



# BOARD OF COMMISSIONERS

## REVISED AGENDA

June 24, 2019

7:30 PM

304 E. Grand River, Board Chambers, Howell MI 48843

*"The mission of Livingston County is to be an effective and efficient steward in delivering services within the constraints of sound fiscal policy. Our priority is to provide mandated services which may be enhanced and supplemented to improve the quality of life for all who work, reside and recreate in Livingston County."*

Pages

**1. CALL MEETING TO ORDER**

**2. PLEDGE OF ALLEGIANCE TO THE FLAG**

**3. ROLL CALL**

**4. CORRESPONDENCE**

**5. CALL TO THE PUBLIC**

**6. APPROVAL OF MINUTES**

3

- a. Work Session Minutes Dated: June 10, 2019
- b. Minutes of Meeting Dated: June 10, 2019
- c. Minutes of Meeting Dated: June 19, 2019

**7. TABLED ITEMS FROM PREVIOUS MEETINGS**

**8. APPROVAL OF AGENDA**

**9. REPORTS**

Chairman Parker presented a Certificate of Recognition to Father Prabhu Lakra.

**a. Certificate of Recognition**

Father Prabhu Lakra

**b. Michigan Association of Counties**

Steve Currie, Executive Director

**10. APPROVAL OF CONSENT AGENDA ITEMS**

Resolutions 2019-06-088 through 2019-06-091

- |           |  |           |
|-----------|--|-----------|
| <b>a.</b> | <b>2019-06-088</b>   | <b>12</b> |
|           | Resolution Authorizing an Agreement with Blue Cross Blue Shield for Discounted Medical Billing - Sheriff |           |
| <b>b.</b> | <b>2019-06-089</b>   | <b>14</b> |
|           | Resolution to Establish New Fees for the Soil Erosion Control Program - Drain Commissioner               |           |
| <b>c.</b> | <b>2019-06-090</b>   | <b>20</b> |
|           | Resolution to Establish New Fees for Drainage Review - Drain Commissioner                                |           |
| <b>d.</b> | <b>2019-06-091</b>   | <b>21</b> |
|           | Resolution to Accept the 2018 Livingston County Financial Audit – Board                                  |           |

**11. RESOLUTIONS FOR CONSIDERATION**

Resolutions 2019-06-092 through 2019-06-095

- |            |   |           |
|------------|---|-----------|
| <b>a.</b>  | <b>2019-06-092 (Roll Call)</b>  | <b>32</b> |
|            | Resolution to Establish the Animal Shelter Donation Fund Budget – Animal Shelter  |           |
| <b>b.</b>  | <b>2019-06-093</b>  | <b>33</b> |
|            | Resolution Approving Appointments to the Livingston County Aeronautical Facilities Board - Board of Commissioners   |           |
| <b>c.</b>  | <b>2019-06-094</b>  | <b>34</b> |
|            | Resolution Authorizing Intergovernmental Agreement for Transportation Services between Livingston County (LETS) and Hamburg Township - LETS   |           |
| <b>*d.</b> | <b>2019-06-095</b>  | <b>36</b> |
|            | Resolution Granting a Drainage Easement to Morgan Properties, LLC, of Flushing, MI, for its Grand River Party Store Development for Storm Water Discharge Purposes - Board of Commissioners |           |

**12. CALL TO THE PUBLIC**

**13. ADJOURNMENT**

## **LIVINGSTON COUNTY BOARD OF COMMISSIONERS**

### **WORK SESSION**

### **MEETING MINUTES**

June 10, 2019, 5:30 p.m.

304 E. Grand River, Board Chambers, Howell MI 48843

Members Present: Donald Parker, Dennis Dolan, Kate Lawrence, William Green, Wes Nakagiri, Douglas Helzerman, Robert Bezotte, Carol Griffith

Members Absent: Gary Childs

#### **1. CALL MEETING TO ORDER**

The Work Session was called to order by Chairperson Donald Parker at 5:30 p.m.

#### **2. ROLL CALL**

Indicated the presence of a quorum.

#### **3. CALL TO THE PUBLIC**

#### **4. APPROVAL OF AGENDA**

Motion to approve the Agenda as presented.

It was moved by K. Lawrence

Seconded by D. Helzerman

Yes (8): D. Parker, D. Dolan, K. Lawrence, W. Green, W. Nakagiri, D. Helzerman, R. Bezotte, and C. Griffith

Absent (1): G. Childs

**MOTION Carried (8-0-1)**

#### **5. 2018 YEAR-END & 2019 STATUS UPDATE**

Cindy began the discussion by explaining the purpose is to provide information on major cost drivers and review past, present and future budget situation.

Reviewed the Commissioners', the Administrator's, and Fiscal Services' role in the Budget Process.

Reviewed Revenue, Expense, & Fund Balance for 2018.

Reviewed the 2019 Budgeted Revenue: property tax, fees for services, and state sources are our top 3 revenue sources.

Reviewed the 2019 Budget Expenses.

Reviewed the 2019 YTD report of revenues and expenses.

## **6. BUDGET DISCUSSIONS**

### **6.a Revenue Projection**

Reviewed and discussed the 2020 Projected Revenue Sources; Challenges and Opportunities; and the Total Revenue Impact.

### **6.b Cost Drivers**

Reviewed and Discussed Cost Drivers including employee costs, health care, and pension.

### **6.c Potential Changes**

Reviewed the format in which the Departments will be presenting their requests to the Board of Commissioners.

## **7. PRIORITIZATION OF PROPOSED PROJECTS**

Ken Hinton, Cindy Catanach and Commissioners discussed how to prioritize projects during the budget process.

Commissioner Parker explained that he would like special projects integrated during the budget process.

## **8. DIRECTION FOR INITIAL DEPARTMENT BUDGET ALLOCATIONS**

Looking for direction from the Board on the following items:

- COLA
- Special projects: Meals on Wheels; Pension & OPEB Funding; Other
- Contingency: Increase contingency for Collective Bargaining; HR Contingency for Employee Payouts.
- Department Target Allocations: Priority projects funded first; Allocation based off of 3 year historical analysis of General Fund Appropriation.

Commissioner Parker asked Commissioners their opinions regarding the direction of a 1.5% COLA increase; a 2% HR Contingency; and funding of special projects.

Commissioner Nakagiri: Agrees with integrating the projects during the budget process, adding the contingencies, and 0% for COLA.

Commissioner Green: Agrees with 1.5% COLA; 2% contingency HR; and is in favor of Special projects.

Commissioner Bezotte: Agrees with the 1.5% COLA and the Contingencies; also, Meals on Wheels project is a priority as well as Transportation.

Commissioner Dolan: Agrees with the 1.5% COLA and 2% HR Contingency; and integrating projects in the budget process.

Commissioner Parker: Agrees with 1.5% COLA, Special Projects being integrated; and a 2% HR Contingency.

Commissioner Griffith: Agrees with 1.5% COLA, the HR Contingency, and including Pension Funding.

Commissioner Lawrence: Stated that she would like to see the Department Allocations. Agrees with direction of the 1.5% COLA and 2% contingency.

Commissioner Helzerman: Stated the base allocation needs to come first and then fund special projects. Also, agrees with the 1.5% COLA & HR Contingency.

Commissioner Dolan presented a PowerPoint reviewing a proposed project for the Meals on Wheels Program in Livingston County.

**9. CALL TO THE PUBLIC**

None.

**10. ADJOURNMENT**

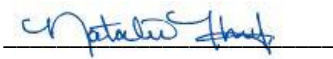
Motion to adjourn the meeting at 7:28 p.m.

It was moved by D. Helzerman  
Seconded by R. Bezotte

Yes (8): D. Parker, D. Dolan, K. Lawrence, W. Green, W. Nakagiri, D. Helzerman, R. Bezotte, and C. Griffith

Absent (1): G. Childs

**MOTION Carried (8-0-1)**



Natalie Hunt, Recording Secretary

## **LIVINGSTON COUNTY BOARD OF COMMISSIONERS**

### **MEETING MINUTES**

June 10, 2019, 7:30 p.m.

304 E. Grand River, Board Chambers, Howell MI 48843

Members Present: Donald Parker, Dennis Dolan, Kate Lawrence, William Green, Wes Nakagiri,  
Douglas Helzerman, Robert Bezotte, and Carol Griffith

Members Absent: Gary Childs

#### **1. CALL MEETING TO ORDER**

The meeting was called to order by Chairperson Donald Parker at 7:36 p.m.

#### **2. PLEDGE OF ALLEGIANCE TO THE FLAG**

All rose for the Pledge of Allegiance to the Flag of the United States of America.

#### **3. ROLL CALL**

Roll call by the Clerk indicated the presence of a quorum.

#### **4. CORRESPONDENCE**

a. Gratiot County Resolution 19-244 Veterans Services Grant Funding

Motion to receive and place on file the correspondence.

It was moved by D. Dolan

Seconded by C. Griffith

**MOTION Carried (8-0-1)**

#### **5. CALL TO THE PUBLIC**

Judy Daubenmier, Genoa Township, spoke regarding the Livingston County Master Transit Plan and L.E.T.S. with respect to pending legislation at the State level.

Dale Brewer, Connect Five Veterans Foundation and D.A.V., provided a handout detailing their upcoming traveling memorials, Freedom Is Never Free, coming to the Livingston County Airport July 11, 2019 through July 14, 2019. Dale also presented gold star pins to the Commissioners symbolizing the 40,000 plus American Service Personnel who died or who still remain missing from World War II.

Bob Potocki, Brighton Township, provided a handout and addressed the Board in regards to the Brighton Township Sanitary Sewer.

Joe Riker, Brighton Township, VCAT Region 9 with assistance from the Livingston County Veterans Services will be hosting Vet Fest at the Cleary University Campus in Howell on Saturday, August 10, 2019, from 11 a.m. until 3 p.m.

#### **6. APPROVAL OF MINUTES**

a. Minutes of Meeting Dated: May 28, 2019

b. Minutes of Meeting Dated: June 5, 2019

Motion to approve the minutes as presented.

It was moved by W. Green  
Seconded by R. Bezotte

**MOTION Carried (8-0-1)**

**7. TABLED ITEMS FROM PREVIOUS MEETINGS**

None.

**8. APPROVAL OF AGENDA**

Motion to approve the agenda.

It was moved by D. Dolan  
Seconded by R. Bezotte  
Discussion

Motion to amend the agenda to add Resolution 2019-06-087, Resolution Dissolving the Livingston County Building Authority, as 11.b.

It was moved by W. Nakagiri  
Seconded by D. Helzerman

Roll Call Vote: Yes (8): D. Dolan, K. Lawrence, W. Green, W. Nakagiri, D. Helzerman, R. Bezotte, C. Griffith, and D. Parker; No: (0) None; Absent (1): G. Childs

**MOTION Carried (8-0-1)**

Motion to approve the agenda as amended.

It was moved by D. Dolan  
Seconded by R. Bezotte

**MOTION Carried (8-0-1)**

**9. REPORTS**

**9.a Certificate of Recognition**

Sergeant Donald R. Burgett

Chairman Parker presented a recognition award to Mr. Burgett's daughter, Rene` Powell and her son, Jacob Powell. This Friday, June 14, 2019, at 11 a.m. the Howell Post Office will be holding a dedication ceremony renaming the post office to the Donald R. Burgett Post Office.

**9.b Certificate of Recognition**

James Sparks, Planning Commissioner

Chairman Parker presented a recognition award to the family of James Sparks. In attendance were his wife Jeannie Sparks, son Roy Sparks and family friend Judy Paulson. Planning Commission Director, Kathleen Kline-Hudson, along with current and past Planning Commission members, Bill Anderson, Jeanne Clum, Laura Abramson, Sylvia Kennedy-Carrasco and Beth Hammond, also presented the family with a plaque for James' thirty plus years as a member of the Livingston County Planning Commission.

**9.c SPARK Quarterly Update**

Marcia Gebarowski, Director of Business Development

Marcia will be providing a link to the Commissioners to the Top 50 Michigan Jobs for 2019.

Commissioner Helzerman spoke regarding Todd Anderson, Conway Township Clerk, who passed away last week.

Chairman Parker requests to remove Commissioner Childs from the Committee on Opioid Abuse and replace him with Commissioner Bezotte. Discussion.

Motion to revise the Committee on Opioid Abuse to include Commissioners Bezotte, Helzerman and Lawrence; with Commissioner Bezotte serving as its Chair. Commissioner Childs will be removed from the Committee.

It was moved by W. Green  
Seconded by D. Helzerman

**MOTION Carried (8-0-1)**

Commissioner Bezotte shared news that the University of Michigan baseball team is heading to the College World Series for the first time since 1984.

**10. APPROVAL OF CONSENT AGENDA ITEMS**

Resolutions 2019-06-084 and 2019-06-085

**10.a 2019-06-084**

Resolution Authorizing a Master Agreement Contract Renewal with Windstream for Telephone Service and Internet Services - Information Technology

**10.b 2019-06-085**

Resolution of the Livingston County Commissioners Formal Recognition of Receipt, Review, Approval and Filing of the 2020-2025 Livingston County Capital Improvement Plan - Planning Department

Motion to approve the resolutions on the Consent Agenda.

It was moved by C. Griffith  
Seconded by D. Dolan

Roll Call Vote: Yes (8): C. Griffith, D. Parker, D. Dolan, K. Lawrence, W. Green, W. Nakagiri, D. Helzerman, and R. Bezotte; No: (0) None; Absent (1): G. Childs

**MOTION Carried (8-0-1)**

**11. RESOLUTIONS FOR CONSIDERATION**

Resolution 2019-06-086

**11.a 2019-06-086**

Resolution to Amend the Livingston County Board of Commissioners 2019 Rules – Board of Commissioners

Motion to adopt the Resolution.

It was moved by D. Helzerman  
Seconded by C. Griffith  
Discussion

**MOTION Carried (8-0-1)**

**11.b 2019-06-087**

Resolution to Dissolve the Livingston County Building Authority.

Motion to adopt the Resolution.

It was moved by W. Nakagiri  
Seconded by W. Green  
Discussion

**MOTION Carried (8-0-1)**



**12. CALL TO THE PUBLIC**

Mona Shand, Genoa Township, on behalf of Representative Slotkin, invited everyone to attend the Howell post office dedication ceremony on Friday, June 14<sup>th</sup> at 11 a.m. She also thanked Dale Brewer for his efforts in bringing this project to fruition. Commissioner Parker thanked Ms. Shand, Rep. Slotkin, and former Rep. Mike Bishop for their efforts on this project.

Karen Pierce, Hamburg Township, invited everyone to attend an upcoming Brown Bag Lunch on Wednesday, June 12<sup>th</sup> from noon to 1 p.m. at the Oceola Township Hall. Dan Brown of the Huron River Watershed Council will educate guests on PFAS.

**13. ADJOURNMENT**

Motion to adjourn the meeting at 8:31 p.m.

It was moved by D. Helzerman  
Seconded by C. Griffith

**MOTION Carried (8-0-1)**

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Elizabeth Hundley, Livingston County Clerk

# LIVINGSTON COUNTY BOARD OF COMMISSIONERS

## MEETING MINUTES

June 19, 2019

IMMEDIATELY FOLLOWING THE FINANCE COMMITTEE

304 E. Grand River, Board Chambers, Howell MI 48843

Members Present	Donald Parker, Dennis Dolan, William Green, Wes Nakagiri, Douglas Helzerman, Robert Bezotte, Carol Griffith, and Gary Childs
Members Absent	Kate Lawrence

### 1. CALL MEETING TO ORDER

The meeting was called to order by Chairperson Parker at 9:27 a.m.

### 2. PLEDGE OF ALLEGIANCE TO THE FLAG

All rose for the Pledge of Allegiance to the Flag of the United States of America.

### 3. ROLL CALL

Indicated the presence of a quorum.

### 4. CALL TO THE PUBLIC

Ken Hinton, County Administrator, addressed the Board for an update on the following:

- Refunding Jail bonds close tomorrow; value of \$225,000; cost was less than anticipated.
- Regarding the Resolution recently approved to dissolve the Building Authority, there are 3 property titles of the Building Authority which need to be resolved before the Resolution will go into effect.
- Counsel has reviewed the question for a line item budget from the Courts, this opinion will be distributed to the Commissioners.

### 5. APPROVAL OF AGENDA

Motion to approve the Agenda as presented.

**Moved By** G. Childs

**Seconded By** W. Green

Yes (8): D. Parker, D. Dolan, W. Green, W. Nakagiri, D. Helzerman, R. Bezotte, C. Griffith, and G. Childs

Absent (1): K. Lawrence

**Motion Carried (8-0-1)**

### 6. FINANCE COMMITTEE RECOMMENDATION FOR APPROVAL OF CLAIMS

Dated: June 19, 2019

Motion to approve the Claims.

**Moved By** W. Green

**Seconded By** R. Bezotte

Yes (8): D. Parker, D. Dolan, W. Green, W. Nakagiri, D. Helzerman, R. Bezotte, C. Griffith, and G. Childs

Absent (1): K. Lawrence

**Motion Carried (8-0-1)**

**7. FINANCE COMMITTEE RECOMMENDATION FOR APPROVAL OF PAYABLES**

Dated: June 6 through June 19, 2019

Motion to approve the Payables.

**Moved By** D. Dolan

**Seconded By** G. Childs

Yes (8): D. Parker, D. Dolan, W. Green, W. Nakagiri, D. Helzerman, R. Bezotte, C. Griffith, and G. Childs

Absent (1): K. Lawrence

**Motion Carried (8-0-1)**

**8. CALL TO THE PUBLIC**

None.

**9. ADJOURNMENT**

Motion to adjourn the meeting at 9:34 a.m.

**Moved By** C. Griffith

**Seconded By** D. Dolan

Yes (8): D. Parker, D. Dolan, W. Green, W. Nakagiri, D. Helzerman, R. Bezotte, C. Griffith, and G. Childs

Absent (1): K. Lawrence

**Motion Carried (8-0-1)**

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Natalie Hunt, Recording Secretary

RESOLUTION

NO: 2019-06-088

LIVINGSTON COUNTY

DATE: June 24, 2019

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**Resolution Authorizing an Agreement with Blue Cross Blue Shield for Discounted Medical Billing - Jail**

**WHEREAS,** the jail currently has a contract for off-site medical billing asset recovery and management that will be expiring July 2, 2019; and

**WHEREAS,** when an inmate is sent off-site, Blue Cross Blue Shield would provide a discount if the provider is a member of Blue Cross Blue Shield network; and

**WHEREAS,** this discount would also apply to prescription drugs and off-site dental visits; and

**WHEREAS,** Blue Cross Blue Shield would apply their discounted rate of 48% to 52% and charge the county an 11% administrative fee for the use of their discount; and

**WHEREAS,** when an inmate is inpatient and Medicaid is not applicable, the hospital would require an additional administrative fee of 9.5% (AAC Fee) that would come off the Blue Cross Blue Shield discounted rate; and

**WHEREAS,** Blue Cross Blue Shield would invoice the county for all discounted claims including administrative fees and accompanied by a detailed report.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby authorizes to enter into a contract for discounted medical services with Blue Cross Blue Shield for an initial one (1) year period.

**BE IN FURTHER RESOLVED** that the Livingston County Board of Commissioners is authorized to sign all forms, assurances, contracts/agreements, renewals and future amendments contract language adjustments related to the above upon review and/or preparation of Civil Counsel

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MOVED:  
SECONDED:  
CARRIED:



**LIVINGSTON COUNTY, MICHIGAN**  
**DEPARTMENT OF LIVINGSTON COUNTY SHERIFF**

**150 S. Highlander Way, Howell, MI 48843**  
**Phone 517-540-7974 Fax 517-546-1800**  
**Web Site: [co.livingston.mi.us](http://co.livingston.mi.us)**

## Memorandum

**To: Livingston County Board of Commissioners**  
**From: Lt. Dan Adas**  
**Date: June 11, 2019**  
**Re: Contract with Blue Cross Blue Shield of Michigan**

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Attached for your consideration and approval is a resolution authorizing the jail to pursue a contract with Blue Cross Blue Shield of Michigan (BCBSM). This contract would discount offsite medical bills that the jail would incur as a result of sending an inmate for doctor or hospital visits. The jail would call BCBSM when an inmate is scheduled to be sent offsite and receive an inmate ID enrollment number. This number would qualify the inmate for the BCBS discount if the provider is a member of the BCBS network. This discount would also apply to prescription drugs and offsite dental visits. There are 33,000 doctors and 152 hospitals, which includes the hospitals we currently use, that are members of the BCBS network.

A contract with BCBSM should result in a discount of 48% to 52% and the county would be charged an 11% administrative fee. If the inmate is admitted or considered inpatient and Medicaid is not applicable, the hospital would require an additional administrative fee of 9.5%.

BCBSM would invoice the county for all of the discounted claims they processed in that month as well as the corresponding administrative fee. A detailed claims report will be included with the monthly invoice. Currently, Michigan Department of Corrections and 37 Michigan county jails are all under contract with BCBSM. The initial proposed contract term is 1 year and would have to be renewed annually.

If you have any questions regarding this matter please contact me.

RESOLUTION

NO: 2019-06-089

LIVINGSTON COUNTY

DATE: June 24, 2019

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**Resolution to Establish New Fees for the Soil Erosion Control Program - Drain Commissioner**

**WHEREAS,** the office of the Livingston County Drain Commissioner is the county enforcing agency for the soil erosion and sedimentation control program, Part 91 of NREPA; and

**WHEREAS,** in 2015 certain fees were established for the soil erosion and sedimentation control program; and

**WHEREAS,** fees authorized by the Livingston County Soil Erosion and Sedimentation Control Ordinance may be amended from time to time by County Resolution; and

**WHEREAS,** since 2015, the cost of operating the soil erosion and sedimentation control program has increased; and

**WHEREAS,** the fees established in 2015 are no longer sufficient to cover the costs of this program; and

**WHEREAS,** the proposed fee increases in 2019 will sufficiently cover the operating costs of the soil erosion and sedimentation program for the coming fiscal year; and

**THEREFORE BE IT RESOLVED** that the following fees for soil erosion and sedimentation control permits and waivers are established effective September 1, 2019:

Residential:	
Major Permit	\$275
Minor Permit	\$200
Re-inspection	\$105
Waiver	\$60
Commercial:	
Major Permit	\$970
(includes 4 months Inspection)	
Minor/Utility Permits	\$530
Inspection	\$110/month
Waiver	\$100

**BE IT FURTHER RESOLVED** that the Livingston County Clerk is directed to cause the revised fee schedule to be published in a newspaper of general circulation in Livingston County.

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**MOVED:**

**SECONDED:**

**CARRIED:**

**RESOLUTION**

**NO:**

**LIVINGSTON COUNTY**

**DATE:**

**RESOLUTION TO ESTABLISH NEW FEES FOR DRAINAGE REVIEW – DRAIN  
COMMISSIONER**

**WHEREAS,** the office of the Livingston County Drain Commissioner reviews drainage plans for new development under authority granted by various state statutes; and

**WHEREAS,** in 2001 certain fees were established for drainage review; and

**WHEREAS,** drainage review is subcontracted to a consulting engineer under contract with the Livingston County Drain Commissioner; and

**WHEREAS,** since 2001 the cost of consulting engineering services associated with drainage plan reviews have increased while the fees have not changed; and

**WHEREAS,** the fees established in 2001 are no longer sufficient to cover the cost of the drainage reviews.

**THEREFORE BE IT RESOLVED** that the following fees for drainage review are established effective September 1, 2019:

**Preliminary Plan (or Plat) Review Fees:**

Minimum Fee	\$400.00
Single Family Residential Sites	\$20.00/lot or site
Multiple Family Residential Sites	\$10.00/unit
Manufactured Home Parks	\$10.00/lot or site
Commercial or Industrial Sites	\$600.00 flat fee for sites 5 acres or more, otherwise minimum fee.

**Construction Plan Review Fees:**

Minimum Fee	\$800.00
Single Family Residential Sites	\$40.00/lot or site
Multiple Family Residential Sites	\$20.00/unit
Manufactured Home Parks	\$20.00/lot or site
Commercial or Industrial Sites	\$1200.00 flat fee for sites 5 acres or more, otherwise minimum fee.

**Administrative Fees - A one time administrative fee shall be charged:**

Preliminary Plan or Plat	\$200.00
Construction Plans	\$350.00

**Fees for Resubmittals of Preliminary and Construction Plans:**

First and Second Resubmittal	No charge
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Third Resubmittal and Thereafter: A one-time charge equal to 50% of the initial review fee as provided above.

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**Table 1**  
**Comparison of Current and Proposed Fees**

	Current Fees as implemented 7/1/2015	Recommended Fees & Changes Effective 7/1/2019
<b>Commercial Permit</b>		
Commercial Major Permit (includes Plan Review/Initial App. fees)	\$ 480.00	\$ 530.00
Inspection Fees	flat fee per month, 12 months per year, for any month with 10 days open permit. \$100.00 per month = <b>\$1200 per year</b>	flat fee per month, 12 months per year, for any month with 10 days open permit. \$110.00 per month = <b>\$1320 per year</b>
<b>Comercial Minor (Utility) Permit</b> <i>(includes inspection fee)</i>	\$ 480.00	\$ 530.00
<b>Commercial Waiver</b>	\$ 90.00	\$ 100.00
<b>Residential</b>		
Major Permit Fee (includes base inspection and plan review fees)	\$ 250.00	\$ 275.00
Minor Permit Fee (includes application & base inspection fees)	\$ 180.00	\$ 200.00
<b>Re-inspection Fee</b>	\$ 95.00	\$ 105.00
<b>Residential Waiver</b> (covers cost of application review when permit not required)	\$ 55.00	\$ 60.00

**TABLE 2**  
**Comparison of Proposed Livingston County Fees with Adjoining Counties**

Fee Category	Livingston	Oakland	Washtenaw	Ingham
<b>Commercial Permit</b>	<b>Fees Proposed 7/1/2019</b>	<b>2018 Update Fees</b>	<b>2016 Update Fees</b>	<b>2019 Update Fees</b>
Plan Review/Initial App.	\$ 880.00	\$ 230.00	\$500.00 for 2501 sq. ft-10 acres, \$500.00 (over 10 acres) + \$50 for each acre over 10	\$620.00 1st acre & \$62.00 for each additional acre per year (renewal is 1/2 rate of current fee schedule) (fees are less for shorter durations) +\$705.00 Review (if necessary)
Inspection Fees	\$110.00 per month for any month permit is open 10 or more days of the month = <b>\$1320.00 per year</b>	\$1,900.00, or \$2,330.00, \$4,150.00, \$6,280.00 annually (depending on site classification = to our permit)	\$100 per hour of inspection	Charged at hourly rate, escrow amounts can be added and determined by the ICDC based on site factors.
<b>Average 2 Year Cost = Sum of Above fees</b>	<b>\$ 3,520.00</b>	<b>\$1200,\$1900,\$2330, \$4150, \$6280</b>	<b>\$2900.00(at 1 inspection per month for a 10 acre site)</b>	<b>*\$3273.00(assuming 1- 1 hour inspection per month at \$45.00 per hour or 10 acre site</b>
Commercial re-inspection Fee	None	\$ 175.00	\$100.00/hour (or additional enforcement)	\$305.00 (violation/cease & desist re-inspection) or Hourly Cost
Commercial Minor Permit	\$ 530.00	N/A	\$300.00 + inspection hourly costs	\$335.00 + inspection hourly costs
<b>Base Avg 2 Year Cost</b>	<b>\$ 530.00</b>	<b>N/A</b>	<b>\$300+ inspection hourly costs</b>	<b>\$670.00 + inspection hourly costs</b>
Commercial Waiver	\$ 100.00	\$230 + \$370 = \$600.00	\$100.00 + inspection hourly costs	No Waiver cost
<b>Base Avg 2 Year Cost</b>	<b>\$ 100.00</b>	<b>\$ 1,200.00</b>	<b>\$100.00 + inspection hourly costs</b>	<b>No Waiver cost</b>
<b>Residential</b>				
Residential Major Permit Plan Review & App. Fee	\$ 275.00	\$ 75.00	\$200.00 for more than 1200 sq. ft., \$200.00 for 1200 sq. ft-10 acres + \$25.00/acres for every acre over 10	\$265.00 for 12 month permit (less for 6 & 9 month) renewal is 1/2 rate of current fee schedule
Permit Fee (includes base inspection fees)	included	\$120.00, \$155.00, \$230.00, \$290.00, \$575.00 annually (depending on site classification = to our permit)	\$100 per hour of inspection	Inspections charged at hourly rate determined by ICDC
<b>Base Avg 2 Year Cost</b>	<b>\$ 275.00</b>	<b>\$195.00, \$230.00, \$305.00, \$365.00, or \$650.00</b>	<b>\$1625.00 10 acre site (bi monthly inspections, amount can be less)</b>	<b>\$397.50 + hourly rate of inspection x inspection amount</b>
Re-inspection Fee	\$ 105.00	\$ 75.00	\$100.00 per hour	Hourly Costs or \$305.00 (violation/cease&disist re-inspection)
Residential Minor Permit App Fee	\$ 200.00	N/A	\$150.00 (Less than 1200 Sq. Ft).	\$49.00 (renewal is 1/2 rate of current fee schedule)
Base inspection fees	Included	N/A	\$100.00 an hour	Hourly Rate
<b>Base Avg 2 Year Cost</b>	<b>\$ 200.00</b>	<b>N/A</b>	<b>\$550.00 total, 4 inspections</b>	<b>\$253.50 (4 inspections @ \$45 hour)</b>
Residential Waiver	\$60 for 2 years	\$75.00 + (\$120.00/yr.) = \$195.00	\$50	No fee
<b>Base Avg 2 Year Cost</b>	<b>\$ 60.00</b>	<b>\$ 290.00</b>	<b>\$50.00 (18 Months)</b>	<b>No fee</b>

\* Note that permits are compared on a 2 year basis to compare adjoining counties with shorter or longer permit durations to the 2 year duration of our permits.

Oakland has a classification system where 5 different permit fees are possible based on certain aspects of the project.

Oakland County permits are 1 year in duration with 3 month renewals available thereafter

Ingham County permits are 1 year in duration with additional years renewals available

Washtenaw County commercial permits are 2 year in duration with a 6 month extension available, Residential permits 18 Months

Washtenaw County Residential projects receive bi-monthly inspections

**Table 3**  
**Drainage Review**  
**Comparison of Current and Proposed Fees**

FEE DESCRIPTION		Charge Basis	Current Fees Effective 2001	Proposed Fees Planned August 1, 2019
PRELIMINARY	Minimum Fee (includes administration*)	Minimum	\$450	\$600
	Single Family Residential Sites	per lot or condo unit	\$15	\$20
	Multiple Family Residential Sites	per unit	\$10	\$10
	Manufactured Home Parks	per lot or site	\$10	\$10
	Commercial, Industrial, or Institutional Sites	flat fee sites > 5 acres **	\$500	\$600
CONSTRUCTION	Minimum Fee (includes administration)	Minimum	\$850	\$1,150
	Single Family Residential Sites	per lot or condo unit	\$30	\$40
	Multiple Family Residential Sites	per unit	\$20	\$20
	Manufactured Home Parks	per lot or site	\$20	\$20
	Commercial, Industrial, or Institutional Sites	flat fee sites > 5 acres **	\$1,000	\$1,200

\* Administrative costs include costs reimbursed to county for office expenses which are not paid to engineering consultant. They are proposed to be \$200 for preliminary plan reviews, and \$350 for construction plan reviews

\*\* Note that for sites less than 5 acres the minimum fee applies

RESOLUTION

NO: 2019-06-090

LIVINGSTON COUNTY

DATE: June 24, 2019

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**Resolution to Establish New Fees for Drainage Review - Drain Commissioner**

**WHEREAS,** the office of the Livingston County Drain Commissioner reviews drainage plans for new development under authority granted by various state statutes; and

**WHEREAS,** in 2001 certain fees were established for drainage review; and

**WHEREAS,** drainage review is subcontracted to a consulting engineer under contract with the Livingston County Drain Commissioner; and

**WHEREAS,** since 2001 the cost of consulting engineering services associated with drainage plan reviews have increased while the fees have not changed; and

**WHEREAS,** the fees established in 2001 are no longer sufficient to cover the cost of the drainage reviews.

**THEREFORE BE IT RESOLVED** that the following fees for drainage review are established effective September 1, 2019:

Preliminary Plan (or Plat) Review Fees:

Minimum Fee	\$400.00
Single Family Residential Sites	\$20.00/lot or site
Multiple Family Residential Sites	\$10.00/unit
Manufactured Home Parks	\$10.00/lot or site
Commercial or Industrial Sites	\$600.00 flat fee for sites 5 acres or more, otherwise minimum fee.

Construction Plan Review Fees:

Minimum Fee	\$800.00
Single Family Residential Sites	\$40.00/lot or site
Multiple Family Residential Sites	\$20.00/unit
Manufactured Home Parks	\$20.00/lot or site
Commercial or Industrial Sites	\$1200.00 flat fee for sites 5 acres or more, otherwise minimum fee.

Administrative Fees - A one-time administrative fee shall be charged:

Preliminary Plan or Plat	\$200.00
Construction Plans	\$350.00

Fees for Resubmittals of Preliminary and Construction Plans:

First and Second Resubmittal	No charge
Third Resubmittal and Thereafter:	A one-time charge equal to 50% of the initial review fee as provided above.

# # #

**MOVED:  
SECONDED:  
CARRIED:**

RESOLUTION

NO: 2019-06-091

LIVINGSTON COUNTY

DATE: June 24, 2019

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**Resolution to Accept the 2018 Livingston County Financial Audit – Board**

**WHEREAS**, in compliance with statutory requirements, the accounting firm of Plante & Moran, PLLC, has prepared and completed the audit of the financial statements of Livingston County for the year ended December 31, 2018; and

**WHEREAS**, said audit is being presented to the Board of Commissioners on June 24, 2019.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby accepts the audit of the financial statements of Livingston County for year ending December 31, 2018, as prepared by Plante & Moran.

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**MOVED:**

**SECONDED:**

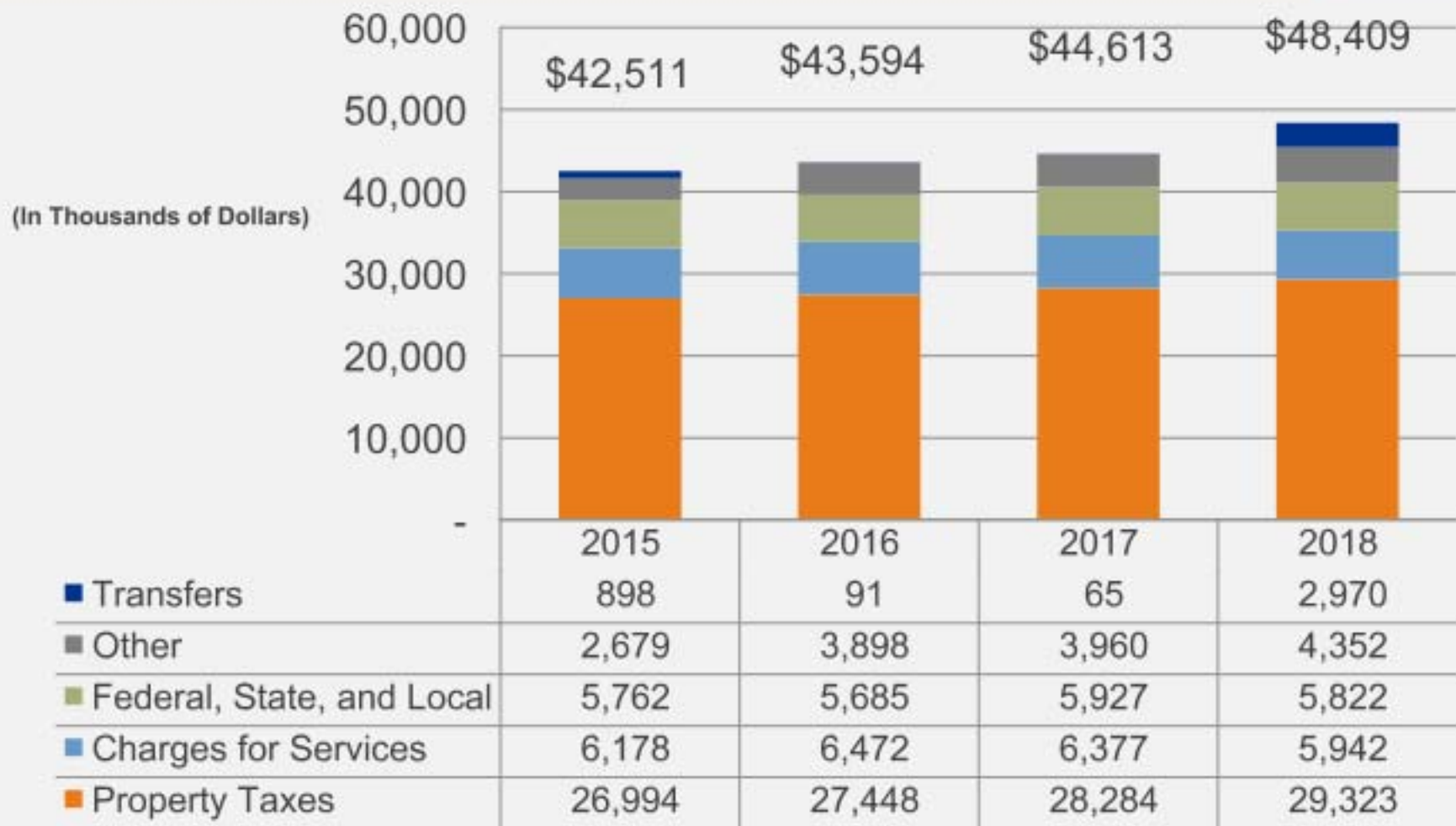
**CARRIED:**

plantemoran.com



■ Livingston County  
Audit Presentation to the Commissioners  
FOR YEAR ENDED DECEMBER 31, 2018

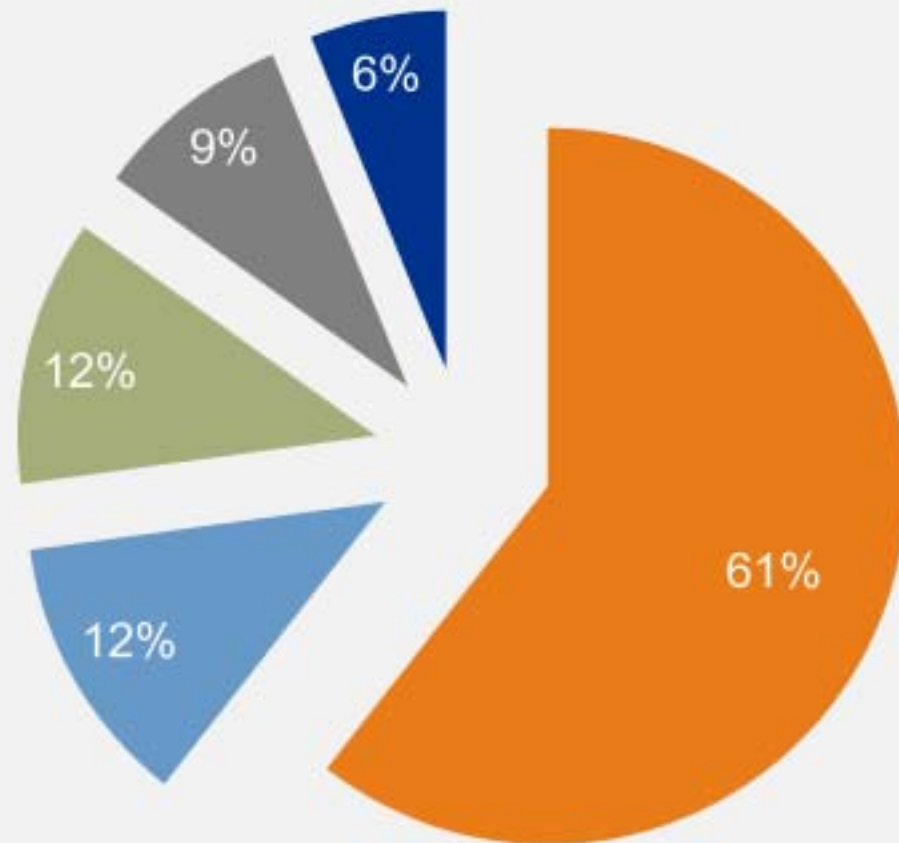
# Livingston County General Fund Revenue Years Ended December 31



# Livingston County General Fund Revenue Fiscal Year Ended December 31, 2018



- Property Taxes
- Charges for Services
- Federal, State, and Local
- Other
- Transfers





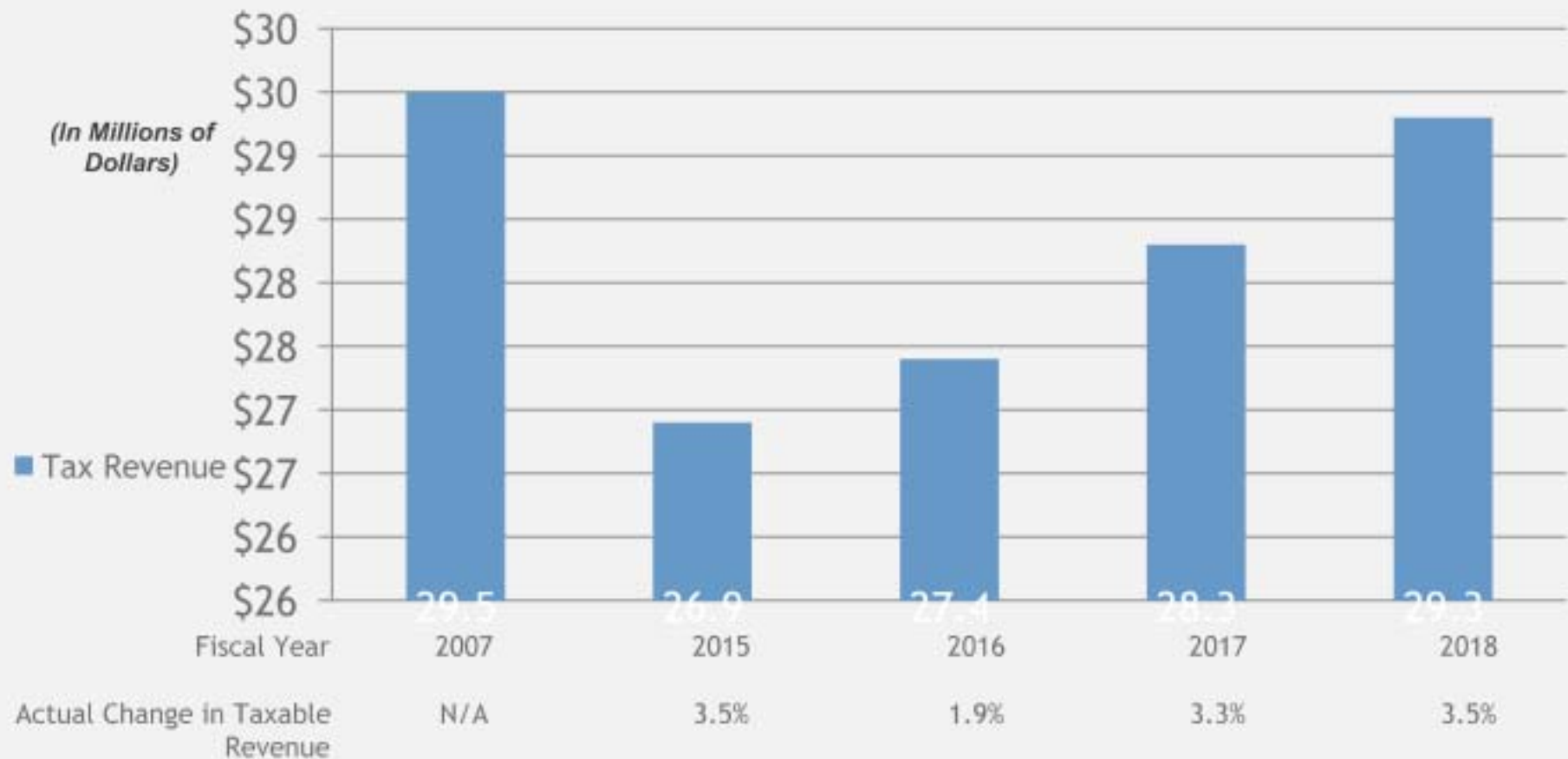
# Livingston County Total Taxable Value (in millions) Years Ended December 31



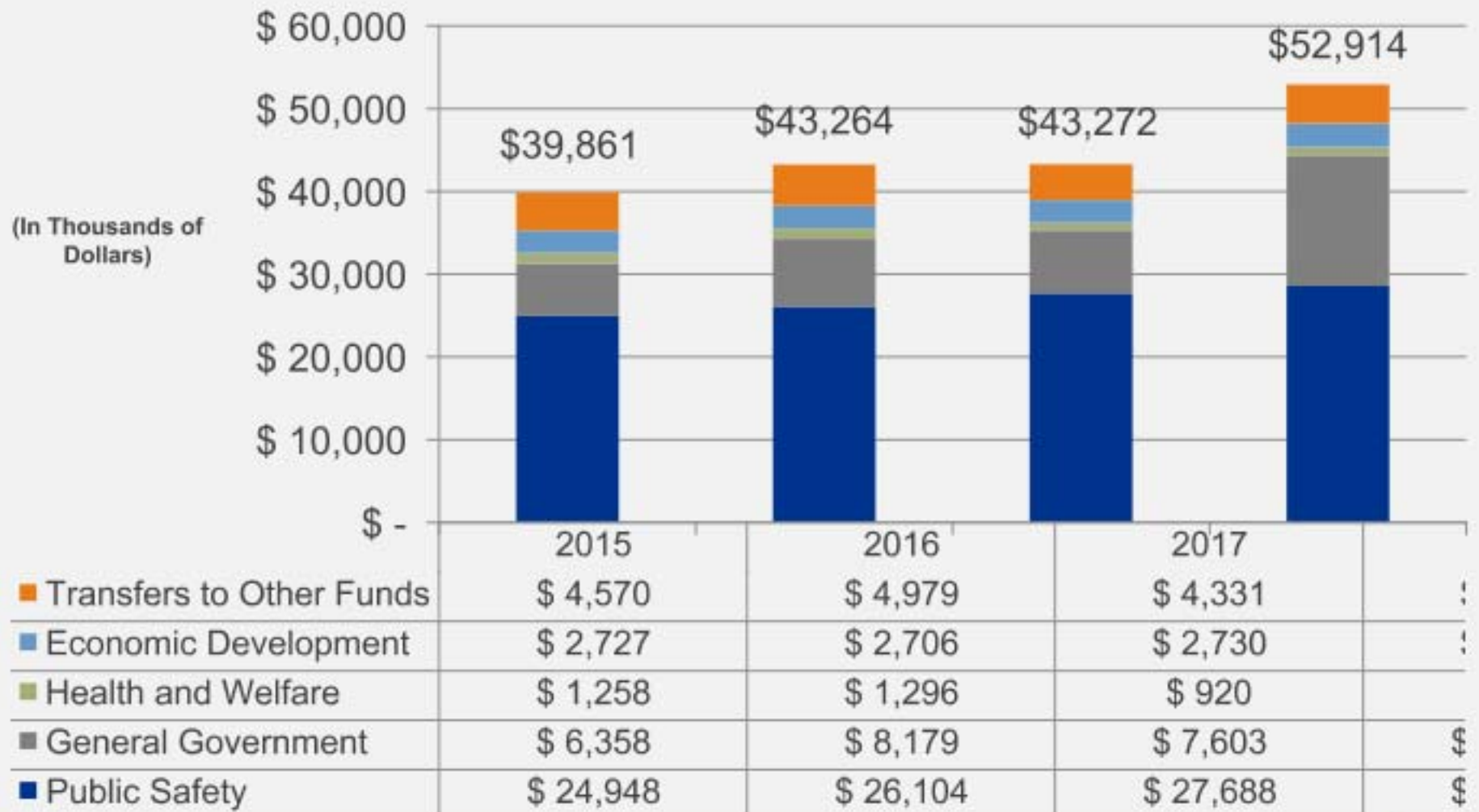
# Livingston County General Fund Property Tax Revenues



## Tax Revenue



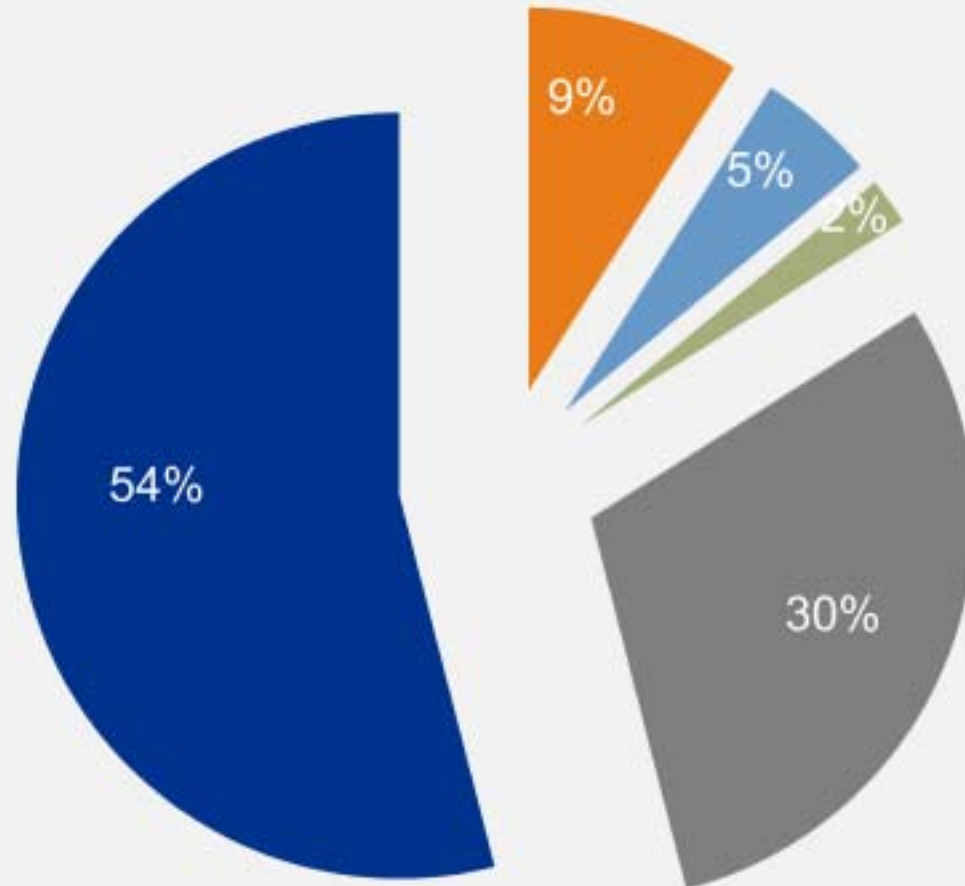
# Livingston County General Fund Expenditures Years Ended December 31



# Livingston County General Fund Expenditures Year Ended December 31, 2018



- Tranfers to Other Funds
- Economic Development
- Health and Welfare
- General Government
- Public Safety



# Livingston County Pension/OPEB Funding Progress



\*Total Pension Liability measurement date was December 31, 2017

\*\*Total OPEB Liability measurement date was December 31, 2018



# Livingston County Additional Pension Contributions





 **THANK YOU**

*William Brickey, CPA -Partner*  
313-496-7231  
*william.brickey@plantemoran.com*

*Thomas Kempa, CPA – Manager*  
313-496-7237  
*thomas.kempa@plantemoran.com*

**RESOLUTION**

**NO: 2019-06-092**

**LIVINGSTON COUNTY**

**DATE: June 24, 2019**

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**Resolution to Establish the Animal Shelter Donation Fund Budget – Animal Shelter**

**WHEREAS,** the Livingston County Animal Shelter routinely receives donations from citizens specifically restricted for the use of the Animal Shelter; and

**WHEREAS,** per Resolution 2019-05-065 these donations were moved from a Trust and Agency Account to a Special Revenue Fund; and

**WHEREAS,** all expenditures of this fund will follow the county's accounts payable policy and procedure; and

**WHEREAS,** the Animal Shelter asks to create a budget in this newly created fund for the amount transferred in from the Trust and Agency Account when the fund was established.

**THEREFORE BE IT RESOLVED** the Livingston County Board of Commissioners hereby authorize a budget amendment to establish the Animal Shelter Donation Fund budget.

	Original		Requested		Proposed Revised	
Fund 231	\$	-	\$	73,218	\$	73,218

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**MOVED:  
SECONDED:  
CARRIED:**



RESOLUTION

NO: 2019-06-093

LIVINGSTON COUNTY

DATE: June 24, 2019

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**Resolution Approving Appointments to the Livingston County Aeronautical Facilities Board - Board of Commissioners**

**WHEREAS,** the terms of representatives on the Livingston County Aeronautical Facilities Board have expired; and

**WHEREAS,** the following reappointments have been recommended:

**Aeronautical Facilities Board**

Bruce Hundley ..... Term expires 7.1.2024

Michelle LaRose ..... Term expires 7.1.2024

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby approve the above referenced reappointments and expiration dates.

# # #

MOVED:  
SECONDED:  
CARRIED:

RESOLUTION

NO: 2019-06-094

LIVINGSTON COUNTY

DATE: June 24, 2019

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**Resolution Authorizing Intergovernmental Agreement for Transportation Services between Livingston County (LETS) and Hamburg Township - LETS**

**WHEREAS,** Livingston County, through Livingston Essential Transportation Service (LETS) provides public transportation services throughout Livingston County; and

**WHEREAS,** Hamburg Township seeks to contract with the County for the provision of demand response bus service for senior citizens residing in the Township; and

**WHEREAS,** the County has agreed to provide the transportation services on the terms and conditions set forth in the agreement; and

**WHEREAS,** the agreement term will be one (1) year beginning July 1, 2019 and ending June 30, 2020 with an option to renew for two (2) additional years.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby authorizes an intergovernmental agreement for transportation services between Livingston County and Hamburg Township under the terms and conditions set forth therein for a term of one (1) year beginning July 1, 2019 and ending June 30, 2020 with an option to renew for two (2) additional years.

**BE IT FURTHER RESOLVED** that the Board Chair is authorized to sign the agreement and any related documents upon review and approval by Mark Koerner, LETS transit attorney.

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MOVED:  
SECONDED:  
CARRIED:



## Memorandum

**To: Livingston County Board of Commissioners**  
**From: Greg Kellogg, Transportation Director**  
**Date: 06/11/2019**  
**Re: Resolution Authorizing Intergovernmental Agreement for Transportation Services  
between Livingston County (LETS) and Hamburg Township - LETS**

Hamburg Township is seeking to contract with Livingston County through LETS for the provision of demand response bus service for senior citizens residing in the Township. The service agreement will include transportation for seniors between their homes and the Senior Center as well as group outings between the Senior Center and destinations in Brighton, Howell, and Ann Arbor.

The Township will compensate the County for the “local share” of the service cost (i.e., the remaining share not reimbursed by federal and state grant funding) based on the number of vehicle hours dedicated to the service. The agreement will commence with 8 service hours per day and 3 service days per week but the hours and days may be expanded by mutual agreement of both parties.

Passengers transported to and from the senior center will be charged a fare of \$1.00 per one-way trip. All other passengers will be charged a fare of \$1.00 per round trip for “In-County” service and \$3.00 per round trip for “Out-of-County” service.

The initial term of the agreement will be one (1) year beginning on July 1, 2019 and ending on June 30, 2020 with an option to renew for an additional two (2) years.

If you have any questions please contact me directly at x7843.

RESOLUTION

NO: 2019-06-095

LIVINGSTON COUNTY

DATE: June 24, 2019

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**Resolution Granting a Drainage Easement to Morgan Properties, LLC, of Flushing, MI, for its Grand River Party Store Development for Storm Water Discharge Purposes - Board of Commissioners**

- WHEREAS,** Mr. Sandeep Ghelani, Resident Agent of Morgan Properties, LLC, of Flushing, MI, is redeveloping property located at 2425 W. Grand River Avenue, in Howell Township, to include a building approximately 7,500 square feet in size that contains a convenience store/take out food establishment, along with an automobile detailing facility (tax identification nos. 06-27-400-002 and 16-27-400-003); and
- WHEREAS,** the subject property is located on Grand River Avenue, across from VG's Food Center, East of Prince of Peace Church and West of Myers Automotive, abutting the vacant land of our West Complex to the South; and
- WHEREAS,** both Howell Township and the Livingston County Drain Commissioner's office require a storm water detention system and, as the site design was being developed, it was determined that the outlet from the detention be located at the rear of the property and discharge into the City of Howell Drain, which runs through the County's West Complex; and
- WHEREAS,** the office of the Livingston County Drain Commissioner maintains County Drains within Livingston County in accordance with the provisions of the Michigan Drain Code, Act 40 of the Public Acts of 1956, as amended; and
- WHEREAS,** the Drain Commissioner's office approved the outlet design, which will minimize long term damage to the Howell City Drain, but requires grading and pipe installation across a section of the County's West Complex being land approximately 50 feet by 25 feet; and
- WHEREAS,** JAY512, LLC, will obtain all necessary state, federal, and local permits for the work to be done, including soil erosion permits from the Drain Commissioner's office.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby approves the granting of a Drainage Easement to Morgan Properties, LLC, of Flushing, MI, across that part of Livingston County's West Complex as shown on the attached plans, for access to the City of Howell Drain for storm water detention discharge from development of property located at 2425 W. Grand River Avenue, Howell Township, Michigan.

**BE IT FURTHER RESOLVED** that the Chairman of the Livingston County Board of Commissioners is authorized to sign all Easement forms, assurances, contracts or agreements related to the above upon review and/or preparation of Civil Counsel.

**BE IT FURTHER RESOLVED** that Morgan Properties, LLC, of Flushing, MI, shall place a deposit with the County in the amount of \$5,000 to guarantee the performance of construction of the outlet. The Drain Commissioner shall review and approve of the proposed construction within the easement.

**BE IT FURTHER RESOLVED** that the abovementioned deposit shall be returned to Morgan Properties, LLC, of Flushing, MI, upon successful completion of the outlet construction.

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MOVED:

SECONDED:

CARRIED:



Livingston County Board of Commissioners  
County Administration Building  
304 E. Grand River Avenue Suite 201  
Howell, MI 48843

5.31.19

To Whom It May Concern,

My name is David McDade and I own and operate Roark Galt Architects in Clio, Michigan.

I was hired by Mr. Sandeep Ghelani to design a building approximately 7,500 s.f. in size that contains a convenience store/take out food establishment along with an automobile detailing facility.

This building is located at 2425 W. Grand River Ave in Howell Township 48843. The existing property contains two parcels (have since been combined into one parcel) that has a single-family dwelling (empty) on one and an empty parcel next door.

Being that this property is being redeveloped one of the requirements of both Howell Township and Livingston County is the need for storm water detention. As the site design was being developed it was suggested (with my approval) that the outlet from the detention be located at the rear of the property and discharge into the area of Bennett Lake and the City of Howell Drain. Later in the process I was informed that the labeling of Bennett Lake is incorrect, though this is currently indicated as such on all Livingston County documentation. To avoid any confusion, it was decided to continue labeling as is.

In order to discharge into the City of Howell Drain system we must utilize property owned by Livingston County.

It has been reported to me that prior to receiving final approval from The Livingston County Drain Office, MDOT, and Spicer Engineering (they are providing the county engineering), we must receive approval from the Livingston County Board of Commissioners.

I have included several documents showing the site play layout, the discharge of the pipe, a colored rendition of the building itself, and letters from the Drain office and MDOT indicating the need of your approval.

Please note on the plans we have designated an area that will be an official drainage easement. While the easement is indicated on the plans, it has not yet been recorded with the County nor Howell Township. We will provide all required documentation and recording of this easement upon your approval of the discharge.

We are hoping you will approve of this request as we believe this project will be a considerable improvement to the area and community.

Of course, if you need any further information please do not hesitate to contact me.

Thank you for your time and consideration.

Best Regards,

  
David J. McDade, Architect/CEO  
Roark Galt Architects  
(231) 557-3304  
Email: rgarchs@gmail.com







Livingston County GIS, Livingston County IT/GIS, SEMCOG, Livingston County IT/GIS





# 2425 W GRAND RIVER HOWELL TOWNSHIP, MICHIGAN 48843

## EXISTING LEGAL DESCRIPTION:

LAND SITUATED IN THE STATE OF MICHIGAN, COUNTY OF LIVINGSTON,  
TOWNSHIP OF HOWELL DESCRIBED AS FOLLOWS:

SECTION 27 COMMENCING 200.0' SOUTH 68°15' EAST FROM THE  
SOUTH □ POST OF SECTION 27:

THENCE SOUTH 68°15' EAST 99.5' ((R)S.68°E. 99.5')

THENCE NORTH 13°45' EAST 439.00' ((R)N.13°E.) TO CENTER LINE OF U.S.16

THENCE NORTH 12 □ WEST 99.5' ((R)N.12°W. 99.5')

THENCE SOUTH 13°45' WEST 435.00' ((R)S.13°W. 423.00')

TO THE POINT OF BEGINNING.

PID# 4106-27-400-003

AKA: 2425 GRAND RIVER

## OWNER/DEVELOPER

SANDEEP (SUNNY) GHELANI  
2450 W. GRAND RIVER AVE.  
HOWELL, MI 48843  
(517) 303-0222

LAND SITUATED IN THE STATE OF MICHIGAN, COUNTY OF LIVINGSTON,  
TOWNSHIP OF HOWELL DESCRIBED AS FOLLOWS:

SECTION 27 & 34 COMMENCING 299.5' SOUTH 68°15' EAST FROM THE  
SOUTH □ POST OF SECTION 27:

THENCE NORTH 13°45' EAST 389.00'

THENCE SOUTH 12 □ EAST 99.5'

THENCE SOUTH 13°45' WEST 393.5'

THENCE NORTH 68°15' WEST 99.5'

TO THE POINT OF BEGINNING.

PID# 4106-27-400-002

AKA 2395 GRAND RIVER

NOTE: CURRENT LEGAL DESCRIPTIONS AS RECORDED OF LOTS DOES NOT  
CLOSE THE PROPERTIES AS REQUIRED.

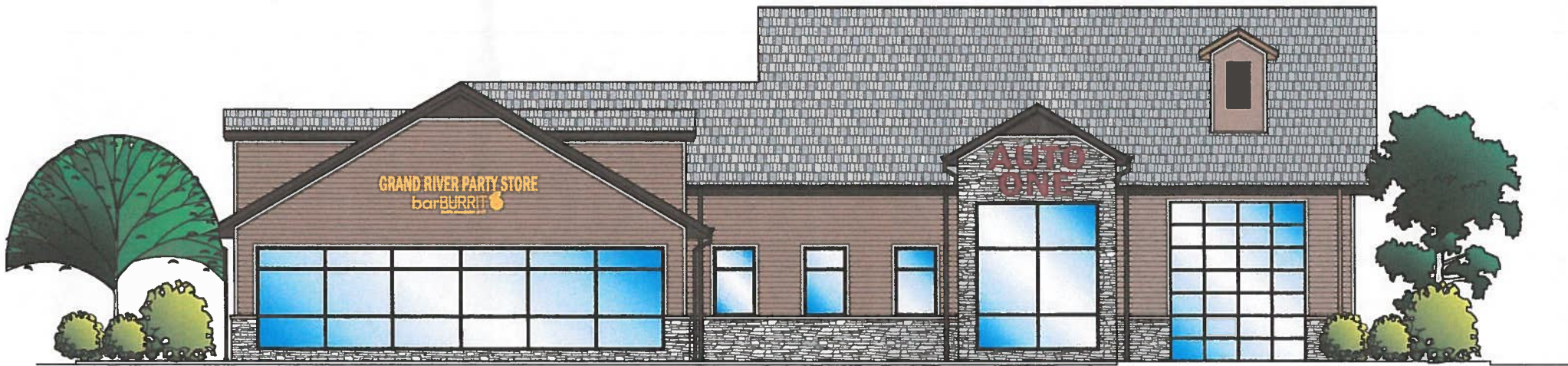
NOTE: BOTH LOTS WILL BE COMBINED INTO SINGLE LOT  
WITH NEW LEGAL DESCRIPTION PRIOR TO FINAL SITE APPROVALS  
SEE NEW LEGAL DESCRIPTION BELOW.

## COMBINED DESCRIPTIONS:

PART OF THE SOUTHEAST 1/4 OF SECTION 27 AND NORTHEAST 1/4 OF SECTION 34, T3N,  
R4E, HOWELL TOWNSHIP, LIVINGSTON COUNTY, MICHIGAN, DESCRIBED AS: BEGINNING AT  
A POINT THAT IS S 68°15' E, 200.00 FEET FROM THE SOUTH 1/4 CORNER OF SECTION 27,  
THENCE N 13°39'29" E, 432.53 FEET TO THE CENTERLINE OF U.S. 16; THENCE S 12°00' E,  
99.50 FEET ALONG SAID CENTERLINE OF U.S. 16; THENCE S 13°45' W, 50.00 FEET; THENCE  
S 12°00' E, 99.50 FEET; THENCE S 13°45' W, 393.50 FEET; THENCE N 68°15' W, 199.70 FEET  
TO THE POINT OF BEGINNING. RESERVING THEREFROM THAT PART USED, TAKEN OR  
DEEDED FOR W. GRAND RIVER (U.S. 16), SO-CALLED, CONTAINING 1.88 ACRES MORE OR  
LESS.

NOTE: DESCRIPTION WRITTEN FROM PROVIDED DESCRIPTION RECORDS ONLY, NO FIELD  
SURVEY PERFORMED.

PRIOR TO COMMENCING WORK, A NEW FIELD SURVEY WILL BE PERFORMED TO VERIFY  
WITH THE NEW LEGAL DESCRIPTION.



## NORTH ELEVATION

316' x 1'-0"

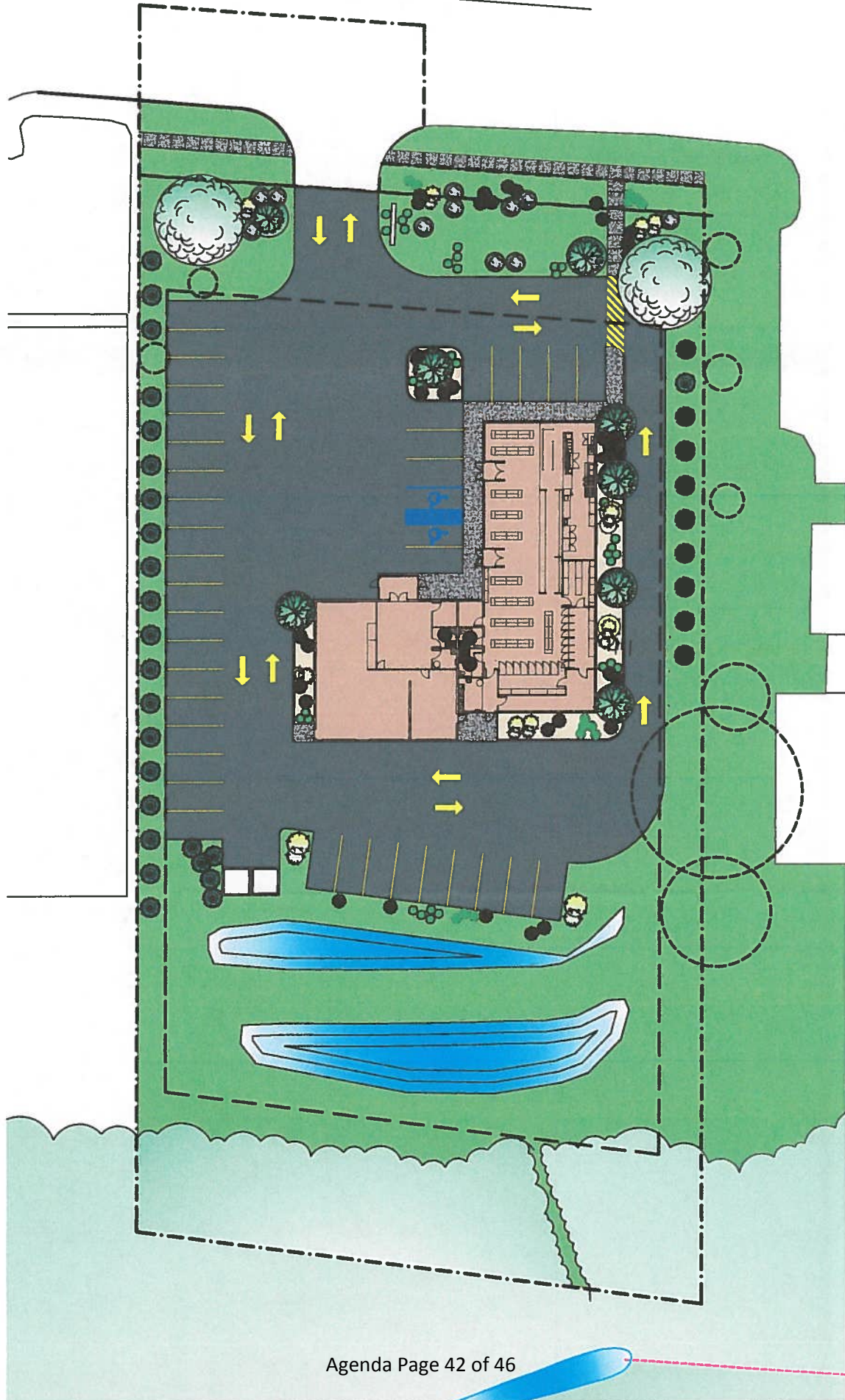




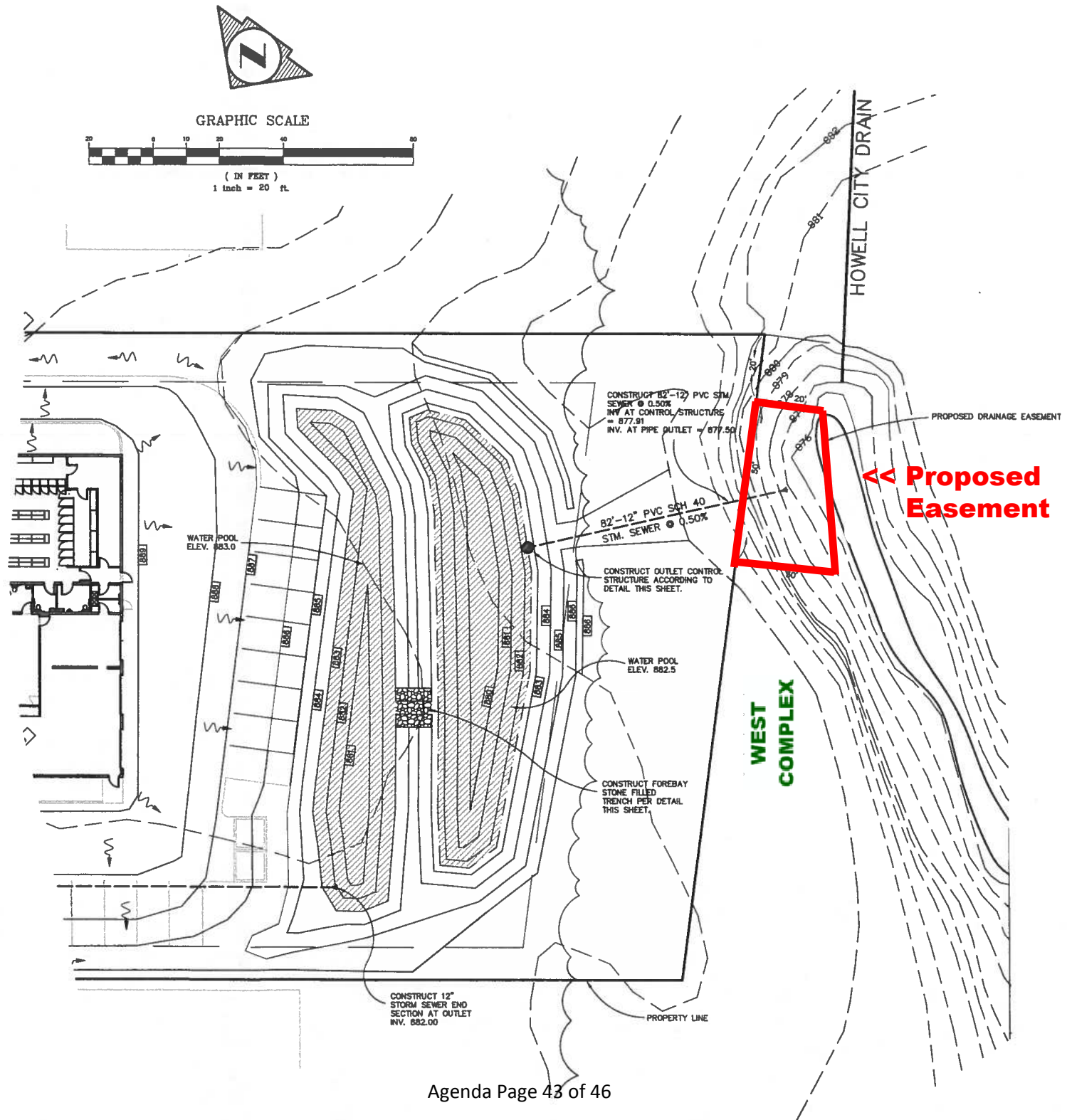
## WEST ELEVATION

3/16" = 1'-0"

# GRAND RIVER



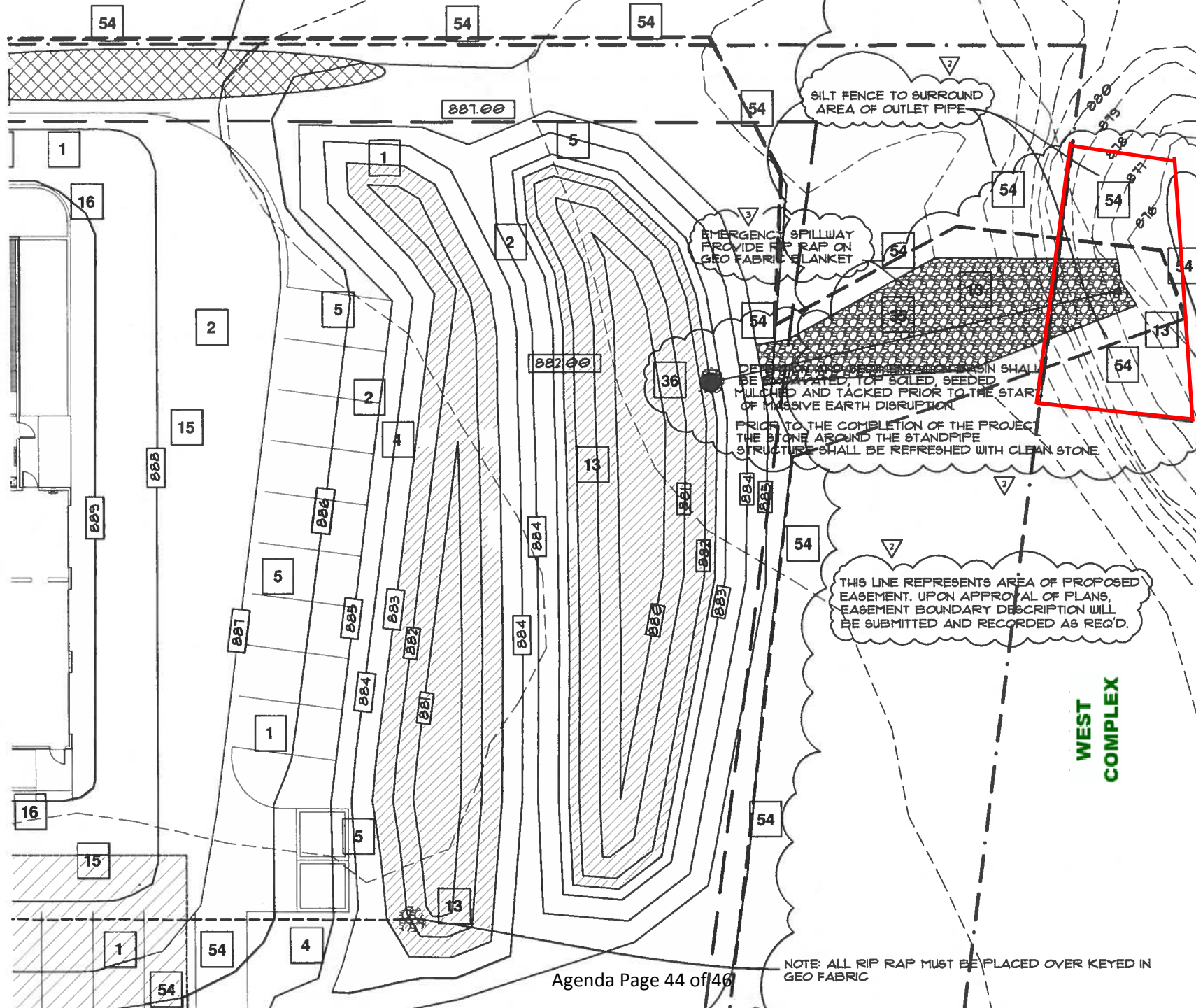




STOCKPILE AREA FOR  
TOPSOIL - STABILIZE AND SEED AND MULCH  
OR MAT WITH STRAW IMMEDIATELY AFTER THE  
STRIPPING PROCESS IS COMPLETED.

DASHED LINE INDICATES EXTENT OF  
GRADING CHANGE FOR THIS PROJECT -  
AMOUNT OF AREA BEING DISTURBED WITHIN EXTENTS  
= 63,248.89 S.F. OR 1.42 ACRES.

HOWE



NOTE: ALL RIP RAP MUST BE PLACED OVER KEYED IN  
GEO FABRIC



## Livingston County Drain Commissioners Office

### Soil Erosion and Sedimentation Control (SESC) Division

Under the Provisions of Part 91 of Act 451 as Amended, and the Livingston County SESC Ordinance

2300 E. Grand River Ave., Suite 105, Howell, MI 48843

Phone: 517-546-0040

[www.livgov.com/drain](http://www.livgov.com/drain)

## SOIL EROSION AND SEDIMENTATION CONTROL PLAN REVIEW

**PROJECT NAME:** Grand River Party Store

**REVIEW #:** PSCREV2018-00131

**REVIEWED BY:** Rod Soos

**REVIEW DATE:** 05/28/2019

**MUNICIPALITY:** Howell

**Township**

### Please Note:









This plan review is for the proposed Soil Erosion and Sedimentation Control (SESC) measures only. Any deficiencies in the SESC plan must be addressed, and the plans resubmitted and approved, before this office will issue a SESC permit for the proposed project. **This is not a review of the proposed drainage system.** Any changes required by Stormwater Drainage review that are made after this SESC review, may affect this SESC review and will need to be evaluated.

**Your plans have passed SESC review.**

**Prior to permit issuance the items listed below will need to be submitted along with the agreement with Livingston County for work within the county drain property.**

**No work other than demolition of buildings is approved at this time – no grading or any other earth disturbance until all of the items listed below as well as the access agreement have been submitted to our office.**

We will need the following items submitted prior to issuing the permit:

-  Commercial Application with all sections complete. *Note: Be sure to include the Storm Water Operator Information.*
-  Right of Entry Agreement.
-  Administrative fee of \$480.00
-  First 4 months of inspection fees \$400.00 (balance to be invoiced at the end of the project if over 4 months).
-  Bond from the owner \$3093.00 (Surety bonds and Letters of Credit must be on LCDC forms which are available at [www.livgov.com/drain](http://www.livgov.com/drain). If submitting a cashier's check, LCDC requires a 10-day waiting period to verify that it clears.)
-  Stormwater Drainage Review approval letter.
-  Land Use Permit.
-  Agreement with Livingston County for work within the county drain property.

Call this office at **517-546-0040** during regular working hours with any questions or comments regarding this review.



To: "Drury, James (MDOT)" <DruryJ@michigan.gov>  
Cc: Sandeep Ghelani <Gsd\_555@yahoo.com>

Hello James, is the discharge to Bennett Lake the only issue? We appear to be in a Catch 22 because the Drain Office is waiting for approval from Spicer Engineering, Spicer has informed me to not send them final plans until we have an approval letter from the Drain Office (we have their approval but an easement has not been issued for the drainage) and an approval letter from MDOT, and now MDOT wants a drainage easement prior to their approval.

As you see we are stuck.

I will contact the drain office to see what they think.

Thank you

Dave  
[Quoted text hidden]

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**Drury, James (MDOT)** <DruryJ@michigan.gov>  
To: David McDade <rgarchs@gmail.com>  
Cc: Sandeep Ghelani <Gsd\_555@yahoo.com>

Fri, May 31, 2019 at 7:30 AM

Dave,

All your other issues have been addressed. MDOT will not give you final approval until this discharge easement has been approved. Getting the approval letter from the drain office is the next step to getting this permit. The only changes that we will have to your final plans is that discharge pipe(if there is no approval). I would assume your other plan sets are final. Hopefully the drain office and Spicer can work something out.

[Quoted text hidden]

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**David McDade** <rgarchs@gmail.com>  
To: "Drury, James (MDOT)" <DruryJ@michigan.gov>, Luk Dedvukaj <luk@metrogeneralcontractorsinc.com>, eve@metrogeneralcontractorsinc.com, Jay Bivins <jay@metrogeneralcontractorsinc.com>  
Cc: Sandeep Ghelani <Gsd\_555@yahoo.com>

Fri, May 31, 2019 at 9:12 AM

Ok thank you sir. I've contacted the Livingston County Board of Commissioners and am addressing them for approval of the discharge pipe. As soon as we get that approval I will get a copy to you.

Dave  
[Quoted text hidden]