

LIVINGSTON COUNTY VETERANS' COMMITTEE

MEETING MINUTES

Livingston County East Complex, Conference Room B

2300 E. Grand River | Howell, MI | 48843

May 15, 2019

6:00 p.m.

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| Members Present | Bruce Hundley Kevin Nagle Joe Riker James Wallace |
| Members Absent | Robert J. Bezotte |
| Staff Present | Mary Durst April Townsend |

1. CALL TO ORDER

Chairman Joe Riker called meeting to order at 6:01 P.M.

2. ROLL CALL

Roll call by Chairman indicates a quorum.

3. APPROVAL OF AGENDA

Motion to approve agenda as presented.

Moved By James Wallace

Seconded By Kevin Nagle

Motion Carried (4 to 0)

4. APPROVAL OF MINUTES

4.1 April 17, 2019 minutes

Motion to approve minutes as presented.

Moved By Bruce Hundley

Seconded By James Wallace

Motion Carried (4 to 0)

5. CALL TO THE PUBLIC

None.

6. APPLICATIONS FOR RELIEF

6.1 19-37

Applicant requested \$10,435 for dental care and various medical bills. Applicant represented himself at the meeting.

Motion to deny due to income being over threshold and previous spending habits.

Moved By Bruce Hundley

Seconded By Kevin Nagle

Yes (4): Bruce Hundley, Kevin Nagle, Joe Riker, and James Wallace

Absent (1): Robert J. Bezotte

Motion Carried (4 to 0)

7. OLD BUSINESS

7.1 19-15 Baymont bill

Director presented remaining hotel balance of \$4,429.26 for applicant 19-37.

Motion to pay full amount.

Moved By James Wallace

Seconded By Kevin Nagle

Yes (4): Bruce Hundley, Kevin Nagle, Joe Riker, and James Wallace

Absent (1): Robert J. Bezotte

Motion Carried (4 to 0)

7.2 Motor pool lease program

Motion to continue to use county vehicle lease program.

Joe Riker out at 6:34

Joe Riker in at 6:36

Moved By Kevin Nagle

Seconded By Bruce Hundley

Yes (4): Bruce Hundley, Kevin Nagle, Joe Riker, and James Wallace

Absent (1): Robert J. Bezotte

Motion Carried (4 to 0)

8. NEW BUSINESS

8.1 Millage

Discussed short and long term goals for office and programs.

Motion to levy the same amount as 2019 which is .1127 mills. This should provide approximately \$1,054,432 for the year.

Moved By James Wallace

Seconded By Bruce Hundley

Yes (4): Bruce Hundley, Kevin Nagle, Joe Riker, and James Wallace

Absent (1): Robert J. Bezotte

Motion Carried (4 to 0)

8.2 Hiring Committee

Joe Riker requested that there be an informal hiring committee. Director has hiring and firing authority, but believes that Committee members should be a part of the interviewing process. All agreed. Joe Riker will sit in on interviews with Director in addition to one other Committee member. There is no stipulation on who the second Committee member will be and will be determined by member availability.

8.3 Veteran ID reimbursement

Motion to pay clerk fees for veteran ID cards; both initial and reprints.

Moved By Kevin Nagle

Seconded By Bruce Hundley

Yes (4): Bruce Hundley, Kevin Nagle, Joe Riker, and James Wallace

Absent (1): Robert J. Bezotte

Motion Carried (4 to 0)

8.4 Flags and markers

Director presented invoice in the amount of \$5,845.84 for Memorial Day flags and markers for veteran graves.

Moved By Kevin Nagle

Seconded By James Wallace

Yes (4): Bruce Hundley, Kevin Nagle, Joe Riker, and James Wallace

Absent (1): Robert J. Bezotte

Motion Carried (4 to 0)

8.5 Director spending discretion

Director requested clarification on spending limits.

Motion for director to have authority to spend over \$1,000 per item up to budgeted amount.

Moved By James Wallace

Seconded By Kevin Nagle

Yes (4): Bruce Hundley, Kevin Nagle, Joe Riker, and James Wallace

Absent (1): Robert J. Bezotte

Motion Carried (4 to 0)

8.6 Driver job description

Director requested to change one of the two part-time driver positions into a Lead Driver position. Presented proposed Lead Driver job description.

Joe Riker out at 7:33

Joe Riker in at 7:36

Motion to adopt job description.

Moved By Kevin Nagle

Seconded By Bruce Hundley

Yes (4): Bruce Hundley, Kevin Nagle, Joe Riker, and James Wallace

Absent (1): Robert J. Bezotte

Motion Carried (4 to 0)

9. Reports

9.1 Marketing update

Director discussed plans for marketing.

9.2 Monthly financial report

Director provided report to Committee members.

9.3 Monthly office report

Director provided report to Committee members.

9.4 Veteran claim status

Spoke with VA and representative suggested we submit a supplemental claim before moving forward with original plan.

9.5 Transitional Housing update

Director reported conclusion of Transitional Housing Advisory Committee findings from earlier in the day. It is the opinion of Shawn Dowling, Director for Veteran Homeless Outreach in Ann Arbor, that Livingston County does not have the need for transitional housing. She recommended the Committee instead look into partnering with various agencies to build a veteran campus with permanent supportive housing. Director to meet with consulting agency to see if this would be a viable option.

10. GOOD OF THE ORDER

Joe Riker discussed handing over the POW/MIA Recognition Day Observance to Veterans Services. It was previously sponsored by Congressman Bishop's office.

11. ADJOURNMENT

Motion to adjourn at 7:56 P.M.

Moved By James Wallace

Seconded By Kevin Nagle

Motion Carried (4 to 0)

Mary Durst, Director
Recorder

Joseph Riker, Chair