



BOARD OF COMMISSIONERS

AGENDA

August 26, 2019

7:30 PM

304 E. Grand River, Board Chambers, Howell MI 48843

"The mission of Livingston County is to be an effective and efficient steward in delivering services within the constraints of sound fiscal policy. Our priority is to provide mandated services which may be enhanced and supplemented to improve the quality of life for all who work, reside and recreate in Livingston County."

Pages

1. CALL MEETING TO ORDER
2. PLEDGE OF ALLEGIANCE TO THE FLAG
3. ROLL CALL
4. CORRESPONDENCE
5. CALL TO THE PUBLIC
6. APPROVAL OF MINUTES 3
 - a. Minutes of Meeting Dated: August 12, 2019
 - b. Minutes of Meeting Dated: August 21, 2019
7. TABLED ITEMS FROM PREVIOUS MEETINGS
8. APPROVAL OF AGENDA
9. CLOSED SESSION

Discuss Pending Litigation in Case No. 18-030101-CD Pursuant to MCL 15.268(e)
10. REPORTS
 - a. Livingston County Convention & Visitors Bureau

Mary Robinson, Executive Director
11. APPROVAL OF CONSENT AGENDA ITEMS

Resolutions 2019-08-116 through 2019-08-120

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12. RESOLUTIONS FOR CONSIDERATION

Resolutions 2019-08-121 through 2019-08-124

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13. CALL TO THE PUBLIC

14. ADJOURNMENT

LIVINGSTON COUNTY BOARD OF COMMISSIONERS

MEETING MINUTES

August 12, 2019, 7:30 p.m.

304 E. Grand River, Board Chambers, Howell MI 48843

Members Present: Donald Parker, Dennis Dolan, Kate Lawrence, William Green, Wes Nakagiri,
Douglas Helzerman, Robert Bezotte, and Gary Childs

Members Absent: Carol Griffith

1. CALL MEETING TO ORDER

The meeting was called to order by Chairperson Donald Parker at 7:32 p.m.

2. PLEDGE OF ALLEGIANCE TO THE FLAG

All rose for the Pledge of Allegiance to the Flag of the United States of America.

3. ROLL CALL

Roll call by the Clerk indicated the presence of a quorum.

4. CORRESPONDENCE

None.

5. CALL TO THE PUBLIC

The following addressed the Board regarding Resolution 2019-08-112 and the Livingston County Master Transit Plan:

Belinda Amwake, City of Brighton, Mark Hymes, City of Howell, Lee Ansik, Brighton Township, and Mary Robinson, Livingston County Visitors Bureau.

6. APPROVAL OF MINUTES

a. Minutes of Meeting Dated: July 29, 2019

b. Minutes of Meeting Dated: August 7, 2019

Motion to approve the minutes as presented.

It was moved by R. Bezotte

Seconded by G. Childs

MOTION Carried (8-0-1)

7. TABLED ITEMS FROM PREVIOUS MEETINGS

None.

8. APPROVAL OF AGENDA

Motion made by Commissioner Nakagiri to amend the agenda to remove Resolution 2019-08-110, Resolution Authorizing Submission of the 2019/2020 Child Care Fund

Budget to the State of Michigan – Juvenile Court, to Resolutions for Consideration to be heard before Resolution 2019-08-115.

Motion to approve the Agenda as amended.

It was moved by K. Lawrence
Seconded by D. Dolan

MOTION Carried (8-0-1)

9. REPORTS

9.a Parks and Open Space Advisory Committee

All Inclusive Playgrounds, Casey Summerville

Commissioner Dolan provided an update on the 911 Central Dispatch facility and the Sheriff's Storage facility.

Commissioner Helzerman stated that he and Chairperson Parker will be attending the upcoming MAC Annual Conference.

Commissioner Bezotte commented on Vet Fest and the recent Livingston County Veterans Committee emergency meeting. He also congratulated Sheriff Mike Murphy for his recent win at the Corrigan Raceway.

Commissioner Childs introduced Casey Summerville who presented a PowerPoint and answered questions.

10. APPROVAL OF CONSENT AGENDA ITEMS

Resolutions 2019-08-111 through 2019-08-114

10.b 2019-08-111

Resolution Authorizing the State of Michigan, Office of Highway Safety Planning's Traffic Enforcement Grant for Fiscal Year 2020 - Sheriff

10.c 2019-08-112

Resolution Authorizing a Contract Award to Indian Trails, Inc. DBA Michigan Flyer, LLC. to Provide Airport Transportation Services – L.E.T.S.

10.d 2019-08-113

Resolution Authorizing Capital Expenditure for One (1) Vehicle and Supplemental Appropriation to the FY 2019 Budget – Car Pool

10.e 2019-08-114

Resolution to Establish a Census 2020 Complete Count Committee – Board of Commissioners

Motion to approve the resolutions on the Consent Agenda.

It was moved by K. Lawrence
Seconded by G. Childs

Roll Call Vote: Yes (8): K. Lawrence, W. Green, W. Nakagiri, D. Helzerman, R. Bezotte, G. Childs, D. Parker, and D. Dolan; No (0): None; Absent (1): C. Griffith

MOTION Carried (8-0-1)

11. RESOLUTIONS FOR CONSIDERATION

Resolution 2019-08-110 and Resolution 2019-08-115

10.a 2019-08-110

Resolution Authorizing Submission of the 2019/2020 Child Care Fund Budget to the State of Michigan – Juvenile Court

Motion to adopt the Resolution.

It was moved by K. Lawrence

Seconded by G. Childs

Discussion

MOTION Carried (8-0-1)

11.a 2019-08-115 (Roll Call)

Resolution Authorizing a Second Quarter Supplemental Appropriation to the Fiscal-Year 2019 Budget – Fiscal Services

Motion to adopt the Resolution.

It was moved by K. Lawrence

Seconded by R. Bezotte

Roll Call Vote: Yes (8): K. Lawrence, W. Green, W. Nakagiri, D. Helzerman, R. Bezotte, G. Childs, D. Parker, and D. Dolan; No (0): None; Absent (1): C. Griffith

MOTION Carried (8-0-1)

12. CALL TO THE PUBLIC

Dr. Leo E. Hanifin, Chair of the Livingston County Transportation Coalition, thanked the Board for Resolution 2018-08-112 and spoke regarding the Livingston County Master Transit Plan.

13. ADJOURNMENT

Motion to adjourn the meeting at 8:40 p.m.

It was moved by D. Helzerman

Seconded by G. Childs

MOTION Carried (8-0-1)

Elizabeth Hundley, Livingston County Clerk

LIVINGSTON COUNTY BOARD OF COMMISSIONERS

MEETING MINUTES

August 21, 2019

IMMEDIATELY FOLLOWING THE FINANCE COMMITTEE

304 E. Grand River, Board Chambers, Howell MI 48843

Members Present	Dennis Dolan, Kate Lawrence, William Green, Wes Nakagiri, Douglas Helzerman, Robert Bezotte, Carol Griffith, and Gary Childs
Absent	Donald Parker

1. CALL MEETING TO ORDER

The meeting was called to order by Vice Chairperson D. Dolan at 9:20 a.m.

2. PLEDGE OF ALLEGIANCE TO THE FLAG

All rose for the Pledge of Allegiance to the Flag of the United States of America.

3. ROLL CALL

Indicated the presence of a quorum.

4. CALL TO THE PUBLIC

John Conely, Brighton, spoke regarding property values and assessing.

5. APPROVAL OF AGENDA

Motion to approve the Agenda as presented.

Moved By K. Lawrence

Seconded By R. Bezotte

Motion Carried (8-0-1)

6. FINANCE COMMITTEE RECOMMENDATION FOR APPROVAL OF CLAIMS

Dated: August 21, 2019

Motion to approve the Claims.

Moved By K. Lawrence

Seconded By R. Bezotte

Motion Carried (8-0-1)

7. FINANCE COMMITTEE RECOMMENDATION FOR APPROVAL OF PAYABLES

Dated: August 8 through August 21, 2019

Motion to approve the Payables.

Moved By R. Bezotte

Seconded By K. Lawrence

Motion Carried (8-0-1)

8. CALL TO THE PUBLIC

None.

9. ADJOURNMENT

Motion to adjourn the meeting at 9:24 a.m.

Moved By C. Griffith

Seconded By K. Lawrence

Motion Carried (8-0-1)

Elizabeth Hundley, Livingston County Clerk

UNAPPROVED

RESOLUTION

NO: 2019-08-116

LIVINGSTON COUNTY

DATE: August 26, 2019

Resolution Authorizing a Contract Award to LACASA for Court Appointed Special Advocate (CASA) Services for the Juvenile Court, Livingston County Trial Courts – Juvenile Court

WHEREAS, the Finance Committee of the Livingston County Board of Commissioners has reviewed and recommended the authorization of a contract with LACASA for the Court Appointed Special Advocates Program (CASA); and

WHEREAS, for eight years, LACASA has effectively recruited, trained and supported volunteer Court Appointed Special Advocates to advocate for abused and neglected children in child protective proceedings until children are in safe, permanent homes; and

WHEREAS, the current contract will expire on September 30, 2019 and there are no additional options to extend; and

WHEREAS, funding for the contract amount of up to \$105,000 is available in the 2019/2020 Child Care Fund budget; and

WHEREAS, the Court requests a contract with LACASA be authorized to provide the Court Appointed Special Advocate Program.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby authorize entering into contact with LACASA located at 2895 W. Grand River Ave., Howell, MI 48843 to provide Court Appointed Special Advocate (CASA) services for a term commencing on September 30, 2019 to October 1, 2020 with perpetual annual renewals.

BE IT FURTHER RESOLVED that the Chairman of the Livingston County Board of Commissioners is authorized to sign all forms, assurances, contracts/agreements, and future amendments for monetary and contract language adjustments related to the above as prepared by Civil Counsel.

BE IT FURTHER RESOLVED that the Board Chairperson is authorized to sign renewal options for LACASA to provide Court Appointed Special Advocate services for Livingston County Courts as prepared by Civil Counsel based upon satisfactory performance of the contract, as determined by the County and Court Administrator.

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MOVED:
SECONDED:
CARRIED:

Chief Judge
Miriam A. Cavanaugh

Circuit Court Judges
L. Suzanne Geddis
Michael P. Hatty
Matthew J. McGivney



Livingston County Trial Courts
204 S. HIGHLANDER WAY, HOWELL, MI 48843

District Court Judge
Shauna Murphy

Memorandum

To: Livingston County Board of Commissioners
From: Deborah Shaw
Date: August 27, 2019
Re: Resolution Authorizing a Contract Award to LACASA for Court Appointed Special Advocate (CASA) Services for the Juvenile Court, Livingston County Trial Courts –Finance/ Board

The attached resolution authorizes a contract for Court Appointed Special Advocate (CASA) services to neglected and abused children under the jurisdiction of the Court. The Court has funds in the Child Care Fund budget to maintain this contracted service. The current contract for this service is set to expire on September 30, 2019.

Per the County Procurement Policy, it has been determined that this is a specialized service and is a sole source that requires Board authorization. Civil Counsel recommends a new contract, for a period of one year, with automatic renewals for additional one-year periods, subject to grant funding, until terminated by either party.

If you have any questions regarding this matter please contact me. Thank you for your consideration and continued support of the Livingston County Trial Courts.

RESOLUTION

NO: 2019-08-117

LIVINGSTON COUNTY

DATE: August 26, 2019

Resolution Authorizing the Juvenile Court, Livingston County Trial Courts, to Apply for the Michigan Department of Health and Human Services, Michigan Committee on Juvenile Justice’s Racial and Ethnic Disparities Data Collection Grant – Juvenile Court

WHEREAS, the Michigan Department of Health and Human Services, Michigan Committee on Juvenile Justice authorized the expenditure of federal pass-through funds by awarding competitive grant awards to support court data system enhancements that enable collection of data pertaining to racial and ethnic disparity; and

WHEREAS, the Livingston County Trial Courts are interested in assessing whether minority youth are treated equally within the juvenile justice system; and

WHEREAS, the Juvenile Court has previously participated in two Michigan Department of Health and Human Services data collection projects which has equipped the court to take the next steps in data collection and analysis; and

WHEREAS, the Juvenile Court is seeking approval to apply for the FY 2020 for the Michigan Department of Health and Human Services, Michigan Committee on Juvenile Justice Racial Ethnic Disparities Data collection Grant in an amount not to exceed \$75,000 for up to two years in order to develop a comprehensive, integrated data system.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby authorize the Juvenile Court to submit a grant application to the Michigan Department of Health and Human Services, Michigan Committee on Juvenile Justice to enhance court data systems.

BE IT FURTHER RESOLVED that the Chairman of the Livingston County Board of Commissioners is authorized to sign all forms, assurances, contracts/agreements, and future amendments for monetary and contract language adjustments related to the above upon review and / or preparation of Civil Counsel.

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MOVED:
SECONDED:
CARRIED:

Chief Judge
Miriam A. Cavanaugh

Circuit Court Judges
L. Suzanne Geddis
Michael P. Hatty
Matthew J. McGivney



Livingston County Trial Courts
204 S. HIGHLANDER WAY, HOWELL, MI 48843

District Court Judge
Shauna Murphy

Memorandum

To: Livingston County Board of Commissioners
From: Deborah Shaw
Date: August 27, 2019
Re: Resolution Authorizing the Juvenile Court to Apply for the Michigan Department of Health and Human Services, Michigan Committee on Juvenile Justice Competitive Grant Entitled Racial and Ethnic Disparities Data Collection Grant.

The attached resolution authorizes the Livingston County Trial Courts, Juvenile Court to submit an application to the Michigan Department of Health and Human Services, Michigan Committee on Juvenile Justice for the Racial Ethnic Disparities Data Collection Grant program. This grant would provide funds to support a comprehensive, integrated data collection system for juvenile probation.

The maximum award will not exceed \$75,000 per year, for two years. No County match or cost-sharing is required. If awarded, funding would begin on October 1, 2019.

If you have any questions regarding this matter please contact me. Thank you for your consideration and continued support of the Livingston County Trial Courts.

RESOLUTION

NO: 2019-08-118

LIVINGSTON COUNTY

DATE: August 26, 2019

Resolution Authorizing the Upgrade of the IVR System and Purchase of SelecTXT Module from Selectron Technologies - Building Inspection

WHEREAS, the Building Inspection Department continually strives to enhance customer service; and

WHEREAS, the Building Inspection department has obtained a negotiated quote to upgrade the existing Selectron Interactive Voice Response (IVR) environment and add the discounted SelecTXT module for \$38,000, subsequent annual fees are expected to be \$14,000, dependent upon system usage; and

WHEREAS, in addition to calling the Selectron IVR system, the SelecTXT module will allow customers to “text” to schedule, cancel or inquire on inspection results; and

WHEREAS, Selectron Technologies has an existing relationship with the Building Inspection department, having supplied an IVR that was/is integrated to their permitting software since 2001; and

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby authorizes entering into an agreement with Selectron Technologies to implement the Relay IVR upgrade and SelecTXT module, at the not to exceed cost of \$38,000.

BE IT FURTHER RESOLVED that the Board of Commissioners authorize the following supplemental appropriations to the Fiscal-Year 2019 Budget as illustrated below:

FUND	Approved 2019 budget	Proposed amendment	Amended 2019 budget
542 – Building Inspection	\$ 3,126,282	\$38,000	\$ 3,164,282

BE IT FURTHER RESOLVED that the Chairman of the Livingston County Board of Commissioners is authorized to sign all forms, assurances, contracts/agreements, renewals and future amendments for monetary and contract language adjustments related to the above upon review and/or preparation of Civil Counsel.

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MOVED:
SECONDED:
CARRIED:



LIVINGSTON COUNTY, MICHIGAN
BUILDING INSPECTION DEPARTMENT

2300 E. Grand River Ave.
Phone 517.546.3240 Fax 517.546.7461
Web Site: <https://www.livgov.com/building>

Memorandum

To: Livingston County Board of Commissioners
From: Jim Rowell
Date: 8/12/2019
Re: Selectron Technologies SelecTXT Product

The Building Inspection Department is focused on providing exemplary customer service. Making sure that our “customers” can easily access our services, 24/7, is a priority. To that end, we implemented new software at the beginning of 2018 which allows the public to engage in permitting activities online.

Our customers have been able to use upgraded versions of our current Interactive Voice Response (IVR) system for nearly 20 years. The system allows users to schedule, reschedule, and cancel inspections, as well as inquiring on inspection results. We’ve discovered that a upgrade to our existing system, will allow us to implement the SelecTXT module. That module allows the customer to schedule, reschedule, cancel and inquire upon inspections. Frequent users will be able to use a “shortcut” version (specific format) text. Users that are not familiar with the shortcuts will be prompted through a series of texts for their desired transactions.

A supplemental budget appropriation of \$38,000 is being requested to cover the cost of the discounted upgrade and implementation of the SelecTXT module.

Relay (IVR) Upgrade	\$24,000	
Relay Cloud Services Outbound	\$6,250	Includes setup, and 20,000 delivered messages
SelecTXT	\$7,750	Includes platform, setup, and 40,000 message bundle
Total	\$38,000	

Subsequent annual fees for the SelecTXT solution is expected to be \$14,000. Actual cost may vary based on usage.

If you have any questions regarding this matter please contact me.

PREPARED FOR: **Livingston County, MI****Price Quote****Relay Upgrade** **\$60,000****Upgrade to Relay Platform, Including Relay Administration Portal**New Virtual Server for Production Relay Permits IVR

Required Components to be Provided by Livingston County:

- Host Server Virtualization Environment: VMWare ESXi 5.1 (or newer)
- Server Image Specifications:
 - Windows 2016, 64-Bit (License to be provided by the County)
 - 250 GB Hard Drive
 - 16 GB RAM
- The County will be responsible for installing the virtual servers in a VMWare ESXi 5.1 (or newer) environment. Virtual Servers & OS will not be covered under the County's Support & Maintenance Agreement with Selectron.

Professional Services for Virtual Production Server Setup & Configuration

Virtual Server Set up, Software Installation, Configuration and Testing
Labor to Procure, Assemble, Configure and Test Server Components and Software
Remote Installation Support and Configuration
System Documentation

Re-Host Four (8) HMP Production Licenses

The County's existing HMP licenses will be re-hosted on the new servers.

Decommission Existing Production VoicePermits IVR Servers

In accordance with the Software License Agreement, the County agrees to decommission the existing Production *VoicePermits* IVR (on a physical server) after cutover to the new Relay Permits IVR (on a virtual server). Selectron's Project Manager will work with the County on software deletion, and will need signoff for confirmation.

Update Existing 8-Port CT ADE Production License Software & Key to Latest Version

This upgrade is only free of charge if the existing 8-port CT ADE license key is sent back to Selectron after cutover to the new Production IVR (with new keys). Otherwise, standard costs for new license keys will apply.

One-Time Discount on Relay Platform Upgrade *(\$36,000)***Total Investment for Relay Upgrade** **\$24,000**

Relay Cloud Services Outbound

Customer Setup (includes Voice, Email, and SMS channels, and Static Notifications)	\$5,000
Automatic Results Notification Setup (created by Selectron)	\$1,500
20,000 Delivered Messages	\$6,000

RCS OUTBOUND SCOPE

The Relay Cloud Services Outbound system offers the following functionality.

- English Notifications with Spanish Add on Option for Dynamic Notifications
- Static Notification: General Information/ non-account specific messages that are configured and recorded by the Customer.
- Dynamic Notifications: Account-specific message created by Selectron that utilizes account specific information that is accessed through a real-time interface OR a flat file provided by the Customer. Dynamic Notifications to be created for Livingston include:
 - Automatic Results Notification
- Flat file information, consisting of call lists and account information, can be uploaded directly on the RCS website or automatically placed and uploaded via an FTP site.
- RCS Outbound has a web-based interface to configure and send messages as campaigns. Campaigns are initiated by the Customer; however, some Target Notifications are automated based on system data.
- A transfer is treated as an additional message in terms of the total bundle of messages purchased by the Customer, and are charged on a per-call basis. A "call" is defined as any valid telephone connection (does not include telephony errors and no answers). A single call is up to 4 minutes in length; each subsequent period up to 4 minutes is considered an additional call.

Outbound messages are purchased in annual message bundles. Messages, as defined by the agreement, that are not used rollover to the next qualifying renewal. The rollover messages from one period may only be used to offset overages in the next immediate period. If there are no overages from one period, the rollover messages from the prior period expire.

A qualifying renewal is one that is equal to or greater than the previous period. If customer chooses to reduce their annual plan renewal, rollover messages do not apply.

<i>Discount for purchase with Relay Upgrade</i>	<i>(\$6,250)</i>
Total Investment for RCS Outbound	\$6,250

SelecTXT – Inspection Scheduling *(Requires Relay IVR)*

Setup Fee	\$7,500
Annual Platform Fee	\$5,000
Message Bundle- 40,000 Messages	\$3,000
<i>Discount for purchase with Relay Upgrade</i>	<i>(\$7,750)</i>
Total Investment for SelecTXT	\$7,750

The SelectTXT Inspection Scheduling offers the following functionality:

- Allows contractors and users to manage their inspection requests and results from a mobile device
- Schedule, Reschedule and Cancel inspection dates via an interactive text message conversation
- View inspection results
- Provides both simple step-by-step menu-driven and “power user” entries

Scheduling, rescheduling and cancelling inspections requires a text message “conversation” back and forth between the application and the mobile user, where the application requests specific permit-related information and the mobile user provides responses. A conversation consists of multiple text messages for each inspection request process.

SMS messages adhere to standard text message usage conventions, with a limit of 160 characters including spaces. If messages exceed the 160 character limit they may be split into multiple SMS text messages, therefore using more than one message.

Livingston County Pricing Summary

1. Relay Upgrade	\$24,000
2. Relay Cloud Services Outbound	\$6,250*
3. SelectTXT	\$7,750*
Total Investment	\$38,000

*Discounted pricing above requires the purchase of the relay Upgrade

Three-Year Overview

Product	Year 1	Year 2	Year 3
Relay	\$24,000	0	0
Outbound	\$6,250	\$6,000	\$6,000
SelectTXT	\$7,750*	\$8,000*	\$8,000*
Total	\$38,000	\$14,000	\$14,000

*Includes 40,000 messages. These are estimates and may change based on actual usage

Required Items Not Included in This Quote:

- Existing Network Services & SIP Trunks
- Virtual Host Server, OS License, and Virtualization Environment

- All required applicable interfaces and licensing for access to data

SELECTRON PRODUCT AND SERVICE PRICING & PAYMENT INFORMATION

Pricing does not include additional application integration charges that may be required as part of this solution. This includes Application Vendor API, user, or implementation fees, additional licensing fees, or other surcharges directly or indirectly charged by or remitted to the Application Vendor.

PAYMENT TERMS

Receipt of a Purchase Order by the Customer will constitute acceptance of the terms and conditions utilized in the Professional Services Agreement executed with the initial purchase of your interactive system.

RELAY IVR UPGRADE

SETUP FEE PAYMENT SCHEDULE

45% Invoiced at time of execution of contracts

55% Invoiced when products purchased are delivered and made available for testing

RCS OUTBOUND

SETUP FEE PAYMENT SCHEDULE

100% Invoiced at time of execution of contracts

PRE-PAID MESSAGE BUNDLE FEE SCHEDULE

100% Invoiced when solution is delivered and made available for testing and then 45 days prior to anticipated reload of messages.

SELECTXT

SETUP FEE PAYMENT SCHEDULE

100% Invoiced at time of execution of contracts

ANNUAL PLATFORM FEE SCHEDULE

100% Invoiced when products purchased are delivered and made available for testing and then 45 days prior to annual renewal of bundle or as needed prior to renewal.

Text messages are purchased in annual message bundles. SelecTXT bundles will be priced separately from other types of text messages, including Outbound SMS bundles. Messages, as defined by the agreement, that are not used will rollover to the next qualifying renewal. The rollover messages from one period may only be used to offset overages in the next immediate period. If there are no overages from one period, the rollover messages from the prior period expire. A qualifying renewal is one that is equal to or greater than the previous period. If customer chooses to reduce their annual plan renewal, rollover messages do not apply.

PREMIERPRO ON-GOING SUPPORT

An active Support and Maintenance Agreement and all applicable fees are required as qualification for the discounted pricing offered in this quote. Based upon evaluation of the items contained in this quote, Support and Maintenance fees will be adjusted accordingly upon the next renewal of the active Support and Maintenance Agreement.

TAXES

Sales Tax or any other applicable taxes are **NOT** included in any of this proposal's pricing information. If taxes become applicable, these taxes will then need to be added to the proposed pricing.

RESOLUTION

NO: 2019-08-119

LIVINGSTON COUNTY

DATE: August 26, 2019

Resolution Authorizing the Sheriff's Office and the County of Livingston to Apply for and Enter Into Contract with the State of Michigan, Office of Highway Safety Planning for Fiscal Year 2020 Secondary Road Patrol and Traffic Accident Prevention Program Grant - Sheriff

WHEREAS, the Livingston County Sheriffs' Department wishes to continue the operation of the Secondary Road Patrol and Traffic Accident Prevention Program for state fiscal year 2020; and

WHEREAS, the County of Livingston will be receiving up to \$87,720 in reimbursement funds from the State of Michigan, Office of Highway Safety Planning for participation in the 2020 Secondary Road Patrol and Accident Prevention Program.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby approves the submission of application to enter into a contract with the State of Michigan, Office of Highway Safety Planning wherein Livingston County will receive a maximum of \$87,720 in State reimbursement funds effective October 1, 2019 through September 30, 2020.

BE IT FURTHER RESOLVED that the Chair of the Livingston County Board of Commissioners is authorized to sign all forms, assurances, contracts, agreements, amendments and support documents related to the 2020 Secondary Road Patrol and Accident Prevention Program upon review by Civil Counsel.

BE IT FURTHER RESOLVED that the Board of Commissioners authorize any budget amendment necessary to effectuate this \$87,720 grant award.

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MOVED:
SECONDED:
CARRIED:



LIVINGSTON COUNTY SHERIFF DEPARTMENT

**150 S. Highlander Way
Howell, Michigan 48843-2323
(517) 546-2440 ext. 7983
csell@livgov.com**

DATE: August 6, 2019

TO: Livingston County Board of Commissioners

FROM: Sergeant Chad Sell

RE: 2020 Secondary Road Patrol Grant offered by the State of Michigan Office of Highway Safety Planning

The Livingston County Sheriff's Office has been invited to participate in the State of Michigan, Office of Highway Safety Planning Secondary Road Patrol and Accident Prevention Program grant for State fiscal year 2020.

The State of Michigan, Office of Highway Safety Planning has offered Livingston County Sheriff Department up to \$87,720 in state reimbursement funds for participation in the program.

Continued participation in this grant opportunity will allow the Sheriff to maintain officers dedicated specifically to traffic enforcement and accident prevention within Livingston County.

The main purpose of the program is to increase traffic enforcement on secondary roads within Livingston County thereby reducing the number of traffic related incidents. The Livingston County Sheriff's Office has participated in the Secondary Road Patrol and Accident Prevention Program for a number of years in the past. I am requesting that the Board of Commissioners support the submission of the application and enter into contract with the State of Michigan, Office of Highway Safety Planning for fiscal year 2020. Your support will allow the Sheriff's Office to continue a vital service to our County.

RESOLUTION

NO: 2019-08-120

LIVINGSTON COUNTY

DATE: August 26, 2019

Resolution Authorizing the Sheriff's Office and the County of Livingston to Apply for FY 2020 Byrne Justice Assistance Grant - Sheriff

WHEREAS, the Livingston County Sheriff's Office wishes to enter an application into the FY2020 Byrne Justice Assistance Grant, through the Michigan State Police, under the Technology Enhancement Projects section; and

WHEREAS, the purpose of the grant is to acquire funding to make technology enhancements to the Sheriff's Office through the purchase of new equipment and software; and

WHEREAS, the state funding are a one-time funds that do not require any County matching or cash match funds; and

WHEREAS, the County of Livingston will be applying to receive up to \$350,000 in reimbursement funds from the State of Michigan, through the Byrne Justice Assistance Grant.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby authorizes the Sheriff's Office to apply and if awarded enter into contract with the State of Michigan, for the Byrne Justice Assistance Grant wherein Livingston County could receive a maximum of \$350,000 in State reimbursement funds effective October 1, 2019 through September 30, 2020.

BE IT FURTHER RESOLVED that the Chair of the Livingston County Board of Commissioners is authorized to sign all forms, assurances, contracts, agreements, amendments and support documents related to the 2020 Byrne Justice Assistance Grant upon review by Civil Counsel.

BE IT FURTHER RESOLVED that the Board of Commissioners authorize any budget amendment necessary to effectuate this \$350,000 grant award.

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MOVED:
SECONDED:
CARRIED:



LIVINGSTON COUNTY SHERIFF DEPARTMENT

**150 S. Highlander Way
Howell, Michigan 48843-2323
(517) 546-2440 ext. 7983
csell@livgov.com**

DATE: August 6, 2019

TO: Livingston County Board of Commissioners

FROM: Sergeant Chad Sell

RE: 2020 Byrne Justice Assistance Grant

The Livingston County Sheriff's Office is requesting approval to apply for the FY2020 Byrne Justice Assistance Grant offered through the Michigan State Police.

Through this competitive grant the Sheriff's Office may obtain a one-time reimbursement of up to \$350,000 from the State of Michigan to purchase equipment. There are no matching funds required from the County if the Sheriff's Office is awarded the grant.

The main purpose of the program is to provide agencies with funding to make purchases of equipment that can dramatically improve the ability to investigate, document and solve crimes through the use of new technology.

RESOLUTION

NO: 2019-08-121

LIVINGSTON COUNTY

DATE: August 26, 2019

Resolution Terminating Taxpayer Funding of Elective Abortion Coverage in Livingston County's Employee Health Insurance Plans - Board of Commissioners

WHEREAS, being self-insured Livingston County has discretion within the scope of State and Federal law to determine the scope of health benefits offered to its employees. Under enactments to Michigan law, one such now discretionary benefit is elective abortion coverage; and

WHEREAS, for the purposes of this resolution, elective abortion is defined as stated in Michigan's Abortion Insurance Opt-Out Act, Act 182 of 2013, Section 550.551; and

WHEREAS, the Federal Government through its Office of Personnel Management restricts abortion funding for its employees as its website states, "No federal funds, including administrative funds, will be used to cover abortions or administer plans that cover abortions;" and

WHEREAS, it is the position of many that the aforementioned regulation was implemented to prevent citizens, especially those who are opposed to abortion, from being forced to pay for this procedure with their tax dollars; and

WHEREAS, a review of the health insurance plan document, LIVINGSTON COUNTY - PPO 6 NON-0070018090002- 064G3 Effective Date: 01/01/2017, provided to Commissioner Nakagiri by Livingston County Human Resources, shows that elective abortion Coverage was, prior to the amendment of Michigan law to permit opt out, and is currently included in the health plan provided to employees; and

WHEREAS, elective abortion coverage provided by Livingston County is contrary to the principals upon which many believe the current federal policy prohibiting taxpayer-funded abortions is premised in that it necessarily forces Livingston County taxpayers to finance this procedure.

THEREFORE, BE IT RESOLVED Livingston County will undertake, within the requirements of the law, to no longer require taxpayers to fund elective abortion coverage in County health plans provided to employees and will terminate elective abortion coverage provided to non-union employees, and remove all abortifacient drugs from its list of covered prescription drugs.

BE IT FURTHER RESOLVED this change in benefits will occur no later than the start of the new fiscal year, January 1, 2020, or sooner provided all contractual obligations can be met, and that documents, printed or electronic, shall be updated to reflect this change.

BE IT FURTHER RESOLVED the interpretation and operation of the benefits outlined above are within the sole discretion of the Livingston County Board of Commissioners and the benefits outlined above may be added to, expanded, reduced, deleted, or otherwise modified by the County Board and such modifications shall be solely within the discretion of the Livingston County Board of Commissioners.

BE IT FINALLY RESOLVED when bargaining over new contracts with unionized employee groups, bargain-ers for Livingston County are directed to negotiate in good faith for the elimination of elective abortion coverage and abortifacient drugs.

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MOVED:
SECONDED:
CARRIED:


Screen Shot from the Office of Personnel Management Webpage

<https://www.opm.gov/faqs/topic/insure/index.aspx?cid=0c8d0402-8645-4471-81a2-bd6e5c2404d3>

https://www.opm.gov/faqs/topic/insure/index.aspx?cid=0c8d0402-8645-4471-81a2-bd6e5c2404d3

\$\$ tea party gadsden temp Michigan Voter Info... MobileMe Gallery -... Bookmarks 2016 County Conve...

A-Z Index | Contact Us | Forms | FAQs OPERATING STATUS: OPEN

 **OPM.GOV**

ABOUT | POLICY | **INSURANCE** | RETIREMENT | SUITABILITY

OPM.gov Main > FAQs > Insurance > Continuing FEHB Coverage into Retirement

IN THIS SECTION

- Assessment Policy
- Benefits for LGBT Federal Employees and Annuitants
- Classification
- Combined Federal Campaign
- Contracting and Acquisition
- Cybersecurity Information
- Diversity and Inclusion
- Employee Relations
- Employment
- Furlough
- Insurance**
- Investigations

Frequently Asked Questions

INSURANCE

Search by keywords:

SHOP Health Coverage

I am a Member of Congress or designated congressional staff. If I separate from service will I be eligible for temporary continuation of coverage? [View more](#)

Are federal funds used to provide abortion services covered under the Health Exchanges? [View less](#)

No federal funds, including administrative funds, will be used to cover abortions or administer plans that cover abortions.

Excerpt from Health Insurance Policy

LIVINGSTON COUNTY - PPO 6 NON-0070018090002- 064G3 Effective Date: 01/01/2017

page 6

Benefits	In-network	Out-of-network
Voluntary sterilization for males	90% after in-network deductible	80% after out-of-network deductible
Note: For voluntary sterilizations for females, see "Preventive care services."		
Voluntary abortions	90% after in-network deductible	80% after out-of-network deductible

Human organ transplants		
Benefits	In-network	Out-of-network
Specified human organ transplants - must be in a designated facility and coordinated through the BCBSM Human Organ Transplant Program (1-800-242-3504)	100% (no deductible or copay/coinsurance)	100% (no deductible or copay/coinsurance) - in designated facilities only
Bone marrow transplants - must be coordinated through the BCBSM Human Organ Transplant Program (1-800-242-3504)	90% after in-network deductible	80% after out-of-network deductible
Specified oncology clinical trials	90% after in-network deductible	80% after out-of-network deductible
Note: BCBSM covers clinical trials in compliance with PPACA.		
Kidney, cornea and skin transplants	90% after in-network deductible	80% after out-of-network deductible

Mental health care and substance use disorder treatment

Note: Some mental health and substance use disorder services are considered by BCBSM to be comparable to an office visit or medical online visit. When a mental health or substance use disorder service is considered by BCBSM to be comparable to an office visit or medical online visit, we will process the claim under your office visit or medical online visit benefit.

Benefits	In-network	Out-of-network
Inpatient mental health care and inpatient substance use disorder treatment	90% after in-network deductible	80% after out-of-network deductible
Residential psychiatric treatment facility:		Unlimited days
• covered mental health services must be performed in a residential psychiatric treatment facility	90% after in-network deductible	80% after out-of-network deductible
• treatment must be preauthorized		
• subject to medical criteria		
Outpatient mental health care:		
• Facility and clinic	90% after in-network deductible	90% after in-network deductible in participating facilities only
• Online visits - by physician or BCBSM selected vendor must be medically necessary	\$10 copay per online visit	80% after out-of-network deductible
• Physician's office	90% after in-network deductible	80% after out-of-network deductible
Outpatient substance use disorder treatment - in approved facilities only	90% after in-network deductible	80% after out-of-network deductible (in-network cost-sharing will apply if there is no PPO network)

ADM COB-3;ADM PLAN/YR JAN;ASCMOD 8339 DRG;CB GBC ASC;CB-AMB ASC;CB-ECM-IN \$1K A;CB-ECM-ON \$2K A;CB-ET \$100 ASC;CB-OLV\$0ASC;CB-OPMN 6350 A;CBC 20%-ON ASC;CBD \$250-IN ASC;CBD \$500-ON ASC;CBOPMON 12.7K A;MOPD-2X ASC;PD-PT ASC;PD TTC \$25/\$0 A;PRX PC ASC;PRX-MM ASC

Blue Cross Blue Shield of Michigan is a nonprofit corporation and independent licensee of the Blue Cross and Blue Shield Association. Services from a provider for which there is no Michigan PPO network and services from an out-of-network provider in a geographic area of Michigan deemed a "low access area" by BCBSM for that particular provider specialty are covered at the in-network benefit level. Cost-sharing may differ when you obtain covered services outside of Michigan. If you receive care from a nonparticipating provider, even when referred, you may be billed for the difference between our approved amount and the provider's charge.

Page 6 of 10

000007610067

RESOLUTION

NO: 2019-08-122

LIVINGSTON COUNTY

DATE: August 26, 2019

Resolution Appointing the Livingston County Public Defender - Board of Commissioners

WHEREAS, Livingston County has a need to fill the newly created Public Defender position; and

WHEREAS, this position is vital to Livingston County operations and consistent with the Michigan Indigent Defense Commission-approved plan for indigent criminal defense service in Livingston County; and

WHEREAS, the position vacancy was posted both internally and externally and applicants were interviewed by a cross-discipline interview panel; and

WHEREAS, based on her education and proven administrative and legal experience, Karen Groenhout is recommended for the position as Public Defender; and

WHEREAS, this position replaces the Public Defender Administrator position that was budgeted for and is an authorized position in the 2019 Operating budget.

THEREFORE BE IT RESOLVED that Livingston County Board of Commissioners hereby accept the recommendation of the County Administrator to make a conditional offer of appointment to **Karen Groenhout** as the Livingston County **Public Defender**, contingent upon her fulfilling to the sole satisfaction of all County post-interview requirements and verifications.

BE IT FURTHER RESOLVED that the Livingston County Board of Commissioners hereby authorize the creation of a Public Defender position and the elimination of the current authorized Public Defender Administrator (vacant) position.

Proposed

Position #	Description	CY FTE	Group/BU	Status
17200108	PUBLIC DEFENDER ADMINISTRATOR	1.000	NU	I
17200109	PUBLIC DEFENDER	1.000	NU	A

#

#

#

MOVED:
SECONDED:
CARRIED:

RESOLUTION

NO: 2019-08-123

LIVINGSTON COUNTY

DATE: August 26, 2019

Resolution Approving Appointments to the Livingston County Planning Commission - Board of Commissioners

WHEREAS, the terms of representatives on the Livingston County Planning Commission have expired or been vacated; and

WHEREAS, the following appointments have been recommended by the Personnel Committee:

Planning Commission

Dennis Bowdoin, *Agriculture* Term expires 10.31.21

William Call, *Recreation* Term expires 10.31.21

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby approve the above referenced appointments and expiration dates.

#

MOVED:
SECONDED:
CARRIED:



Livingston
County

Employment Application | Submitted: 14-May-2019

AAA

Dennis Bowdoin



Livingston County Planning
Commission- Committee Seat

Job Location - Howell, MI

Department - Committee Seats

Internal Job ID - Livingston County Planning
Commission- Committee Seat

Source - Employee Referral - Kathleen Kline-
Hudson

Application Instructions

Instructions

Livingston County does not discriminate in its employment or any other programs or activities on the basis of sex, race, color, creed, height, weight, marital status, national origin, religion, arrest record, disability or any other lawfully protected class.

- Press the **Submit Application** button when you have completed your application.

** Indicates Required Fields*

Employment History

List present position / most recent place of employment first (include full-time, part-time and volunteer).
List every promotion as a new job.

Helicopter Air Specialty Service - Current Employer

Job Title: Certified Helicopter Flight Instructor

Dates Employed From: Oct/1992

Dates Employed To: Currently Employed

Employment Length: 26 years, 7 months

Duties: Teach students how to fly Helicopters. Also manage the airport and heliport.

Supervisor Name: Self

Supervisor Title: Owner



Reason For Leaving: Currently Employed

Starting Rate of Pay: \$200.00/hr

Ending Rate of Pay: \$600.00/hr

Conway Township

Job Title: Chair of the Planning commission

Dates Employed From: Oct/1993

Dates Employed To: Jan/2019

Employment Length: 25 years, 3 months

Duties: Chair of the Planning Commission

Reason For Leaving: Wanted to get younger people on the Commission

Supervisor Name: Mike Rife

Supervisor Title: Supervisor

Address: Fowlerville Rd Conway Township, MI, 48836, UNITED STATES

Phone: 517-223-0358

Starting Rate of Pay:

\$25.00/meeting

Ending Rate of Pay:

\$58.00/meeting

Education

List below your educational background, including high school, all colleges, trade and military service schools.

none | Other

Degree: none

Major: none

Location: none, Other

Years Completed: More Than 10 Years

Admin Uploaded Files

There are no admin uploaded files for this applicant.

Additional Questions

Additional Information |

Question	Answer	Disqualifier?
Have you ever had a state license or certification revoked and/or suspended? *	No	
If yes, please explain: *	No	

Other Information |

Question	Answer	Disqualifier?
	No	

Have you ever been convicted of a felony?	
If yes, please explain:	
Do you have any felony charges pending against you?	No
Have you ever been convicted of a crime with or without arrest? (for example: larceny, accessory to a crime, etc.) Note: Depending upon the position for which you are applying, conviction of a felony, moving traffic violations and/or a dishonorable discharge may or may not be an automatic bar to employment. All circumstances will be considered.	
Are you a veteran of the Armed Forces of the United States?	No
If yes, please give dates of duty (from-to):	
Did you receive a dishonorable discharge?	No

APPLICANT UNDERSTANDINGS AND AGREEMENTS

I certify that my answers are true and complete.

I authorize investigation of all statements, including references, contained in this application for employment as may be necessary in arriving at an employment decision. I also specifically waive any written notice requirements of Section 67 of 1978 PA 397 pertaining to disciplinary reports, letters of reprimand or other disciplinary actions. I also waive any claim against the COUNTY OF LIVINGSTON and all current or former employers arising from such investigation or disclosure, including, but not limited to, slander and libel, that may result from furnishing any information to the COUNTY OF LIVINGSTON.

This application for employment shall be considered active for a period of time not to exceed 45 days. Any applicant wishing to be considered for employment beyond this time period should inquire as to whether or not applications are being accepted at that time.

I hereby understand and acknowledge that, in the absence of an express written contract or agreement to the contrary; any employment relationship with the COUNTY OF LIVINGSTON is of an "at-will" nature, which means that the employee may resign at any time and the Employer may discharge employee at any time with or without cause.

The undersigned applicant agrees, authorizes and consents to the procurement of a Consumer Report and/or an Investigate Consumer Report and understands that it may contain information about the

applicant's credit worthiness, credit standing, credit capacity, character, general reputation, personal characteristics, or mode of living. I certify that the COUNTY OF LIVINGSTON has provided a separate notice of my rights under the Fair Credit Reporting Act.

In the event of employment, I understand that false or misleading information given in my application or interview(s) would be grounds for discharge. I understand, also, that I am required to abide by all rules and regulations of the COUNTY OF LIVINGSTON.

I further understand that if I am offered employment, a physical which may include drug testing (at the COUNTY OF LIVINGSTON's expense) may be required, proof of educational and licensing attainment must be submitted, and if any driving will be done for the COUNTY OF LIVINGSTON purposes, I must be both eligible to drive and be qualified for insurance coverage. Employment by the COUNTY OF LIVINGSTON is conditioned upon such results being satisfactory to the COUNTY OF LIVINGSTON.

I agree that any action or suit against the COUNTY OF LIVINGSTON or its board, elected or appointed officials, officers and/or employees arising out of my application for employment, employment, or termination of employment, including but not limited to claims arising under State or Federal civil rights statutes, must be brought within 180 days of the event giving rise to the claims or be forever barred. I waive any limitation periods to the contrary.

Hold Harmless/Indemnification for Unpaid Interns, Volunteers and Practicum Participants:

To the fullest extent permitted by law, Applicant agrees to defend, pay on behalf of, indemnify, and hold harmless Livingston County, its elected and appointed officials, employees, agents and volunteers, and others working on behalf of Livingston County against any and all claims, demands, suits, or loss, including all costs connected therewith, and for any damages which may be asserted, claimed, or recovered against or from Livingston County, by reason of personal injury, including bodily injury or death and/or property damage, including loss of use thereof, which arises from my actions during my participation in any programs/work with Livingston County.

By submitting this application, I affirm that I have read and agree to all of the disclosures and conditions included in the on-line application.

☒ I agree to the above.

Signature: Dennis L. Bowdoin

Date: 14-May-2019

[Redacted Signature]

Signature

Date

Social Security Number

Date of Birth

HR Data Surveys

No HR Data Surveys

Application Status History

No Application Status Update History

Application Note History

No Application Note History

Application Viewed History

Date	Time	User
24-May-2019	8:37:13 AM	Natalie Hunt
28-May-2019	10:08:34 AM	Natalie Hunt
28-May-2019	4:41:18 PM	Natalie Hunt

Assigned to Screener History

No Assigned to Screener History

Application Email History

Date	Sender	Template Name
14-May-2019	System Generated	Thank You Email - Default Reply

Application Forward History

No Application Forward History

Natalie Hunt

From: Kathleen Kline-Hudson
Sent: Tuesday, June 18, 2019 1:52 PM
To: Natalie Hunt
Subject: FW: County Planning Commission

Hi Natalie,

I got a letter of recommendation for Bill Call, one of our candidates for the County Planning Commission. Could you please put this in each of the interviewer's packets?

Thanks,
Kathleen

From: John Enos [REDACTED]
Sent: Tuesday, June 18, 2019 9:23 AM
To: Kathleen Kline-Hudson [REDACTED]
Cc: Scott Barb [REDACTED] Rob Stanford [REDACTED] William Call [REDACTED]
Subject: [EXT] County Planning Commission

"The e-mail below is from an external source. Please do not open attachments or click links from an unknown or suspicious origin."

Good Morning Kathleen

By way of this email please consider this my strong recommendation for Bill Call to sit on the Livingston County Planning Commission. I have had the opportunity to work with Bill for more than a decade and his experience and knowledge would be an asset to the Commission. He is a certified Zoning Administrator and Citizen Planner and regularly attends training offered by the MTA and MAP to further understand the latest planning issues. In addition, he would well represent the west side of the County and the rural and agricultural issues that they are primarily wrestling with to preserve.

For more than 25 years Bill has served both Handy Township and the Village of Fowlerville as well as sitting on many Livingston County Committees and has served them well, and is greatly respected by those he has served. I cannot think of a better person to sit on the this important Commission.

John L. Enos, AICP



Ann Arbor, MI 48104



May 26, 2019

Kathleen Kline-Hudson
Director of County Planning
304 E. Grand River
Howell, MI. 48843

RE: Vacancy on Livingston County Planning Commission

Dear Ms. Kline-Hudson:

It is with considerable interest that I'm sending my resume in response to the e-mail I received from the Livingston County Department of Planning, stating a Vacancy on Livingston County Planning Commission. This appears to be an exciting opportunity, as I'm an 20 year member of the Fowlerville Community Schools Board of Education. For the past eleven years I have been the Zoning Administrator for Handy Township.

I hold a Bachelors Degree in Business Administration, from Cleary University of Howell, Michigan, and have extensive management experience and training. I have completed the Zoning Administrator Certification Program at MSU. I also have a working knowledge of Zoning Ordinance and Master Plan.

I believe that I'm particularly well qualified for this appointment and would welcome the opportunity to meet with you and your staff.

Please feel free to call me at home [REDACTED] or my office [REDACTED] or my [REDACTED] or at one of my two e-mails address [REDACTED] or [REDACTED]

Sincerely,

William F. Call
[REDACTED]
[REDACTED]

William F. Call

██████████; Phone: ██████████; Cell: ██████████
E-mail ██████████

Highlights of Qualifications:

- Successful supervisor and management experience.
- Experience in preparing comprehensive Zoning Ordinances
- Effective public presentation of plans and Zoning Ordinances.
- Highly competent professional, able to function independently, and detailed orientated.
- Excellent computer skills and personable

Professional Experience:

- Over see the work on site plans for Corporations, individuals.
- Developed training programs along with Township Planning Consultant for employees and volunteers in the areas of, Public hearings, Site Plan reviews, Zoning Board of Appeals
- Make inspections of buildings and premises necessary to carry out the duties of administration and enforcement of the Handy Township Zoning Ordinance.
- Issue and serve appearance tickets or notice of zoning ordinance violation to any person or party with respect to any violation of this Ordinance where there is reasonable cause to believe that the person or party has committed such an offense.
- Receive and review all applications for land use permits and approve or disapprove such applications based on compliance with the provisions of the Township Ordinance and shall approve issuance of the permit if the use and the requirements of this Ordinance are met.
- Assist the Township Board, Planning Commission and the Zoning Board of Appeals in the processing and administering of all zoning appeals and variances, special use permits and amendments to the Zoning Ordinance.
- Responsible for updating the Township Zoning Map and Master Plan Map and keep them current.
- Prepare and submit to the Township Board a written record of all zoning permits issued during each month.

Other duties and activities:

- Responsible for all equal employment opportunity (EEO) policies.
- Supervision of employees, administration of affirmative action policies.
- Advertisement of all marketing promotion, job openings, analyzing job applications, and interviewing applicants.
- Communication to all employees regarding company benefits.
- Evaluating employee performance and salary administration
- Member of company management team responsible for setting direction.

Education:

- Associates in Business Administration – Cleary University, Howell, MI.
- Bachelors in Marketing – Cleary University, Howell, MI.

Professional Affiliation:

- Michigan Association of Planners
- National and Michigan Cable TeleCommunications Association
- Delta Community College Curriculum Advisor
- Southeast Michigan Council of Governments
- Michigan Association of School Boards

Interest:

- Fowlerville Community School Board of Education
20 years member
6 years as Board President
- Fowlerville Village Council
14 years as a Board Trustee
6 years as Council President
- Fowlerville Business Association
- Fowlerville Volunteer Fire Department
10 years as a fire fighter
- Fowlerville Jaycee's
- Fowlerville Athletic Boosters
- Boy Scouts of America

Awards:

- Fowlerville Jaycees – Outstanding Young Man
- Outstanding Public Service Award – TNT Consortium of Saginaw County
- Michigan Association of School Boards – Certified Board Member
- National Cable Television Association – Customer Service Award
- TeleCommunications, Inc. – Safety Award

Professional Development:

- Executive Leadership and Teambuilding Process
- Zoning Administrator Certificate
- Evaluating Employee Performance
- Critical Skills for Manager Part I and II
- Interaction Management Program
- Leadership Livingston
- Michigan Chamber of Commerce – Human Resource Conference

Employment History:

- 2008 to Present - Zoning Administrator - Handy Township
- 2002 to 2008 - Marketing / Sales - Fowlerville News & Views
- 2001 to 2002 - Project Manager -Project Management Innovations - Chelsea, MI.
- 1999 to 2001 - Operations Manager - Charter Communications Inc - Whitmore Lake, MI
- 1995 to 1999 - Marketing / Sales Digitrace, Inc - Grand Blanc, MI
- 1979 to 1995 - General Manager - Tele-Communications, Inc. - St. Charles, MI

RESOLUTION

NO: 2019-08-124

LIVINGSTON COUNTY

DATE: August 26, 2019

Resolution Approving Appointments to the Substance Use Disorder Oversight Policy Board - Board of Commissioners

WHEREAS, resolution 2014-09-268 established an agreement with The Community Mental Health Partnership of Southeast Michigan for Livingston County to have representation on the Substance Use Disorder Oversight Policy Board; and

WHEREAS, the terms of representatives have expired; and

WHEREAS, the following reappointments have been recommended by the Personnel Committee:

Substance Use Disorder Oversight Policy Board

Dianne McCormick, Health Department Director, Term expires 10.1.2022
William Green, County Commissioner, Term expires 10.1.2021

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby approve the above referenced reappointments and expiration dates.

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MOVED:
SECONDED:
CARRIED:

RESOLUTION

NO: 2014-09-268

LIVINGSTON COUNTY

DATE: September 22, 2014

RESOLUTION AUTHORIZING AN ESTABLISHING AGREEMENT WITH THE COMMUNITY MENTAL HEALTH PARTNERSHIP OF SOUTHEAST MICHIGAN FOR REPRESENTATION ON THE SUBSTANCE USE DISORDER OVERSIGHT POLICY BOARD – ADMINISTRATION / GENERAL GOVERNMENT / FINANCE / FULL BOARD

WHEREAS, Section 330.1204b of Public Act 258 of 1974 enables the Michigan Department of Community Health to designate a regional community mental health entity; and

WHEREAS, Section 287 (5) of Public Act 500 of 2012 requires the department designated regional community mental health entity to establish a substance use disorder oversight policy board through a contractual agreement with each of the counties served; and

WHEREAS, the Community Mental Health Partnership of Southeast Michigan (CMHPSM) has been designated by the Michigan Department of Community Health as the community mental health entity board for Lenawee, Livingston, Monroe and Washtenaw counties; and

WHEREAS, the Oversight Policy Board membership includes FOUR members from each county served by the CMHPSM; and

WHEREAS, TWO of the FOUR members from each county to be appointed by the county Board of Commissioners with the remaining TWO members from each county appointed by the CMHPSM Regional Board as recommended by the respective Community Mental Health Boards; and

WHEREAS, the appointed members of this board will approve local funds for treatment and prevention services of substance use disorders contained in the CMHPSM budget, advise and make recommendations regarding CMHPSM's budget for substance use disorder treatment or prevention services using other non-local funding sources, advise and make recommendations regarding contracts with substance use disorder treatment or prevention services providers and perform other responsibilities as determined by the CMHPSM related to the planning and implementation of substance use disorders treatment and prevention services across the region.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners shall hereby authorize the execution of an establishing agreement between Livingston County and the Community Mental Health Partnership of Southeast Michigan, for representation by Livingston County on the Substance Use Disorder Oversight Policy Board after review and approval by Civil Counsel.

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MOVED: Commissioner Lawrence

SECONDED: Commissioner VanHouten

CARRIED: 8-0-1 Roll call vote: Ayes: Lawrence, Green, Domas, VanHouten, Parker, Williams, Griffith, Childs; Nays: None; Absent: Dolan



September 2, 2014

Belinda Peters
County Administrator
Livingston County
304 E. Grand River Avenue - Ste. 202
Howell, MI 48843

ADMINISTRATION

705 N. Zeeb Rd.
Ann Arbor, Michigan 48103
Phone (734) 222-3806
FAX (734) 222-3844

Mary O'Hare
Managing Director, CMHPSM

Marci Scalera
SUD Director, CMHPSM

BOARD MEMBERS

Judy Ackley
Peg Ball
Barbara Levin Bergman
Thomas Biggs
Lisa Berry-Bobovski
Gregory Lane
Sandra Libstorff
Charles Londo
Melnee McPherson
Jan Plas
Barbara Spalding
Ralph Tillotson
Bob Wilson

RE: Regional Establishing Agreement

Dear Ms. Peters,

This is to inform you that effective October 1, 2014, the Community Mental Health Partnership (CMHPSM) will be statutorily responsible for the administration of the former Substance Use Disorders (SUD) Coordinating Agency. Under Section 287 (5) of Public Act 500 of 2012, the CMHPSM has developed an "establishing agreement" that creates the required Oversight Policy Board (OPB) in which members from each of the four counties in the region will have representation.

This agreement requests that the County Board of Commissioners appoint two members to the OPB. There will be two additional representatives identified by the Livingston County CMH Board. These individuals will join representatives from Lenawee, Monroe and Washtenaw Counties to form the OPB, which will be responsible for making recommendations to CMHPSM Board on matters related to Substance Use Disorders, treatment, prevention and recovery services. They will have the authority to direct the expenditures of local funds, specifically, PA 2 liquor tax funds that are directed to the region.

The CMHPSM has requested that at least one member of the OPB from each county represent the recovery community, in particular, a person who is in recovery. Other members of the OPB should be a representation of various community members, public health, human service agencies, education, criminal justice, and county government or commissioners. There will be an effort to coordinate membership across the region to meet this requirement.

We look forward to meeting with you and the Livingston County Board of Commission to continue the great relationship that we have enjoyed in prior years.

Please feel free to contact me should you have any questions.

Sincerely,

Marci Scalera

Marci Scalera, LMSW, ACSW
Community Mental Health Partnership of Southeast Michigan