

# **FINANCE COMMITTEE**

## **MEETING MINUTES**

January 10, 2018

7:30 a.m.

304 E. Grand River, Board Chambers, Howell MI 48843

Members Present:

W. Green , D. Domas, D. Helzerman, D. Parker, R. Bezotte, C. Griffith, D. Dolan , G. Childs

Members Absent:

K. Lawrence

### **1. CALL MEETING TO ORDER**

The meeting was called to order by Comm. Carol Griffith at 7:30 a.m.

### **2. ROLL CALL**

Indicated the presence of a quorum.

### **3. APPROVAL OF MINUTES**

Minutes of Meeting Dated: December 27, 2017

Motion to approve the minutes as presented.

**Moved by:** D. Helzerman

**Seconded by:** W. Green

Yes (8): W. Green , D. Domas, D. Helzerman, D. Parker, R. Bezotte, C. Griffith, D. Dolan , and G. Childs

Absent (1): K. Lawrence

**Motion Carried (8-0-1)**

### **4. TABLED ITEMS FROM PREVIOUS MEETINGS**

None

### **5. APPROVAL OF AGENDA**

Motion to approve the Agenda as presented.

**Moved by:** D. Dolan

**Seconded by:** R. Bezotte

Yes (8): W. Green , D. Domas, D. Helzerman, D. Parker, R. Bezotte, C. Griffith, D. Dolan , and G. Childs

Absent (1): K. Lawrence

**Motion Carried (8-0-1)**

**6. CALL TO THE PUBLIC**

None

**7. REPORTS**

None

**8. RESOLUTIONS FOR CONSIDERATION**

None

**8.1 County Clerk**

RESOLUTION AUTHORIZING A CONTRACT FOR THE COLLECTION OF PAST DUE 44<sup>th</sup>  
CIRCUIT COURT FINES AND FEES

**Moved by:** D. Parker

**Seconded by:** G. Childs

Yes (8): W. Green , D. Domas, D. Helzerman, D. Parker, R. Bezotte, C. Griffith, D. Dolan , and G. Childs

Absent (1): K. Lawrence

**Motion Carried (8-0-1)**

**8.2 County Clerk**

RESOLUTION AUTHORIZING ISSUANCE OF A BLANKET PURCHASE ORDER FOR 2018  
ELECTION SUPPLIES

**Moved by:** D. Domas

**Seconded by:** G. Childs

Yes (8): W. Green , D. Domas, D. Helzerman, D. Parker, R. Bezotte, C. Griffith, D. Dolan , and G. Childs

Absent (1): K. Lawrence

**Motion Carried (8-0-1)**

**8.3 Emergency Medical Services**

RESOLUTION AUTHORIZING CAPITAL EXPENDITURE FOR THE PURCHASE OF 4 TYPE III  
MEDIX AMBULANCES FOR THE EMS DEPARTMENT

**Moved by:** W. Green

**Seconded by:** D. Domas

Yes (8): W. Green , D. Domas, D. Helzerman, D. Parker, R. Bezotte, C. Griffith, D. Dolan , and G. Childs

Absent (1): K. Lawrence

**Motion Carried (8-0-1)**

**8.4 L.E.T.S.**

RESOLUTION AUTHORIZING LETTER OF AGREEMENT FOR TRANSPORTATION SERVICES  
BETWEEN THE LIVINGSTON COMMUNITY MENTAL HEALTH AUTHORITY AND L.E.T.S.

**Moved by:** G. Childs

**Seconded by:** D. Helzerman

Yes (8): W. Green , D. Domas, D. Helzerman, D. Parker, R. Bezotte, C. Griffith, D. Dolan , and G. Childs

Absent (1): K. Lawrence

**Motion Carried (8-0-1)**

**8.5 Car Pool**

RESOLUTION AUTHORIZING CAPITAL EXPENDITURE AND ISSUANCE OF PURCHASE  
ORDERS FOR THE PURCHASE OF REPLACEMENT VEHICLES APPROVED IN THE FISCAL  
YEAR 2018 BUDGET (vehicles)

**Moved by:** W. Green

**Seconded by:** R. Bezotte

Yes (8): W. Green , D. Domas, D. Helzerman, D. Parker, R. Bezotte, C. Griffith, D. Dolan , and G. Childs

Absent (1): K. Lawrence

**Motion Carried (8-0-1)**

**8.6 Information Technology**

RESOLUTION AUTHORIZING THE PURCHASE OF ONBASE ENTERPRISE CONTENT  
MANAGEMENT (IMAGING) LICENSES AND SUPPORTING HARDWARE

**Moved by:** G. Childs

**Seconded by:** W. Green

Yes (8): W. Green , D. Domas, D. Helzerman, D. Parker, R. Bezotte, C. Griffith, D. Dolan , and G. Childs

Absent (1): K. Lawrence

**Motion Carried (8-0-1)**

## **8.7 Administration**

RESOLUTION TO ESTABLISH A BUDGET FOR THE VETERAN SERVICES RELIEF FUND FOR FISCAL-YEAR 2018

Recommend Motion to the Board of Commissioners.

**Moved by:** D. Domas

**Seconded by:** D. Dolan

Yes (8): W. Green , D. Domas, D. Helzerman, D. Parker, R. Bezotte, C. Griffith, D. Dolan , and G. Childs

Absent (1): K. Lawrence

**Motion Carried (8-0-1)**

## **9. CLAIMS**

Dated: January 10, 2018

Recommend motion to the Board to approve the Miscellaneous Claims Dated:

**Moved by:** W. Green

**Seconded by:** R. Bezotte

Yes (8): W. Green , D. Domas, D. Helzerman, D. Parker, R. Bezotte, C. Griffith, D. Dolan , and G. Childs

Absent (1): K. Lawrence

**Motion Carried (8-0-1)**

## **10. PREAUTHORIZED**

Dated: 12-28-17 thru 1-10-18

Recommend motion to the Board to approve the Computer Printout dated:

**Moved by:** G. Childs

**Seconded by:** W. Green

Yes (8): W. Green , D. Domas, D. Helzerman, D. Parker, R. Bezotte, C. Griffith, D. Dolan , and G. Childs

Absent (1): K. Lawrence

**Motion Carried (8-0-1)**

**11. CALL TO THE PUBLIC**

None

**12. ADJOURNMENT**

Motion to adjourn the meeting at 7:46 a.m.

**Moved by:** D. Helzerman

**Seconded by:** W. Green

**Motion Carried**

Respectfully submitted by:

Natalie Hunt  
Recording Secretary