

## **FINANCE COMMITTEE**

### **MEETING MINUTES**

July 24, 2019, 7:30 a.m.

304 E. Grand River, Board Chambers, Howell MI 48843

Members Present:

Carol Griffith, Douglas Helzerman, Kate Lawrence , William Green , Wes Nakagiri, Donald Parker, Robert Bezotte, and Dennis Dolan

Members Absent:

Gary Childs

#### **1. CALL MEETING TO ORDER**

The meeting was called to order by Commissioner Griffith at 7:30 a.m.

#### **2. ROLL CALL**

Indicated the presence of a quorum.

#### **3. APPROVAL OF MINUTES**

Meeting minutes dated: July 10, 2019

Motion to approve the minutes as presented.

**Moved by:** D. Dolan

**Seconded by:** R. Bezotte

Yes (8): C. Griffith, D. Helzerman, K. Lawrence , W. Green , W. Nakagiri, D. Parker, R. Bezotte, and D. Dolan

Absent (1): G. Childs

**Motion Carried (8-0-1)**

#### **4. TABLED ITEMS FROM PREVIOUS MEETINGS**

None.

#### **5. APPROVAL OF AGENDA**

Motion to approve the Agenda as presented.

**Moved by:** K. Lawrence

**Seconded by:** D. Helzerman

Yes (8): C. Griffith, D. Helzerman, K. Lawrence , W. Green , W. Nakagiri, D. Parker, R. Bezotte, and D. Dolan

Absent (1): G. Childs

**Motion Carried (8-0-1)**

**6. CALL TO THE PUBLIC**

None.

**7. REPORTS**

Commissioner Griffith announced the 2020 Budget Meetings schedule is in their mailboxes to sign up, no more than 3 Commissioners may attend the same meeting, return your form to Natalie Hunt.

Commissioner Nakagiri addressed members to clarify previous statements regarding CDBG: the MEDC has chosen not to administer the grant for the CDBG program limited clientele.

Commissioner Parker reported that he received a call from Therese Cremona, Emergency Manager, over the weekend regarding the power outages. A Cooling Center was available in Howell at the Salvation Army and that there was a plan in case of overflow. Also commended Therese for her efforts.

Commissioner Dolan requested a brief meeting with Chairman Parker, Administrator Ken Hinton and Sheriff Murphy regarding an important matter on the 911-construction project.

Ken Hinton, Administrator, reported to the Board after attending an MIDC meeting yesterday. They are making good progress working on reporting requirements. MIDC went with their staff recommendation to not approve the plan, funding is still uncertain. Ken notified the Chief Judge by email yesterday.

**8. RESOLUTIONS FOR CONSIDERATION**

**8.1 Human Resources**

Resolution to Certify Officer and Employee Delegates to the 2019 Municipal Employees' Retirement System Annual Conference

Recommend Motion to the Board of Commissioners.

**Moved by:** W. Green

**Seconded by:** R. Bezotte

Yes (8): C. Griffith, D. Helzerman, K. Lawrence , W. Green , W. Nakagiri, D. Parker, R. Bezotte, and D. Dolan

Absent (1): G. Childs

**Motion Carried (8-0-1)**

**8.2 Board of Commissioners**

Resolution Approving the FY 2019 Annual Implementation Plan of the Area Agency on Aging 1-B

Jim McGuire was present to brief the Committee on the plan and answer questions.

Recommend Motion to the Board of Commissioners.

**Moved by:** K. Lawrence

**Seconded by:** D. Dolan

Yes (8): C. Griffith, D. Helzerman, K. Lawrence , W. Green , W. Nakagiri, D. Parker, R. Bezotte, and D. Dolan

Absent (1): G. Childs

**Motion Carried (8-0-1)**

### **8.3 Sheriff**

Resolution Authorizing an Agreement with Redstone Architects, Inc. to Provide a Renovation Needs Assessment for the Livingston County Sheriff's Office Building

Sheriff Murphy presented the resolution and answered questions.

Recommend Motion to the Board of Commissioners.

**Moved by:** R. Bezotte

**Seconded by:** D. Dolan

Yes (8): C. Griffith, D. Helzerman, K. Lawrence , W. Green , W. Nakagiri, D. Parker, R. Bezotte, and D. Dolan

Absent (1): G. Childs

**Motion Carried (8-0-1)**

### **8.4 Department of Public Works**

Resolution Requesting Use of County Grounds During Construction of Septage Receiving Station Expansion-Dewatering Project

Recommend Motion to the Board of Commissioners.

**Moved by:** K. Lawrence

**Seconded by:** W. Green

Yes (8): C. Griffith, D. Helzerman, K. Lawrence , W. Green , W. Nakagiri, D. Parker, R. Bezotte, and D. Dolan

Absent (1): G. Childs

**Motion Carried (8-0-1)**

## **8.5 Department of Public Works**

Resolution Authorizing Issuance of Sewage Disposal Bonds (Septage Receiving Station), Series 2019

Brian Jonckheere, Michelle LaRose, Rob Spaulding, and Bond Council were present to answer questions.

Recommend Motion to the Board of Commissioners.

**Moved by:** K. Lawrence

**Seconded by:** D. Dolan

Yes (8): C. Griffith, D. Helzerman, K. Lawrence , W. Green , W. Nakagiri, D. Parker, R. Bezotte, and D. Dolan

Absent (1): G. Childs

**Motion Carried (8-0-1)**

## **9. ANNUAL REPORTS**

### **9.1 L.E.T.S. & Car Pool**

Greg Kellogg presented a PowerPoint of the LETS/Car Pool Annual Report. Adam Baranski and Trisha Reid also answered questions.

## **10. CLAIMS**

Miscellaneous Claims Dated: July 24, 2019

Recommend Motion to the Board of Commissioners.

**Moved by:** K. Lawrence

**Seconded by:** W. Green

Yes (8): C. Griffith, D. Helzerman, K. Lawrence , W. Green , W. Nakagiri, D. Parker, R. Bezotte, and D. Dolan

Absent (1): G. Childs

**Motion Carried (8-0-1)**

## **11. PREAUTHORIZED**

Computer Print-out Dated: July 11 through July 24, 2019

Recommend Motion to the Board of Commissioners.

**Moved by:** K. Lawrence

**Seconded by:** W. Green

Yes (8): C. Griffith, D. Helzerman, K. Lawrence , W. Green , W. Nakagiri, D. Parker, R. Bezotte, and D. Dolan

Absent (1): G. Childs

**Motion Carried (8-0-1)**

**12. CALL TO THE PUBLIC**

None.

**13. ADJOURNMENT**

Motion to adjourn the meeting at 9:34 a.m.

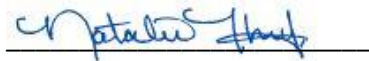
**Moved by:** D. Helzerman

**Seconded by:** K. Lawrence

Yes (8): C. Griffith, D. Helzerman, K. Lawrence , W. Green , W. Nakagiri, D. Parker, R. Bezotte, and D. Dolan

Absent (1): G. Childs

**Motion Carried (8-0-1)**

A handwritten signature in blue ink, appearing to read "Natalie Hunt", is written over a horizontal line.

Natalie Hunt, Recording Secretary