

PERSONNEL COMMITTEE

MEETING MINUTES

Livingston County

May 15, 2019, 8:00 am
304 E. Grand River, Conference Room 4, Howell, MI 48843

Members Present:

William Green , Douglas Helzerman

Members Absent:

Carol Griffith

1. CALL MEETING TO ORDER

The meeting was called to order by Commissioner Green at 8:00 a.m.

2. APPROVAL OF AGENDA

Motion to approve the Agenda as presented.

Moved By Douglas Helzerman

Seconded By William Green

Motion Carried: (2-0-1)

3. CALL TO THE PUBLIC

Commissioner Nakagiri took a moment to thank Jennifer Palmbo for her quick response to questions he had regarding Resolution for Consideration 7.1 - Resolution Authorizing Reclassification of a Secretary/Circuit Court Position.

4. APPROVAL OF MINUTES

Minutes of Meeting Dated: April 10, 2019

Motion to approve the minutes as presented.

Moved By Douglas Helzerman

Seconded By William Green

Motion Carried: (2-0-1)

5. TABLED ITEMS FROM PREVIOUS MEETINGS

None.

6. REPORTS

Ken Hinton informed the committee that he would be attending the Annual County Administrators Conference next week.

7. RESOLUTIONS FOR CONSIDERATION

7.1 Circuit Court

RESOLUTION AUTHORIZING RECLASSIFICATION OF A SECRETARY/CIRCUIT COURT POSITION

Motion to approve the above Resolution with the Amendment to the last paragraph stating the reclassification of the Trial Court Administrative Support/Court Recorder position to a Grade 6 will be changed to a Grade 5.

Moved By Douglas Helzerman
Seconded By William Green

Motion Carried: (2-0-1)

7.2 District Court

RESOLUTION APPROVING AN APPOINTMENT TO THE LIVINGSTON COUNTY COMMUNITY CORRECTION ADVISORY BOARD

Motion to approve the above Resolution and move forward to the Board of Commissioners.

Moved By Douglas Helzerman
Seconded By William Green

Motion Carried: (2-0-1)

7.3 Board of Commissioners

RESOLUTION APPROVING AN APPOINTMENT TO THE LIVINGSTON COUNTY COMMUNITY MENTAL HEALTH AUTHORITY BOARD

Motion to approve the above Resolution and move forward to the Board of Commissioners.

Moved By Douglas Helzerman
Seconded By William Green

Motion Carried: (2-0-1)

7.4 Human Resources

RESOLUTION AUTHORIZING AN AGREEMENT WITH ENERGAGE, LLC TO PROVIDE EMPLOYEE ENGAGEMENT SURVEYING AND RESULTS ANALYSIS AND BRIEFING SERVICES

Motion to approve the above Resolution and move forward to Finance Committee.

Moved By Douglas Helzerman
Seconded By William Green

Motion Carried: (2-0-1)

7.5 Administration

RESOLUTION TO APPROVE THE PAY GRADE FOR THE NEWLY CREATED PUBLIC DEFENDER POSITION AT GRADE 16

Motion to approve the above Resolution.

Moved By Douglas Helzerman

Seconded By William Green

Motion Carried: (2-0-1)

8. CALL TO THE PUBLIC

Roberta Sacharski addressed the committee via conference call to comment on the current indigent defense contracts status.

9. ADJOURNMENT

Motion to adjourn the meeting at 8:47 a.m.

Moved By Douglas Helzerman

Seconded By William Green

Motion Carried: (2-0-1)

Respectfully submitted by:

Amy Hill

Recording Secretary