

FINANCE COMMITTEE

MEETING MINUTES

May 8, 2019

7:30 a.m.

304 E. Grand River, Board Chambers, Howell MI 48843

Members Present:

Carol Griffith, Douglas Helzerman, William Green , Robert Bezotte, Dennis Dolan , Gary Childs, and Wes Nakagiri

Members Absent:

Kate Lawrence , Donald Parker

1. CALL MEETING TO ORDER

The meeting was called to order by Commissioner C. Griffith at 7:30 a.m.

2. ROLL CALL

Indicated the presence of a quorum.

3. APPROVAL OF MINUTES

Meeting minutes dated: April 17, 2019

Motion to approve the minutes as presented.

Moved by: G. Childs

Seconded by: W. Green

Yes (7): C. Griffith, W. Green , D. Helzerman, R. Bezotte, D. Dolan , G. Childs, and W. Nakagiri

Absent (2): K. Lawrence , and D. Parker

Motion Carried (7-0-2)

4. TABLED ITEMS FROM PREVIOUS MEETINGS

None.

5. APPROVAL OF AGENDA

Motion to approve the Agenda as presented.

Moved by: D. Dolan

Seconded by: G. Childs

Yes (7): C. Griffith, W. Green , D. Helzerman, R. Bezotte, D. Dolan , G. Childs, and W. Nakagiri

Absent (2): K. Lawrence , and D. Parker

Motion Carried (7-0-2)

6. CALL TO THE PUBLIC

Elizabeth Hundley, County Clerk, stated that there was a 17.5% turnout for yesterday's special election, the first since passing Proposal 3, there were 18 same day registrations completed by the Clerk's Office.

7. REPORTS

Commissioner Griffith reported on an event she attended for Strategic Opportunities. Also, thanked staff and other elected officials for the attendance and support shown for Commissioner Kate Lawrence. She also congratulated Adam Baranski, LETS/Car Pool Deputy Director, for his completion of the MBA program at Cleary University.

Commissioner Nakagiri reported that he will be forwarding a legal opinion he requested in regards to the Building Authority from Tim Perrone to each Commissioner.

8. RESOLUTIONS FOR CONSIDERATION

8.1 Fiscal Services

Resolution Authorizing Livingston County's Annual Budget Process and Calendar for 2020

Hilery DeHate presented the resolution and answered questions.

Recommend Motion to the Board of Commissioners.

Moved by: G. Childs

Seconded by: D. Helzerman

Yes (7): C. Griffith, W. Green , D. Helzerman, R. Bezotte, D. Dolan , G. Childs, and W. Nakagiri

Absent (2): K. Lawrence , and D. Parker

Motion Carried (7-0-2)

8.2 Facility Services

Resolution Authorizing a Supplemental Appropriation to the Fiscal-Year 2019 Budget

Chris Folts presented the resolution and answered questions.

Recommend Motion to the Board of Commissioners.

Moved by: D. Dolan

Seconded by: G. Childs

Yes (7): C. Griffith, W. Green , D. Helzerman, R. Bezotte, D. Dolan , G. Childs, and W. Nakagiri

Absent (2): K. Lawrence , and D. Parker

Motion Carried (7-0-2)

8.3 Facility Services

Resolution Authorizing an Agreement with Evergreen Outdoor, Inc. to Provide Grounds Maintenance, Lawn Care and Snow Removal Services

Recommend Motion to the Board of Commissioners.

Moved by: R. Bezotte

Seconded by: D. Dolan

Yes (7): C. Griffith, W. Green , D. Helzerman, R. Bezotte, D. Dolan , G. Childs, and W. Nakagiri

Absent (2): K. Lawrence , and D. Parker

Motion Carried (7-0-2)

8.4 Treasurer

Resolution Authorizing the County Treasurer to Establish the 2018 Delinquent Tax Fund

Jennifer Nash presented the resolution and answered questions.

Recommend Motion to the Board of Commissioners.

Moved by: W. Green

Seconded by: D. Helzerman

Yes (7): C. Griffith, W. Green , D. Helzerman, R. Bezotte, D. Dolan , G. Childs, and W. Nakagiri

Absent (2): K. Lawrence , and D. Parker

Motion Carried (7-0-2)

8.5 Treasurer

Resolution Authorizing the County Treasurer to Establish the Animal Shelter Donation Fund 231

Recommend Motion to the Board of Commissioners.

Moved by: D. Helzerman

Seconded by: G. Childs

Yes (7): C. Griffith, W. Green , D. Helzerman, R. Bezotte, D. Dolan , G. Childs, and W. Nakagiri

Absent (2): K. Lawrence , and D. Parker

Motion Carried (7-0-2)

8.6 Treasurer

Resolution Authorizing the County Treasurer to Establish the Sheriff Donation Fund 230

Jennifer Nash presented the resolution and answered questions.

Recommend Motion to the Board of Commissioners.

Moved by: R. Bezotte

Seconded by: G. Childs

Yes (7): C. Griffith, W. Green , D. Helzerman, R. Bezotte, D. Dolan , G. Childs, and W. Nakagiri

Absent (2): K. Lawrence , and D. Parker

Motion Carried (7-0-2)

8.7 Airport

Resolution to Concur with the Livingston County Aeronautical Facilities Board for a Supplemental Appropriation and to Enter into an Agreement with M-B Companies, Inc. to Provide a Rotary Broom for Snow Removal for the Livingston County Spencer J. Hardy Airport

Mark Johnson presented the resolution.

Recommend Motion to the Board of Commissioners.

Moved by: D. Helzerman

Seconded by: R. Bezotte

Yes (7): C. Griffith, W. Green , D. Helzerman, R. Bezotte, D. Dolan , G. Childs, and W. Nakagiri

Absent (2): K. Lawrence , and D. Parker

Motion Carried (7-0-2)

8.8 Airport

Resolution to Concur with The Livingston County Aeronautical Facilities Board to Enter into a Grant Agreement with the Michigan Department of Transportation to Fund Pavement Marking at The Livingston County Airport

Recommend Motion to the Board of Commissioners.

Moved by: G. Childs

Seconded by: D. Dolan

Yes (7): C. Griffith, W. Green , D. Helzerman, R. Bezotte, D. Dolan , G. Childs, and W. Nakagiri

Absent (2): K. Lawrence , and D. Parker

Motion Carried (7-0-2)

8.9 Airport

Resolution to Concur with the Livingston County Aeronautical Facilities Board to Amend the Lease Agreement with Construction Helicopters, Inc. to Include Property for Additional Parking

Recommend Motion to the Board of Commissioners.

Moved by: D. Dolan

Seconded by: D. Helzerman

Yes (7): C. Griffith, W. Green , D. Helzerman, R. Bezotte, D. Dolan , G. Childs, and W. Nakagiri

Absent (2): K. Lawrence , and D. Parker

Motion Carried (7-0-2)

8.10 LETS

Resolution Authorizing the creation of LETS Flexible Schedule Time Off Policy and Regular Schedule Time Off Policy and revisions to the Sick Call-In Policy and Vacant Position Policy

Recommend Motion to the Board of Commissioners.

Moved by: W. Green

Seconded by: G. Childs

Yes (7): C. Griffith, W. Green , D. Helzerman, R. Bezotte, D. Dolan , G. Childs, and W. Nakagiri

Absent (2): K. Lawrence , and D. Parker

Motion Carried (7-0-2)

8.11 LETS

Resolution Amending Resolutions 2014-06-181 and 2018-08-141 Authorizing an Extension of Transit Attorney Services Contract

Recommend Motion to the Board of Commissioners.

Moved by: D. Helzerman

Seconded by: W. Nakagiri

Yes (7): C. Griffith, W. Green , D. Helzerman, R. Bezotte, D. Dolan , G. Childs, and W. Nakagiri

Absent (2): K. Lawrence , and D. Parker

Motion Carried (7-0-2)

8.12 Car Pool

Resolution Authorizing Vehicle Purchase and Supplemental Appropriation to the Fiscal-Year 2019 Budget

Recommend Motion to the Board of Commissioners.

Moved by: G. Childs

Seconded by: D. Dolan

Yes (7): C. Griffith, W. Green , D. Helzerman, R. Bezotte, D. Dolan , G. Childs, and W. Nakagiri

Absent (2): K. Lawrence , and D. Parker

Motion Carried (7-0-2)

8.13 Board of Commissioners

Resolution Accepting the Livingston County Transit Master Plan Dated March 5, 2019

Recommend Motion to the Board of Commissioners.

Moved by: G. Childs

Seconded by: D. Dolan

Yes (7): C. Griffith, W. Green , D. Helzerman, R. Bezotte, D. Dolan , G. Childs, and W. Nakagiri

Absent (2): K. Lawrence , and D. Parker

Motion Carried (7-0-2)

8.14 Administration

Resolution Authorizing Easements for the City of Howell's State Street Reconstruction Project

Recommend Motion to the Board of Commissioners.

Moved by: R. Bezotte

Seconded by: D. Helzerman

Yes (7): C. Griffith, W. Green , D. Helzerman, R. Bezotte, D. Dolan , G. Childs, and W. Nakagiri

Absent (2): K. Lawrence , and D. Parker

Motion Carried (7-0-2)

8.15 Court Central Services

Resolution Authorizing Specialty Courts and Programs to Apply for State Court Administrative Office Grant Funding For FY 2020

Recommend Motion to the Board of Commissioners.

Moved by: R. Bezotte

Seconded by: W. Green

Yes (7): C. Griffith, W. Green , D. Helzerman, R. Bezotte, D. Dolan , G. Childs, and W. Nakagiri

Absent (2): K. Lawrence , and D. Parker

Motion Carried (7-0-2)

9. ANNUAL REPORTS

9.1 Courts

Roberta Sacharski and the Honorable Miriam Cavanaugh, Chief Judge, presented the Annual report for the Courts and answered questions.

Melissa Scharrer, Friend of the Court, Lori Moran, and Kelly Olinik presented the annual report for Friend of the Court.

10. CLAIMS

Miscellaneous Claims Dated: April 18 through May 8, 2019

Recommend Motion to the Board of Commissioners.

Moved by: W. Green

Seconded by: R. Bezotte

Yes (7): C. Griffith, W. Green , D. Helzerman, R. Bezotte, D. Dolan , G. Childs, and W. Nakagiri

Absent (2): K. Lawrence , and D. Parker

Motion Carried (7-0-2)

11. PREAUTHORIZED

Computer Print-out Dated: May 8, 2019

Recommend Motion to the Board of Commissioners.

Moved by: W. Green

Seconded by: G. Childs

Yes (7): C. Griffith, W. Green , D. Helzerman, R. Bezotte, D. Dolan , G. Childs, and W. Nakagiri

Absent (2): K. Lawrence , and D. Parker

Motion Carried (7-0-2)

12. CALL TO THE PUBLIC

None.

13. ADJOURNMENT

Motion to adjourn the meeting at 9:05 a.m.

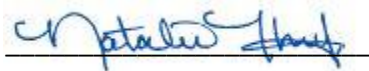
Moved by: D. Helzerman

Seconded by: G. Childs

Yes (7): C. Griffith, W. Green , D. Helzerman, R. Bezotte, D. Dolan , G. Childs, and W. Nakagiri

Absent (2): K. Lawrence , and D. Parker

Motion Carried (7-0-2)

A handwritten signature in blue ink, appearing to read "Natalie Hunt", is written over a horizontal line.

Natalie Hunt, Recording Secretary