

FINANCE COMMITTEE

MEETING MINUTES

April 17, 2019, 7:30 a.m.

304 E. Grand River, Board Chambers, Howell MI 48843

Members Present:

Carol Griffith, Douglas Helzerman, Kate Lawrence, William Green, Robert Bezotte, Dennis Dolan, Gary Childs, and Wes Nakagiri

Members Absent:

D. Parker

1. CALL MEETING TO ORDER

The meeting was called to order by Comm. Carol Griffith at 7:30 a.m.

2. ROLL CALL

Indicated the presence of a quorum.

3. APPROVAL OF MINUTES

Meeting minutes dated: April 3, 2019

Motion to approve the minutes as presented.

Moved by: G. Childs

Seconded by: D. Dolan

Yes (8): C. Griffith, K. Lawrence , W. Green , D. Helzerman, R. Bezotte, D. Dolan , G. Childs, and W. Nakagiri

Absent (1): D. Parker

Motion Carried (8-0-1)

4. TABLED ITEMS FROM PREVIOUS MEETINGS

None.

5. APPROVAL OF AGENDA

Motion to approve the Agenda as presented.

Moved by: K. Lawrence

Seconded by: D. Helzerman

Yes (8): C. Griffith, K. Lawrence , W. Green , D. Helzerman, R. Bezotte, D. Dolan , G. Childs, and W. Nakagiri

Absent (1): D. Parker

Motion Carried (8-0-1)

6. CALL TO THE PUBLIC

Joni Harvey, 911 Central Dispatch Deputy Director announced that it is National Telecommunications week, the Annual Awards Ceremony has been postponed and will be scheduled at a later date.

7. REPORTS

None.

8. CLOSED SESSION

Discuss Pending Litigation in Case No.: 18-30101-CD

Motion to recess to Closed Session at 7:33 a.m.

Moved by: K. Lawrence

Seconded by: G. Childs

Yes (8): C. Griffith, K. Lawrence , W. Green , D. Helzerman, R. Bezotte, D. Dolan , G. Childs, and W. Nakagiri

Absent (1): D. Parker

Motion Carried (8-0-1)

Motion to return to Open Session 7:38 a.m.

Moved by: K. Lawrence

Seconded by: G. Childs

Yes (8): C. Griffith, K. Lawrence , W. Green , D. Helzerman, R. Bezotte, D. Dolan , G. Childs, and W. Nakagiri

Absent (1): D. Parker

Motion Carried (8-0-1)

9. RESOLUTIONS FOR CONSIDERATION

9.1 Administration

Resolution Authorizing the Issuance of not to Exceed \$11,500,000 Refunding Bonds, Series 2019

Sheriff Murphy presented the resolution and answered questions from the Committee.

Ken Hinton and Bond Counsel answered questions from the Commissioners.

Recommend Motion to the Board of Commissioners.

Moved by: G. Childs

Seconded by: D. Helzerman

Yes (8): C. Griffith, K. Lawrence , W. Green , D. Helzerman, R. Bezotte, D. Dolan , G. Childs, and W. Nakagiri

Absent (1): D. Parker

Motion Carried (8-0-1)

9.2 Circuit Court

Resolution Authorizing Submission of the FY 2020 Community Corrections Grant Application, Agreements, and other Supporting Documents

Roberta Sacharski presented the resolution

Recommend Motion to the Board of Commissioners.

Moved by: W. Green

Seconded by: K. Lawrence

Yes (8): C. Griffith, K. Lawrence , W. Green , D. Helzerman, R. Bezotte, D. Dolan , G. Childs, and W. Nakagiri

Absent (1): D. Parker

Motion Carried (8-0-1)

9.3 Central Dispatch

Resolution Amending Resolution 2018-03-049 Authorizing a Supplemental Appropriation and Fund Transfer for New 911 Facility Owner Responsibilities

Joni Harvey distributed a document (Attachment "A") and presented the resolution.

Recommend Motion to the Board of Commissioners.

Moved by: K. Lawrence

Seconded by: D. Dolan

Yes (8): C. Griffith, K. Lawrence , W. Green , D. Helzerman, R. Bezotte, D. Dolan , G. Childs, and W. Nakagiri

Absent (1): D. Parker

Motion Carried (8-0-1)

9.4 Human Resources

Resolution Authorizing an Agreement with Aon Related to Discount Database Disclosure

Jennifer Palmbos presented the resolution.

Recommend Motion to the Board of Commissioners.

Moved by: R. Bezotte

Seconded by: G. Childs

Yes (8): C. Griffith, K. Lawrence , W. Green , D. Helzerman, R. Bezotte, D. Dolan , G. Childs, and W. Nakagiri

Absent (1): D. Parker

Motion Carried (8-0-1)

9.5 Human Resources

Resolution Authorizing the Signing of a Service Agreement with Navia Benefit Solutions, Inc. for Flexible Spending Account and Cobra Administration Services

Jennifer Palmbos presented the resolution.

Recommend Motion to the Board of Commissioners.

Moved by: D. Helzerman

Seconded by: G. Childs

Yes (8): C. Griffith, K. Lawrence , W. Green , D. Helzerman, R. Bezotte, D. Dolan , G. Childs, and W. Nakagiri

Absent (1): D. Parker

Motion Carried (8-0-1)

9.6 Emergency Management

Resolution Authorizing Livingston County to Participate in the FY 2018 Homeland Security Grant Program (HSGP) and to Sign the FY-2018 HSGP Agreement

Therese CremonTE presented the resolution.

Recommend Motion to the Board of Commissioners.

Moved by: K. Lawrence

Seconded by: R. Bezotte

Yes (8): C. Griffith, K. Lawrence , W. Green , D. Helzerman, R. Bezotte, D. Dolan , G. Childs, and W. Nakagiri

Absent (1): D. Parker

Motion Carried (8-0-1)

9.7 Emergency Management

Resolution Authorizing Funds for the Purchase of Mobile Data Computers for Livingston County Law Enforcement and Fire Services Utilizing FY 18 Homeland Security Grant Program Funds Over \$25,000.00 Dollars

Therese CremonTE presented the resolution.

Recommend Motion to the Board of Commissioners.

Moved by: K. Lawrence

Seconded by: D. Dolan

Yes (8): C. Griffith, K. Lawrence , W. Green , D. Helzerman, R. Bezotte, D. Dolan , G. Childs, and W. Nakagiri

Absent (1): D. Parker

Motion Carried (8-0-1)

9.8 Sheriff

Resolution Authorizing an Agreement with CC Sports to Provide Two Loaner Sea-Doos during 2019 Marine Safety Program

Sheriff Murphy presented the resolution.

Recommend Motion to the Board of Commissioners.

Moved by: R. Bezotte
Seconded by: D. Helzerman

Yes (8): C. Griffith, K. Lawrence , W. Green , D. Helzerman, R. Bezotte, D. Dolan , G. Childs, and W. Nakagiri

Absent (1): D. Parker

Motion Carried (8-0-1)

9.9 Sheriff

Resolution Authorizing an Agreement with Vance Outdoors, Inc. to Provide Ammunition Supply Services for the Livingston County Sheriff's Office

Sheriff Murphy presented the resolution.

Recommend Motion to the Board of Commissioners.

Moved by: D. Dolan
Seconded by: G. Childs

Yes (8): C. Griffith, K. Lawrence , W. Green , D. Helzerman, R. Bezotte, D. Dolan , G. Childs, and W. Nakagiri

Absent (1): D. Parker

Motion Carried (8-0-1)

9.10 Fiscal Services

Resolution to Authorize a First Quarter Supplemental Appropriation to the Fiscal-Year 2019 Budget

Cindy Catanach presented the resolution and answered questions from the Committee.

Recommend Motion to the Board of Commissioners.

Moved by: K. Lawrence
Seconded by: W. Green

Yes (8): C. Griffith, K. Lawrence , W. Green , D. Helzerman, R. Bezotte, D. Dolan , G. Childs, and W. Nakagiri

Absent (1): D. Parker

Motion Carried (8-0-1)

10. ANNUAL REPORTS

10.1 Health Department

Dianne McCormick, Director of Public Health; Matt Bolang, Director of Environmental Health; Elaine Brown, Personal & Preventative Health Services Director; Lindsay Gestro, Emergency Preparedness Coordinator; and Natasha Radke, Health Promotion Coordinator, presented the Annual Report for the many areas and services of the Health Department and answered questions from the Commissioners.

10.2 Drain Commissioner

Ken Recker, Chief Deputy Drain Commissioner, and Michelle LaRose, Deputy Drain Commissioner, presented the Annual Report for the Drain Commissioner's Office.

11. CLAIMS

Miscellaneous Claims Dated: April 17, 2019

Recommend Motion to the Board of Commissioners.

Moved by: K. Lawrence

Seconded by: G. Childs

Yes (8): C. Griffith, K. Lawrence , W. Green , D. Helzerman, R. Bezotte, D. Dolan , G. Childs, and W. Nakagiri

Absent (1): D. Parker

Motion Carried (8-0-1)

12. PREAUTHORIZED

Computer Print-out Dated: April 4 through April 17, 2019

Recommend Motion to the Board of Commissioners.

Moved by: K. Lawrence

Seconded by: G. Childs

Yes (6): C. Griffith, K. Lawrence , D. Helzerman, R. Bezotte, G. Childs, and W. Nakagiri

Motion Carried (6 to 0)

13. CALL TO THE PUBLIC

Elizabeth Hundley, County Clerk, addressed the Committee regarding the League of Women Voters event held last Thursday.

14. ADJOURNMENT

Motion to adjourn the meeting at 9:42 a.m.

Moved by: G. Childs

Seconded by: D. Helzerman

Yes (8): C. Griffith, K. Lawrence , W. Green , D. Helzerman, R. Bezotte, D. Dolan , G. Childs, and W. Nakagiri

Absent (1): D. Parker

Motion Carried (8-0-1)



Natalie Hunt, Recording Secretary

Attachment "A"

Project Budget Amendment Proposed - New 911 Facility 4-15-19

Owner Responsibility Items - Misc	Current	Revised	BAR
Tower Reconnection (Motorola)	\$ 75,000	\$ 99,414	\$ 24,414
Furniture Relocation (Xybix)	\$ 7,000	\$ 16,821	\$ 9,821
Phones (Carrousel)	\$ 40,000	\$ 39,845	\$ (155)
Furniture/Gym (Maxmoda + 10% Contingency)	\$ 50,000	\$ 181,500	\$ 131,500
911 Appliances	\$ -	\$ 10,000	\$ 10,000
County IT	\$ 493,423	\$ 466,914	\$ (26,509)
Tower Shelter (Enviro Building)	\$ -	\$ 26,507	\$ 26,507
Signage	\$ 5,000	\$ 5,000	\$ -
Builders Risk Insurance	\$ 9,656	\$ 9,656	\$ -
	<u>\$ 680,079</u>	<u>\$ 855,657</u>	<u>\$ 175,578</u>