

LIVINGSTON COUNTY BOARD OF COMMISSIONERS

WORK SESSION

MEETING MINUTES

June 10, 2019, 5:30 p.m.
304 E. Grand River, Board Chambers, Howell MI 48843

Members Present: Donald Parker, Dennis Dolan, Kate Lawrence, William Green, Wes Nakagiri, Douglas Helzerman, Robert Bezotte, Carol Griffith
Members Absent: Gary Childs

1. CALL MEETING TO ORDER

The Work Session was called to order by Chairperson Donald Parker at 5:30 p.m.

2. ROLL CALL

Indicated the presence of a quorum.

3. CALL TO THE PUBLIC

4. APPROVAL OF AGENDA

Motion to approve the Agenda as presented.

It was moved by K. Lawrence
Seconded by D. Helzerman

Yes (8): D. Parker, D. Dolan, K. Lawrence, W. Green, W. Nakagiri, D. Helzerman, R. Bezotte, and C. Griffith
Absent (1): G. Childs

MOTION Carried (8-0-1)

5. 2018 YEAR-END & 2019 STATUS UPDATE

Cindy began the discussion by explaining the purpose is to provide information on major cost drivers and review past, present and future budget situation.

Reviewed the Commissioners', the Administrator's, and Fiscal Services' role in the Budget Process.

Reviewed Revenue, Expense, & Fund Balance for 2018.

Reviewed the 2019 Budgeted Revenue: property tax, fees for services, and state sources are our top 3 revenue sources.

Reviewed the 2019 Budget Expenses.

Reviewed the 2019 YTD report of revenues and expenses.

6. BUDGET DISCUSSIONS

6.a Revenue Projection

Reviewed and discussed the 2020 Projected Revenue Sources; Challenges and Opportunities; and the Total Revenue Impact.

6.b Cost Drivers

Reviewed and Discussed Cost Drivers including employee costs, health care, and pension.

6.c Potential Changes

Reviewed the format in which the Departments will be presenting their requests to the Board of Commissioners.

7. PRIORITIZATION OF PROPOSED PROJECTS

Ken Hinton, Cindy Catanach and Commissioners discussed how to prioritize projects during the budget process.

Commissioner Parker explained that he would like special projects integrated during the budget process.

8. DIRECTION FOR INITIAL DEPARTMENT BUDGET ALLOCATIONS

Looking for direction from the Board on the following items:

- COLA
- Special projects: Meals on Wheels; Pension & OPEB Funding; Other
- Contingency: Increase contingency for Collective Bargaining; HR Contingency for Employee Payouts.
- Department Target Allocations: Priority projects funded first; Allocation based off of 3 year historical analysis of General Fund Appropriation.

Commissioner Parker asked Commissioners their opinions regarding the direction of a 1.5% COLA increase; a 2% HR Contingency; and funding of special projects.

Commissioner Nakagiri: Agrees with integrating the projects during the budget process, adding the contingencies, and 0% for COLA. I stated that I would not vote for any issue put before the Board which I was not provided an opportunity to thoroughly examine and fully vet. Therefore, I would not support a COLA increase.

Commissioner Green: Agrees with 1.5% COLA; 2% contingency HR; and is in favor of Special projects.

Commissioner Bezotte: Agrees with the 1.5% COLA and the Contingencies; also, Meals on Wheels project is a priority as well as Transportation.

Commissioner Dolan: Agrees with the 1.5% COLA and 2% HR Contingency; and integrating projects in the budget process.

Commissioner Parker: Agrees with 1.5% COLA, Special Projects being integrated; and a 2% HR Contingency.

Commissioner Griffith: Agrees with 1.5% COLA, the HR Contingency, and including Pension Funding.

Commissioner Lawrence: Stated that she would like to see the Department Allocations. Agrees with direction of the 1.5% COLA and 2% contingency.

Commissioner Helzerman: Stated the base allocation needs to come first and then fund special projects. Also, agrees with the 1.5% COLA & HR Contingency.

Commissioner Dolan presented a PowerPoint reviewing a proposed project for the Meals on Wheels Program in Livingston County.

9. CALL TO THE PUBLIC

None.

10. ADJOURNMENT

Motion to adjourn the meeting at 7:28 p.m.

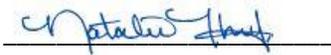
It was moved by D. Helzerman

Seconded by R. Bezotte

Yes (8): D. Parker, D. Dolan, K. Lawrence, W. Green, W. Nakagiri, D. Helzerman, R. Bezotte, and C. Griffith

Absent (1): G. Childs

MOTION Carried (8-0-1)

A handwritten signature in blue ink, appearing to read "Natalie Hunt", is written over a horizontal line.

Natalie Hunt, Recording Secretary