



# BOARD OF COMMISSIONERS

## AGENDA

February 5, 2018

7:30 PM

304 E. Grand River, Board Chambers, Howell MI 48843

"The mission of Livingston County is to be an effective and efficient steward in delivering quality services within the constraints of sound fiscal policy. Our priority is to provide mandated services which may be enhanced and supplemented to improve the quality of life for all who work, reside and recreate in Livingston County."

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12. CALL TO THE PUBLIC

13. ADJOURNMENT

# ALGER COUNTY BOARD OF COMMISSIONERS

Mary Ann Froberg, Clerk  
101 COURT STREET, MUNISING, MI 49862

## RESOLUTION #2018-01

**WHEREAS**, HB 5096-5098 seek to amend various local government statutes and the County Road Law in a way that would significantly reduce the ability of local governments, county road agencies, and county drain commissions to charge adequate fees, provide safe and reasonable criteria to access public jurisdictions, and collect adequate bonding should these properties be damaged and need restoration from telecommunication providers and their contractors that wish to work, install, and maintain cable, fiber optics, extended poles/antennas, towers, and power units on public properties; and

**WHEREAS**, the effect of these bills would force local governments, county road agencies, public works departments, and drain commissions to subsidize telecommunications with local and Michigan Transportation funds; and

**WHEREAS**, as legal guardians of the public property and road right-of-way, local governments, county road agencies and drain commissions must ensure work in their jurisdictions is performed safely, does not damage our infrastructure, and meets engineering standards (above/below ground), along with federal and state requirements; and

**WHEREAS**, local governments and county road agencies do not profit by issuing permits, but simply recover the costs of issuing permits, making site inspections, and performing related tasks; and when the project is completed, funds should be reconciled with the permit holder; and

**WHEREAS**, HB 5096-5098 limit fees to \$300 per permit or \$1,000 on multiple projects; and

**WHEREAS**, this fee system with HB 5096-5098 has the potential to become an unfunded mandate; and

**WHEREAS**, such a "one-size-fits-all" fee does not account for the type of work planned in a rural or urban setting, nor does it consider the risks a project may pose, and in general the Bills supplant engineering-based management with a "cookie-cutter" approach that puts public resources and workers at risk; and

**WHEREAS**, HB 5096-5098 limit security/bonding to \$20,000 regardless of the potential risk and damage beyond that amount, rural vs. urban setting, and requires that bonds be returned within 60 days after a project is completed, even if damage is being contested; and

**WHEREAS**, these Bills do not take into consideration the statewide ramifications and precedent that these bills would create; and

**WHEREAS**, that while the telecommunications industry may be able to point to isolated instances of local obstacles, it is certainly not a statewide problem; now

*Alger County is an Equal Opportunity Employer*

**THEREFORE, BE IT RESOLVED**, that the Alger County Board of Commissioners opposes HB 5096-5098 and strongly urges State Representative Cambensy and Senator Casperson to oppose HB 5096-5098 as well; and

**BE IT FURTHER RESOLVED** that a copy of this resolution be forwarded to Governor Snyder, Representative Cambensy, Senator Casperson, the Michigan Association of Counties, and the other 82 counties.

**CERTIFICATION**

I hereby certify that the above is a true copy of a Resolution adopted by the Alger County Board of Commissioners at the time, date, and place specified above pursuant to the required statutory procedures.

Respectfully submitted,

  
\_\_\_\_\_  
Mary Ann Froberg, Alger County Clerk

Dated: January 8, 2018

*Alger County is an Equal Opportunity Employer*

**EATON COUNTY BOARD OF COMMISSIONERS**

**January 17, 2018**

**RESOLUTION TO OPPOSE HB 5096-5098 IN EATON COUNTY**

**Introduced by the Public Works and Planning Commission**

Commissioner Lautzenheiser moved for the approval of the following resolution. Seconded by Commissioner Freeman.

**WHEREAS**, HB 5096-5098 seek to amend various local government statutes and the County Road Law in a way that would significantly reduce the ability of local governments, county road agencies, and county drain commissions to charge adequate fees, provide safe and reasonable criteria to access public jurisdictions, and collect adequate bonding should these properties be damaged and need restoration from telecommunication providers and their contractors that wish to work, install, and maintain cable, fiber optics , extended poles/ antennas, towers, and power units on public properties; and

**WHEREAS**, the effect of these bills would force local governments, county road agencies, public works departments, and drain commissions to subsidize telecommunications with local and Michigan Transportation funds; and

**WHEREAS**, as legal guardians of the public property and road right-of-way, local governments, county road agencies, and drain commissions must ensure work in their jurisdictions is performed safely, does not damage our infrastructure and meets engineering standards (above/below ground), along with federal and state requirements; and

**WHEREAS**, local governments and county road agencies do not profit by issuing permits, but simply recover the costs of issuing permits, making site inspections, and performing related tasks; and when the project is completed, funds should be reconciled with the permit holder; and

**WHEREAS**, HB 5096-5098 limit fees to \$300 per permit or \$1,00 on multiple projects; and

**WHEREAS**, such a "one-size-fits-all" fee does not account for the type of work planned in a rural or urban setting, nor does it consider the risks a project may pose, and in general the Bills supplant engineering-based management with a "cookie-cutter" approach that puts public resources and workers at risk; and

**WHEREAS**, HB 5096-5098 limit security/bonding to \$20,000 regardless of the potential risk and damage beyond that amount, rural vs. urban setting, and requires that bonds be returned within 60 days after a project is completed, even if damage is being contested; and

**WHEREAS**, these Bills do not take into consideration the statewide ramifications and precedent that these bills would create; and



**WHEREAS**, that while the telecommunications industry may be able to point to isolated instances of local obstacles, it is certainly not a statewide problem.

**NOW, THEREFORE BE IT RESOLVED**, that the Eaton County Board of Commissioners opposes HB 5096-5098 and strongly urges State Representatives Brett Roberts and Tom Barrett and Senator Rick Jones to oppose HB 5096-5098 as well; and

**BE IT FURTHER RESOLVED**, that a copy of this resolution be forwarded to Governor Snyder, Representatives Roberts and Barrett and Senator Jones, the Michigan Association of Counties and the other 82 counties. Carried. Nays: Mulder and Spence.

COUNTY OF EATON )  
STATE OF MICHIGAN ) SS

I, Diana Bosworth, Clerk of the Eaton County Board of Commissioners do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Board at its meeting held on January 17, 2018 and is on file in the Eaton County Clerk's office.

Dated: 1-24-18

  
Deputy Clerk

**GRATIOT COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION # 18-226**

**A RESOLUTION IN OPPOSITION TO MICHIGAN HOUSE BILLS 5096, 5097 AND 5098**

WHEREAS, Michigan House Bills 5096, 5097 and 5098 seek to amend various local government statutes and the state statutes in a way that would significantly reduce the ability of local governments, county road agencies, and county drain commissions to charge adequate fees, provide safe and reasonable criteria to access public jurisdictions, and collect adequate bonding should these properties be damaged and need restoration from telecommunication providers and their contractors that wish to work, install, and maintain cable, fiber optics, extended poles/antennas, towers, and power units on public properties; and

WHEREAS, the effect of these bills could force local governments, county road agencies, public works departments, and drain commissions to subsidize telecommunications with local and Michigan Transportation funds; and

WHEREAS, as legal guardians of the public property and road right-of-way, local governments, county road agencies, and drain commissions must ensure work in their jurisdictions is performed safely, does not damage our infrastructure, and meets engineering standards (above/below ground), along with federal and state requirements; and

WHEREAS, local governments and county road agencies do not profit by issuing permits, but simply recover the costs of issuing permits, making site inspections, and performing related tasks; and

WHEREAS, HB 5096 and 5097 limit fees to \$300 per permit or \$1,000 on multiple projects; and

WHEREAS, such a "one-size-fits-all" fee does not account for the type of work planned in a rural or urban setting, nor does it consider the risks a project may pose and, in general, the bills supplant engineering-based management with a "cookie-cutter" approach that puts public resources and workers at risk; and

WHEREAS, HB 5097 limits security/bonding to \$20,000 regardless of the potential risk and damage beyond that amount, rural vs. urban setting, and requires that bonds be returned within 60 days after a project is completed, even if damage is being contested; and

WHEREAS, these bills do not take into consideration the statewide ramifications and precedent that these bills would create; and

WHEREAS, while the telecommunications industry may be able to point to isolated instances of local obstacles, it is not a statewide problem.

THEREFORE, BE IT RESOLVED that the Gratiot County Board of Commissioners oppose HB 5096, 5097 and 5098 and urge State Senator Judy Emmons and State Representatives Tom Leonard and James Lower to oppose these cost-shifting bills as well; and



BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to Governor Snyder, Senator Judy Emmons, Representatives Tom Leonard and James Lower, the Michigan Association of Counties, and the other 82 counties.

**Certification**

I hereby certify that the above is a true copy of a Resolution adopted by the Gratiot County Board of Commissioners at its regular meeting on January 16, 2018, in the Commissioners' meeting room in the Gratiot County Courthouse, pursuant to the required statutory procedures.

Respectfully submitted,

  
Angie Thompson, Gratiot County Clerk

Dated: January 16, 2018

## **LIVINGSTON COUNTY BOARD OF COMMISSIONERS**

### **MEETING MINUTES**

January 16, 2018, 7:30 p.m.

304 E. Grand River, Board Chambers, Howell MI 48843

#### **1. CALL MEETING TO ORDER**

The meeting was called to order by Chairperson Don Parker at 7:32 p.m.

#### **2. PLEDGE OF ALLEGIANCE**

All rose for the Pledge of Allegiance.

#### **3. ROLL CALL**

Roll call by the Clerk indicated the presence of a quorum as follows:

Present: William Green (2), David Domas (3), Douglas Helzerman (4), Donald Parker (5), Robert Bezotte (6), Carol Griffith (7), Dennis Dolan (8) and Gary Childs (9). Absent: Kate Lawrence (1).

Also present: Kevin Wilkinson (EMS), Jeff Boyd (EMS), Ken Hinton (County Administrator), Rich Malewicz (IT), Cindy Catanach (Finance), Jeff Warder (Undersheriff), Richard McNulty (Counsel), Kristi Cox (Chief Deputy Clerk) and Amy Kotesich (Deputy Clerk).

#### **4. CORRESPONDENCE**

None.

#### **5. CALL TO THE PUBLIC**

Ron Kardos, Sierra Club, invite everyone to attend part two of a lecture entitled "Using Technology To Probe The Great Lakes" being held at the Brighton District Library on Wednesday, January 17, 2018 at 7 p.m.

#### **6. APPROVAL OF MINUTES**

1. Minutes of Meeting Dated: January 2, 2018
2. Minutes of Meeting Dated: January 10, 2018

Motion to approve the minutes as presented.

It was moved by G. Childs

Seconded by C. Griffith

Yes (8): D. Parker, D. Dolan , W. Green , D. Domas, D. Helzerman, R. Bezotte, C. Griffith, and G. Childs

Absent (1): K. Lawrence

**MOTION Carried (8-0-1)**

#### **7. TABLED ITEMS FROM PREVIOUS MEETINGS**

None.

**8. APPROVAL OF AGENDA**

Motion to approve the Agenda as presented.

It was moved by C. Griffith

Seconded by D. Dolan

Yes (8): D. Parker, D. Dolan , W. Green , D. Domas, D. Helzerman, R. Bezotte, C. Griffith, and G. Childs

Absent (1): K. Lawrence

**MOTION Carried (8-0-1)**

**9. REPORTS**

Commissioner Helzerman updated the Board regarding Handy Township's upcoming Mason and Truhn roads project and their intention to join SPARK. Commissioner Helzerman also reported that the Fowlerville Village Council voted to join SPARK at their last meeting.

Commissioner Bezotte reported that Putnam Township will vote on joining SPARK at their meeting on January 17, 2018.

Motion to accept and approve the Committee & Sub-Committee assignments.

It was moved by G. Childs

Seconded by C. Griffith

Yes (8): D. Parker, D. Dolan , W. Green , D. Domas, D. Helzerman, R. Bezotte, C. Griffith, and G. Childs

Absent (1): K. Lawrence

**MOTION Carried (8-0-1)**

**10. APPROVAL OF CONSENT AGENDA ITEMS**

Resolutions 2018-01-006 through 2018-01-012

Motion to approve the items on the Consent Agenda as presented.

It was moved by W. Green

Seconded by D. Helzerman

Yes (8): D. Parker, D. Dolan , W. Green , D. Domas, D. Helzerman, R. Bezotte, C. Griffith, and G. Childs

Absent (1): K. Lawrence

**MOTION Carried (8-0-1)**

**10.a 2018-01-006**

RESOLUTION AUTHORIZING A CONTRACT FOR THE COLLECTION OF PAST DUE 44<sup>th</sup>  
CIRCUIT COURT FINES AND FEES – County Clerk

**10.b 2018-01-007**

RESOLUTION AUTHORIZING ISSUANCE OF A BLANKET PURCHASE ORDER FOR 2018  
ELECTION SUPPLIES - County Clerk

**10.c 2018-01-008**

RESOLUTION AUTHORIZING CAPITAL EXPENDITURE FOR THE PURCHASE OF 4 TYPE III MEDIX AMBULANCES FOR THE EMS DEPARTMENT - EMS

**10.d 2018-01-009**

RESOLUTION AUTHORIZING LETTER OF AGREEMENT FOR TRANSPORTATION SERVICES BETWEEN THE LIVINGSTON COMMUNITY MENTAL HEALTH AUTHORITY AND L.E.T.S. – L.E.T.S.

**10.e 2018-01-010**

RESOLUTION AUTHORIZING CAPITAL EXPENDITURE AND ISSUANCE OF PURCHASE ORDERS FOR THE PURCHASE OF REPLACEMENT VEHICLES APPROVED IN THE FISCAL YEAR 2018 BUDGET (vehicles) - Motor Pool

**10.f 2018-01-011**

RESOLUTION AUTHORIZING THE PURCHASE OF ONBASE ENTERPRISE CONTENT MANAGEMENT (IMAGING) LICENSES AND SUPPORTING HARDWARE - Information Technology

**10.g 2018-01-012**

RESOLUTION TO ESTABLISH A BUDGET FOR THE VETERAN SERVICES RELIEF FUND FOR FISCAL-YEAR 2018 – Administration

**11. RESOLUTIONS FOR CONSIDERATION**

**11.a 2018-01-013**

RESOLUTION TO APPROVE A REAPPOINTMENT TO LIVINGSTON COUNTY COMMUNITY MENTAL HEALTH AUTHORITY BOARD - Board of Commissioners

Motion to adopt the Resolution.

It was moved by C. Griffith

Seconded by R. Bezotte

Yes (8): D. Parker, D. Dolan , W. Green , D. Domas, D. Helzerman, R. Bezotte, C. Griffith, and G. Childs

Absent (1): K. Lawrence

**MOTION Carried (8-0-1)**

**12. CALL TO THE PUBLIC**

None.

**13. ADJOURNMENT**

Motion to adjourn the meeting at 7:40 p.m.

It was moved by G. Childs

Seconded by C. Griffith

Yes (8): D. Parker, D. Dolan , W. Green , D. Domas, D. Helzerman, R. Bezotte, C. Griffith, and G. Childs

Absent (1): K. Lawrence

**MOTION Carried (8-0-1)**

Recording Secretary:

Kristi Cox, Chief Deputy Clerk

# **LIVINGSTON COUNTY BOARD OF COMMISSIONERS**

## **MEETING MINUTES**

January 24, 2018  
IMMEDIATELY FOLLOWING THE FINANCE COMMITTEE  
304 E. Grand River, Board Chambers, Howell MI 48843

### **Members Present**

D. Parker, D. Dolan , K. Lawrence , W. Green , D. Domas,  
D. Helzerman, R. Bezotte, C. Griffith, G. Childs

### **1. CALL MEETING TO ORDER**

The meeting was called to order by Chairperson Don Parker at 8:05 a.m.

### **2. PLEDGE OF ALLEGIANCE**

All rose for the Pledge of Allegiance.

### **3. ROLL CALL**

Roll call by the Deputy Clerk indicated the presence of a quorum.

### **4. CALL TO THE PUBLIC**

None.

### **5. APPROVAL OF AGENDA**

Motion to approve the Agenda as presented.

**Moved By** G. Childs

**Seconded By** W. Green

**Motion Carried**

### **6. FINANCE COMMITTEE RECOMMENDATION FOR APPROVAL OF CLAIMS**

Motion to approve the Claims dated: January 24, 2018

**Moved By** K. Lawrence

**Seconded By** C. Griffith

**Motion Carried**



**7. FINANCE COMMITTEE RECOMMENDATION FOR APPROVAL OF PAYABLES**

Motion to approve the Payables dated: 1-11-18 through 1-24-18

**Moved By** R. Bezotte

**Seconded By** C. Griffith

**Motion Carried**

**8. CALL TO THE PUBLIC**

None.

**9. ADJOURNMENT**

Motion to adjourn the meeting at 8:07 a.m.

**Moved By** G. Childs

**Seconded By** C. Griffith

**Motion Carried**

**RESOLUTION**

**NO: 2018-02-014**

**LIVINGSTON COUNTY**

**DATE: February 5, 2018**

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**RESOLUTION TO AMEND RESOLUTION 2016-07-117 AUTHORIZING PARTICIPATION IN EXTENDING THE PUBLIC SAFETY FIBER OPTIC NETWORK TO PUTNAM TOWNSHIP FIRE DEPARTMENT AND A SUPPLEMENTAL APPROPRIATION - EMERGENCY MANAGEMENT / PUBLIC SAFETY / FINANCE / FULL BOARD**

**WHEREAS,** Resolution 2016-07-117 was adopted on July 25, 2016 to authorizing Livingston County to participate in extending the public safety fiber optic network to Putnam Township Fire Department utilizing a combination of Homeland Security Grant Program (HSGP) funds from the FY-15 funding allotment up to \$45,000.00 and county general funds of \$45,000.00; and

**WHEREAS,** Resolution 2016-07-117 should reflect the specific available amount of Homeland Security Grant Program funding for this project to be \$40,408.16 from the FY-15 allotment awarded to Livingston County, to be utilized by May 31, 2018; and

**WHEREAS,** The public safety fiber optic network project to Putnam Township Fire Department has experienced several unforeseen delays due to routing of the fiber optic line, and the project will likely exceed the funding deadline for FY-15 HSGP funds; and

**WHEREAS,** There are equal funds available under the FY-17 HSGP allotted to Livingston County with an expenditure deadline of May 31, 2020; and

**WHEREAS,** The Michigan State Police, Emergency Management and Homeland Security Division (MSP EMHSD) has approved the use of FY-17 HSGP funding in the amount of \$40,408.16 to be utilized for the public safety fiber optic network to Putnam Township Fire Department project pending the completion of an approved route for the fiber and a FEMA Environmental, Historical, Preservation Act (EHP). The approved MSP EMHSD Alignment and Allowability Form (AAF) is R1-2017-80-0005.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby approves this Resolution to amend Resolution 2016-07-117 to accurately reflect the HSGP funding amount for the public safety fiber optic network project to Putnam Township Fire Department to be \$40,408.16 and to utilize the Livingston County FY-17 HSGP funding allotment in the place of Livingston County FY-15 HSGP funding allotment as approved by MSP EMHSD for the public safety fiber optic network project to Putnam Township Fire Department.

**BE IT FURTHER RESOLVED** that the Livingston County Board of Commissioners authorizes a budget amendment to increase the 2018 General Fund budget by \$ 45,000 from fund balance to cover this project as follows:

ORG	PENDING AMENDED BUDGET	PROPOSED BUDGET AMENDMENT	PROPOSED AMENDED BUDGET
101	\$47,331,383	\$45,000	\$47,376,383
101 426000	\$208,073	\$45,000	\$253,073

**BE IT FURTHER RESOLVED** that the Chairman of the Livingston County Board of Commissioners is authorized to sign all forms, assurances, contracts/agreements, renewals and future amendments for monetary and contract language adjustments related to the above upon review and/or preparation of Civil Counsel.

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MOVED: Commissioner

SECONDED: Commissioner

CARRIED:



**LIVINGSTON COUNTY, MICHIGAN**  
**DEPARTMENT OF EMERGENCY MANAGEMENT**

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**1911 Tooley Rd Howell, MI 48855**  
**Phone** 517-540-7926 **Fax** 517-546-6788  
**Web Site:** [co.livingston.mi.us](http://co.livingston.mi.us)

## Memorandum

**To: Livingston County Board of Commissioners**  
**From: Therese Cremonte, Emergency Manager**  
**Date: 01/17/2018**  
**Re: Livingston County Participation in the Statewide Tornado Drill**  
**on April 11, 2018**

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This resolution is to request the support of the Livingston County Board of Commissioners for Livingston County offices and personnel to participate in the Michigan Statewide Tornado Drill on Wednesday, April 11, 2018 at 1:00 PM.

This would be a repeat exercise of the drill that was conducted in both April of 2016 and 2017. This year we would like to emphasize communications along with the sheltering portion of the drill in the form of the initial warning going out to the county building for the event and then the all clear.

This drill has been a success for Livingston County in the past. It is a tribute to the proactive efforts to support preparation and planning in the event of a true severe weather or tornado emergency through communication, and sheltering capabilities.

If you have any questions regarding this matter please contact me.

RESOLUTION

NO: 2016-07-117

LIVINGSTON COUNTY

DATE: July 25, 2016

**RESOLUTION AUTHORIZING LIVINGSTON COUNTY TO PARTICIPATE IN EXTENDING THE PUBLIC SAFETY FIBER OPTIC NETWORK TO PUTNAM FIRE DEPARTMENT. EMERGENCY MANAGEMENT/HEALTH AND HUMAN SERVICES/FINANCE.**

**WHEREAS,** Livingston County has determined a need for extending the public safety fiber network from the Village of Pinckney to Putnam Township Fire Department; and

**WHEREAS,** Livingston County Homeland Security Grant Funds of up to \$45,000.00 will be allocated to this project upon approval by the Local Planning Team (LPT), approval of the Region 1 Homeland Security Board (R1HSB), and the Michigan State Police Emergency Management Homeland Security Division (MSP-EMHSD); and

**WHEREAS,** it is requested that if the HSGP funds are approved and authorized by all of the above agencies for this project the Board of Commissioners matches that amount and authorize up to \$45,000 of general fund dollars for the completion of the fiber optic network to Putnam Fire Department at a total cost of up to \$90,000 for the completion of this project; and,

**WHEREAS,** the general fund match requested of \$45,000 was not included in the 2016 general fund budget and if approved will require a budget amendment to bring the funds in from fund balance; and

**WHEREAS,** The Emergency Management department shall coordinate the appropriate purchasing and vendor selection through LESA and/or the Livingston County IT department for the implementation and construction of the fiber optic network to the Putnam Fire Department; and

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby authorizes up \$45,000 of general fund dollars from fund balance for the extension of the public safety fiber network to the Putnam Township Fire Department contingent upon approval of the LPT, R1HSB, and MSP-EMHSD.

**BE IT FURTHER RESOLVED** the Chairman of the Board of Commissioners be authorized to sign all forms, assurances, supporting documents and contracts/agreements related to the grant application and subsequent award or future amendments, upon review by Civil Counsel.

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**BE IT FURTHER RESOLVED** that the Livingston County Board of Commissioners authorizes a budget amendment to increase the 2016 General Fund budget by \$45,000 from fund balance to cover this project as follows:

<b>Fund</b>	<b>Amended Budget</b>	<b>Proposed</b>	<b>Proposed Amended Budget</b>
<b>101</b>	<b>\$45,424,083</b>	<b>\$45,000</b>	<b>\$45,469,083</b>
<i>Within GF org code (Emergency Management)</i>			
<i>10142600</i>	<i>\$162,535</i>	<i>\$45,000</i>	<i>\$207,535</i>

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**MOVED:** Commissioner Dolan

**SECONDED:** Commissioner Griffith

**CARRIED:** 6-0-3

Roll call vote: Yes: Dolan, Lawrence, VanHouten, Parker, Williams, Griffith; No: None; Absent: Green, Domas, Childs.



Alignment and Allowability Form				Revised October 2017	
Submit to: EMD_HSGP@michigan.gov			MSP/EMHSD Tracking Number: R1-2017-80-0005		
Alignment and Allowability Form					
1.A Subrecipient Name:		Livingston County			
1.B Region:	1-One	1.C Regional Fiduciary:	No	1.D Date Sent:	December 27, 2017
1.F Subrecipient Point of Contact:		Therese Cremona		1.I Project Lead (If applicable):	Jeffrey Boyd
1.G Subrecipient Email Address:		thcremona@livgov.com		1.J Project Lead Email Address:	jboyd@livgov.com
1.H Subrecipient Phone Number:		517-540-7926		1.K Project Lead Phone Number:	517-540-7865
Part II - ALIGNMENT REVIEW					
2.A Grant Year:		2017		2.B Grant Program: HSGP-State Homeland Security Program	
2.C Investment Title:		FY17-SHSP - #5 CBRNE Response Capabilities			
2.D Investment Project Number:		7		2.E Investment Project Title: Interoperable Communications and Information Sharing	
2.F Local Sub-Project Identifier, if needed (SUBRECIPIENT USE ONLY):				Livingston Co. Putnam Fire Fiber Project	
2.G Investment and Investment Project Alignment:					
<p>SHSP 5 - CBRNE response capabilities, interoperable communications and informational sharing in preparation for and during a terrorism related event would be enhanced through the authorization of this project. Putnam Twp. Fire Department, located in southwest Livingston County would finally be connected to the Livingston County responder's fiber network. Building the fiber network to establish enhanced interoperable communications for responders was begun in 2009. The connectivity would fortify interoperable communications for the purposes of information sharing and/or response for local, county, and state responders and government offices. It would make communications systems more resilient in preparation for and during a terrorism related emergency or disaster event and allow an information sharing environment with a multitude of other response agencies, fusion centers, and communications operations centers.</p>					
2.H Homeland Security Strategy (SHSS or RHSS) Goal:			#6 Strengthen Emergency Interoperable Communications and Information Sharing		
2.I Homeland Security Strategy (SHSS or RHSS) Objective:			Operational Communications		
2.J Core Capability 1:		Response - Operational Communications			
2.K Core Capability 2:		Response - Operational Coordination			
FOR MSP/EMHSD USE ONLY:					
Investment Alignment Review:		<input checked="" type="checkbox"/> Justification Accepted		<input type="checkbox"/> Justification Denied	
EQ		Reviewer/Date: D. Ashbridge 12/27/17			
*** Please See Part III - Section 3.A - 3.I for the Allowability Review ***					

<b>Alignment and Allowability Form</b> Revised October 2017					
<b>Submit to:</b> EMD_HSGP@michigan.gov			<b>MSP/EMHSD Tracking Number:</b> R1-2017-80-0005		
<p>This form is to be used as a component in your decision making for generating expenses. Reimbursed equipment costs must conform to descriptions for grant allowability as provided under the AEL Item number(s) referenced below. For all other solution areas, refer to the federal grant program guidance. It is essential that the costs illustrate progress toward achieving outcomes for the investment that has been selected as the basis for allowability. For any cost reimbursement that is determined unallowable by a future federal or state audit, funding shall be returned to MSP/EMHSD.</p>					
<b>Part III - ALLOWABILITY REVIEW</b>					
<b>3.A Solution Area:</b>		<b>Equipment</b>		<b>3.B AEL Number:</b> 06CP-04-WADN	
<b>3.C Detailed Description of Costs:</b>					
<p>Project oversight will be done by Barton Malow and will include design, surveying, manage contractors, assess and review quality of fiber installation. Cost of oversight = \$22,350.00. The length of fiber to be installed is approximately one mile. The fiber will be picked up at Pinckney Elementary School, located at 935 West M-36, Pinckney, MI 48169 and end at Putnam Twp. Fire Department located at 3250 West M-36, Pinckney, MI 48196. The cost of fiber, poles, switches, connective make ready, and installation into Putnam Twp. Fire Department = \$18,058.16. TOTAL COST OF FIBER PROJECT TO PUTNAM TWP. FIRE DEPARTMENT = \$40,408.16</p>					
<b>3.D Quantity:</b>		1		<b>3.E Unit Cost:</b> \$40,408.16	
				<b>3.F Total Cost:</b> \$40,408	

<b>Alignment and Allowability Form</b> Revised October 2017	
<b>Submit to:</b> EMD_HSGP@michigan.gov <div style="float: right; text-align: right;"> <b>MSP/EMHSD Tracking Number:</b>      R1-2017-80-0005 </div>	
<b>3.G Detailed Narrative of Intended Use/Outcome:</b>	
<p>Installation of fiber to connect the Putnam Twp. Fire Department to the county fiber optic network enhances interoperable communications with other responders and government entities in preparation for, during, and recovery from a terrorism related event. This essential communications capability will enhance the ability to allow first responders to receive and send critical information related to a variety of incidents, including, but not limited to; CBRNE, foreign and domestic terrorism, mass casualty, and other catastrophic terrorism events. These operational communications are essential for a well-coordinated emergency response on the local, state, and federal level. The project expands existing fiber approximately one mile from the western edge of Pinckney Village to the Putnam Twp. Fire Department following the M-36 roadway. The Putnam Twp. Fire Department responder activities include actual response, training and planning exercises for all hazards. They are located in the southwestern part of Livingston County. Putnam Twp. Fire currently houses the essential equipment to include the county's Mobile Command Unit, which would be mobilized in a terrorism related event. The fiber installation would enhance information sharing with government entities and other response agencies via the submission of reports, photos, and scanned documents in the event of actual or suspected terrorist activity. Further, it would be utilized in the event of a terrorism or CBRNE investigation or incident. The fiber network is essential for a coordinated response through information sharing with the Livingston County Emergency Operations Center during a domestic or foreign terrorist mass casualty event.</p>	
<b>3.H Personnel Activity:</b> Are the costs identified in this project associated with Personnel Activities? Please consult your federal grant program guidance for a more detailed description of allowable costs and to verify the maximum personnel cap percentage. The subrecipient is responsible to ensure that the maximum personnel cap amount is not exceeded.	No
<b>3.I EHP:</b> Will there be <u>ANY</u> construction, renovation, and/or installation involved with this project regardless of funding source?	Yes
<p><b>Environmental and Historic Preservation Compliance.</b> The Federal Emergency Management Agency (FEMA) is required to consider the potential impacts to the human and natural environment of projects proposed for FEMA funding. FEMA, through its Environmental and Historic Preservation (EHP) Program, engages in a review to ensure that FEMA-funded activities comply with various federal laws. Use of funds for construction, renovation, and installation projects must comply with EHP. Subrecipients must complete and submit an EHP Screening Memo for these projects. The use of federal funds on any part of a project may "federalize" the entire project, thereby requiring an EHP Program review of the entire project.</p> <p><u>Any activities that have been initiated without the necessary EHP review and approval will result in a non-compliance finding and will not be eligible for FEMA funding.</u></p>	
<p>Federal funds must be used to supplement existing funds, and shall not replace (supplant) funds that have been appropriated for the same purpose. Potential supplanting will be carefully reviewed in subsequent monitoring reviews and audits.</p>	

<b>Alignment and Allowability Form</b>		Revised October 2017	
Submit to: EMD_HSGP@michigan.gov		MSP/EMHSD Tracking Number: R1-2017-80-0005	
<b>Part IV - TRAINING SECTION</b>			
4.A Course Name:			
4.B Is Training a FEMA-approved Course?		4.C Level of Training:	
4.D Date of Course:			
4.E Sponsoring Jurisdiction:			4.F Training Discipline:
4.G Company Name:		4.H Training Provider:	
4.I Point of Contact:		4.J Email:	
4.K Address:			4.L Phone:
PLEASE NOTE: Costs determined to be unallowable by federal or state audit shall be returned to MSP/EMHSD			
This form shall be provided with reimbursement requests to establish linkage between cost documents provided and grant allowability guidance.			
<b>FOR MSP/EMHSD USE ONLY:</b>			
Date AAF Received by MSP/EMHSD:		Additional Information Requested:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Date Additional Information Requested:		Date Additional Information Received:	
Grant Allowability Review:	<input type="checkbox"/> Justification Accepted	<input type="checkbox"/> Justification Denied	See page 5
MSP/EMHSD REVIEWER:		Date:	
Justification accepted means that MSP/EMHSD will work with the subrecipient during an audit to prove allowability under the grant program chosen in section 2.B based on the intended use/outcome described in section 3.G. If the intended use/outcome is different than listed in section 3.G, MSP/EMHSD may not be able to justify in an audit that the costs are allowable under the grant program chosen in section 2.B. If anything is deemed unallowable during an audit, the subrecipient will be responsible for repayment of the funding to the federal government and shall return the funds to MSP/EMHSD.			

☒ Conditional Justification Accepted (See below)

**\*\* Please contact Sam Jonker-Burke at [Jonker-BurkeS@michigan.gov](mailto:Jonker-BurkeS@michigan.gov) about the equipment listed above in the "3.C- Detailed Description of Cost" section. This equipment may require an Environmental Planning and Historic Preservation (EHP) Program review.**

**Any activities that have been initiated without the necessary EHP review and approval will result in a non-compliance finding and will not be eligible for FEMA funding. If the activities within a requested project require an EHP, please submit the required documentation to [EMD\\_HSGP@michigan.gov](mailto:EMD_HSGP@michigan.gov).**

 1/5/18



# FEMA 06CP-04-WADN



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Navigation

**Description:**

Wide area digital network, voice/data capable.

Search

**Grant Notes:**

Languages

This section includes equipment and systems that provide connectivity and electrical interoperability between local and interagency organizations to coordinate CBRNE response operations. When utilizing FEMA program funds in the category of Interoperable Communications Equipment to build, upgrade, enhance, or replace communications systems, grantees and sub-grantees should develop a comprehensive interoperable communications plan before procurement decisions are made. Grant funds may be used to cover only those services provided during the grant project period. Grantees are reminded that supplanting of previously planned or budgeted activities is strictly prohibited. Grantees should coordinate with their assigned FEMA preparedness officer to determine the appropriate allowable cost category for these purchases.

**FEMA Related Grant Programs:**

- Amtrak - (IPR - Amtrak)
- Emergency Management Performance Grants (EMPG)
- Intercity Bus Security Grant Program (IBSGP)
- Operation Stonegarden (OPSG)
- Port Security Grant Program (PSGP)



- State Homeland Security Program (SHSP)
- Tribal Homeland Security Grant Program (THSGP)
- Transit Security Grant Program (TSGP)
- Urban Areas Security Initiative Program (UASI)
- Homeland Security Grant Program (HSGP)

## Standardized Equipment List

For more information on operating considerations, mandatory and applicable standards, and training requirements, visit the [Standardized Equipment List site \(https://iab.gov/SELint.aspx\)](https://iab.gov/SELint.aspx). You may also access [06CP-04-WADN directly here \(https://iab.gov/SELDetail.aspx?DocumentId=06CP-04-WADN\)](https://iab.gov/SELDetail.aspx?DocumentId=06CP-04-WADN). *Note: some equipment items on the Authorized Equipment List may not be listed on the Standardized Equipment List.*

## System Assessment and Validation for Emergency Responders

For market survey reports, visit the [System Assessment and Validation for Emergency Responders site \(http://www.firstresponder.gov/SAVER/Pages/Savers.aspx?s=Saver\)](http://www.firstresponder.gov/SAVER/Pages/Savers.aspx?s=Saver). To search for an equipment item, use the same Authorized Equipment List item number. *Note: some equipment items may not have market survey reports.*



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# FEMA 21GN-00-INST

(/)

Navigation

Search

Languages

## Description:

Installation costs for authorized equipment purchased through FEMA grants.

## FEMA Related Grant Programs:

- Emergency Management Performance Grants (EMPG)
- Intercity Bus Security Grant Program (IBSGP)
- Port Security Grant Program (PSGP)
- State Homeland Security Program (SHSP)
- Tribal Homeland Security Grant Program (THSGP)
- Transit Security Grant Program (TSGP)
- Urban Area Security Initiative Program (UASI)

## Standardized Equipment List

For more information on operating considerations, mandatory and applicable standards, and training requirements, visit the [Standardized Equipment List site \(https://iab.gov/SELint.aspx\)](https://iab.gov/SELint.aspx). You may also access [21GN-00-INST directly here \(https://iab.gov/SELDetail.aspx?DocumentId=21GN-00-INST\)](https://iab.gov/SELDetail.aspx?DocumentId=21GN-00-INST). *Note: some equipment items on the Authorized Equipment List may not be listed on the Standardized Equipment List.*

## System Assessment and Validation for Emergency Responders

For market survey reports, visit the [System Assessment and Validation for Emergency Responders site](#)



# FEMA 21GN-00-CNST

(/)

Navigation

Search

Languages

## Description:

Use of consultants in the design of customized versions of allowable equipment, or to supervise construction/installation of allowable equipment.

## FEMA Related Grant Programs:

- Emergency Management Performance Grants (EMPG)
- Intercity Bus Security Grant Program (IBSGP)
- State Homeland Security Program (SHSP)
- Tribal Homeland Security Grant Program (THSGP)
- Urban Area Security Initiative Program (UASI)

## Standardized Equipment List

For more information on operating considerations, mandatory and applicable standards, and training requirements, visit the [Standardized Equipment List site \(https://iab.gov/SELint.aspx\)](https://iab.gov/SELint.aspx). You may also access [21GN-00-CNST directly here \(https://iab.gov/SELDetail.aspx?DocumentId=21GN-00-CNST\)](https://iab.gov/SELDetail.aspx?DocumentId=21GN-00-CNST). *Note: some equipment items on the Authorized Equipment List may not be listed on the Standardized Equipment List.*

## System Assessment and Validation for Emergency Responders

For market survey reports, visit the [System Assessment and Validation for Emergency Responders site \(http://www.firstresponder.gov/SAVER/Pages/Savers.aspx?s=Saver\)](http://www.firstresponder.gov/SAVER/Pages/Savers.aspx?s=Saver). To search for an equipment item,

## EMD\_HSGP

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**From:** Therese Cremonte <TCremonte2@livgov.com>  
**Sent:** Wednesday, December 27, 2017 2:35 PM  
**To:** EMD\_HSGP  
**Cc:** Martin, Richard (MSP)  
**Subject:** AAF - Livingston Co - Putnam Fiber Project  
**Attachments:** AAF.xlsx; 21GN-00-INST.PNG; 06CP-04-WADN.PNG; 21GN-00-CNST.PNG

Good Afternoon,  
We are requesting the following AAF be reviewed for approval out of the HSGP FY-17 funding.

This project has a current approved AAF in the HSGP FY-15 funding – but the project may go beyond the May 2018 closing date due to routing difficulties. We are requesting to push this project to HSGP FY-17.

If that can be done, and this AAF is approved, please close the Putnam Fiber Project AAF for HSGP FY-15. If the project cannot be approved or changed to the FY-17 – please let me know as soon as possible.

I am available for a phone call if that is easier. Cell: 517-599-6916 / direct office: 517-540-7926

Thank you,  
T

Therese Cremonte  
Emergency Manager  
Livingston County  
1911 Tooley Rd.  
Howell, MI 48855  
517-546-6220 (office)  
517-546-6788 (fax)



RESOLUTION

NO: 2018-02-015

LIVINGSTON COUNTY

DATE: February 5, 2018

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**RESOLUTION AUTHORIZING A CONTRACTUAL AGREEMENT WITH MARK GATESMAN, TO PROVIDE ATTORNEY SERVICES FOR THE ADULT DRUG TREATMENT COURT – CIRCUIT COURT / FINANCE / FULL BOARD**

**WHEREAS,** Livingston County has a need for attorney services in the Adult Drug Treatment Court program; and

**WHEREAS,** the previous contract expired on January 1<sup>st</sup>, 2018; and

**WHEREAS,** Livingston County budgeted for \$12,000 per year for these services; and

**WHEREAS,** a bidding process was held and Mark Gatesman, submitted a bid to provide attorney services to the Adult Drug Treatment Court for the period of January 1, 2018, through December 31, 2018, with the option of renewal for up to two additional 1-year periods; and

**WHEREAS,** the amount of the contract will be at a flat rate of \$1,500 per month, not to exceed \$18,000 per year; and

**WHEREAS,** funding for attorney services for the Adult Drug Treatment Court program is available within the Court Budget. A transfer will be made to the Central Services Budget to support the increase in cost for these services.

**THEREFORE, BE IT RESOLVED** the Livingston County Board of Commissioners authorizes the contractual agreement with Mark Gatesman to provide attorney services for the Adult Drug Treatment Court for the period of January 1, 2018, through December 31, 2018, at the flat rate of \$1,500 per month, not to exceed \$18,000 per year, with the ability to renew the contract at the Court's discretion for up to two additional years.

**BE IT FURTHER RESOLVED** that the Chairman of the Livingston County Board of Commissioners is hereby authorized to sign all forms, assurances, contracts/agreements, and future amendments for contract language adjustments related to the above upon review and/or preparation of Civil Counsel.

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MOVED: Commissioner

SECONDED: Commissioner

CARRIED:



**LIVINGSTON COUNTY, MICHIGAN**  
**LIVINGSTON COUNTY CIRCUIT COURT**

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204 S. Highlander Way, Suite 3, Howell, MI, 48843  
Phone 517-540-7817 Fax 517-546-3731

## Memorandum

**To: Livingston County Board of Commissioners**  
**From: John Evans, Circuit/Probate Administrator**  
**Date: 1/10/2017**  
**Re: Contractual Agreement with Mark Gatesman to Provide Attorney  
Services for the Adult Drug Treatment Court**

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Attached for your review and consideration is a resolution to approve the contractual agreement with Mark Gatesman to provide attorney services for the Adult Drug Treatment Court.

The Adult Drug Treatment Court defense attorney provides representation of indigent misdemeanor and felony defendants in all Adult Drug Court cases in the 53<sup>rd</sup> District Court and the 44<sup>th</sup> Circuit Court. The attorney is also required to attend all sessions of Adult Drug Court including team meetings, status hearings, and program sanction hearings. The attorney must submit reports or information related to these services as requested by the Court. Periodic participation in planning meetings, trainings, and other meetings are also required.

The Attorney Services Contract for Adult Drug Treatment Court expired on January 1<sup>st</sup>, 2018 and was not renewed. A bidding process occurred and Mark Gatesman was selected for the contract award. The contract period will be January 1<sup>st</sup>, 2018 through December 31<sup>st</sup>, 2018, with the option to renew the contract at the Court's discretion for up to two additional years. The contract will be a flat rate of \$1,500, not to exceed \$18,000 per year.

The Central Services budget originally planned for an annual cost of \$12,000 per year. In order to support the actual annual budget for this service, funds will be transferred to the Central Services budget. However, there are sufficient funds within the Court budget to support these services.

Please feel free to contact me if you have any questions.

**RESOLUTION**

**NO: 2018-02-016**

**LIVINGSTON COUNTY**

**DATE: February 5, 2018**

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**RESOLUTION AUTHORIZING RECLASSIFICATION OF A COURT SECURITY OFFICER POSITION – CIRCUIT COURT / FINANCE / BOARD**

**WHEREAS,** one Court Security Officer position within the Court is funded as full-time in the 2018 budget; and

**WHEREAS,** the Court was unable to hire the position as full-time; and

**WHEREAS,** the Court was able to find qualified individuals who were interested in working part-time; and

**WHEREAS,** in order to fulfill the essential functions of this position, the wages and benefits of the full-time position will be utilized to fund two part-time positions.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby authorizes the reclassification of one Court Security Officer Position as follows:

- Reduce one Court Security Officer position within the Court from 40 hours per week to two part-time positions working 20 hours per week.
- Utilize the wages and benefits from the full-time position to support two part-time positions.
- The Court reserves the right to hire a full-time Court Security Officer in the event that the two part-time Court Security Officer positions are unable to be filled.

Position #	Description	S...	# Emps	▲ CY FTE	Org
16800116	CRT SECRTY OFF 2 PT	A	0	.500	10116800

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MOVED: Commissioner

SECONDED: Commissioner

CARRIED:



**LIVINGSTON COUNTY, MICHIGAN**  
**LIVINGSTON COUNTY CIRCUIT COURT**

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204 S. Highlander Way, Suite 3, Howell, MI, 48843  
Phone 517-540-7817 Fax 517-546-3731

## Memorandum

**To: Livingston County Board of Commissioners**  
**From: John Evans, Circuit/Probate Administrator**  
**Date: 1/10/2017**  
**Re: Reclassification of a Court Security Officer Position**

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Attached for your review and consideration is a resolution to approve the reclassification of a Court Security Officer position.

Originally, the Court requested 5 full-time Court Security Officers and one full-time Lead Court Security Officer. The Court Security division is responsible for judicial security, courtroom security, building security, and ancillary support security functions. As employees of the Courts, the Court Security Officers perform security and bailiff duties for all judges and attorney referees, as directed. It is essential to the security of all County Court buildings that all of these positions are filled.

After reviewing applications and holding multiple interviews, the Court was unable to hire a final full-time Court Security Officer. However, the Court received interest from two qualified individuals in accepting the positions should the positions be classified as part-time.

This resolution authorizes the reclassification of the remaining vacant full-time Court Security Officer position into two part-time positions. The wages and benefits that would have been paid toward this full-time position would instead be used to fund the two part-time positions.

Should both part-time positions be unable to be filled, the Court would like to reserve the right to hire this position as full-time.

Please feel free to contact me if you have any questions.



# Livingston County, Michigan

## POSITION REQUEST/CHANGE FORM



### CONTACT INFORMATION

Requester: John Evans

Title of Requester: Circuit/Probate Administrator

Dept. Phone Number/Extension: 7817

Date Requested: January 10th, 2018

### POSITION REQUESTED INFORMATION

Position Title: Court Security Officer

Supervisor: James Quigley

Is the purpose of this request to fill a position as a result of a vacancy? Yes ☒ No ☐

Name of person last holding this position: N/A

Is the purpose of this request to change the scheduled hours of an existing position? Yes ☐ No ☒ From:        To:       

Is the purpose of this request to reclassify a current position? Yes ☒ No ☐

If so, name of current incumbent: N/A

Position Type: Regular ☒ Term/Grant ☐ Temp. ☐ Unpaid ☐ Special ☐

Position Status: Full Time (30+) ☒ Part-Time (21-29) ☐ Part-Time (20 or Less) ☐

Number of expected work hours per week: 20 (2 part-time)

Justification for change of hours/addition of position (REQUIRED): The Court was unable to fill this position as full-time, but found two qualified individuals who would consider accepting the position as part-time. Therefore, the Court would like to split this full-time position into two part-time position.

### FUNDING INFORMATION

Base Annual Salary: 17.3593/hour This position is funded in whole or in part by a grant: Yes ☐ No ☒ % Funded: 0

Position will be funded by: General Fund ☒ Enterprise Fund ☐ Special Revenue Fund ☐ Internal Service Fund ☐

Funding Source(s) (Check all that apply) Percent  
☐ Increased Fees         
☐ Contract/Charges for Services       

Funding Source(s) Percent  
☒ General Fund Resources 100  
☐ Reduction of Expenditures       

Which expenses were reduced and by how much?

The pay and benefits of full-time position will be used to fund the two part-time positions.

### REQUIRED APPROVALS

Supervisor (if applicable)       

Date       

Department Head       

Date 1/10/18

### HR OFFICE ONLY

Job Class: 4006 Job Title: Court Security Officer Position Grade: NU4

Employee Group: NU HR Reviewed:        Date: 1/16/18

### BUDGET OFFICE ONLY

Position Control # 16800116 Org. 10116800 Object Code: ☐ 704000 ☐ 706000 ☒ 706001 ☐ 705000

Funds Available: Yes ☐ No ☐

Comments: Full time position to be ~~split~~ temp hired as Part-time to resolution fill. Can keep as full time if both PT positions become vacant. (all approved by Cynthia Catana)

Budget Reviewed       

Date 1/16/18

Resolution #: Pending approval

Board Authorized on Date:       

Please note:

Part time positions cannot exceed 40 hours a week between the 2 positions

RESOLUTION

NO: 2018-02-017

LIVINGSTON COUNTY

DATE: February 5, 2018

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**RESOLUTION APPROVING APPOINTMENTS OF TYLER MARTINEZ, JENELLE NEUBECKER, AND ROBERTA SACHARSKI AS BACK UP MAGISTRATES FOR THE 53<sup>RD</sup> DISTRICT COURT/ FINANCE / BOARD**

**WHEREAS,** Tyler Martinez is a current full-time (40 hours per week) Referee at Friend of the Court;

**WHEREAS,** Jenelle Neubecker is a current full-time (40 hours per week) Research Attorney/Law Clerk for the Circuit Court;

**WHEREAS,** Roberta Sacharski is a current full-time (40 hours per week) Probate Attorney/Register/Hearing Officer for the Probate Court;

**WHEREAS,** these positions are existing positions and the job descriptions require “on call” duties; and

**WHEREAS,** the positions listed above meet all of the requirements under MCL 600.8507 to become magistrates: they have been approved by the Chief Judge; they are registered electors in the County of Livingston; they are licensed to practice law in the State of Michigan; and, each will have a performance bond in the amount of \$50,000; and

**WHEREAS,** Tyler Martinez, Jenelle Neubecker, and Roberta Sacharski will serve as back up magistrates when necessary and for after hours on call duties; and

**WHEREAS,** funding for these positions are provided for in the current budget.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby approves the appointments of Tyler Martinez, Jenelle Neubecker, and Roberta Sacharski as 53<sup>rd</sup> District Court magistrates.

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MOVED: Commissioner

SECONDED: Commissioner

CARRIED:



**204 S. Highlander Way, Howell MI 48843**  
**Phone 517-540-7637 Fax 517-548-9445**

## Memorandum

**To: Livingston County Board of Commissioners**  
**From: Francine Zysk**  
**Date: 1/17/2017**  
**Re: Appointments of Tyler Martinez, Jenelle Neubecker, and Roberta Sacharski as back up Magistrates for the 53<sup>rd</sup> District Court**

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Attached for your review and consideration is a resolution to approve the appointments of Tyler Martinez, Jenelle Neubecker, and Roberta Sacharski as back up Magistrates for the 53<sup>rd</sup> District Court.

Each of these individuals is a registered elector in the 53<sup>rd</sup> District Court, will file a performance bond in the amount of \$50,000 with the Livingston County Treasurer and Chief Judge, and is licensed to practice law in Michigan. They will serve at the pleasure of the Chief Judge, will take the constitutional oath of office, and will complete a training course in traffic law adjudication and sanctions given by SCAO.

The Referee at Friend of the Court job description, Research Attorney/Law Clerk job description, and Probate Attorney/Register/Hearing Officer job description require "on call duties". If this resolution is approved, these positions will serve as back up Magistrates when necessary and for after hours on call duties.

If you have any questions regarding this matter please contact me.

RESOLUTION

NO:

2018-02-018

LIVINGSTON COUNTY

DATE:

February 5, 2018

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**RESOLUTION AUTHORIZING A THREE YEAR MAINTENANCE AGREEMENT WITH SERVICE EXPRESS, INC. FOR HARDWARE SERVICE AND SUPPORT - INFORMATION TECHNOLOGY / GENERAL GOVERNMENT / FINANCE / BOARD**

**WHEREAS,** the Livingston County Information Technology Department has the responsibility of providing the highest level of technology possible; and

**WHEREAS,** the Livingston County Information Technology Department has server and networking hardware warranties expiring from the original manufacturer; and

**WHEREAS,** Service Express, Inc. provides maintenance agreements for hardware support and maintenance that ranges from 30% to 60% lower than the original equipment manufacturer's provided service; and

**WHEREAS,** Gartner recommends entering into hardware maintenance agreements as a low-cost and low-risk alternative to a manufacturer provided support that is not cost effective post-warranty and post end of service life; and

**WHEREAS,** Service Express, Inc. is offering to hold pricing for three years for maintenance and support at a cost not to exceed \$34,812. This is available in the 2018 Information Technology budget.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby authorizes a purchase order to be issued to Service Express, Inc. in the amount of \$34,812 for a three year maintenance agreement for service and support of the County's hardware.

**THEREFORE BE IT RESOLVED** that the Chair of the Livingston County Board of Commissioners is hereby authorized to sign the above-referenced agreement upon review and approval by Civil Counsel.

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MOVED: Commissioner

SECONDED: Commissioner

CARRIED:



**304 E Grand River Ave. Ste 101**  
**Phone 517-540-8803 Fax 517-548-3230**  
**Web Site: <http://livgov.com>**

## Memorandum

**To: Livingston County Board of Commissioners**  
**From: Richard Malewicz**  
**Date: 1/16/2018**  
**Re: A Three- Year Maintenance Agreement with Service Express,  
Inc. for County Hardware Service and Support**

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The proposed maintenance agreement for hardware would reduce support and maintenance costs of hardware like servers and networking equipment and can range anywhere from 30% to 60% lower than the original equipment manufacturer's provided service. Expanding the lifespan of the County's hardware that is no longer supported will result in significant cost savings.

Gartner has recommended a hardware maintenance agreement as a low-cost and low-risk alternative to manufacturer provided support that doesn't prove to be cost effective post – warranty and post end of service life. The Information Technology Department has worked with Service Express, Inc. (SEI) since 2015 and have not encountered any issues that would dissuade them from working with SEI in the future.

If you have any questions regarding this matter please contact me.

Rich Malewicz



## Service Agreement 13444

Service Express Inc  
3854 Broadmoor Ave. SE  
Grand Rapids MI 49512  
Phone: 800-940-5585  
Billing/Contract Fax: (616) 971-0754

---

### Agreement Information

**Name :** County of Livingston, MI  
**Agreement :** 13444  
**Sales Person :** Nicole Whitman  
**Duration:** 36 Months  
**Commencement:** 3/1/2018  
**Expiration:** 2/28/2021

### Contact Information

**Name :** Richard Malewicz  
**Address :** 304 E Grand River Avenue Suite 101  
Howell MI 48843  
**Phone :** 517-546-3669  
**Email:** rmalewicz@livgov.com

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### Billing Information

**Invoice :** Annual  
**Terms :** Net 45

### Billing Contact Information

**Name :** Accounts Payable  
**Address :** 304 E Grand River Avenue, Suite 203  
Howell MI 48843  
**Phone :** 517-546-3669  
**Email:** fbruni@livgov.com

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# Service Agreement 13444

Service Express Inc  
3854 Broadmoor Ave. SE  
Grand Rapids MI 49512  
Phone: 800-940-5585  
Billing/Contract Fax: (616) 971-0754

Location: CISCO Backline Support			Contact: Richard Malewicz			City: Howell MI 48843					
Line	Model Number	Description	Additional Description	Serial Number	Warranty	QTY	Start Date	Days	Hours	Response	Price
1	WS-C4500X-32SFP+	CISCO CATALYST 4500X 32-PORT 10GBE SWITCH		JAE1925008E		1	1/1/2017	7	12A-12A	4 HOUR	\$154.00
2	WS-C4500X-32SFP+	CISCO CATALYST 4500X 32-PORT 10GBE SWITCH		JAE1925008F		1	1/1/2017	7	12A-12A	4 HOUR	\$154.00
3	WS-C2960X-48FPD-L	CISCO CATALYST 2960X 48-PORT GBE SWITCH		FCW1931A1NX		1	1/1/2017	7	12A-12A	4 HOUR	\$33.00
4	WS-C2960X-48FPD-L	CISCO CATALYST 2960X 48-PORT GBE SWITCH		FOC1928Z10K		1	1/1/2017	7	12A-12A	4 HOUR	\$33.00

**CISCO Backline Support Total: \$374.00**

Location: Main			Contact: Richard Malewicz			City: Howell MI 48843					
Line	Model Number	Description	Additional Description	Serial Number	Warranty	QTY	Start Date	Days	Hours	Response	Price
1	PROLIANT DL380PG8	HP PROLIANT DL380PG8 2.0GHZ/20MB/8C (E5-2650)	ESX08	2M224301BA		1	1/13/2016	7	12A-12A	4 HOUR	\$51.00
2	PROLIANT DL380PG8	HP PROLIANT DL380PG8 2.0GHZ/20MB/8C (E5-2650)	ESX09	2M224301A0		1	1/13/2016	7	12A-12A	4 HOUR	\$51.00
3	PROLIANT DL380G5	HP PROLIANT DL380G5 3.16GHZ/12MB/QC (X5460)	ESX02	2UX8450AB0		1	10/1/2015	7	12A-12A	4 HOUR	\$28.00
4	PROLIANT DL380G5	HP PROLIANT DL380G5 3.16GHZ/12MB/QC (X5460)	ESX04	2UX8450ABE		1	10/1/2015	7	12A-12A	4 HOUR	\$28.00
5	PROLIANT DL380G5	HP PROLIANT DL380G5 3.16GHZ/12MB/QC (X5460)	ESX06	2UX91402GU		1	10/1/2015	7	12A-12A	4 HOUR	\$28.00
6	PROLIANT DL380G5	HP PROLIANT DL380G5 3.16GHZ/12MB/QC (X5460)	Livco-RightFax	2UX8450A9Y		1	10/1/2015	7	12A-12A	4 HOUR	\$28.00
7	PROLIANT DL380G5	HP PROLIANT DL380G5 3.16GHZ/12MB/QC (X5460)	ESX05	2UX8450AA7		1	10/1/2015	7	12A-12A	4 HOUR	\$28.00
8	PROLIANT DL380G5	HP PROLIANT DL380G5 3.16GHZ/12MB/QC (X5460)	ESX07	2UX91402GT		1	10/1/2015	7	12A-12A	4 HOUR	\$28.00
9	PROLIANT DL380G5	HP PROLIANT DL380G5 3.16GHZ/12MB/QC (X5460)	ESX010	2UX8450A9G		1	10/1/2015	7	12A-12A	4 HOUR	\$28.00
10	PROLIANT BL460CG6	HP PROLIANT BL460CG6 2.66GHZ/8MB/QC (X5550)	LIVCOVDIESX03	MXQ0360B1J		1	10/1/2015	7	12A-12A	4 HOUR	\$15.00
11	PROLIANT BL460CG6	HP PROLIANT BL460CG6 2.66GHZ/8MB/QC (X5550)	LIVCOVDIESX01	MXQ03104TL		1	10/1/2015	7	12A-12A	4 HOUR	\$15.00
12	PROLIANT BLC7000	HP PROLIANT BLC7000 BLADE ENCLOSURE		USE0412L19		1	10/1/2015	7	12A-12A	4 HOUR	\$33.00
13	PROLIANT BL460CG6	HP PROLIANT BL460CG6 2.66GHZ/8MB/QC (X5550)		MXQ03104TL		1	10/1/2015	7	12A-12A	4 HOUR	\$15.00
14	PROLIANT BL460CG6	HP PROLIANT BL460CG6 2.66GHZ/8MB/QC (X5550)		MXQ0360BIJ		1	10/1/2015	7	12A-12A	4 HOUR	\$15.00
15	PROLIANT BL460CG8	HP PROLIANT BL460CG8 2.0GHZ/20MB/8C (E5-2650)		MXQ313053N		1	10/1/2015	7	12A-12A	4 HOUR	\$24.00
16	PROLIANT BL460CG8	HP PROLIANT BL460CG8 2.0GHZ/20MB/8C (E5-2650)		MXQ21700KV		1	10/1/2015	7	12A-12A	4 HOUR	\$24.00
17	UCS C210M2	CISCO UCS C210M2 2X2.66GHZ/12MB/QC (E5640)		QC11436A9I2		1	1/1/2017	7	12A-12A	4 HOUR	\$25.00



## Service Agreement 13444

Service Express Inc  
3854 Broadmoor Ave. SE  
Grand Rapids MI 49512  
Phone: 800-940-5585  
Billing/Contract Fax: (616) 971-0754

Line	Model Number	Description	Additional Description	Serial Number	Warranty	QTY	Start Date	Days	Hours	Response	Price
18	UCS C210M2	CISCO UCS C210M2 2X2.66GHZ/12MB/QC (E5640)		QCI1436A9I0		1	1/1/2017	7	12A-12A	4 HOUR	\$25.00
19	UCS C210M2	CISCO UCS C210M2 2X2.66GHZ/12MB/QC (E5640)		QCI1436A9H0		1	1/1/2017	7	12A-12A	4 HOUR	\$25.00
20	UCS C240M3	CISCO UCS C240M3 CTO CHASSIS		FCH1943V1QT		1	1/1/2017	7	12A-12A	4 HOUR	\$25.00
21	AIR-CT2504-15-K9	CISCO AIRONET 2504 WIRELESS CONTROLLER W/15 AP LICENSES		PSZ173000YC		1	3/1/2018	7	12A-12A	4 HOUR	\$27.00
22	AIR-CT2504-15-K9	CISCO AIRONET 2504 WIRELESS CONTROLLER W/15 AP LICENSES		PSZ17300100		1	3/1/2018	7	12A-12A	4 HOUR	\$27.00

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**Main Total: \$593.00**





## Service Agreement 13444

Service Express Inc  
3854 Broadmoor Ave. SE  
Grand Rapids MI 49512  
Phone: 800-940-5585  
Billing/Contract Fax: (616) 971-0754

Notes:

Monthly Charge: \$967.00

03/01/2018 - 02/28/2019	\$11,604.00
03/01/2019 - 02/29/2020	\$11,604.00
03/01/2020 - 02/28/2021	\$11,604.00

Authorized Representative

Date

Authorized Representative

Date

Printed Authorized Representative: County of Livingston, MI

Printed Authorized Representative: Service Express, Inc

\* Customer acknowledges they have read and understand the terms and conditions stated on the last page of the contract.

\*\* All prices include continuous repair efforts and preventative maintenance on all equipment.

**For Service Call: 1-800-940-5585**

Date: 01/10/2018



# Terms and Conditions

## 1. TERMS

This Agreement shall be effective from the commencement date stated on the face of this Agreement and shall continue for an initial term of thirty-six (36) months unless otherwise stated on face hereof. This Agreement may be terminated, in part or in its entirety, by either party upon thirty (30) days prior written notice, without penalty.

## 2. EQUIPMENT ADDITIONS OR DELETIONS

Equipment may be added or deleted from this Agreement upon mutual agreement of the parties. Charges for equipment added to this Agreement will be at the then current monthly rate. Charges for Equipment added to or deleted from this Agreement will be prorated on a thirty (30) day month.

## 3. SERVICE RESPONSIBILITIES OF SERVICE EXPRESS, INC.

In consideration of payment of the charges set forth in this Agreement, SEI shall provide maintenance services as described below:

- (1) SEI shall perform Preventive Maintenance Health Checks based upon specific needs of the Equipment.
- (2) SEI shall perform remedial maintenance following Customer notification of Equipment malfunction. SEI shall provide on-site response within the time frames specified on the face of this Agreement and shall provide a continuous repair effort.
- (3) SEI shall provide labor and parts deemed necessary to maintain the Equipment or to return the Equipment to operating condition. Exchanged parts removed from the Equipment become property of SEI. Notwithstanding the foregoing, in the case of magnetic media, Customer may retain ownership of failed devices at Customer's discretion.
- (4) SEI shall install Field Engineering Change Orders deemed necessary. Field Engineering Change Orders shall be installed at a mutually agreed upon time.

## 4. SERVICE RESPONSIBILITIES OF CUSTOMER

- (1) Customer shall contact SEI immediately when Equipment malfunctions and take reasonable precautions to limit further damage to the Equipment.
- (2) Customer shall provide full and free access to Equipment. Waivers of liability or other restrictions shall not be imposed as a requirement for access to the site.
- (3) Customer shall ensure that a Customer's representative is present during service by personnel.
- (4) Customer shall make every effort to provide a reasonable environment for the Equipment covered by this Agreement. Customer shall make all efforts to abide by manufacturer's specifications regarding environmental considerations for the Equipment being covered by this Agreement.

## 5. SERVICE LIMITATIONS

- (1) Requests for service received outside of the hours of coverage stipulated in this Agreement shall be responded to on a best efforts basis.

- (2) This Agreement does not cover damage due to improper treatment or use of Equipment; unauthorized attempts by other than SEI personnel to repair, maintain or modify the Equipment; or, damage created by external sources to this Equipment. Repairs made under these circumstances shall be made at the then prevailing per call rates for labor and parts.
- (3) SEI reserves the right to withdraw individual items of Equipment from the agreement if, in SEI opinion, these items can no longer be supported. In these circumstances, SEI shall allow the Customer reasonable time to replace subject Equipment or to have Equipment refurbished.
- (4) Maintenance service does not include operation supplies or accessories (as defined by the manufacturer), cosmetic damage to Equipment, or work external to the Equipment itself.
- (5) SEI has the right to refuse, terminate, or suspend service, when in SEI's opinion, conditions at the Customer's site jeopardize the health or safety of SEI personnel.
- (6) Access to all firmware and software updates fall under the relationship between the Original Equipment Manufacturer (OEM) or Authorized Partner and the rightful owner (Customer) of the equipment in question. While SEI cannot provide firmware or software updates, SEI is able to act as Customer's agent and assist with gaining access, obtaining, and applying all necessary updates.

## 6. CHARGES

- (1) CHARGES FOR MAINTENANCE SHALL BE INVOICED THIRTY (30) DAYS IN ADVANCE. PAYMENT OF THE APPLICABLE CHARGES IS DUE ON THE FIRST DAY OF THE MONTH IN WHICH SERVICE IS TO BE RENDERED.
- (2) SEI ALSO RESERVES THE RIGHT TO REFUSE SERVICE TO CUSTOMERS WITH INVOICES PAST DUE.
- (3) Charges for services not covered under this Agreement shall be invoiced at SEI per call rates, terms and conditions in effect when the service is performed.
- (4) SEI may adjust the applicable charges for Equipment covered under this Agreement upon the anniversary date of this Agreement.

## 7. LIMITATIONS OF LIABILITY AND WARRANTY

- (1) EXCEPT FOR THE EXPRESS WARRANTIES STATED HEREIN, SEI DISCLAIMS ALL WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.
- (2) CUSTOMER'S RIGHT TO RECOVER PROPERTY DAMAGES CAUSED BY SEI'S FAULT OR NEGLIGENCE SHALL BE LIMITED TO THE LIMITS OF SEI'S INSURANCE POLICIES IN EFFECT AT THE TIME OF LOSS, SEI WILL NOT BE LIABLE FOR DAMAGES RESULTING FROM LOSS OF DATA, PROFITS, USE OF PRODUCTS, OR FOR INCIDENTAL CONSEQUENTIAL DAMAGE, EVEN IF ADVISED OF THE POSSIBILITY OF SUCH DAMAGE.

This limitation of SEI's liability will apply regardless of the form of action, whether in contract or tort including negligence. Any action against SEI must be brought within six (6) months after the cause of action occurs.

- (3) SEI shall not be liable for any delay in performance due to causes beyond the reasonable control of SEI.

## 8. INSURANCE

- (1) Service Provider shall carry occurrence based General Liability Insurance coverage and Prods/Com Ops coverage in amounts no less than \$1,000,000 each occurrence and \$2,000,000 aggregate. Provider shall also carry \$1,000,000 in Technology & Information Professional Liability insurance. In addition, umbrella liability of no less than \$5,000,000 is carried in excess of General Liability and Technology & Information Professional Liability insurance.
- (2) Service Provider shall carry Workers' Compensation/ Employer's Liability as required by the applicable state law; \$1,000,000 per employee, accident, and disease.
- (3) Service Provider shall carry Auto Liability insurance coverage for any hired and non-owned autos in an amount no less than \$1,000,000 with a combined single limit each accident for bodily injury and property damage.

## 9. GENERAL

- (1) If either party neglects or fails to perform any of its obligations under this Agreement, or any other Agreement between the parties, and such failure continues for a period of twenty (20) days after written notice thereof, the other party shall have the right to terminate this Agreement.
- (2) The terms and conditions of this Agreement shall prevail over the terms and conditions of any order submitted by Customer for maintenance services under this Agreement.
- (3) This Agreement supersedes all prior service agreements and understandings between the parties with respect to Equipment covered hereunder. This Agreement may not be changed or terminated orally.
- (4) It is expressly understood that if either party, on any occasion, fails to perform any provision of this Agreement, and the other party does not enforce that provision, the failure to enforce on that occasion shall not prevent enforcement on any other occasion.
- (5) During the term of this Agreement and for a period of one (1) year thereafter, neither party shall solicit the employment of any employee of the other party with whom such party has had contact in connection with the relationship arising under this Agreement. The foregoing prohibition shall not be applicable to an employee responding to the general advertisement of an open position by the other party.
- (6) Neither party shall assign this Agreement unless consented to in writing by both parties.
- (7) This Agreement will be governed by the laws of the State of Michigan.

**RESOLUTION**

**NO:**

**2018-02-019**

**LIVINGSTON COUNTY**

**DATE:**

**February 5, 2018**

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**RESOLUTION PARTICIPATE IN THE 2018 STATEWIDE TORNADO DRILL DAY –  
EMERGENCY MANAGEMENT / PUBLIC SAFETY / FULL BOARD**

**WHEREAS,** Livingston County may experience severe weather in the form of thunderstorms, wind storms, floods, and tornadoes, which threatens the health and safety of residents; and

**WHEREAS,** each year, more than 1,000 tornadoes strike the United States, including an average of 15 in Michigan and there is a chance, based on past incidents, that tornados can occur in Livingston County; and

**WHEREAS,** on February 28, 2017, Cass County Michigan experienced three tornadoes on the same day, and that on March 15, 2012 Dexter, Michigan experienced an F-3 tornado whose path crossed Livingston County prior to striking Dexter, and tornadoes have the potential to result in substantial loss of life and property; and

**WHEREAS,** all individuals are encouraged to be aware of the warning signs of severe weather and follow proper safety and emergency procedures before and during severe weather to include emergency drills; and

**WHEREAS,** Livingston County Emergency Management joins together with the Michigan State Police and other emergency management partners to educate the public about the dangers of tornadoes and other severe weather events and the precautions that can be taken to save lives and protect families; and,

**WHEREAS,** Livingston County is committed and proactive in developing the resiliency of the citizens who live and work in Livingston County in the event of an emergency or disaster.

**THEREFORE BE IT RESOLVED,** that the Livingston County Board of Commissioners, hereby approves this resolution and proclaims Wednesday, April 11, 2018, as Tornado Drill Day and request that all county agencies and facilities participate, as able, during this drill on the aforementioned date at 1:00 PM.

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MOVED: Commissioner

SECONDED: Commissioner

CARRIED:



**LIVINGSTON COUNTY, MICHIGAN**  
**DEPARTMENT OF EMERGENCY MANAGEMENT**

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**1911 Tooley Rd Howell, MI 48855**  
**Phone** 517-540-7926 **Fax** 517-546-6788  
**Web Site:** [co.livingston.mi.us](http://co.livingston.mi.us)

## Memorandum

**To: Livingston County Board of Commissioners**  
**From: Therese Cremonte, Emergency Manager**  
**Date: 01/17/2018**  
**Re: Livingston County Participation in the Statewide Tornado Drill**  
**on April 11, 2018**

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This resolution is to request the support of the Livingston County Board of Commissioners for Livingston County offices and personnel to participate in the Michigan Statewide Tornado Drill on Wednesday, April 11, 2018 at 1:00 PM.

This would be a repeat exercise of the drill that was conducted in both April of 2016 and 2017. This year we would like to emphasize communications along with the sheltering portion of the drill in the form of the initial warning going out to the county building for the event and then the all clear.

This drill has been a success for Livingston County in the past. It is a tribute to the proactive efforts to support preparation and planning in the event of a true severe weather or tornado emergency through communication, and sheltering capabilities.

If you have any questions regarding this matter please contact me.

RESOLUTION

NO:

2018-02-020

LIVINGSTON COUNTY

DATE:

February 5, 2018

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**RESOLUTION AMENDING RESOLUTION #2017-08-137 AUTHORIZING THE COUNTY EMERGENCY MANAGEMENT PROGRAM TO SUBMIT NAMES FOR APPOINTMENT TO THE LIVINGSTON COUNTY LOCAL EMERGENCY PLANNING COMMITTEE (LEPC) – EMERGENCY MANAGEMENT/ PUBLIC SAFETY / BOARD OF COMMISSIONERS**

**WHEREAS,** Resolution #2017-08-137 was adopted on August 7, 2017 to appoint members to the Livingston County Local Emergency Planning Committee (LEPC); and

**WHEREAS,** Resolution #2017-08-137 should be amended to add and remove members based on personnel turn over, and other circumstances; and

**WHEREAS,** The LEPC commenced work under SARA Title III Emergency Planning effective August 3, 1987, per Livingston County resolution 887-192; and

**WHEREAS,** the current term of appointment to the LEPC will expire December 31, 2019 and the Livingston County Emergency Manager is requesting the following additions and removals to the current LEPC membership, as follows:

**Removal:**

Andy Seltz -Livingston County Animal Shelter - no longer employed by Livingston County  
Bruce Schneider – Private Industry - no participation 2016 or 2017  
Cindy Havens – American Red Cross - removal for replacement by another representative  
Gary Novak – TRW Automotive, EHS specialist - no participation 2016 or 2017  
Mark Tomasik – March Coatings, EHS specialist - no participation 2016 or 2017  
Ray Porter – Livingston County Health Dept. - no longer employed by Livingston County  
Rebecca Lybrink – MDHHS - removal for replacement by another representative

**Addition:**

Rich Malewicz – Livingston County I.T. Director  
Lindsay Gestro - Livingston County Health Dept.  
Shirley Jackson – American Red Cross  
Jennifer Tate - MDHHS

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby approves this Resolution to amend Resolution #2017-08-137 to reflect the requested additions and removals for the current LEPC appointments for the term ending December 31, 2019.

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MOVED: Commissioner

SECONDED: Commissioner

CARRIED:



**LIVINGSTON COUNTY, MICHIGAN**  
**DEPARTMENT OF EMERGENCY MANAGEMENT**

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**1911 Tooley Rd Howell, MI 48855**  
**Phone** 517-540-7926 **Fax** 517-546-6788  
**Web Site:** [co.livingston.mi.us](http://co.livingston.mi.us)

## Memorandum

**To: Livingston County Board of Commissioners**  
**From: Therese Cremonte, Emergency Manager**  
**Date: 01/17/2018**  
**Re: Livingston County Participation in the Statewide Tornado Drill**  
**on April 11, 2018**

---

This resolution is to request the support of the Livingston County Board of Commissioners for Livingston County offices and personnel to participate in the Michigan Statewide Tornado Drill on Wednesday, April 11, 2018 at 1:00 PM.

This would be a repeat exercise of the drill that was conducted in both April of 2016 and 2017. This year we would like to emphasize communications along with the sheltering portion of the drill in the form of the initial warning going out to the county building for the event and then the all clear.

This drill has been a success for Livingston County in the past. It is a tribute to the proactive efforts to support preparation and planning in the event of a true severe weather or tornado emergency through communication, and sheltering capabilities.

If you have any questions regarding this matter please contact me.

**RESOLUTION**

**NO:**

**2018-02-021**

**LIVINGSTON COUNTY**

**DATE:**

**February 5, 2018**

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**RESOLUTION TO APPROVE APPOINTMENTS TO THE LIVINGSTON LEADERSHIP COUNCIL ON AGING - BOARD OF COMMISSIONERS**

**WHEREAS,** the term of representative seats on the Livingston Leadership Council on Aging have expired and/or been vacated; and

**WHEREAS,** on January 10<sup>th</sup>, The Livingston Leadership Council on Aging voted unanimously to approve the following slate of nominees:

**LIVINGSTON LEADERSHIP COUNCIL ON AGING**

Ann Langford, Area Agency on Aging 1B.....term expires 12/31/19  
Dan Curry, Hartland Senior Center.....term expires 12/31/19  
Becky Lybrink, DHHS.....term expires 12/31/19  
Mark Robinson, Livingston County Catholic Charities.....term expires 12/31/19  
Nancy Rosso, United Way.....term expires 12/31/19  
Doug Britz, LETS .....term expires 12/31/19  
Jamie Sultana, CMH.....term expires 12/31/19  
Ceci Marlow, Cromaine Library.....term expires 12/31/19  
Christine Hur, Sheriff's Office.....term expires 12/31/19

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby approves the appointments and expiration dates referenced above.

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MOVED: Commissioner

SECONDED: Commissioner

CARRIED:

RESOLUTION

NO: 2018-02-022

LIVINGSTON COUNTY

DATE: February 5, 2018

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**RESOLUTION IN SUPPORT OF HOSTING “THE WALL THAT HEALS,” A TRAVELING MEMORIAL HONORING VETERANS OF THE VIETNAM WAR – BOARD OF COMMISSIONERS**

**WHEREAS,** the Disabled American Veterans Chapter 125 & Auxiliary have proudly announced that “The Wall that Heals”, a traveling replica of the Vietnam Veterans Memorial in Washington, D.C., will be hosted at Livingston County Spencer J. Hardy Airport, August 23<sup>rd</sup> to August 28<sup>th</sup> 2018; and

**WHEREAS,** since its dedication, “The Wall that Heals” has helped spread the Memorial’s legacy through its display at nearly 600 communities throughout the nation; and

**WHEREAS,** this display of “The Wall that Heals” is the only Michigan location scheduled in 2018; and

**WHEREAS,** the traveling wall is meant to serve as a reminder of the ultimate sacrifices made during the Vietnam War and bring the opportunity to view the memorial to people who may not be able to travel to our nation’s capital; and

**WHEREAS,** as of Memorial Day 2017, the traveling Memorial has 58,318 names listed on it, as does the original Memorial in Washington, D.C.; and

**WHEREAS,** the trailer that carries “The Wall that Heals” is a mobile education center with exhibits telling the story of the Vietnam War, the Wall and the era surrounding the conflict, and are designed to put the American experience in Vietnam in a historical and cultural context; and

**WHEREAS,** thousands of visitors are expected to view the Memorial Wall during its stop in Livingston County.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners officially welcomes the opportunity to display this important tribute to the men and women who gave their lives in service during the Vietnam War and extends sincere appreciation for the efforts of those who worked to bring this display to the County

**BE IT FURTHER RESOLVED** that the Livingston County Board of Commissioners hereby encourages all its citizens to view the Memorial during its time in Livingston County and to consider volunteering to work with organizers during the visit.

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MOVED: Commissioner

SECONDED: Commissioner

CARRIED:



**RESOLUTION**

**NO: 2018-02-023**

**LIVINGSTON COUNTY**

**DATE: February 5, 2018**

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**RESOLUTION TO APPROVE A NON-PRECEDENT SETTING, ONE TIME ONLY DONATION OF VACATION TIME BY SHERIFF'S OFFICE EMPLOYEES WISHING TO PARTICIPATE, TO AN EMPLOYEE WITHIN THE SHERIFF'S OFFICE.**

**WHEREAS,** employees within the Sheriff's Office have requested the opportunity for Sheriff's Office employees to donate vacation time to an employee of the Sheriff's Office who has a serious health condition; and

**WHEREAS,** said donation would be a totally voluntary action on the part of the employees wishing to contribute their vacation time and will do so by signing and returning the appropriate form provided by the Human Resources Department;

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby approves, subject to concurrence by the union, the non-precedent setting, one time only donation of vacation time by Sheriff's Office employees to an employee in the Sheriff's Office who has experienced a serious health condition.

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MOVED: Commissioner

SECONDED: Commissioner

CARRIED:



**LIVINGSTON COUNTY, MICHIGAN**  
**SHERIFF'S OFFICE**

**150 S. HIGHLANDER WAY**  
**HOWELL, MI 48843**  
**Phone 517-546-2440 Fax 517-552-2542**  
**Web Site: [livingstonsheriff.com](http://livingstonsheriff.com)**

## Memorandum

**To:** Livingston County Board of Commissioners  
**From:** Michael J. Murphy, Sheriff  
**Date:** 01/26/2018  
**Re:** RESOLUTION TO APPROVE A NON-PRECEDENT SETTING  
ONE TIME ONLY DONATION OF VACATION TIME BY  
SHERIFF'S OFFICE EMPLOYEES WISHING TO  
PARTICIPATE, TO AN EMPLOYEE WITHIN THE SHERRIFF  
OFFICE.

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Please find for your consideration the attached resolution authorizing the donation of vacation time to Michael Hatfield, Corrections Deputy. Deputy Hatfield will soon exhaust his vacation and sick time and will be off work without pay due to a serious health condition. The Sheriff's Office is seeking volunteers that might be willing to donate vacation time to Deputy Hatfield.

Employees of the Sherriff's Office initiated a request to allow a non-precedent setting, one-time only, donation of vacation time. We will obtain agreement from the Livingston County Deputy Sherriff's Association prior to the acceptance of the donation of vacation hours.

If you have any questions regarding this matter, please contact me.