

# FINANCE COMMITTEE

## MEETING MINUTES

July 10, 2019, 7:30 a.m.

304 E. Grand River, Board Chambers, Howell MI 48843

Members Present: Carol Griffith, Douglas Helzerman, Kate Lawrence , William Green , Wes Nakagiri, Donald Parker, Robert Bezotte, Dennis Dolan , and Gary Childs

### 1. CALL MEETING TO ORDER

The meeting was called to order by Commissioner C. Griffith at 7:30 a.m.

### 2. ROLL CALL

Indicated the presence of a quorum.

### 3. APPROVAL OF MINUTES

Meeting minutes dated: June 19, 2019

Motion to approve the minutes as presented.

**Moved by:** D. Dolan

**Seconded by:** G. Childs

Yes (9): C. Griffith, D. Helzerman, K. Lawrence , W. Green , W. Nakagiri, D. Parker, R. Bezotte, D. Dolan , and G. Childs

**Motion Carried (9-0-0)**

### 4. TABLED ITEMS FROM PREVIOUS MEETINGS

None.

### 5. APPROVAL OF AGENDA

Motion to approve the Agenda as presented.

**Moved by:** W. Green

**Seconded by:** G. Childs

Yes (9): C. Griffith, D. Helzerman, K. Lawrence , W. Green , W. Nakagiri, D. Parker, R. Bezotte, D. Dolan , and G. Childs

**Motion Carried (9-0-0)**

### 6. CALL TO THE PUBLIC

None.

**7. REPORTS**

**7.1 MERS**

2018 Pension Actuarial

Sue, Regional Manager for SE Michigan with MERS for 15 years and Dawn, Benefit Plan Coordinator for SE Michigan with MERS for 13 years, presented the 2018 Actuarial and answered questions. An electronic of this report can be made available.

Commissioner Nakagiri reported to Commissioners that he is tracking Counsel’s recommendations regarding parliamentary processes as he believes they have been given inaccurate advice.

Commissioner Helzerman reported that he has received all donations from Commissioners for their ad in the 4-H PLAT Book and thanked Commissioners for participation.

**8. RESOLUTIONS FOR CONSIDERATION**

**8.1 Board of Commissioners**

Resolution Granting a Drainage Easement to Morgan Properties, LLC, of Flushing, MI, for its Grand River Party Store Development for Storm Water Discharge Purposes

Recommend Motion to the Board of Commissioners.

**Moved by:** W. Green

**Seconded by:** D. Dolan

Yes (9): C. Griffith, D. Helzerman, K. Lawrence , W. Green , W. Nakagiri, D. Parker, R. Bezotte, D. Dolan , and G. Childs

**Motion Carried (9-0-0)**

**8.2 County Clerk**

Resolution Revising Vital Records, Expedite, and Marriage Waiver Fees

Recommend Motion to the Board of Commissioners.

**Moved by:** K. Lawrence

**Seconded by:** R. Bezotte

Yes (9): C. Griffith, D. Helzerman, K. Lawrence , W. Green , W. Nakagiri, D. Parker, R. Bezotte, D. Dolan , and G. Childs

**Motion Carried (9-0-0)**

**8.3 Health Department**

Resolution to Authorize Agreement for Delivery of Comprehensive Health Services for the Period of October 1, 2019 through September 30, 2020

Recommend Motion to the Board of Commissioners.

**Moved by:** W. Green

**Seconded by:** G. Childs

Yes (9): C. Griffith, D. Helzerman, K. Lawrence , W. Green , W. Nakagiri, D. Parker, R. Bezotte, D. Dolan , and G. Childs

**Motion Carried (9-0-0)**

#### **8.4 Fiscal Services**

Resolution to Authorize the Return of Community Development Block Grant Program Income to the State of Michigan

Commissioner Nakagiri moved to postpone the resolution until a comprehensive report explaining what happened and how to prevent this from happening again in the future is received, no second, motion failed.

Recommend Motion to the Board of Commissioners.

**Moved by:** K. Lawrence

**Seconded by:** G. Childs

Yes (8): C. Griffith, D. Helzerman, K. Lawrence , W. Green , D. Parker, R. Bezotte, D. Dolan , and G. Childs  
No (1): W. Nakagiri

**Motion Carried (8-1-0)**

#### **8.5 Facility Services**

Resolution Authorizing Agreements with ADR Consultants, LLC., DeMaria and John Stewart Associates, LLC. to Provide as Needed Construction Management Services for Minor Projects

Recommend Motion to the Board of Commissioners.

**Moved by:** G. Childs

**Seconded by:** D. Helzerman

Yes (8): C. Griffith, D. Helzerman, K. Lawrence , W. Green , D. Parker, R. Bezotte, D. Dolan , and G. Childs  
No (1): W. Nakagiri

**Motion Carried (8-1-0)**

#### **8.6 Information Technology**

Resolution Authorizing Agreements with Multiple Staffing Firms to Provide Information Technology Professional Services

Recommend Motion to the Board of Commissioners.

**Moved by:** G. Childs

**Seconded by:** D. Helzerman

Yes (9): C. Griffith, D. Helzerman, K. Lawrence , W. Green , W. Nakagiri, D. Parker, R. Bezotte, D. Dolan , and G. Childs

**Motion Carried (9-0-0)**

**8.7 L.E.T.S.**

Resolution Authorizing a Supplemental Appropriation and to Enter Into an Agreement with DoubleMap, Inc. to Provide Dispatch Software and Mobile Data Terminals (MDTs) for L.E.T.S. Transit Operations

Recommend Motion to the Board of Commissioners.

**Moved by:** D. Dolan

**Seconded by:** D. Helzerman

Yes (8): C. Griffith, D. Helzerman, K. Lawrence , W. Green , D. Parker, R. Bezotte, D. Dolan , and G. Childs

No (1): W. Nakagiri

**Motion Carried (8-1-0)**

**8.8 L.E.T.S.**

Resolution Authorizing a Parking Space Lease Agreement Between Livingston County and Brighton Area Schools for L.E.T.S. Vehicle Parking

Recommend Motion to the Board of Commissioners.

**Moved by:** K. Lawrence

**Seconded by:** G. Childs

Yes (9): C. Griffith, D. Helzerman, K. Lawrence , W. Green , W. Nakagiri, D. Parker, R. Bezotte, D. Dolan , and G. Childs

**Motion Carried (9-0-0)**

**8.9 L.E.T.S.**

Resolution Authorizing Grant Contracts, Budget Amendment, and Capital Expenditure for the Purchase fo Four Replacement Vans and Two Expansion Vans

Recommend Motion to the Board of Commissioners.

**Moved by:** W. Green

**Seconded by:** R. Bezotte

Yes (9): C. Griffith, D. Helzerman, K. Lawrence , W. Green , W. Nakagiri, D. Parker, R. Bezotte, D. Dolan, and G. Childs

**Motion Carried (9-0-0)**

**9. ANNUAL REPORTS**

**9.1 Building Department**

Jim Rowell, Building Official, presented a PowerPoint of the Building Department's Annual Report.

Commissioner Childs exited at 9:25 a.m.

**9.2 Register of Deeds**

Brandon Denby, Registrar, presented the Annual Report for the Register of Deeds Office.

**10. CLAIMS**

Miscellaneous Claims Dated: July 10, 2019

Recommend Motion to the Board of Commissioners.

**Moved by:** K. Lawrence

**Seconded by:** R. Bezotte

Yes (8): C. Griffith, D. Helzerman, K. Lawrence , W. Green , W. Nakagiri, D. Parker, R. Bezotte, and D. Dolan

Absent (1): G. Childs

**Motion Carried (8-0-1)**

**11. PREAUTHORIZED**

Computer Print-out Dated: June 20 through July 10, 2019

Recommend Motion to the Board of Commissioners.

**Moved by:** W. Green

**Seconded by:** K. Lawrence

Yes (8): C. Griffith, D. Helzerman, K. Lawrence , W. Green , W. Nakagiri, D. Parker, R. Bezotte, and D. Dolan

Absent (1): G. Childs

**Motion Carried (8-0-1)**

**12. CALL TO THE PUBLIC**

None.

**13. ADJOURNMENT**

Motion to adjourn the meeting at 9:47 a.m.

**Moved by:** D. Helzerman

**Seconded by:** K. Lawrence

Yes (8): C. Griffith, D. Helzerman, K. Lawrence , W. Green , W. Nakagiri, D. Parker, R. Bezotte, and D. Dolan

Absent (1): G. Childs

**Motion Carried (8-0-1)**



Natalie Hunt, Recording Secretary