

**CONSTRUCTION COMMITTEE**  
**MEETING MINUTES**

May 6, 2019, 6:00 PM  
304 E. Grand River, Conference Room 4, Howell, MI 48843

Members Present:

Dennis Dolan , Robert Bezotte, Douglas Helzerman

**1. CALL MEETING TO ORDER**

The meeting was called to order by Commissioner Dolan at 6:03 p.m.

**2. APPROVAL OF MINUTES**

Minutes of meeting dated: April 15, 2019

Motion to approve the minutes as presented.

**Moved By** R. Bezotte

**Seconded By** D. Helzerman

Yes (3): D. Dolan , R. Bezotte, and D. Helzerman

**Motion Carried (3-0-0)**

**3. APPROVAL OF AGENDA**

Motion to approve the Agenda as presented.

**Moved By** D. Helzerman

**Seconded By** R. Bezotte

Yes (3): D. Dolan , R. Bezotte, and D. Helzerman

**Motion Carried (3-0-0)**

**4. CALL TO THE PUBLIC**

None.

**5. REPORTS**

**5.a 911 Central Dispatch & Sheriff Storage Facility Project Update**

Lindhout Architects & J.S. Vig Construction Company

Valerie Vig provided a report for JS Vig construction:

Update on Sheriff Storage - demo has started, shipping date is June 14, 10 days behind estimate. Answered questions from the Committee.

911 Central Dispatch - Schedule will be presented at site meeting on Monday. Site work has seen a few delays due to weather. Target date for flooring to start around June 1st. Excavator coming to do more site work for stone. Referred to site drawing to explain walk through access.

Discussed 1st layer of asphalt being down to use drive during demo.

Commissioner Dolan stated that July 29th has been given by JS Vig as a good date for construction to be finished and 911 can begin vacating existing building after 5:00 p.m. All construction must be complete inside and as much as possible outside, all inspections, and punch list; 911 staff will be the only applicants.

Commissioner Dolan requested schedule from JS Vig.

Valerie Vig will work with Architect for a preliminary punch list to avoid delays at the end.

Discussed scheduling moving and the punch list.

## 6. ACTION ITEMS

### 6.a Joe Raica Excavating, Inc FWO 5

911 Central Dispatch Regrade and Limestone: \$5,500.00

Commissioner Dolan explained the purpose of the Work Order and answered questions.

Motion to approve Work Order.

**Moved By** D. Helzerman

**Seconded By** R. Bezotte

Yes (3): D. Dolan , R. Bezotte, and D. Helzerman

**Motion Carried (3-0-0)**

### 6.b Xybix Quote #23384

911 Central Dispatch Furniture Move: \$27,247.91

Joni Harvey presented the quote and requested a motion to approve the amount of the furniture. Relocation and purchase will be the biggest purchases from this line in the project budget (Owner Expenses).

**6.c Marxmoda Quote #54352**

911 Central Dispatch Furniture Proposal: \$134,264.26

Motion to approve Xybix Quote #23384 and Marxmoda Quote #54352.

**Moved By** D. Helzerman

**Seconded By** R. Bezotte

Yes (3): D. Dolan , R. Bezotte, and D. Helzerman

**Motion Carried (3-0-0)**

Motion to authorize 911 Central Dispatch to purchase the Owner Responsibility items for an amount not to exceed \$922,632.07

**Moved By** D. Helzerman

**Seconded By** R. Bezotte

Yes (3): D. Dolan , R. Bezotte, and D. Helzerman

**Motion Carried (3-0-0)**

**6.d Lindhout Invoice 2019-0402**

911 Central Dispatch: \$1,207.30

Motion to approve payment.

**Moved By** R. Bezotte

**Seconded By** D. Helzerman

Yes (3): D. Dolan , R. Bezotte, and D. Helzerman

**Motion Carried (3-0-0)**

**6.e J.S. Vig Pay Application #10**

911 Central Dispatch: \$400,493.56

Motion to approve payment.

**Moved By** D. Helzerman

**Seconded By** R. Bezotte

Yes (3): D. Dolan , R. Bezotte, and D. Helzerman

**Motion Carried (3-0-0)**

**6.f Lindhout Invoice 2019-0403**

Sheriff Storage Facility: \$265.13

Motion to approve payment.

**Moved By** R. Bezotte

**Seconded By** D. Helzerman

Yes (3): D. Dolan , R. Bezotte, and D. Helzerman

**Motion Carried (3-0-0)**

**6.g J.S. Vig Pay Application #1**

Sheriff Storage Facility: \$22,669.00

Motion to approve payment.

**Moved By** D. Helzerman

**Seconded By** R. Bezotte

Yes (3): D. Dolan , R. Bezotte, and D. Helzerman

**Motion Carried (3-0-0)**

**7. NEW BUSINESS**

None.

**8. ADJOURNMENT**

Motion to adjourn the meeting at 6:57 p.m.

**Moved By** D. Helzerman

**Seconded By** R. Bezotte

Yes (3): D. Dolan , R. Bezotte, and D. Helzerman

**Motion Carried (3-0-0)**



Natalie Hunt, Recording Secretary