



# BOARD OF COMMISSIONERS

## AGENDA

July 15, 2019

7:30 PM

304 E. Grand River, Board Chambers, Howell MI 48843

*"The mission of Livingston County is to be an effective and efficient steward in delivering services within the constraints of sound fiscal policy. Our priority is to provide mandated services which may be enhanced and supplemented to improve the quality of life for all who work, reside and recreate in Livingston County."*

Pages

1. **CALL MEETING TO ORDER**
2. **PLEDGE OF ALLEGIANCE TO THE FLAG**
3. **ROLL CALL**
4. **CORRESPONDENCE** 3
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  - b. Wexford County Resolution 19-17 Supporting the Caro Center
  - c. Hillsdale County Resolution 19-083 Trial Court Funding Commission Report
  - d. Menominee County Resolution 2019.14 Funding the Great Lakes Restoration Initiative
  - e. Menominee County Resolution 2019.15 Medicare Prescription Drug Bill of 2003
5. **CALL TO THE PUBLIC**
6. **APPROVAL OF MINUTES** 15
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  - b. Minutes of Meeting Dated: July 10, 2019
7. **TABLED ITEMS FROM PREVIOUS MEETINGS**
8. **APPROVAL OF AGENDA**
9. **REPORTS**
10. **APPROVAL OF CONSENT AGENDA ITEMS**

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	Resolution Authorizing a Parking Space Lease Agreement Between Livingston County and Brighton Area Schools for L.E.T.S. Vehicle Parking – L.E.T.S.	
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<b>d.</b>	<b>2019-07-104</b>	<b>54</b>
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## **12. CALL TO THE PUBLIC**

## **13. ADJOURNMENT**

**RESOLUTION "A"**  
**Resolution In Support of a State Psychiatric Facility**  
**on the Grounds of the Caro Center in Tuscola County**

At a regular meeting of the Board of Commissioners of the County of Saginaw, State of Michigan held in the City of Saginaw on the 18<sup>th</sup> day of June 2019 at 5:00 p.m.

**PRESENT:** *Kathleen K. Dwan, Cheryl M. Hadsall, Kyle R. Harris, Kirk W. Kilpatrick, Dennis H. Krafft, Sheldon Matthews, Amos O'Neal, Carl E. Ruth, Charles M. Stack, James G. Theisen, Michael A. Webster – 11*

**Commissioner O'Neal offered the following resolution and moved for adoption. The motion was seconded by Commissioner Krafft.**

**WHEREAS**, during the 1990's, two thirds of the state-operated psychiatric hospitals serving Michigan citizens closed, and from 2005 to 2010 the number of state psychiatric beds in Michigan decreased by nearly 50%; and,

**WHEREAS**, multiple studies and the facts identified above conclude there is a pressing need for long-term, in-patient psychiatric care in Michigan; and,

**WHEREAS**, the Legislature provided \$115 million in state building authority financed construction for a new state psychiatric hospital, and decided that the facility would be built on the grounds of the current Caro Center in the FY 2016-17 and 2017-18 budgets. Then-Governor Snyder concurred, by signing Public Act 107 of 2017, in July of that year; and,

**WHEREAS**, on December 19, 2017, the State Administrative Board approved a \$5.4 million contract with Integrated Design Solutions, to design a new 200 bed, regional state psychiatric hospital (an increase from the current 150 beds at the Caro Center), on the site of the existing Caro Center, with an announcement by then State DHHS Director Nick Lyon "The State of Michigan made a commitment to the Caro community that the new psychiatric hospital would remain in the community, and we are keeping that promise;" and,

**WHEREAS**, on October 19, 2018, then-Governor Snyder participated in a ground breaking for the new 225,000 square foot state psychiatric hospital at the site of the current Caro Center. The new hospital was scheduled to be completed in 2021 and would replace the aging Caro facility. Over \$3 million in taxpayer funds have already been spent in preparation for construction at the Caro site; and,

**WHEREAS**, on March 13, 2019, Governor Whitmer halted construction, and contracted with a private consulting firm, at the cost of \$277,000, to re-assess the location of a new state psychiatric facility, potentially delaying the availability of new psychiatric beds and the replacement of the aging Caro facility by another 2-4 years; and,

**WHEREAS**, the facility is a vital economic engine for this entire region of Michigan. A recent economic impact study determined that the operation infuses \$54 million annually into the regional economy while directly employing 350 people and indirectly employing another 400 people, making it the second largest employer in Tuscola County; and,

**WHEREAS**, relocation of the facility would have dramatic, devastating negative repercussions to businesses, schools, and families living in communities throughout this region of the state. The area economy is already struggling from the previous closure of State Prisons; and,

**WHEREAS**, at the current location there is a 100-year community tradition of caring. Seventy percent of employees travel less than 30 miles to work. The site is centrally located for family visits and patient transportation with 80% of patients coming from Genesee, Oakland, and Macomb Counties, just to the south of Tuscola County. The 600-acre site is already state-owned and infrastructure is already in place. County engineers determined the on-site water system can be economically upgraded to serve the new hospital. It is accessible to state highways and near area medical providers.

**NOW, THEREFORE, BE IT RESOLVED** the Saginaw County Board of Commissioners does hereby urge Governor Gretchen Whitmer, Department of Health and Human Services Director Robert Gordon, and members of the State Legislature, in response to a critical shortage of in-patient state psychiatric beds, continue with the construction of a new 200-bed, state psychiatric hospital on the grounds of the current Caro Center, in Tuscola County, as the best option for quality, accessible services to patients and their families, and as the best value to the taxpayers of Michigan and prevent devastating negative repercussions to businesses, schools, and families living in communities throughout this region of the state.

**BE IT FURTHER RESOLVED** that copies of this resolution be transmitted to Governor Gretchen Whitmer, Department of Health and Human Services Director Robert Gordon, Senator Kevin Daley, Senator Dan Lauwers, Senator Ken Horn, Representative Phil Green, Representative Vanessa Guerra, Representative Rodney Wakeman, Representative Ben Frederick, Michigan Association of Counties, and all Michigan counties.

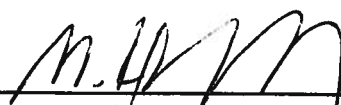
**Yeas:** *Kathleen K. Dwan, Cheryl M. Hadsall, Kyle R. Harris, Kirk W. Kilpatrick, Dennis H. Krafft, Sheldon Matthews, Amos O'Neal, Carl E. Ruth, Charles M. Stack, James G. Theisen, Michael A. Webster - 11*

**TOTAL: - 11**

STATE OF MICHIGAN            )  
  )ss  
COUNTY OF SAGINAW        )

I, the undersigned, the duly qualified and acting Clerk of the County of Saginaw, State of Michigan, do hereby certify that the foregoing is a true and complete copy of proceedings taken at a regular meeting of the Board of Commissioners of said County, held on the 18th day of June, 2019, the original of which is on file in the Board Office. Public notice of said meeting was given pursuant to and in compliance with Act No. 267, Public Acts of Michigan, 1976, as amended.

IN WITNESS WHEREOF, I have hereunto affixed my official signature this 18th day of June, 2019.

  
\_\_\_\_\_  
Michael J. Hanley, County Clerk  
County of Saginaw

Minutes of a regular meeting of the Wexford County Board of Commissioners, held at the Wexford County Courthouse, 437 E. Division St., Cadillac, Michigan on the nineteenth day of June 2019, at 5:30 p.m.

PRESENT: Comm Hurlburt, Comm Musta, Comm Townsend, Comm Bengelink, Comm. Theobald  
Comm Nichols, Comm Potter, & Comm Taylor

ABSENT: Comm Bush

The following preamble and resolution were offered by Commissioner Theobald  
and supported by Commissioner Musta.

**RESOLUTION NO. 19-17**  
**SUPPORTING THE CARO CENTER IN TUSCOLA COUNTY MICHIGAN**

**WHEREAS**, during the 1990's, two thirds of the state-operated psychiatric hospitals serving Michigan citizens closed, and from 2005 to 2010 the number of state psychiatric beds in Michigan decreased by nearly 50%; and

**WHEREAS**, in the absence of needed in-patient treatment and care, individuals in acute or chronic disabling psychiatric crisis increasingly are found in hospital emergency rooms and jails/prisons. These systems experience significant negative impacts as a result. Hospital emergency rooms are so overcrowded that some acutely ill patients wait days or even weeks for a psychiatric bed to open so they can be admitted; some eventually are released to the streets without treatment; and

**WHEREAS**, law enforcement agencies find service calls, transportation and hospital security for people in acute psychiatric crisis creating significant, growing demands on their officers, thus straining public safety resources. More pressure is put on police officers with some jails/prisons containing a third or more of inmates with untreated mental illness; and

**WHEREAS**, the number of persons with mental illness who are homeless has increased. In some communities, officials have reported as many as two-thirds of their homeless population is mentally ill; and

**WHEREAS**, multiple studies and the facts identified above conclude there is a pressing need for long-term, in-patient psychiatric care in Michigan; and

**WHEREAS**, the Legislature responded to this crisis by providing \$115 million in state building authority financed construction for a new state psychiatric hospital, and decided that the facility would be built on the grounds of the current Caro Center in the FY 2016-17 and 2017-18 budgets. Then-Governor Snyder concurred, by signing Public Act 107 of 2017, in July of that year; and

**WHEREAS**, on December 19, 2017, the State Administrative Board approved a \$5.4 million contract with Integrated Design Solutions, to design a new 200 bed, regional state psychiatric hospital (an increase from the current 150 beds at the Caro Center), on the site of the existing Caro Center, with an announcement by then State DHHS Director Nick Lyon "The State of Michigan made a commitment to the Caro community that the new psychiatric hospital would remain in the community, and we are keeping that promise;" and

**WHEREAS**, on October 19, 2018, then-Governor Snyder participated in a ground breaking for the new 225,000 square foot state psychiatric hospital at the site of the current Caro Center. The new hospital was scheduled to be completed in 2021 and would replace the aging Caro facility. Over \$3 million in taxpayer funds have already been spent in preparation for construction at the Caro site; and

**WHEREAS**, on March 13, 2019, Governor Whitmer halted construction, and contracted with a private consulting firm, at the cost of \$277,000, to re-assess the location of a new state psychiatric facility, potentially delaying the availability of new psychiatric beds and the replacement of the aging Caro facility by another 2-4 years; and

**WHEREAS**, the facility is a vital economic engine for this entire region of Michigan. A recent economic impact study determined that the operation infuses \$54 million annually into the regional economy while directly employing 350 people and indirectly employing another 400 people, making it the second largest employer in Tuscola County; and

**WHEREAS**, relocation of the facility would have dramatic, devastating negative repercussions to businesses, schools, and families living in communities throughout this region of the state. The area economy is already struggling from the previous closure of State Prisons; and

**WHEREAS**, in addition to its critical regional economic importance, by objective measures as previously documented in choosing this location, building the new facility on the site of the current Caro Center is best for the individuals needing in-patient psychiatric care and for the taxpayers of Michigan; and

**WHEREAS**, at the current location there is a 100-year community tradition of caring. Seventy percent of employees travel less than 30 miles to work. The site is centrally located for family visits and patient transportation with 80% of patients coming from Genesee, Oakland, and Macomb Counties, just to the south of Tuscola County. The 600 acre site is already state-owned and infrastructure is already in place. County engineers determined the on-site water system can be economically upgraded to serve the new hospital. It is accessible to state highways and near area medical providers; and

**WHEREAS**, the difficulty in recruiting psychiatrists is not unique to Tuscola County and will be an issue that has to be dealt with no matter where a new facility is located.

**THEREFORE, BE IT RESOLVED**, the Wexford County Board of Commissioners does hereby urge Governor Gretchen Whitmer, Department of Health and Human Services Director Robert Gordon, and members of the State Legislature, in response to a critical shortage of in-patient state psychiatric beds, continue with the construction of a new 200-bed, state psychiatric hospital on the grounds of the current Caro Center, in Tuscola County, as the best option for quality, accessible services to patients and their families, and as the best value to the taxpayers of Michigan and prevent devastating negative repercussions to businesses, schools, and families living in communities throughout this region of the state; and

**BE IT FURTHER RESOLVED**, that copies of this resolution be transmitted to Governor Gretchen Whitmer, Department of Health and Human Services Director Robert Gordon, State Senator Kevin Daley, State Senator Dan Lauwers, State Representative Phil Green, Michigan Association of Counties, and all Michigan counties.

A ROLL CALL VOTE WAS TAKEN AS FOLLOWS;

AYES: Nichols, Potter, Hurlburt, Musta, Townsend, Bengelink, Theobald & Taylor

NAYS: None.

**RESOLUTION DECLARED ADOPTED.**

  
\_\_\_\_\_  
Gary Taylor, Chairman, Wexford County Board of Commissioners

  
\_\_\_\_\_  
Alaina M. Nyman, County Clerk

STATE OF MICHIGAN     )  
                                      )ss  
COUNTY OF WEXFORD    )

I hereby certify that the forgoing is a true and complete copy of the Resolution 19-17 adopted by the County Board of Commissioners of Wexford County at a regular meeting held on June 19, 2019, and I further certify that public notice of such meeting was given as provided by law.

  
\_\_\_\_\_  
Alaina M. Nyman, County Clerk

**TRIAL COURT FUNDING COMMISSION INTERIM REPORT**

**July 9, 2019**

**WHEREAS**, the County Clerks in Michigan have a constitutional stake in the trial court funding question, but were excluded from participation in the Trial Court Funding Commission. The County Clerks have a unique relationship with the courts and a perspective that should be heard when making recommendations for substantial changes.

**WHEREAS**, the goal of Public Act 65 of 2017 was to create a Trial Court Funding Commission to “review and recommend changes to the trial court funding system in light of *People v. Cunningham*”.

**WHEREAS**, the vast majority of the Interim Report deals with the consolidation of all local court staff and operations under state control but does not solve the funding problems that *Cunningham* created (simply moving collections of fines and costs and payment of court salaries/benefits to the state does not mitigate the fact that we will still not be funded adequately).

**WHEREAS**, centralized control of our court process does not necessarily serve the best interest of the public. The County Clerks believe that local judges and citizens are better served by local custodial control. It has been proven to be a more responsive method of serving their needs.

**WHEREAS**, research of other state-funded court systems has shown that state funding creates a culture of complacency that tolerates delay. Accountability is removed from the local level and placed in the hands of bureaucrats in state government who are less connected to the people.

**WHEREAS**, we are concerned that transferring funding to state control would tether the judicial branch to the short term whims of the legislative and executive branches even more than they exist already. In the event of a lack of state funding (government shutdown) this process would also force the shutdown of the court system, resulting in constitutional violation of due process.

**WHEREAS**, it is critical to note that the finding of 46th Circuit Trial Court v. County of Crawford, 2006:143 states directly: “In order for the judicial branch to carry out its constitutional responsibilities as envisioned by the Constitution of 1963, art3, SS 2, the judiciary cannot be totally beholden to legislative determinations regarding its budgets.”

**WHEREAS**, this Interim Report recommends altering the Michigan Constitution to provide that circuit court clerks are employed by the court and under the supervision of state government rather than the County Clerk.

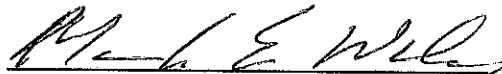


**WHEREAS**, County Clerks serve a critical role in the judicial system. They are constitutionally mandated to ensure the integrity of the records and protecting the best interests of our citizens. Removing County Clerks from the picture would serve as substantial disruption to the purpose that we serve.

**NOW, THEREFORE, BE IT RESOLVED**, the Hillsdale County Board of Commissioners are opposed to the Trial Court Funding Commission Interim Report dated April 8, 2019. We believe that it is imperative to maintain local control and accountability because that is how our constituents are best served. We strongly oppose this Interim Report and possible pending legislation and encourage the other 82 Michigan counties to join us.

**BE IT FURTHER RESOLVED**, that a copy of this resolution be forwarded to Governor Gretchen Whitmer, Senator Mike Shirkey, Representative Eric Leutheuser, the Michigan Association of Counties and the other 82 Michigan Counties.

**Respectfully Submitted,**



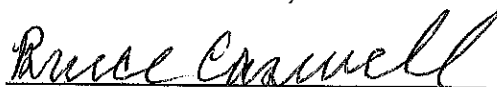
**MARK E. WILEY, Chair, District 3**  
Board of Commissioners



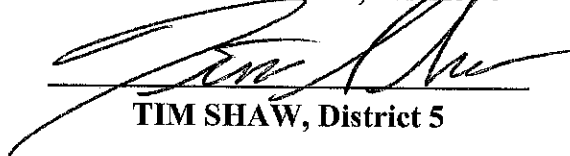
**JULIE J. GAMES, Vice-Chair, District 2**



**RUTH BROWN, District 1**



**BRUCE CASWELL, District 4**



**TIM SHAW, District 5**

## MENOMINEE COUNTY BOARD OF COMMISSIONERS

*Menominee County Courthouse  
839 10<sup>th</sup> Avenue  
Menominee, MI 49858*

*Jason Carviou – County Administrator  
Sherry DuPont – Administrative Assistant  
Telephone: (906) 863-7779 or 863-9648  
Fax: (906) 863-8839*

### **RESOLUTION 2019-14**

#### ***FUNDING THE GREAT LAKES RESTORATION INITIATIVE***

WHEREAS, The Great Lakes are a critical resource for our nation, supporting the economy and a way of life in Michigan and the other seven states within the Great Lakes region. The Great Lakes hold 20 percent of the world's surface freshwater and 90 percent of the United States' surface freshwater. This globally significant freshwater resource provides drinking water for more than 30 million people and directly supports 1.5 million jobs, generating \$62 billion in wages; and

WHEREAS, The Great Lakes Restoration Initiative (GLRI) provides essential funding to restore and protect the Great Lakes. This funding has supported long overdue efforts to clean up toxic pollution, reduce runoff from cities, industries, and farms, combat invasive species, and restore fish and wildlife habitat. Since 2010, the federal government has partnered with public and private entities and invested more than \$2 billion in over 2,900 projects throughout the region. Over its first six years, the GLRI has provided more than \$425 million for more than 500 projects in Michigan alone. The Brookings Institution has estimated that every dollar invested in the Great Lakes produces two dollars in long-term economic benefits; and

WHEREAS, GLRI projects are making a significant difference. They have restored more than 150,000 acres of fish and wildlife habitat; opened up fish access to more than 3,400 miles of rivers; helped implement conservation programs on more than 1 million acres of farmland; and accelerated the cleanup of toxic hotspots. In Michigan, GLRI funding has been instrumental in removing invasive Phragmites along the shores of Green Bay, remediation and habitat restoration in the Menominee River, revitalizing Lake Michigan sturgeon populations, habitat restoration at Sea Gull Bar, and building fish passages around the lower dams of the Menominee River; and

WHEREAS, While a significant investment, past GLRI funding represents only a small portion of the amount needed to restore and protect the Great Lakes. Toxic algae blooms, beach closings, fish consumption advisories, and the presence of contaminated sediments continue to limit the recreational and commercial use of the Great Lakes; and

WHEREAS, Any cuts to GLRI funding would jeopardize the momentum from over a decade of unprecedented regional cooperation. Draft federal budgets have proposed a 97 percent reduction in GLRI funding. These drastic cuts would be a short-sighted, short-term cost-saving measure with long-term adverse implications. Restoration efforts will only become more expensive and more difficult if they are not addressed now and in the coming years.

*Steven Gromala*

*Gerald Piche – Chairperson*

*William Cech – Vice Chairperson*

*Larry Phelps*

*Larry Johnson Jr.*

*Jan Hafeman*

*David Prestin*  
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*Bernie Lang*

*Larry Schei*


NOW, THEREFORE BE IT RESOLVED, That the Menominee County Board of Commissioners opposes any reduction of federal funding for the Great Lakes Restoration Initiative.

BE IT FURTHER RESOLVED, That copies of this Resolution be transmitted to the President of the United States, the President of the United States Senate, the Speaker of the United States House of Representatives, the members of the Michigan congressional delegation as well as the other 82 Michigan counties.

Motion by Commissioner Hafeman, supported by Commissioner Gromala to adopt above resolution at a regular meeting of the Menominee County Board of Commissioners, this 9th day of July, 2019.

Yeas: 9

Nays: 0

  
Gerald Piche, Chairperson  
Menominee County Board of Commissioners

  
Marc Kleiman  
Menominee County Clerk

STATE OF MICHIGAN                    )  
  )SS  
COUNTY OF MENOMINEE            )

I hereby certify that the forgoing is a true and complete copy of Resolution 2019-14 adopted by the County Board of Commissioners of Menominee County at a regular meeting held on July 9, 2019 and I further certify that public notice of such meeting was given as provided by law.

  
Marc Kleiman, Menominee County Clerk

## MENOMINEE COUNTY BOARD OF COMMISSIONERS

*Menominee County Courthouse  
839 10<sup>th</sup> Avenue  
Menominee, MI 49858*

*Jason Carviou – County Administrator  
Sherry DuPont – Administrative Assistant  
Telephone: (906) 863-7779 or 863-9648  
Fax: (906) 863-8839*

### **RESOLUTION 2019-15**

#### *MEDICARE PRESCRIPTION DRUG BILL OF 2003*

WHEREAS, health care costs continue to rise for all Americans, and for most Americans these increases can be financially devastating and impact the health of the individual; and

WHEREAS, Medicare is the focus of many lawmakers who portray it as an "entitlement" program that costs the US Treasury too much money. Technically, "entitlement" may be the proper term; however, as used, it implies a negative connotation; and

WHEREAS, Medicare is an essential medical plan that millions of seniors and disabled individuals depend upon to maintain their health care and manage often costly conditions. Medicare is not a gift, as the term "entitlement" suggests. Many of the beneficiaries have worked their entire adult life and paid into the system in order to receive this crucial medical plan after retirement; and

WHEREAS, due to spiraling costs largely associated with the price of prescription medications, our elected officials find themselves passing on increased costs to those who can least afford that increase, namely senior citizens and disabled individuals who are on Medicare's Part D drug program; and

WHEREAS, when Congress enacted the Medicare Prescription Drug bill, they enacted a law that does allow Medicare to negotiate with pharmaceutical companies for drug prices the way Medicaid and the Veterans Administration does; and

WHEREAS, one economist, Dean Baker, estimates that Medicare could have saved approximately \$332 billion dollars between 2006 and 2013 (approximately \$50 billion per year) had the Department of Health and Human Services been permitted to negotiate prices of drugs with the drug companies, as federal agencies do in other programs; and

WHEREAS, rising prescription drug costs have been the primary reason for the increase in health benefit costs; and

WHEREAS, the increasing cost of prescription drugs is a systemic problem that significantly affects the people of our state and our nation. It deserves non-partisan effort to correct; and

*Steven Gromala*

*Gerald Piche – Chairperson*

*William Cech – Vice Chairperson*

*Larry Phelps*

*Larry Johnson Jr.*

*Jan Hafeman*

*David Prestin*  
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*Bernie Lang*

*Larry Schei*

WHEREAS, balancing the budget on the backs of those who can least afford it, the elderly and disabled, shall not be allowed. Increases in premiums and inflated drug costs are unacceptable ways to deal with the flawed Medicare Prescription Drug bill; and

WHEREAS, the Medicare program must be preserved as it currently exists and to do so requires immediate and swift action to cut inflated and unnecessary costs, particularly in the area of prescription drug coverage; and

WHEREAS, revision of the Medicare Prescription Drug Bill of 2003 to allow for the negotiation of lower drug prices and the importation of identical, less costly, drugs from Canada and elsewhere is needed to rectify the high cost of drug prescriptions; and

WHEREAS, we cannot allow the previously approved bill to stand as adopted at the risk of having the Medicare program be the cause of a staggering increasing deficit which will require tax increases or cuts to the rest of the government, nor can we allow the continuance of price increases to our citizens which may cause many to contemplate discontinuing medically necessary drugs in order to pay their home related monthly bills (electric, heat, etc.) and/or have food to eat; and

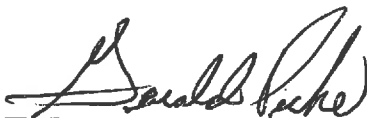
NOW, THEREFORE BE IT RESOLVED, that the Menominee County Board of Commissioners goes on record urging our legislators to commence the process of revising the Medicare Prescription Drug Bill of 2003 to allow negotiating lower drug prices and the importation of identical, less costly, drugs from Canada and elsewhere; and

NOW BE IT FURTHER RESOLVED, that a copy of this Resolution be forwarded to our area Federal and State Legislators, the National Association of Counties, Michigan Association of Counties, and the 82 Michigan counties.

Motion by Commissioner Cech, supported by Commissioner Lang  
to adopt above resolution at a regular meeting of the Menominee County Board of  
Commissioners, this 9th day of July, 2019.

Yeas: 9

Nays: 0



Gerald Piche, Chairperson  
Menominee County Board of Commissioners



Marc Kleiman  
Menominee County Clerk

STATE OF MICHIGAN                    )  
  )SS  
COUNTY OF MENOMINEE            )

I hereby certify that the forgoing is a true and complete copy of Resolution 2019-15 adopted by the County Board of Commissioners of Menominee County at a regular meeting held on July 9, 2019 and I further certify that public notice of such meeting was given as provided by law.

  
\_\_\_\_\_  
Marc Kleiman, Menominee County Clerk

## **LIVINGSTON COUNTY BOARD OF COMMISSIONERS**

### **MEETING MINUTES**

June 24, 2019, 7:30 p.m.

304 E. Grand River, Board Chambers, Howell MI 48843

Members Present: Donald Parker, Dennis Dolan, Kate Lawrence, William Green, Wes Nakagiri, Douglas Helzerman, Robert Bezotte, Carol Griffith, and Gary Childs

#### **1. CALL MEETING TO ORDER**

The meeting was called to order by Chairperson Donald Parker at 7:30 p.m.

#### **2. PLEDGE OF ALLEGIANCE TO THE FLAG**

All rose for the Pledge of Allegiance to the Flag of the United States of America.

#### **3. ROLL CALL**

Roll call by the Clerk indicated the presence of a quorum.

#### **4. CORRESPONDENCE**

None.

#### **5. CALL TO THE PUBLIC**

Chairperson D. Parker introduced Judge Michael P. Hatty, Judge Hatty introduced Judge Appointee Matthew McGivney to the Commissioners and the public.

Matthew McGivney addressed the Board and looks forward to serving the citizens of Livingston County as a Circuit Court Judge.

Dr. Leo E. Hanifin, Chair of the Livingston County Transportation Coalition, spoke regarding the Livingston County Master Transit Plan and its funding.

Debra Kaiser, Hamburg Township, spoke regarding the Hamburg Senior Center and L.E.T.S. bus service starting in July.

Terri Wilkerson, Hamburg Township, spoke regarding the Livingston County Master Transit Plan and its funding.

Mark Hymes, City of Howell, spoke regarding the Livingston County Master Transit Plan and its funding.

#### **6. APPROVAL OF MINUTES**

a. Work Session Minutes Dated: June 10, 2019

b. Minutes of Meeting Dated: June 10, 2019

c. Minutes of Meeting Dated: June 19, 2019

Motion to approve the minutes as amended.

It was moved by W. Green

Seconded by D. Helzerman

Discussion

Work Session Minutes, dated June 10, 2019, amended to reflect the addition of “I stated that I would not vote for any issue put before the Board which I was not provided an opportunity to thoroughly examine and fully vet. Therefore, I would not support a COLA increase.” Statement added under number 8. Direction For Initial Department Budget Allocations at the end of Commissioner Nakagiri’ s paragraph.

**MOTION Carried (9-0-0)**

**7. TABLED ITEMS FROM PREVIOUS MEETINGS**

None.

**8. APPROVAL OF AGENDA**

Motion to approve the Agenda as presented.

It was moved by K. Lawrence  
Seconded by G. Childs

**MOTION Carried (9-0-0)**

**9. REPORTS**

**9.a Certificate of Recognition**

Father Prabhu Lakra

Chairperson Parker presented a recognition award to Father Praubhu Lakra of St. Joseph’s Catholic Church.

**9.b Michigan Association of Counties**

Steve Currie, Executive Director presented a PowerPoint.

Commissioner W. Nakagiri presented his PowerPoint report on the Judicial Resource Assessment. He also provided a written report to the Commissioners.

Commissioner W. Nakagiri presented written correspondence to the Board regarding the 2020 General Fund Revenue Forecast meeting that was held on June 10, 2019. Chairperson D. Parker received said correspondence and placed it on file with the Clerk.

**10. APPROVAL OF CONSENT AGENDA ITEMS**

Resolutions 2019-06-088 through 2019-06-091

**10.a 2019-06-088**

Resolution Authorizing an Agreement with Blue Cross Blue Shield for Discounted Medical Billing - Sheriff

**10.b 2019-06-089**

Resolution to Establish New Fees for the Soil Erosion Control Program - Drain Commissioner

**10.c 2019-06-090**

Resolution to Establish New Fees for Drainage Review - Drain Commissioner

**10.d 2019-06-091**

Resolution to Accept the 2018 Livingston County Financial Audit – Board



Motion to approve the resolutions on the Consent Agenda.

It was moved by R. Bezotte

Seconded by G. Childs

Roll Call Vote: Yes (9): R. Bezotte, C. Griffith, G. Childs, D. Parker, D. Dolan, K. Lawrence W. Green, W. Nakagiri, and D. Helzerman; No (0): None; Absent (0): None

**MOTION Carried (9-0-0)**

**11. RESOLUTIONS FOR CONSIDERATION**

Resolutions 2019-06-092 through 2019-06-095

**11.a 2019-06-092 (Roll Call)**

Resolution to Establish the Animal Shelter Donation Fund Budget – Animal Shelter

Motion to adopt the Resolution.

It was moved by C. Griffith

Seconded by K. Lawrence

Roll Call Vote: Yes (9): C. Griffith, G. Childs, D. Parker, D. Dolan, K. Lawrence W. Green, W. Nakagiri, D. Helzerman, and R. Bezotte; No (0): None; Absent (0): None

**MOTION Carried (9-0-0)**

**11.b 2019-06-093**

Resolution Approving Appointments to the Livingston County Aeronautical Facilities Board - Board of Commissioners

Motion to adopt the Resolution.

It was moved by D. Helzerman

Seconded by C. Griffith

**MOTION Carried (9-0-0)**

**11.c 2019-06-094**

Resolution Authorizing Intergovernmental Agreement for Transportation Services between Livingston County (LETS) and Hamburg Township - LETS

Motion to adopt the Resolution.

It was moved by K. Lawrence

Seconded by D. Dolan

Discussion

Yes (8): C. Griffith, G. Childs, D. Parker, D. Dolan, K. Lawrence W. Green, D. Helzerman, and R. Bezotte; No (1): W. Nakagiri; Absent (0): None

**MOTION Carried (8-1-0)**

**11.d 2019-06-095**

Resolution Granting a Drainage Easement to Morgan Properties, LLC, of Flushing, MI, for its Grand River Party Store Development for Storm Water Discharge Purposes - Board of Commissioners

It was moved by R. Bezotte  
Seconded by D. Helzerman  
Discussion

Motion to table Resolution 2019-06-095, Resolution Granting a Drainage Easement to Morgan Properties, LLC, of Flushing, MI, for its Grand River Party Store Development for Storm Water Discharge Purposes - Board of Commissioners, to the Finance Meeting of July 10, 2019 and if approved at Finance Meeting then the Resolution shall proceed to the Full Board Meeting immediately following Finance on July 10, 2019.

**MOTION TABLED (9-0-0)**

**12. CALL TO THE PUBLIC**

Karen Pierce, Hamburg Township, thanked the Board for passing Resolutions 2019-06-094 (L.E.T.S.) and 2019-06-091 (Audit). She also commented on the Livingston County Master Transit Plan and its funding.

Gary Kaiser, Hamburg Township, thanked the Board for their thoughtful comments and their passing of the L.E.T.S. Resolution.

**13. ADJOURNMENT**

Motion to adjourn the meeting at 9:02 p.m.

It was moved by C. Griffith  
Seconded by D. Helzerman

**MOTION Carried (9-0-0)**

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Elizabeth Hundley, Livingston County Clerk

## LIVINGSTON COUNTY BOARD OF COMMISSIONERS

### MEETING MINUTES

July 10, 2019

IMMEDIATELY FOLLOWING THE FINANCE COMMITTEE

304 E. Grand River, Board Chambers, Howell MI 48843

Members Present	Donald Parker, Dennis Dolan, Kate Lawrence, William Green, Wes Nakagiri, Douglas Helzerman, Robert Bezotte, and Carol Griffith
Members Absent	Gary Childs

#### 1. CALL MEETING TO ORDER

The meeting was called to order by Chairperson D. Parker at 9:47 a.m.

#### 2. PLEDGE OF ALLEGIANCE TO THE FLAG

All rose for the Pledge of Allegiance to the Flag of the United States of America.

#### 3. ROLL CALL

Indicated the presence of a quorum.

#### 4. CALL TO THE PUBLIC

None.

#### 5. APPROVAL OF AGENDA

Motion to approve the agenda as amended to add Resolution for Consideration, Resolution No. 2019-06-095, Resolution Granting a Drainage Easement to Morgan Properties, LLC, of Flushing, MI, for its Grand River Party Store Development for Storm Water Discharge Purposes - Board of Commissioners as No.8 on the agenda.

**Moved By** D. Dolan

**Seconded By** K. Lawrence

**Motion Carried (8-0-1)**

#### 6. FINANCE COMMITTEE RECOMMENDATION FOR APPROVAL OF CLAIMS

Dated: June 20 through July 10, 2019

Motion to approve the Claims.

**Moved By** W. Green

**Seconded By** R. Bezotte

**Motion Carried (8-0-1)**

#### 7. FINANCE COMMITTEE RECOMMENDATION FOR APPROVAL OF PAYABLES

Dated: July 10, 2019

**Moved By** K. Lawrence

**Seconded By** C. Griffith

**Motion Carried (8-0-1)**

**8. RESOLUTION FOR CONSIDERATION**

**2019-06-095**

Resolution Granting a Drainage Easement to Morgan Properties, LLC, of Flushing, MI, for its Grand River Party Store Development for Storm Water Discharge Purposes - Board of Commissioners

Motion to adopt the Resolution.

**Moved By** D. Dolan

**Seconded By** C. Griffith

**Motion Carried (8-0-1)**

**9. CALL TO THE PUBLIC**

None.

**10. ADJOURNMENT**

Motion to adjourn the meeting at 9:50 a.m.

**Moved By** K. Lawrence

**Seconded By** C. Griffith

**Motion Carried (8-0-1)**

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Elizabeth Hundley, Livingston County Clerk

RESOLUTION

NO: 2019-07-096

LIVINGSTON COUNTY

DATE: July 15, 2019

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**Resolution Revising Vital Records, Expedite, and Marriage Waiver Fees – County Clerk**

**WHEREAS,** Public Act 368 of 1978 as amended, specifically MCL 333.2891, allows the Board of Commissioners to adopt a system of fees for vital records within their county; and

**WHEREAS,** MCL 333.2891(18) requires the fees charged for vital records to alleviate any burden to the taxpayers to provide the vital records program; and

**WHEREAS,** the fees for vital records and the marriage waiver fee have not been increased since November 7, 2005; and

**WHEREAS,** the cost of conducting the business of the vital records division has increased; and

**WHEREAS,** the fees being recommended are based on the cost of the vital records department as calculated by the Livingston County Fiscal Services staff and the number of certified documents issued by the vital records division during 2018.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby establish the vital record fees as follows:

- (a) A search including one (1) certified copy or an official statement that a record could not be located: \$25.00
- (b) Additional identical copies ordered at the same time: \$10.00
- (c) Senior Citizens (65 years or older) a search including one (1) certified copy: \$14.00
- (d) Expedite Fee: \$50.00
- (e) Marriage Waiver: \$50.00

**BE IT FURTHER RESOLVED** that this resolution will become effective on September 1, 2019.

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**MOVED:  
SECONDED:  
CARRIED:**



# ELIZABETH HUNDLEY LIVINGSTON COUNTY CLERK

County Clerk  
200 E. Grand River Ave.  
Howell, MI 48843  
Phone: (517) 546-0500  
countyclerk@livgov.com

Circuit Court Clerk  
204 S. Highlander Way, Suite 4  
Howell, MI 48843  
Phone: (517) 546-9816  
wclerks@livgov.com

## MEMORANDUM

**TO:** Livingston County Board of Commissioners  
**FROM:** Elizabeth Hundley  
**RE:** Request to Revise Vital Record Fees  
**DATE:** June 24, 2019

I am requesting your consideration and approval of this resolution revising the fees charged for certified copies of vital records (birth, death, and marriage) and optional fees incurred when obtaining a marriage license. The current fees took effect on November 7, 2005.

MCL 333.2891 allows the Board of Commissioners to adopt certain fees for vital records within their county subject to a maximum rate. The law states the fees charged shall alleviate any burden to the taxpayers to provide this program. In addition, the county clerk has always charged a fee to waive the required 3-day waiting period for a marriage license as well as charged an expedited fee when requested by a marriage license applicant.

The fees I am recommending are within the legal limits and seek to alleviate any burden to the taxpayers to provide this program. The recommended certified copy fees are based on the cost of the vital records portion of the Clerk's Office as determined by the Livingston County Fiscal Services staff and the number of certified records issued during 2018. The recommended marriage waiver and expedited fees are based on the staff time to prepare the waiver and to expedite the marriage license.

<u>Product or Service:</u>	<u>Current Fee</u>	<u>Proposed Fee</u>
Search with first certified copy	\$15	\$25
Additional copy ordered at the same time	\$5	\$10
Senior Citizen (65 years or older) with first certified copy	\$7	\$14
Expedited Marriage License Fee	\$25	\$50
Marriage Waiver Fee	\$25	\$50

I am basing my recommendations on the information available to me at this time and reasonable projections. My best efforts do not guarantee perfection!

As always, please do not hesitate to contact me if you have questions regarding this matter.

**PUBLIC HEALTH CODE (EXCERPT)**  
**Act 368 of 1978**

**333.2891 Search for vital record; request; fee; official statement if record not located; verification of identity; fees for search, establishment, or registration; furnishing copies without charge; fees for creation of new vital records and corrections of vital records; additional fees; disposition of fees; system of fees for local registrars; vital records fund.**

Sec. 2891. (1) The state registrar or a local registrar shall, upon receipt of a written request and payment of the prescribed fee, conduct a search for a vital record for an individual who purports to be eligible under section 2882 or for an agency under section 2883(2) to receive a certified copy, administrative use copy, or a statistical use copy of the requested vital record.

(2) If a search for a vital record is conducted by the state registrar and the vital record cannot be located, the state registrar shall issue an official statement that the vital record could not be located instead of a certified copy or an administrative use copy of the vital record. If a search for a vital record is conducted by a local registrar and the vital record cannot be located, the local registrar is not required to issue an official statement as described in this subsection, and the local registrar may waive the prescribed fee.

(3) The state registrar or a local registrar may require an applicant who requests a certified copy, an administrative use copy, or a statistical use copy of a vital record to provide verification of his or her identity before releasing the vital record if eligibility for the vital record is restricted under section 2882.

(4) Subject to subsection (8), the fees for a search for a vital record are as follows:

(a) A search including 1 certified copy, 1 administrative use copy, or 1 statistical use copy of a vital record or an official statement issued by the state registrar that a vital record could not be located.....	\$ 34.00
(b) Additional identical copies ordered at the same time.....	\$ 16.00
	per copy
(c) Additional years searched.....	\$ 12.00
	per year
(d) An authenticated copy.....	\$ 42.00
(e) Additional authenticated copies ordered at the same time.....	\$ 26.00
	per copy
(f) Verification of facts delineated in section 2881(2).....	\$ 18.00
(g) Except as otherwise provided in subdivision (h), a request for an expedited search for a vital record under this subsection.....	\$ 12.00
(h) A request for an expedited search for an authenticated copy of a vital record under subdivision (d).....	\$ 25.00

(5) The fees for establishment or registration of a vital record are as follows:

(a) Application for establishment of a delayed certificate of birth or death that includes 1 certified copy or an official denial of the application.....	\$ 50.00
(b) Registration of a delayed certificate of birth for a foreign born adopted child that includes 1 certified copy.....	\$ 50.00

(6) Upon formal application of a soldier; sailor; marine; member of the coast guard; nurse; member of a women's auxiliary; or other person who is entitled to a bonus, a pension, or other compensation under a law of this state, the United States, or another state or territory of the United States or a service auxiliary for a vital record for the purpose of obtaining the bonus, pension, or compensation, the state registrar shall furnish 1 certified copy of the vital record requested without charge. If the person entitled to the vital record is deceased or mentally incompetent, the state registrar may furnish the copy to an heir, guardian, or legal representative of the person. The state registrar shall label a certified copy furnished under this subsection with the following statement: "for veteran's benefits only, not for personal use".

(7) Upon formal application, the state registrar or a local registrar shall furnish a certified copy of a vital record without charge to a licensed child placing agency representing a child for adoption purposes. The state registrar or local registrar shall label a certified copy provided under this subsection with the following statement: "for adoption purposes only, not for personal use".

(8) Upon formal application, the state registrar shall charge a person 65 years of age or older a fee of \$14.00 for a search for and 1 certified copy of his or her birth record.

(9) The state registrar shall charge the following fees for the creation of new vital records and corrections of vital records:

(a) Application to create a new certificate of birth following an adoption; legal change of name for minors; acknowledgment of paternity; sex change; legitimation; order of filiation; or a request to replace a court filed certificate of adoption..... \$ 50.00

(b) Subject to subsection (10), application received within 1 year of the date of the event to create a new certificate of birth or death to correct obvious minor errors and omissions..... \$ 50.00

(c) An application with a request for an expedited creation of a new certificate under this subsection..... \$ 25.00

(10) The errors and omissions that may be corrected under subsection (9)(b) are limited to the following:

- (a) The addition of a given first or middle name if a name was not recorded at the time of filing.
- (b) A change to a social security number.
- (c) The addition of information originally specified as unknown or that was omitted by error.
- (d) A minor spelling change.

(11) The state registrar shall charge a fee of \$50.00 for an application to amend birth and death records more than 1 year after the date of the event for the purpose of adding information or correcting an error in information recorded on the document. The state registrar shall charge a fee of \$25.00 for an application with a request for an expedited amendment to a birth or death record under this subsection.

(12) The state registrar shall not charge a fee for any of the following:

(a) Changing a vital record to correct an error made within the office of a local registrar or the state registrar.

(b) Correcting an error if the correction is initiated by the state registrar.

(c) Correcting a vital record if the correction is requested by a county medical examiner for a case within his or her jurisdiction.

(d) Correcting a record if the correction is ordered by a court of competent jurisdiction following denial by the department of an application to make the correction.

(e) Correcting a vital record if the correction is requested by a public agency that is the guardian of the individual to whom the vital record pertains.

(13) The state registrar shall charge a fee of \$50.00 for an application to amend a birth record regarding a documented legal change of name for an adult. The state registrar shall charge a fee of \$25.00 for an application with a request for an expedited amendment to a birth record under this subsection.

(14) The state registrar or a local registrar with approval of the state registrar may charge a reasonable fee to cover the costs of special services performed pursuant to section 2883, 2884, or 2888.

(15) A local registrar shall deposit fees collected under this section as the governing body of the city or county directs. The state registrar shall transmit fees collected under this section to the state treasurer for deposit into the vital records fund created in section 2892.

(16) The state registrar shall charge a fee of \$12.00 for an application for a copy or a certified copy of a vital records-related document, including, but not limited to, a completed application submitted under this section or a document submitted under this section to support a requested change to a vital record.

(17) The state registrar or a local registrar shall not charge a fee other than a fee prescribed in this section. However, a local governmental unit may adopt a system of fees for local registrars under the jurisdiction of the local governmental unit for a search that provides for fees less than those set forth in this section, and a charter county with a population of more than 2,000,000 may adopt a system of fees for a local registrar under the jurisdiction of that charter county that provides for fees more than those set forth in this section. However, a charter county shall not impose a fee that is greater than the cost of the service for which the fee is charged.



(18) For searches under subsection (4), a local registrar shall charge fees according to the following:

(a) The governing body of a local governmental unit that has jurisdiction over a local registrar may adopt a system of fees for the local registrar that provides for fees less than or equal to the fees set forth in subsection (4). These fees shall be used for the maintenance and sustenance of the vital records fees program only. The fees shall alleviate any burden to the taxpayers to provide this worthwhile program. A charter county with a population of more than 2,000,000 may adopt a system of fees for a local registrar under the jurisdiction of that charter county that provides for fees that are more than the fees set forth in subsection (4). A charter county shall not impose a fee that is greater than the cost of the service for which the fee is charged. A system of fees adopted under this subdivision shall be used by all local registrars under the jurisdiction of the local governmental unit and shall be reasonably related to the cost incurred by the local registrar in making the search.

(b) If a system of fees is not adopted by a local registrar's local governmental unit under subdivision (a), the local registrar shall not charge a fee other than a fee prescribed in subsection (4).

**History:** 1978, Act 368, Eff. Sept. 30, 1978;—Am. 1980, Act 522, Imd. Eff. Jan. 26, 1981;—Am. 1981, Act 63, Imd. Eff. June 8, 1981;—Am. 1984, Act 296, Imd. Eff. Dec. 20, 1984;—Am. 1992, Act 78, Imd. Eff. June 2, 1992;—Am. 2001, Act 31, Imd. Eff. June 29, 2001;—Am. 2004, Act 467, Imd. Eff. Dec. 28, 2004;—Am. 2013, Act 136, Imd. Eff. Oct. 15, 2013.

**Compiler's note:** Enacting section 1 of Act 136 of 2013 provides:

"Enacting section 1. This amendatory act takes effect October 1, 2013."

**Popular name:** Act 368

RESOLUTION

NO: 2019-07-097

LIVINGSTON COUNTY

DATE: July 22, 2019

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**Resolution to Authorize Agreement for Delivery of Comprehensive Health Services for the Period of October 1, 2019 through September 30, 2020 – Health Department**

**WHEREAS,** the Livingston County Health Department has determined a need for provision of the delivery of comprehensive health services; and

**WHEREAS,** these services are basic, required and allowable health services under Act 368 Public Acts of 1978, and individual categorical contractual services; and

**WHEREAS,** the Michigan Department of Health and Human Services provides a contractual relationship to partially reimburse Livingston County for the following health services,

Food - Essential Local Public Health Services	137,749
Hearing- Essential Local Public Health Services	40,187
Vision - Essential Local Public Health Services	40,187
General Communicable Disease	101,147
MDEQ Private and Type III Water Supply	150,980
MDEQ On-site Wastewater Treatment	148,612
Bioterrorism Cities Readiness Initiatives	41,759
Bioterrorism Emergency Preparedness	104,291
Children's Special Health Care Services (CSHCS)	82,640
HIV Prevention	20,000
Immunization Field Rep	5,000
Immunization IAP	81,466
Maternal & Child Health	39,490
TB Control	1,048
Vaccine Quality Assurance	16,340
Vector-Borne Surveillance & Prevention	8,125
Women, Infants & Children	324,867
Women, Infants & Children Breastfeeding	26,230
<b>TOTAL</b>	<b>1,370,118</b>

**WHEREAS,** the Michigan Department of Health and Human Services may propose future amendments for the purpose of revising the funding or terms of the Agreement.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby authorize an Agreement with the Michigan Department of Health and Human Services for the delivery of comprehensive health services in Livingston County during the period of October 1, 2019 through September 30, 2020, upon review by Civil Counsel.

**BE IT FURTHER RESOLVED** that \$1,370,118 be allocated to the Health Fund Account 221 to support the provisions of the Comprehensive Health Services Agreement authorized herein.

**BE IT FURTHER RESOLVED** that the Livingston County Board of Commissioners hereby authorize The Health Officer to electronically sign this agreement, and any future amendments for monetary and contract language adjustments of the above-referenced Agreement upon review and approval by Civil Counsel.

**BE IT FURTHER RESOLVED** that any deletions or additions of programs shall require Board approval.

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MOVED:  
SECONDED:  
CARRIED:



## LIVINGSTON COUNTY HEALTH DEPARTMENT

2300 East Grand River Avenue, Suite 102  
Howell, Michigan 48843-7578

[www.lchd.org](http://www.lchd.org)

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### PERSONAL/PREVENTIVE HEALTH SERVICES

P: (517) 546-9850

F: (517) 546-6995

### ENVIRONMENTAL HEALTH SERVICES

P: (517) 546-9858

F: (517) 546-9853

## Memorandum

To: Livingston County Board of Commissioners

From: Dianne McCormick

Date: 6/27/2019

Re: RESOLUTION TO AUTHORIZE AGREEMENT FOR THE DELIVERY OF COMPREHENSIVE  
HEALTH SERVICES FOR THE PERIOD OF OCTOBER 1, 2019 THROUGH SEPTEMBER 30, 2020

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The attached resolution establishes continuation of the agreement with the Michigan Department of Health and Human Services for the delivery of comprehensive health services. The MDHHS provides funding to partially reimburse the county for services covered in the agreement. There has been no significant changes in program requirements. The changes seen in funding from our 2019 resolution are as follows:

	2019	2020
Food - Essential Local Public Health Services	124,001	137,749
Hearing- Essential Local Public Health Services	40,187	40,187
Vision - Essential Local Public Health Services	40,187	40,187
General Communicable Disease	83,030	101,147
MDEQ Private and Type III Water Supply	135,911	150,980
MDEQ On-site Wastewater Treatment	133,779	148,612
Bioterrorism Cities Readiness Initiatives	41,759	41,759
Bioterrorism Emergency Preparedness	104,291	104,291
Children's Special Health Care Services (CSHCS)	80,000	82,640
HIV Prevention	20,000	20,000
Immunization Field Rep	5,000	5,000
Immunization IAP	81,310	81,466
Maternal & Child Health	39,490	39,490
TB Control	100	1,048
Vaccine Quality Assurance	12,923	16,340
Hepatitis A Response	5,000	0
Vector-Borne Surveillance & Prevention	0	8,125
Women, Infants & Children	316,351	324,867
Women, Infants & Children Breastfeeding	26,230	26,230
TOTAL	1,289,549	1,370,118

Please do not hesitate to contact me should you have any questions.

Dianne McCormick (517) 552-6865

RESOLUTION

NO: 2019-07-098

LIVINGSTON COUNTY

DATE: July 15, 2019

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**Resolution Authorizing Agreements with Multiple Staffing Firms to Provide Information Technology Professional Services – Information Technology**

- WHEREAS,** in order to meet the evolving needs of the information technology department and provide flexibility it is recommended that we qualify and contract with several vendors so we have the ability to leverage the resources available within various specialties on an as-needed basis; and
- WHEREAS,** in accordance with the County's Procurement Policy, a formal bid process was performed and submitted proposals were evaluated; and
- WHEREAS,** the following submitted the highest ranked proposals and are recommended for award:
- Abacus Service Corporation, 25925 Telegraph Rd., Suite 206 Southfield, MI 48033
  - COGENT Infotech Corporation, 1035 Boyce Road, Suite 108, Pittsburgh, PA 15241
  - G-Tech Services, Inc., 17101 Michigan Ave., Dearborn, MI 48126
  - Infojini, Inc., 10015 Old Columbia Rd, Suite B215, Columbia, MD 21046
  - iVantage Group, 10489 Grand River, Suite A, Brighton, MI 48116
  - OpTech, LLC., 5440 Corporate Dr., Suite 260, Troy, MI 48098
  - Wolverine Technical Staffing, Inc., 35 Research Dr., Suite 200, Ann Arbor, MI 48103; and
- WHEREAS,** each vendor detailed above submitted the highest ranked proposal to provide information technology professional services for Livingston County per the proposed rates in Attachment 1 of RFQu-LC-19-08 for a (3) three year term beginning August 1, 2019 to August 1, 2022 with options for two (2) additional one- year renewals for a total contract period not to exceed five (5) years; and
- WHEREAS,** all staffing contract awards related to this award will be made in accordance with the County's Procurement Policy; and
- WHEREAS,** prior to commencement of services, funding for same will be allocated and approved as part of the Departmental Operating Budget.
- THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby authorizes entering into an Agreement with the above listed vendors to provide information technology professional services on an as-needed basis for a three (3) year term commencing on August 1, 2019 to August 1, 2022 with options for two (2) additional one- year renewals for a total contract period not to exceed five (5) years.
- BE IT FURTHER RESOLVED** that the Chairman of the Livingston County Board of Commissioners is authorized to sign all forms, assurances, contracts/agreements and future amendments for monetary and contract language adjustments related to the above as prepared by Civil Counsel.

**BE IT FURTHER RESOLVED** that the Board Chairperson is authorized to sign renewal options for each of the above listed staffing firms to provide information technology services for Livingston County as prepared by Civil Counsel upon satisfactory performance of the contract, as determined by the County Administrator.

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MOVED:  
SECONDED:  
CARRIED:



**304 E. Grand River Ave., Suite 101, Howell, MI 48843**  
**Phone (517) 546-7266 Fax (517) 546-7266**

## Memorandum

**To: Livingston County Board of Commissioners**  
**From: Richard Malewicz, Chief Information Officer**  
**Date: July 2, 2019**  
**Re: Resolution Authorizing Agreements with Multiple Staffing Firms to Provide Information Technology Professional Services – GENERAL GOVERNMENT/ FINANCE / BOARD**

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The County of Livingston has identified an on-going need to obtain information technology professional services for expertise currently unavailable within departmental staff. Previously, this type of request was completed on a temporary basis. As a result, the County paid a premium for this type of expertise.

Per the County Procurement Policy, a competitive bid process was performed in which the bid was posted on the Michigan Inter-governmental Trade Network (MITN), the County website, and 2 local companies were sent the solicitation directly. As a result, (20) proposals were received in response to the request for qualifications and were evaluated. Based on the EC evaluation, the highest ranked proposals were recommended for award.

As a result, I am requesting the attached resolution be approved to award contracts to:

- Abacus Service Corporation, 25925 Telegraph Rd., Suite 206 Southfield, MI 48033
- COGENT Infotech Corporation, 1035 Boyce Road, Suite 108, Pittsburgh, PA 15241
- G-Tech Services, Inc., 17101 Michigan Ave., Dearborn, MI 48126
- Infojini, Inc., 10015 Old Columbia Rd, Suite B215, Columbia, MD 21046
- iVantage Group, 10489 Grand River, Suite A, Brighton, MI 48116
- OpTech, LLC., 5440 Corporate Dr., Suite 260, Troy, MI 48098
- Wolverine Technical Staffing, Inc., 35 Research Dr., Suite 200, Ann Arbor, MI 48103;

to provide information technology professional services on an as-needed basis at the rates within RFQu-LC-19-08 for a three (3) year term commencing on August 1, 2019 to August 1, 2022 with options for up to two (2) additional one-year renewals for a total contract period not to exceed five (5) years.

Thank you for your consideration. If you have any questions or concerns regarding this matter, please do not hesitate to contact me.

RFQu-LC-19-08: Evaluation Matrix

RFQu-LC-19-08: Evaluation Matrix	Maximum Points	Abacus Service Corp.	Beacon Hill Staffing Group, LLC.	Business Integra Techonology Solutions, Inc.	CBTS	COGENT Infotech Corp.	Complete Corporate Solutions	Computer Consultants International, Inc.	COOLSOFT, LLC.	Dewpoint	Elegant Enterprise Wide Solutions, Inc.
Evaluation IT Staff Augmentation Expertise	150	103	83	85	89	95	84	69	98	127	51
Compliance with Requisitioning (Section 1.6-1.7)	30	25	25	14	8	26	25	25	26	26	10
IT Staff Augmentation QA Requirements (Section 1.5)	45	38	38	29	38	41	32	35	36	41	38
Cost Effective Staff Role Billing Rates	75	71	31	42	45	60	33	6	27	0	15
Total Points Earned	300	237	177	170	180	222	174	135	187	194	114
Recommended for Award		*				*					

RFQu-LC-19-08: Evaluation Matrix	Maximum Points	G-TECH Services, Inc.	Infojini, Inc.	ISCI	Intelibee, Inc.	iVantage Group	JDM Systems Consultants, Inc.	Neumeric Technologies Corp.	OpTech	Ramsoft Systems, Inc.	Wolverine Technical Staffing, Inc.
Evaluation IT Staff Augmentation Expertise	150	114	92	78	85	122	90	57	111	45	105
Compliance with Requisitioning (Section 1.6-1.7)	30	25	23	24	13	25	26	26	26	8	26
IT Staff Augmentation QA Requirements (Section 1.5)	45	38	40	34	33	36	41	34	41	22	32
Cost Effective Staff Role Billing Rates	75	57	42	51	39	60	39	36	51	75	60
Total Points Earned	300	234	197	187	170	243	196	153	229	150	223
Recommended for Award		*	*			*			*		*



RESOLUTION

NO: 2019-07-099

LIVINGSTON COUNTY

DATE: July 15, 2019

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**Resolution Authorizing a Parking Space Lease Agreement Between Livingston County and Brighton Area Schools for L.E.T.S. Vehicle Parking – L.E.T.S.**

**WHEREAS,** the Livingston Essential Transportation Service (LETS) provides a significant share of its transit service in eastern Livingston County but its vehicle fleet is housed at the Livingston County Transportation Complex west of Howell; and

**WHEREAS,** the lack of vehicle storage in the eastern portion of the County creates operating inefficiencies when vehicles travel empty between the Transportation Complex and pickup locations in and around Brighton; and

**WHEREAS,** to mitigate this problem the Livingston County Transit Master Plan recommends establishing a satellite vehicle storage location in Brighton to more efficiently serve the eastern portion of the County; and

**WHEREAS,** Brighton Area Schools has agreed to lease parking space at its Brighton Bus Garage at a cost of \$50 per space per month on the terms and conditions set forth in the agreement; and

**WHEREAS,** the agreement term will be one year beginning on July 1, 2019 and ending June 30, 2020.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby authorizes a Parking Space Lease Agreement between Livingston County and Brighton Area Schools under the terms and conditions set forth therein with an agreement term of July 1, 2019 through June 30, 2020.

**BE IT FURTHER RESOLVED** that the Board Chair is authorized to sign the agreement as reviewed and approved as to form by Mark Koerner, Attorney for LETS.

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**MOVED:  
SECONDED:  
CARRIED:**



## Memorandum

**To: Livingston County Board of Commissioners**  
**From: Greg Kellogg, Transportation Director**  
**Date: 07/01/2019**  
**Re: Resolution Authorizing a Parking Space Lease Agreement Between  
Livingston County and Brighton Area Schools for LETS vehicle parking**

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LETS provides a significant share of its transit service in eastern Livingston County but our entire vehicle fleet is housed at the Livingston County Transportation Complex west of Howell. The lack of vehicle storage in the eastern portion of the County creates operating inefficiencies when vehicles travel empty between the Transportation Complex and morning pickup locations in and around Brighton.

To mitigate this problem, the Livingston County Transit Master Plan recommends establishing a satellite vehicle storage location in Brighton to more efficiently serve the eastern portion of the County. While the Plan suggests purchasing or leasing a facility, we believe it is prudent to first assess the viability of a satellite storage location by entering into a short-term arrangement before pursuing the capital investment required for a facility purchase or long-term lease.

We proposed such an arrangement to Brighton Area Schools with the Brighton Bus Garage in mind due to its security and prime location near Grand River and Old US-23 in Brighton. The district agreed to lease parking space at a cost of \$50 per space per month for an initial lease of two (2) spaces. Additional spaces are available and may be added by written agreement from both parties. The agreement term will be one year beginning on July 1, 2019 and ending June 30, 2020.

Please do not hesitate to contact me directly at x7843 if you have any questions.

# **PARKING SPACE LEASE AGREEMENT**

**BETWEEN:**

**BRIGHTON AREA SCHOOLS  
AND  
COUNTY OF LIVINGSTON**

## PARKING SPACE LEASE AGREEMENT

This Parking Space Lease Agreement ("Agreement"), is made and entered into this \_\_\_\_\_ day \_\_\_\_\_, 2019, by and between Brighton Area Schools, with offices at 125 South Church Street, Brighton, MI 48116 (hereafter referred to as "BAS") and the COUNTY OF LIVINGSTON, on behalf of Livingston Essential Transportation Services, a municipal corporation and political subdivision of the State of Michigan (hereinafter referred to as the "County").

- A. *Lease of Parking Spaces.* BAS hereby agrees to lease two (2) parking spaces located at the BAS Transportation Department, 5800 Borderline, Brighton, MI 48116 for use of Livingston Essential Transportation Services' buses. BAS will designate which parking spaces may be used by the County. Additional parking spaces may be added to this Agreement by written agreement of the parties.
- B. *Term.* The term of this agreement shall be one (1) year and shall commence on July 1, 2019, and terminate on June 30, 2020.
- C. *Termination.* Either party may terminate this Agreement upon thirty (30) days advanced written notice to the other party.
- D. *Payment by the County.* The County agrees to pay BAS Fifty and 00/100 Dollars (\$50.00) per month per leased parking space. If additional spaces are added to this agreement pursuant to paragraph A, the County will pay BAS Fifty and 00/100 Dollars (\$50.00) per month per each additional space.
- E. *Parking Lot Attendants.* BAS shall not provide parking lot attendants.
- F. *Insurance.* The County shall maintain public liability insurance and motor vehicle liability insurance in such amounts as necessary to cover all claims which may arise out of the County's operation under the terms of the Agreement.
- G. *Damage to Vehicles.* BAS shall not be responsible for damage to the County's vehicles, whether or not such damage is caused by other vehicle(s) or person(s) in the parking lot and surrounding area.
- H. *Compliance with Laws.* In performing under this this Agreement, the parties shall comply with all applicable Federal, State and local laws, ordinances, rules and regulations, including, but not limited to, all applicable OSHA/MIOSHA requirements, the Americans with Disabilities Act, Federal and/or State licensing and/or certification requirements of persons to provide services under this Agreement.

- I. *Non-Discrimination.* The Parties, as required by law, shall not discriminate against an employee or applicant for employment with respect to hire, tenure, terms, conditions or privileges of employment, or a matter directly or indirectly related to employment because of race, color, religion, national origin, age, sex, disability that is unrelated to the individual's ability to perform the duties of a particular job or position, height, weight, or marital status. Breach of this subsection shall be regarded as a material breach of this Agreement.
- J. *Limitation of Liability.* BAS and the County agree to indemnify, defend and save harmless each other, their supervisors and Board, officials, officers, employees, individually and collectively from all losses, claims, suits, demands, expenses, subrogation, attorney's fees or actions of any kind and nature arising or alleged to have arisen out of the breach of the duties of the respective BAS or the County to be performed hereunder to the extent not otherwise covered by insurance. With respect to claims of third parties, this provision is not intended, and is not to be construed as a waiver of the defense of governmental immunity otherwise available nor is it intended to grant third party beneficiary status to any person or entity.
- K. *Choice of Law.* This Agreement shall be construed according to the laws of the State of Michigan. BAS and the County agree that the venue for the bringing of any legal or equitable action under this Agreement shall be established in accordance with the statutes of the State of Michigan and/or Michigan Court Rules. In the event that any action is brought under this Agreement in or is moved to Federal Court, the venue for such action shall be the Federal Judicial District of Michigan, Eastern District, Southern Division.
- L. *Waivers.* No failure or delay on the part of either of the parties to this Agreement in exercising any right, power or privilege hereunder shall operate as a waiver thereof, nor shall a single or partial exercise of any right, power or privilege preclude any other or further exercise of any other right, power or privilege.
- M. *Amendments.* Modifications, amendments or waivers of any provision of this Agreement may be made only by the written mutual consent of the parties hereto.
- N. *Assignment.* Neither party shall assign its duties and/or obligations or right to receive payments under this Agreement without the prior written consent of the other party.
- O. *Section Titles.* Titles of the sections set forth in this Agreement are inserted for the convenience of reference only and shall be disregarded when construing or interpreting any of the provisions of this Agreement.
- P. *Complete Agreement.* This Agreement, the attached Exhibits, and any additional or supplementary documents incorporated herein by specific reference contain all the terms and conditions agreed upon by the parties hereto, and no other agreements, oral or otherwise, regarding the subject matter of this Agreement or any part thereof shall have any validity or bind any of the parties hereto.

- Q. *Binding Agreement.* The covenants and conditions of this Agreement shall be binding upon and for the benefit of the heirs, administrators, executors, successors and assigns of the parties hereto.
- R. *Survival Clause.* All rights, duties and responsibilities of any party that either expressly or by their nature extend into the future, including warranties and indemnification, shall extend beyond and survive the end of the Agreement's term or the termination of this Agreement.
- S. *Invalid Provisions.* If any clause or provision of this Agreement is rendered invalid or unenforceable because of any State or Federal statute or regulation or ruling by any tribunal of competent jurisdiction, that clause or provision shall be null and void, and any such invalidity or unenforceability shall not affect the validity or enforceability of the remainder of this Agreement. Where the deletion of the invalid or unenforceable clause or provision would result in the illegality and/or unenforceability of this Agreement, this Agreement shall be considered to have terminated as of the date in which the provision was rendered invalid or unenforceable.
- T. *Certification to Sign.* The people signing on behalf of the parties hereto certify by their signatures that they are duly authorized to sign this Agreement on behalf of said parties and that this Agreement has been authorized by said parties.

**THE AUTHORIZED REPRESENTATIVES OF THE PARTIES TO THIS PARKING SPACE LEASE AGREEMENT HAVE SIGNED THIS AGREEMENT ON THE DATE APPEARING BELOW SIGNATURE AND THIS AGREEMENT HAS BEEN FULLY EXECUTED ON THE DAY AND YEAR FIRST ABOVE WRITTEN.**

BRIGHTON AREA SCHOOLS

COUNTY OF LIVINGSTON

BY: Maria O. Stotinger

BY: \_\_\_\_\_  
Donald S. Parker, Chairperson  
County Board of Commissioners

Dated: 6/18/19

Dated: \_\_\_\_\_

**FOSTER SWIFT COLLINS & SMITH, P.C.**

Approved as to form:

Mark T. Koerner  
Mark T. Koerner

6/19/19  
Dated

34536:00001:4268239-1

RESOLUTION

NO: 2019-07-100

LIVINGSTON COUNTY

DATE: July 15, 2019

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**Resolution Authorizing Grant Contracts, Budget Amendment, and Capital Expenditure for the Purchase of Four Replacement Vans and Two Expansion Vans – L.E.T.S.**

**WHEREAS,** LETS has been awarded \$287,028 in FY 2019 capital grant funding from the federal Congestion Mitigation and Air Quality (CMAQ) program for the purchase of four (4) replacement vans; and

**WHEREAS,** LETS has also been awarded \$87,500 from the federal Surface Transportation Program (STP) for the purchase of two (2) expansion vans; and

**WHEREAS,** both grants have an 80% federal funding share with a 20% state match from MDOT project authorization 2017-0082/P12; and

**WHEREAS,** because the STP grant was awarded mid-year the revenues and expenses were not included in the LETS 2019 budget and therefore a budget amendment is necessary; and

**WHEREAS,** the proposed amendment ensures compliance with the Uniform Budgeting and Accounting Act, as amended.

**THEREFORE, BE IT RESOLVED** that the Livingston County Board of Commissioners hereby authorizes a CMAQ grant contract and capital expenditure for four (4) replacement vans in the amount of Two Hundred Eighty Seven Thousand and Twenty-Eight dollars (\$287,028) and an STP grant contract and capital expenditure for two (2) expansion vans in the amount of Eighty Seven Thousand Five-Hundred dollars (\$87,500).

**BE IT FURTHER RESOLVED** that the Livingston County Board of Commissioners authorizes the Board chair to sign all documents related to the grant contracts once approved as to form by LETS transit attorney Mark Koerner of Foster, Swift, Collins & Smith PC.

**BE IT FURTHER RESOLVED** that the Livingston County Board of Commissioners hereby authorizes an amendment to the FY 2019 LETS budget as follows:

<u>Fund</u>	<u>Approved 2019 Budget</u>	<u>Proposed Amendment</u>	<u>Proposed Amended 2019 Budget</u>
588 – L.E.T.S.	\$4,729,927	\$87,500	\$ 4,817,427

**BE IT FURTHER RESOLVED** that the L.E.T.S. Director is hereby authorized to dispose of the replaced vehicles per the County Purchasing/Disposal Policy.



## Memorandum

**To: Livingston County Board of Commissioners**  
**From: Greg Kellogg, Transportation Director**  
**Date: 07/01/2019**  
**Re: Resolution authorizing grant contracts, budget amendment, and capital expenditure for the purchase of four replacement vans and two expansion vans - LETS**

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LETS has been awarded \$287,028 from the Congestion Mitigation and Air Quality (CMAQ) program for the purchase of four (4) replacement vans and \$87,500 from the Surface Transportation Program (STP) for the purchase of two (2) expansion vans. Both grants provide an 80% federal share of project costs with a 20% state match for a total of \$374,528.

The CMAQ grant is aimed at reducing vehicle emissions in designated “non-attainment” areas within metropolitan regions, which include portions of Livingston County in the SEMCOG region. The replacement vehicles purchased with this funding will be “bi-fuel” propane/gasoline vans and will replace larger gasoline buses resulting in a significant emissions reduction.

The STP grant is awarded by the Federal Highway Administration and “flexed” to the Federal Transit Administration for transit capital projects. The two expansion vehicles purchased with this funding will be 13-passenger non-lift vans that will be used for transporting groups of ambulatory passengers such as students.

These two funding opportunities will further our goal, supported by the Transit Master Plan, of “right-sizing” the fleet by increasing the proportion of smaller vehicles to improve our service quality and scope of services while increasing operating efficiency. Paired with the acquisition of new trip management technology—another recommendation of the Master Plan that we are working on concurrently—the addition of smaller vehicles will allow us to optimize routing efficiency for our existing dial-a-ride service and increase our capacity to serve on-demand rides.

LETS was notified of the CMAQ award last year and it was therefore included in our 2019 budget. However, the STP funding was awarded in early 2019 so a budget amendment in the amount of \$87,500 will be necessary.

Please do not hesitate to contact me directly at x7843 if you have any questions.



Date: June 5, 2019  
Agreement No.: 2017-0082  
Authorization No.: P12  
Job Nos.: 202816/205746  
Agenda: COM

**PROJECT AUTHORIZATION  
LIVINGSTON COUNTY BOARD OF COMMISSIONERS  
FY 2019 SECTION 5307 - LOCAL  
FEDERAL TRANSIT FORMULA GRANTS,  
SURFACE TRANSPORTATION PROGRAM  
AND CONGESTION MITIGATION AND  
AIR QUALITY IMPROVEMENT PROGRAM**

This information is required by the Michigan Department of Transportation (MDOT) in order to record agreement of utilization of funds. The funds provided shall be used by the AGENCY in accordance with the above referenced Master Agreement.

Authorization Effective Date:

Authorization Expiration Date: Four years from the effective date of the authorization.

The Federal grant associated with the PROJECT AUTHORIZATION is Temporary No. 5183-2019-2/Permanent No. \_\_\_\_\_.

The Catalog of Federal Domestic Assistance Number for the Federal Transit Administration Federal Transit Formula Grants Program is 20.507.

MDOT will not make payment until MDOT is provided a copy of the application and the awarded Federal Transit Administration grant.

Timely Expenditure of Funds

MDOT will not extend this PROJECT AUTHORIZATION beyond the four years except for new facility construction projects and unique circumstances as determined by MDOT. In making this determination, MDOT will look at the progress to date on the project and the plans to complete the project.

<u>Line No.</u>	<u>Item</u>	<u>Activity Code</u>	<u>Federal</u>	<u>State</u>	<u>Total</u>
	<u>Revenue vehicles:</u>				
1	Up to four replacement vans (202816)*	823	\$229,622	\$57,406	\$287,028
2	Up to two expansion vans (205746)*	823	<u>70,000</u>	<u>17,500</u>	<u>87,500</u>
	Total		\$299,622	\$74,906	\$374,528

\* CMAQ funds/202816; STP funds/205746

Livingston County BOC  
Agreement No.: 2017-0082  
Authorization No.: P12  
Job Nos.: 202816/205746  
Page: 2 of 2

**Funding source:**  
2019/C87750/1120 \$74,906 (S)

PRF No.: 2019-476

**LIVINGSTON COUNTY BOARD OF COMMISSIONERS**

\_\_\_\_\_  
Signature

Reviewed  
KV  
Contract Adm

\_\_\_\_\_  
Print Name and Title

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name and Title

**MICHIGAN DEPARTMENT OF TRANSPORTATION**

\_\_\_\_\_  
Title: Department Director

RESOLUTION

NO: 2019-07-101

LIVINGSTON COUNTY

DATE: July 15, 2019

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**Resolution to Authorize the Return of Community Development Block Grant Program Income to the State of Michigan – Fiscal Services**

**WHEREAS,** the County has participated in the Community Development Block Grant (CDBG) since 2000; and

**WHEREAS,** the CDBG program allows for emergency repairs and rehabilitation projects for low income homeowners; and

**WHEREAS,** the homeowners receive very low to zero interest rate loans that are repaid to the County, resulting in grant program income; and

**WHEREAS,** the Michigan Economic Development Corporation (MEDC) is the grantor for CDBG. Guidelines require program income received in any fiscal year (July to June) in excess of \$35,000 to be spent within in one year on qualified economic development projects. If funds are not expended, they are required to be returned to the State of Michigan. If program income is less than \$35,000 in any fiscal year, the funds are no longer federalized and can be transferred to the County's General Fund and spent for any purpose; and

**WHEREAS,** the County has submitted program income certifications with MEDC for years covering 2013 through June 30, 2018. After MEDC's review, the County is required to return \$77,941.32 of unexpended program income to the State of Michigan. The County is allowed to transfer \$38,119.16 to the General Fund.

**THEREFORE BE IT RESOLVED** that the Board of Commissioners authorizes the return of CDBG program income in the amount of \$77,941.32 to the State of Michigan.

**BE IT FURTHER RESOLVED** that the Board of Commissioners authorizes the transfer of \$38,119.16 from the Community Development Block Grant Fund 244 to the General Fund and authorizes the Treasurer to make the appropriate journal entries to effectuate the transfer.

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**MOVED:**  
**SECONDED:**  
**CARRIED:**

## CDBG Program Income

Under \$35k in one FY is no longer federal funds

	<u>Revenue</u>	<u>Expenditures</u>	<u>Remaining Federal Funds</u>	<u>Program Income</u>	<u>Owed to State</u>	<u>Transfer to GF</u>	<u>Notes</u>
1/2000 - 6/2012	\$ 4,721.03	\$ 17,754.00	\$ -	\$ (13,032.97)			
7/2012 - 6/2013	\$ 8,013.84	\$ -	\$ -	\$ 8,013.84			
7/2013 - 6/2014	\$ 77,295.17	\$ 40,160.00	\$ 37,135.17	\$ 37,135.17			
7/2014 - 6/2015	\$ 7,689.94	\$ 20,162.66	\$ 16,972.51	\$ (12,472.72)			
		<b>Fund Balance as of 6/2015</b>		<b>\$ 19,643.32</b>	\$ 16,972.51	\$ 2,670.81	end of first reporting period to State
7/2015 - 6/2016	\$ 9,480.97	\$ -	\$ -	\$ 29,124.29		\$ 9,480.97	
7/2016 - 6/2017	\$ 25,967.38	\$ -	\$ -	\$ 55,091.67		\$ 25,967.38	
7/2017 - 6/2018	\$ 60,968.81	\$ -	\$ 60,968.81	\$ 116,060.48	\$ 60,968.81	\$ -	we have until 6/30/19 to spend
Total				\$ -	\$ 77,941.32	\$ 38,119.16	

## Hilery DeHate

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**To:** Hilery DeHate  
**Subject:** RE: Emergency Program Income

**From:** Louis Vinson III (MEDC) [mailto:vinsonl1@michigan.org]  
**Sent:** Monday, May 20, 2019 12:17 PM  
**To:** Hilery DeHate <HDeHate@livgov.com>  
**Cc:** Cindy Catanach <CCatanach@livgov.com>  
**Subject:** [EXT] RE: Emergency Program Income

"The e-mail below is from an external source. Please do not open attachments or click links from an unknown or suspicious origin."

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Hi Hilery

Thank you for the program income certification forms. I left you a voicemail message to give me a call .

You will need to return \$16,972.51 to the State of Michigan the balance can go into your General Fund \$2,670.81

7/2013 – 6/2014	\$77, 295.17 Revenue
	-\$40,160.00 Expenditure
	<u>-\$20,162.66 Expenditure</u>
	\$16,972.51 Return to State
	<u>-\$19, 643.32 balance</u>
	\$2,670.81 Transfer to GF

\$60,968.81 will need to be returned to the State of Michigan after June 30, 2019.

**Louis Vinson III**  
Community Development  
**Michigan Economic Development Corporation**  
300 N. Washington Square | Lansing, MI 48913  
Phone: 517.335.6681  
[vinsonL1@michigan.org](mailto:vinsonL1@michigan.org)

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RESOLUTION

NO: 2019-07-102

LIVINGSTON COUNTY

DATE: July 15, 2019

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**Resolution Authorizing Agreements with ADR Consultants, LLC., DeMaria and John Stewart Associates, LLC. to Provide as Needed Construction Management Services for Minor Projects – Facility Services**

- WHEREAS,** there is an on-going need to contract for construction management services for minor projects (under \$25,000) for County facilities; and
- WHEREAS,** in accordance with the County's Procurement Policy, a formal bid process was performed and submitted proposals were evaluated; and
- WHEREAS,** ADR Consultants, LLC., DeMaria, and John Stewart Associates, LLC. were recommended for awards to provide construction management services for minor projects for Livingston County locations per the proposed fixed rates in Attachment A of RFQu-LC-19-10 not to exceed ten percent (10%) for a (3) three year term beginning June 1, 2019 to June 1, 2022 with options for two (2) additional one- year renewals for a total contract period not to exceed five (5) years; and
- WHEREAS,** all projects related to this award will be made in accordance with the County's Procurement Policy; and
- WHEREAS,** prior to commencement of services, funding for same will be allocated and approved as part of the Departmental Operating Budget.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby authorize entering into Agreements with **ADR Consultants, LLC.** located at 6364 Ramwyck Court, West Bloomfield, MI 48322; **DeMaria** located at 45500 Grand River Ave., Novi, MI 48374 and **John Stewart Associates, LLC.** located at 1645 N. Milford Rd., Milford, MI 48381 to provide construction management services for minor projects on an as-needed basis for a three (3) year term commencing on July 1, 2019 to July 1, 2022 with options for two (2) additional one- year renewals for a total contract period not to exceed five (5) years.

**BE IT FURTHER RESOLVED** that the Chairman of the Livingston County Board of Commissioners is authorized to sign all forms, assurances, contracts/agreements and future amendments for monetary and contract language adjustments related to the above as prepared by Civil Counsel.

**BE IT FURTHER RESOLVED** that the Board Chairperson is authorized to sign renewal options for ADR Consultants, LLC., DeMaria, and John Stewart Associates, LLC. to provide construction management services for minor projects for Livingston County as prepared by Civil Counsel upon satisfactory performance of the contract, as determined by the County Administrator.

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MOVED:  
SECONDED:  
CARRIED:

**Construction Management Services for Minor Projects  
Attachment A - Pricing Proposal Summary**

Description	Allied Building Service Company of Detroit, Inc.	ADR	DeMaria	John Stewart Associates	Surework, LLC.
Percentage above the Project's Wholesale Value	15%	5%	10%	10%	30%
Optional Regional Cooperative Agreement	Yes	Yes	Yes	Yes	Yes

## RFQu-LC-19-10: Evaluation Matrix

RFQu-LC-19-10: Evaluation Matrix	Maximum Points	ADR*	Allied Building Service	DeMaria*	John Stewart Associates, LLC.*	Surework, LLC.
Evaluation Factors for Statement of Work	80	62	58	64	59	50
Company Profile	20	16	15	15	16	11
References	40	32	31	26	30	27
Pricing	60	48	26	42	47	24
<b>Total Points Earned</b>	<b>200</b>	<b>158</b>	<b>130</b>	<b>147</b>	<b>152</b>	<b>112</b>
<b>* - Award Recommendation</b>		*		*	*	





**420 S. Highlander Way, Howell, MI 48843**  
**Phone (517) 546-6491 Fax (517) 546-7266**

## Memorandum

**To: Livingston County Board of Commissioners**  
**From: Chris Folts, Facility Services Director**  
**Date: June 20, 2019**  
**Re: Resolution Authorizing Agreements with ADR Consultants, LLC., DeMaria, and John Stewart Associates, LLC. to Provide Construction Management Services for Minor Projects – GENERAL GOVERNMENT/ FINANCE / BOARD**

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The County of Livingston has identified an on-going need to obtain construction management services for minor projects (under \$25,000) for County facilities. Currently, there is not a core group of contractors available to provide these services as the need arises.

Per the County Procurement Policy, a competitive bid process was performed in which the bid was posted on the Michigan Inter-governmental Trade Network (MITN), the County website, and (5) five companies were sent the solicitation directly. As a result, (5) proposals were received in response to the request for qualifications and were evaluated.

Based on the recommendation of the EC, (3) three companies were selected. I am requesting the attached resolution be approved to award contracts to ADR Consultants, LLC., DeMaria and John Stewart Associates, LLC. to provide construction management services for minor projects on an as-needed basis at a not to exceed rate of ten percent (10%) for a three (3) year term commencing on July 1, 2019 to July 1, 2022 with options for up to two (2) additional one-year renewals for a total contract period not to exceed five (5) years.

Thank you for your consideration. If you have any questions or concerns regarding this matter, please do not hesitate to contact me.

RESOLUTION

NO: 2019-07-103

LIVINGSTON COUNTY

DATE: July 15, 2019

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**Resolution Authorizing a Supplemental Appropriation and to Enter Into an Agreement with DoubleMap, Inc. to Provide Dispatch Software and Mobile Data Terminals (MDTs) for L.E.T.S. Transit Operations – L.E.T.S.**

**WHEREAS,** there is an on-going need to provide transportation services for Livingston County residents; and L.E.T.S. has determined that the current dispatch software program is unable to accommodate future dispatch needs, as described in the L.E.T.S. Master Transit Plan; and

**WHEREAS,** in accordance with the County's Procurement Policy, a formal bid process was performed and submitted proposals were evaluated; and

**WHEREAS,** DoubleMap, Inc. was recommended for award to provide dispatch software and mobile data terminals (MDTs) for LETS operations per the negotiated rates in Attachment A – Pricing Proposal of RFP-LC-19-11 for a lump sum project cost \$228,960 and up to five (5) additional one-year software renewals in the amount of \$40,000 per year for a total contract period not to exceed five (5) years.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby authorize entering into contact with DoubleMap, Inc. located at 429 S. Pennsylvania St., Suite 401, Indianapolis, IN 46204 to provide dispatch software MDTs, and replacement MDTs on an as-needed basis for up to five (5) year term commencing on August 1, 2019 to August 1, 2020 with up to five (5) additional one- year software renewals for a total contract period not to exceed five (5) years.

**BE IT FURTHER RESOLVED** that the Board of Commissioners authorizes the following supplemental appropriation to the Fiscal Year 2019 budget as illustrated below:

FUND	Approved 2019 Budget	Proposed Amendment	Amended 2019 Budget
588	\$4,729,927	\$228,960	\$4,958,887

**BE IT FURTHER RESOLVED** that the Chairman of the Livingston County Board of Commissioners is authorized to sign all forms, assurances, contracts/agreements and future amendments for monetary and contract language adjustments related to the above as prepared by Civil Counsel.

**BE IT FURTHER RESOLVED** that the Board Chairperson is authorized to sign renewal options for DoubleMap, Inc. to provide dispatch software and as needed MDTs for Livingston County transit operations as prepared by Transit Civil Counsel upon satisfactory performance of the contract, as determined by the County Administrator.

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**MOVED:  
SECONDED:  
CARRIED:**

## RFP-LC-19-11: Evaluation Matrix

RFP-LC-19-11: Evaluation Matrix	Maximum Points	DoubleMap	HBSS Connect Corp.	Routematch Software	StratGen Systems, Inc.
Evaluation Factors for Statement of Work	120	110	0	78	0
Company Profile	30	30	0	28	0
References	60	55	0	35	0
Pricing	90	66	0	90	0
Interview	120	110	0	78	0
<b>Total Points Earned</b>	<b>420</b>	<b>371</b>	<b>0</b>	<b>309</b>	<b>0</b>
<b>* Does not meet Mandatory Minimum Requirements</b>			*		*

**Bid Tabulation**  
**Dispatch Software / Mobile Data Terminals (MDTs)**

Attachment A - Item Description	DoubleMap	RouteMatch
Functional Requirements - Deliverable Description Items A-G (Section 1.3)	\$ 228,960.00	\$ 230,000.00
Software Renewal Year 1	\$ 40,000.00	\$ -
Software Renewal Year 2	\$ 40,000.00	\$ 29,475.00
Software Renewal Year 3	\$ 40,000.00	\$ 30,359.00
Software Renewal Year 4	\$ 40,000.00	\$ 31,270.00
Software Renewal Year 5	\$ 40,000.00	\$ 32,208.00
Replacement Mobile Data Terminals (MDTs) - Proposed Model	I-Pad Pro - 11 in.	Samsung Galaxy Tab A
Replacement Mobile Data Terminals (MDTs) - Additional Units	As needed	
Replacement Mobile Data Terminals (MDTs) - Replacement Cost	\$ 1,125.00	\$ 330.00
Replacement Mobile Data Terminals (MDTs) - Installation Cost	\$ 500.00	\$ 150.00
Warranty - Initial Term	1 year	1 year
Warranty - Coverage Highlights	Manufacturing defects	See Section 1.8
Warranty - Optional Term Extension	4 years	TBD - Samsung HW
Warranty - Optional Warranty Extension Cost	\$89.99/unit per year	N/A
Optional P-card Payment Terms - Item A	Yes	No
Optional P-card Payment Terms - Item B	No	No
Optional Statewide Cooperative Contract - Yes or No	Yes	Yes



## Memorandum

**To: Livingston County Board of Commissioners**  
**From: Greg Kellogg, L.E.T.S. Director**  
**Date: July 2, 2019**  
**Re: Resolution Authorizing Contract Award to DoubleMap, Inc. to provide Dispatch Software and Mobile Data Terminals (MDTs) for L.E.T.S. Transit Operations – General Government/ Finance/ Board**

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The County of Livingston has identified an on-going need to obtain current technology to grow with the current operations of LETS. Currently, the dispatch software and tablets in use are unable to accommodate the current operational needs nor expand with the estimated operational plans as outlined within the recently approved current Transit Master Plan.

Per the County Procurement Policy, a competitive bid process was performed in which the bid was posted on the Michigan Inter-governmental Trade Network (MITN), the County website, and (2) two known local companies were sent the solicitation directly. As a result, (4) proposals were received and evaluated by the Evaluation Committee (EC) comprised of LETS, IT and Fiscal Services staff. For the top (2) two ranked proposals, interviews with product demonstrations were conducted.

Based on the recommendation of the EC, DoubleMap, Inc. has been selected. As a result, I am requesting the attached resolution be approved to award the contract to DoubleMap, Inc. to provide dispatch software and MDTs on an as-needed basis for a negotiated lump-sum project cost of \$228,960 and annual software renewals in the amount of \$40,000 per years 1-5 for up to (5) additional years for a total contract renewal period not to exceed five (5) years.

Thank you for your consideration. If you have any questions or concerns regarding this matter, please do not hesitate to contact me.

RESOLUTION

NO: 2019-07-104

LIVINGSTON COUNTY

DATE: July 15, 2019

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**Resolution Opposing Legislation to Prevent County Commissioner Candidates from Disclosing Their Party Affiliation on Ballots Provide to Michigan Voters – Board of Commissioners**

**WHEREAS,** in his June 24, 2019 address to the Livingston County Board of Commissioner, the Executive Director of the Michigan Association of Counties (MAC), of which Livingston County is a dues paying member, contributing over \$20,000 per year, stated MAC is considering supporting a change to Michigan election law; and

**WHEREAS,** this change in Michigan law would force candidates for the office of County Commissioner to run as a “non-partisan” candidate and would prohibit said candidates from disclosing their party affiliation on ballots provided to Michigan voters; and

**WHEREAS,** preventing disclosure of a candidate’s party affiliation needlessly restricts and censors information that Michigan voters have traditionally relied upon to help them select a candidate who shares their values; and

**WHEREAS,** the proposed change to Michigan election law is not needed as current Michigan law already permits County Commission candidates to withhold information about their party affiliation from being print on ballots provided to Michigan voters; and

**WHEREAS,** under the current law, Commissioner Candidates are able to run for office without being affiliated with a political party and disclosing their affiliation, by running an independent candidate.

**THEREFORE, BE IT RESOLVED** that the Livingston County Board of Commissioners hereby support providing Michigan voters with full information about their candidates for County Commissioner, and hereby oppose forcing a candidate for County Commissioner to run as a “non-partisan” candidate.

**BE IT FURTHER RESOLVED** that the Livingston County Board of Commissioners hereby instruct Livingston County Administration to transmit copies of this resolution to State Senator Lana Theis, State Representative Ann Bollin, State Representative Hank Vaupel, the Michigan Association of Counties, and all Michigan Counties, within two weeks of the passage of this resolution.

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**MOVED:  
SECONDED:  
CARRIED:**