC**
9. **ADJOURNMENT**

**CONSTRUCTION COMMITTEE**  
**MEETING MINUTES**

April 1, 2019  
6:30 PM

304 E. Grand River, Conference Room 4, Howell, MI 48843

Members Present:

Dennis Dolan , Douglas Helzerman, Robert Bezotte

**1. CALL MEETING TO ORDER**

The meeting was called to order by Commissioner Dolan at 6:30 pm.

**2. APPROVAL OF MINUTES**

Minutes of meeting dated: March 4, 2019

Minutes approved as presented.

Motion to approve the minutes as presented.

**Moved By** D. Helzerman

**Seconded By** R. Bezotte

Yes (3): D. Dolan , D. Helzerman, and R. Bezotte

**Motion Carried (3 to 0)**

**3. APPROVAL OF AGENDA**

Agenda approved with addition of Probable Cost Statement of 6/8/18 under New Business.

Motion to approve the Agenda as presented.

**Moved By** D. Helzerman

**Seconded By** R. Bezotte

Yes (3): D. Dolan , D. Helzerman, and R. Bezotte

**Motion Carried (3 to 0)**

**4. CALL TO THE PUBLIC**

None.

**5. REPORTS**

**5.a 911 Central Dispatch Project Update**

Lindhout Architects and J.S. Vig Construction Company

**Sheriff Storage Facility:** Starting abatement next week with demolition following. Chris Folts confirmed they were good to go.

**911 Facility:** Valerie Vig - Project on schedule. Rough move-in date of July 17, 2019. Roof should be complete next week. Interior dried out. Insulation being sprayed tonight. New Superintendent: Matt Dalpra.

Brad Alvord - Waterproofing paid off and they were able to proceed as evidenced by being able to install insulation.

**6. ACTION ITEMS**

**6.a Lindhout Invoice 2019-0302**

Sheriff Storage Facility: \$1,364.81

Motion to approve payment.

**Moved By** D. Helzerman

**Seconded By** R. Bezotte

Yes (3): D. Dolan , D. Helzerman, and R. Bezotte

**Motion Carried (3 to 0)**

**6.b Lindhout Invoice 2019-0301**

911 Central Dispatch: \$3,621.91

Motion to approve payment.

**Moved By** D. Helzerman

**Seconded By** R. Bezotte

Yes (3): D. Dolan , D. Helzerman, and R. Bezotte

**Motion Carried (3 to 0)**

**6.c J.S. Vig Pay Application #9**

911 Central Dispatch: \$226,547.66

Motion to approve payment.

**Moved By** D. Helzerman

**Seconded By** R. Bezotte

Yes (3): D. Dolan , D. Helzerman, and R. Bezotte

**Motion Carried (3 to 0)**

**6.d J.S. Vig Request for Change Order #13**

911 Central Dispatch: \$(707.00)

Motion to approve RFCO.

**Moved By** D. Helzerman

**Seconded By** R. Bezotte

Yes (3): D. Dolan , D. Helzerman, and R. Bezotte

**Motion Carried (3 to 0)**

**6.e J.S. Vig Request for Change Order #15**

911 Central Dispatch: \$4,243.00

Motion to approve RFCO.

**Moved By** D. Helzerman

**Seconded By** R. Bezotte

Yes (3): D. Dolan , D. Helzerman, and R. Bezotte

**Motion Carried (3 to 0)**

**7. NEW BUSINESS**

**7.a 911 Probable Cost Statement of 6/8/2018**

Chad Chewning discussed costs of Miscellaneous Vendor Expenses outside of JS Vig: Motorola, Xybix, Carousel, etc., as well as Municipal & Utility Fees, totaling \$6,490,654.59.

**7.b Schedule Next Meeting**

Next meetings to take place on **May 6th** and **June 3rd**, 2019, at **6:30 pm**.

**8. ADJOURNMENT**

Meeting adjourned at 7:15 pm

Motion to adjourn the meeting at p.m.

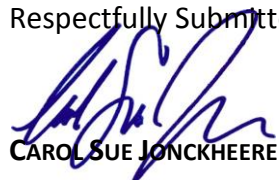
**Moved By** D. Helzerman

**Seconded By** R. Bezotte

Yes (3): D. Dolan , D. Helzerman, and R. Bezotte

**Motion Carried (3 to 0)**

Respectfully Submitted:



CAROL SUE JONCKHEERE

RESOLUTION

NO: [Title]

LIVINGSTON COUNTY

DATE: Click or tap to enter a date.

**Resolution Amending Resolution 2018-03-049 Authorizing a Supplemental Appropriation and Fund Transfer for New 911 Facility Owner Responsibilities – Central Dispatch**

**WHEREAS,** Resolution 2018-03-049 authorized construction of a new 911 facility at an estimated cost of \$6.313 million dollars. A portion of the costs of the overall project are owner responsibilities to include tower reconnection, dispatch furniture relocation, phones, furniture/gym equipment, appliances, County I.T., tower shelter, signage, and builders risk insurance, plus additional municipal and utility fees; and

**WHEREAS,** since the initial building project was approved and construction has moved forward the owner responsibility costs have increased. There are a number of contributing factors which caused the owner responsibility costs to increase in the areas of tower reconnection, dispatch furniture relocation, furniture/gym equipment, and appliances; and

**WHEREAS,** these changes to the project have been researched, discussed with and approved by the Construction Committee to ensure appropriate security of the facility, maintain structural integrity, and increase the functionality and performance of 911 equipment; and

**WHEREAS,** funding for same is available in the 2019 Central Dispatch Budget reserves; and

**WHEREAS,** this Resolution has been recommended for approval by the Construction Committee.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby approves the budget amendment and funds transfer from 911 Central Dispatch reserves in the amount not to exceed \$175,580 to cover incurred owner responsibility costs related the new 911 facility project.

**BE IT FURTHER RESOLVED** that the Livingston County Board of Commissioners hereby authorizes any budget transfers required between object codes in Fund 261 to effectuate this project.

**BE IT FURTHER RESOLVED** that the Chair of the Livingston County Board of Commissioners is hereby authorized to sign any and all documents required for this project after review by legal counsel.

#

#

#

**MOVED:  
SECONDED:  
CARRIED:**



# Memorandum

**To: Livingston County Board of Commissioners**  
**From: Joni Harvey, 911 Deputy Director**  
**Date: April 10, 2019**  
**Re: Budget Amendment and Funds Transfer for new 911 Facility Owner Responsibilities**

---

During construction of the new 911 facility, the original cost estimates for the owner responsibilities have increased in several areas including tower reconnection, dispatch furniture relocation, furniture/gym equipment, and appliances. Several factors contributed to these increases as we move forward into the project and have been able to finalize plans and harden numbers for needed security for the facility, continue to maintain structural integrity of the building, and improve 911 equipment performance and functionality.

The highest increase to note is the furniture/gym equipment area which includes all areas of the building with the exception of the dispatch floor furniture that is being moved. When the original project was approved in 2018, Central Dispatch was involved in a dispute over an unrelated outstanding contract balance of \$521,655.72. At the time it was important to maintain the funds in reserves to cover this balance, and the most sensible budget cut to the building project was the furniture line. This dispute has since been resolved and the balance was negotiated down to \$260,828.21. We would like to move forward now with the purchase of the new furniture for the new facility, which will ultimately save on costs incurred with moving the current furniture and then removing it again when replaced in the future. The funds saved in the contract mentioned above will more than cover the amount we are requesting for the increase in owner responsibilities.

We have confirmed with Cindy Catanach and Jennifer Nash we will still maintain a healthy operational fund balance if this request is approved.

We are requesting an amount not to exceed \$175,580.00 from the 911 reserves to cover owner responsibility costs. This will include a 10% contingency to ensure the project moves forward to cover possible unforeseen circumstances with the owner responsibility items.

# PROBABLE COST STATEMENT

**Lindhout Associates architects aia pc**

10465 citation drive, brighton, mi 48116

www.lindhout.com

810-227-5668 (fax) 810-227-5855



**Livingston County 911 - Central Dispatch**

**COMM. NO.17114**

**OVERALL PROJECT PROBABLE COST STATEMENT**

Revised 04/10/18

COMPONENT DESCRIPTION	UNITS	UNIT COST	TOTAL	
<b>BUILDING CONSTRUCTION</b>				
J.S. Vig - Bid 06/08/2018 (Includes 5% Contingency)			\$5,444,173.00	
				\$5,444,173.00
<b>COST OF BUILDING CONSTRUCTION</b>				<b>\$5,444,173.00</b>
<b>ARCHITECTURAL FEE</b>				
ARCHITECTURAL FEES	5.50%	\$5,444,173.00	\$299,429.52	
				\$299,429.52
<b>MISCELLANEOUS EXPENSES/ OWNER FFE</b>				
TOWER RECONNECTION (Motorola)	1 l.s.	\$99,414.00	\$99,414.00	\$24,414.00
FURNITURE RELOCATION (Xybix)	1 l.s.	\$16,821.00	\$16,821.00	\$9,821.00
PHONES (Carousel)	1 l.s.	\$39,845.00	\$39,845.00	-\$155.00
FURNITURE /GYM (Marxmoda + 10% Contingency)	1 l.s.	\$181,500.00	\$181,500.00	\$131,500.00
911 APPLIANCES (Rooms 121 & 127 Allowance)	1 l.s.	\$10,000.00	\$10,000.00	\$10,000.00
COUNTY I.T. (Includes 10% Contingency)	1 l.s.	\$466,914.01	\$466,914.01	-\$26,508.56
TOWER SHELTER (Enviro Buildings)	1 l.s.	\$26,508.56	\$26,508.56	\$26,508.56
SIGNAGE (Allowance)	1 l.s.	\$5,000.00	\$5,000.00	\$175,580.00
BUILDERS RISK INSURANCE	1 l.s.	\$9,656.00	\$9,656.00	
				\$855,658.57
<b>MUNICIPAL &amp; UTILITY FEES</b>				
CONSUMERS: GAS RELOCATION (Allowance)	1 l.s.	\$10,000.00	\$10,000.00	
DTE: ELECTRIC PRIMARY CABLING	395 lin. ft.	\$4.30	\$1,698.50	
DTE: TRANSFORMER	300 kva	\$7.50	\$2,250.00	
DTE: LINE UPGRADE/IMPROVEMENTS/MISC.	1 l.s.	\$15,000.00	\$15,000.00	
TEMP. CONSTRUCTION UTILITIES (Allowance)	9 months	\$1,200.00	\$10,800.00	
MUNICIPAL WATER METER FEE	1 l.s.	\$5,000.00	\$5,000.00	
MUNICIPAL SITE PLAN REVIEW FEE	1 l.s.	\$9,025.00	\$9,025.00	
MUNICIPAL REU FEE (Sewer & Water)	2 l.s.	\$6,600.00	\$13,200.00	
				\$66,973.50
<b>LIVINGSTON COUNTY 911 TOTAL</b>				<b>\$6,666,234.59</b>