

# FINANCE COMMITTEE

## MEETING MINUTES

August 7, 2019

7:30 a.m.

304 E. Grand River, Board Chambers, Howell MI 48843

### Members Present:

Carol Griffith, Douglas Helzerman, Kate Lawrence , William Green , Wes Nakagiri, Donald Parker, Dennis Dolan , and Gary Childs

### Members Absent:

Robert Bezotte

#### 1. CALL MEETING TO ORDER

The meeting was called to order by Commissioner Griffith at 7:30 a.m.

#### 2. ROLL CALL

Indicated the presence of a quorum.

#### 3. APPROVAL OF MINUTES

Meeting minutes dated: July 24, 2019

Motion to approve the minutes.

**Moved by:** K. Lawrence

**Seconded by:** D. Dolan

Commissioner Nakagiri requested a correction to page 4, item #7: the word "limiting" should be "limited."

Yes (8): C. Griffith, D. Helzerman, K. Lawrence , W. Green , W. Nakagiri, D. Parker, D. Dolan , and G. Childs

Absent (1): R. Bezotte

**Motion Carried (8-0-1)**

#### 4. TABLED ITEMS FROM PREVIOUS MEETINGS

None.

#### 5. APPROVAL OF AGENDA

Motion to approve the Agenda as presented.

**Moved by:** G. Childs

**Seconded by:** D. Helzerman

Yes (8): C. Griffith, D. Helzerman, K. Lawrence , W. Green , W. Nakagiri, D. Parker, D. Dolan , and G. Childs

Absent (1): R. Bezotte

**Motion Carried (8-0-1)**

**6. CALL TO THE PUBLIC**

None.

**7. REPORTS**

**7.1 FY 2019 Budget Status through June 30, 2019**

Ken Hinton, began the update by reviewing the process of the Department Budget meetings to review the Department's requests with Administration to develop the recommendation of Administration as required by statute. Departments will come to the Board with their requests after they have met with Administration.

Cindy Catanach provided the update on the current budget. Each of the Commissioners were provided a copy of this report. The report reviewed revenues, expenditures, and contingency. Cindy also reported that the Revenue Forecast Committee met with the intent to check the status of the current budget and will be increasing revenue by \$425,000; this does not include GF Courts.

Cindy answered questions from the Committee.

**7.2 Commissioner Reports**

Commissioner Dolan gave a brief report on the 911 Central Dispatch Facility and the Sheriff Storage Facility construction projects.

**8. RESOLUTIONS FOR CONSIDERATION**

**8.1 Juvenile Court**

Resolution Authorizing Submission of the 2019/2020 Child Care Fund Budget to the State of Michigan

Recommend Motion to the Board of Commissioners.

**Moved by:** K. Lawrence

**Seconded by:** G. Childs

Roberta S. and Jennifer Tate present the resolution as well as Becky Lybrink, Debbie Shaw, and Heather McCray-Germain were also present to help answer questions.

Yes (8): C. Griffith, D. Helzerman, K. Lawrence , W. Green , W. Nakagiri, D. Parker, D. Dolan , and G. Childs

Absent (1): R. Bezotte

**Motion Carried (8-0-1)**

**8.2 Sheriff**

Resolution Authorizing the State of Michigan, Office of Highway Safety Planning's Traffic Enforcement Grant for Fiscal Year 2020

Recommend Motion to the Board of Commissioners.

**Moved by:** D. Dolan

**Seconded by:** W. Green

Yes (8): C. Griffith, D. Helzerman, K. Lawrence , W. Green , W. Nakagiri, D. Parker, D. Dolan , and G. Childs

Absent (1): R. Bezotte

**Motion Carried (8-0-1)**

**8.3 Fiscal Services**

Resolution Authorizing a Second Quarter Supplemental Appropriation to the Fiscal-Year 2019 Budget

Recommend Motion to the Board of Commissioners.

**Moved by:** G. Childs

**Seconded by:** D. Helzerman

Cindy Catanach presented the resolution and answered questions.

Yes (8): C. Griffith, D. Helzerman, K. Lawrence , W. Green , W. Nakagiri, D. Parker, D. Dolan , and G. Childs

Absent (1): R. Bezotte

**Motion Carried (8-0-1)**

**8.4 L.E.T.S.**

Resolution Authorizing a Contract Award to Indian Trails, Inc. DBA Michigan Flyer, LLC. to Provide Airport Transportation Services

Recommend Motion to the Board of Commissioners.

**Moved by:** G. Childs

**Seconded by:** D. Dolan

Adam Baranski was present to answer questions.

Motion to amend the resolution as follows: in the last line after "administrator" delete "and the Board of Commissioners."

**Moved by:** G. Childs

**Seconded by:** D. Parker

Discussion.

Yes (6): C. Griffith, K. Lawrence , W. Green , D. Parker, D. Dolan , and G. Childs  
No (2): D. Helzerman, and W. Nakagiri  
Absent (1): R. Bezotte

**Amendment Carried (6-2-1)**

Discussion.

Yes (8): C. Griffith, D. Helzerman, K. Lawrence , W. Green , W. Nakagiri, D. Parker, D. Dolan , and G. Childs  
Absent (1): R. Bezotte

**Motion Carried (8-0-1)**

### **8.5 Car Pool**

Resolution Authorizing Capital Expenditure for One (1) Vehicle and Supplemental Appropriation to the FY 2019 Budget

Recommend Motion to the Board of Commissioners.

**Moved by:** D. Parker

**Seconded by:** D. Dolan

Yes (8): C. Griffith, D. Helzerman, K. Lawrence , W. Green , W. Nakagiri, D. Parker, D. Dolan , and G. Childs  
Absent (1): R. Bezotte

**Motion Carried (8-0-1)**

### **8.6 Board of Commissioners**

Resolution to Establish a Census 2020 Complete Count Committee

Recommend Motion to the Board of Commissioners.

**Moved by:** D. Parker

**Seconded by:** K. Lawrence

Yes (8): C. Griffith, D. Helzerman, K. Lawrence , W. Green , W. Nakagiri, D. Parker, D. Dolan , and G. Childs  
Absent (1): R. Bezotte

**Motion Carried (8-0-1)**

## **9. ANNUAL REPORTS**

The Committee recessed at 9:10 a.m. and returned at 9:18 a.m.

### **9.1 Planning Department**

Kathleen Kline-Hudson, Department Director, Scott Barb and Rob Stanford, Principal Planners, presented the report.

**10. CLAIMS**

Miscellaneous Claims Dated: August 7, 2019

Recommend Motion to the Board of Commissioners.

**Moved by:** K. Lawrence

**Seconded by:** G. Childs

Yes (8): C. Griffith, D. Helzerman, K. Lawrence , W. Green , W. Nakagiri, D. Parker, D. Dolan , and G. Childs

Absent (1): R. Bezotte

**Motion Carried (8-0-1)**

**11. PREAUTHORIZED**

Computer Print-out Dated: July 25 through August 7, 2019

Recommend Motion to the Board of Commissioners.

**Moved by:** K. Lawrence

**Seconded by:** G. Childs

Yes (8): C. Griffith, D. Helzerman, K. Lawrence , W. Green , W. Nakagiri, D. Parker, D. Dolan , and G. Childs

Absent (1): R. Bezotte

**Motion Carried (8-0-1)**

**12. CALL TO THE PUBLIC**

None.

**13. ADJOURNMENT**

Motion to adjourn the meeting at 9:46 a.m.

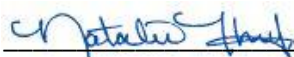
**Moved by:** G. Childs

**Seconded by:** D. Dolan

Yes (8): C. Griffith, D. Helzerman, K. Lawrence , W. Green , W. Nakagiri, D. Parker, D. Dolan , and G. Childs

Absent (1): R. Bezotte

**Motion Carried (8-0-1)**



Natalie Hunt, Recording Secretary