



# BOARD OF COMMISSIONERS

## AGENDA

October 28, 2019

7:30 PM

304 E. Grand River, Board Chambers, Howell MI 48843

*"The mission of Livingston County is to be an effective and efficient steward in delivering services within the constraints of sound fiscal policy. Our priority is to provide mandated services which may be enhanced and supplemented to improve the quality of life for all who work, reside and recreate in Livingston County."*

Pages

1. CALL MEETING TO ORDER
2. PLEDGE OF ALLEGIANCE TO THE FLAG
3. ROLL CALL
4. CORRESPONDENCE
5. CALL TO THE PUBLIC
6. APPROVAL OF MINUTES 3
  - a. Minutes of Meeting Dated: October 15, 2019
  - b. Minutes of Work Session Dated: October 15, 2019
  - c. Minutes of Meeting Dated: October 23, 2019
7. TABLED ITEMS FROM PREVIOUS MEETINGS
8. APPROVAL OF AGENDA
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10. APPROVAL OF CONSENT AGENDA ITEMS  
Resolutions 2019-10-161 through 2019-10-163
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**11. RESOLUTIONS FOR CONSIDERATION**

Resolution 2019-10-164

**a. 2019-10-164 (Roll Call)**

18

Resolution Authorizing a Third Quarter Supplemental Appropriation to the Fiscal- Year  
2019 Budget – Fiscal Services

**12. CALL TO THE PUBLIC**

**13. CLOSED SESSION**

Discuss Pending Litigation in Case No. 2:18-CV-13511 Pursuant to MCL 15.268(e)

**14. ADJOURNMENT**

## **LIVINGSTON COUNTY BOARD OF COMMISSIONERS**

### **ANNUAL MEETING MINUTES**

October 15, 2019, 7:30 p.m.

304 E. Grand River, Board Chambers, Howell MI 48843

Members Present: Donald Parker, Dennis Dolan, Kate Lawrence, William Green, Wes Nakagiri,  
Douglas Helzerman, Robert Bezotte, Carol Griffith, and Gary Childs

#### **1. CALL ANNUAL MEETING TO ORDER**

The Annual Meeting was called to order by Chairperson Donald Parker at 7:33 p.m.

#### **2. PLEDGE OF ALLEGIANCE TO THE FLAG**

All rose for the Pledge of Allegiance to the Flag of the United States of America.

#### **3. ROLL CALL**

Roll call by the Clerk indicated the presence of a quorum.

#### **4. CORRESPONDENCE**

a. Mackinac County Resolution in Support of Line 5 Tunnel

b. Alger County Resolution 2019-20 Opposing Legislation to Prevent County Commissioner Candidates from Disclosing their Party Affiliation on Ballots Provided to Michigan Voters

Motion to receive and place on file the correspondence.

It was moved by G. Childs

Seconded by R. Bezotte

**MOTION Carried (9-0-0)**

#### **5. CALL TO THE PUBLIC**

None.

#### **6. APPROVAL OF MINUTES**

a. Minutes of Meeting Dated: September 30, 2019

b. Minutes of Meeting Dated: October 9, 2019

Motion to approve the minutes as presented.

It was moved by R. Bezotte

Seconded by D. Dolan

**MOTION Carried (9-0-0)**

#### **7. TABLED ITEMS FROM PREVIOUS MEETINGS**

None.

**8. APPROVAL OF AGENDA**

Motion to approve the Agenda as presented.

It was moved by D. Dolan

Seconded by C. Griffith

**MOTION Carried (9-0-0)**

**9. REPORTS**

Commissioner Nakagiri presented a handout on court funding.

Ken Hinton, County Administrator, reported that the Economic Development Council of Livingston County will hold its annual meeting on Wednesday, November 6, 2019 at Crystal Gardens Banquet Center in Howell. The event begins at 5 p.m. He also reported that they have located a building on Byron Road for the Public Defenders' office and he will be coming to the Board soon with more details.

**10. APPROVAL OF CONSENT AGENDA ITEMS**

Resolutions 2019-10-149 through 2019-10-156

**10.a 2019-10-149**

Resolution Authorizing the Purchase of a Dell Storage Area Network (SAN) Maintenance Contract from CDW-G – Information Technology

**10.b 2019-10-150**

Resolution Authorizing a Donation not to exceed \$2,500 to Organizations Providing Free Meals to Veterans on Veterans Day - Veterans' Services

**10.c 2019-10-151**

Resolution Authorizing Granting Consent to the State of Michigan for the Construction of Sidewalks - Facility Services

**10.d 2019-10-152**

Resolution to Accept the Donation of Two Ford De-Icing Trucks from Anglin Civil LLC - Airport

**10.e 2019-10-153**

Resolution to Concur with the Livingston County Aeronautical Facilities Board to Enter Into a Ground Lease Agreement with Common Sail Storage, LLC for Airport Property North and East of the Airport Terminal Building - Airport

**10.f 2019-10-154**

Resolution Authorizing a Supplemental Appropriation and to Enter into an Agreement with Patagonia, Inc. to provide Electronic Health Record Software for the Livingston County Health Department – Health Department

**10.g 2019-10-155**

Resolution Authorizing an Agreement with Galls, LLC. to Provide Uniform Outfitting Services for New Personnel or Replacements for Various Countywide Departments – Fiscal Services

**10.h 2019-10-156**

Resolution Dissolving the Livingston County Building Authority - Board of Commissioners

Motion to approve the resolutions on the Consent Agenda.

It was moved by G. Childs

Seconded by C. Griffith

Roll Call Vote: Yes (9): D. Parker, D. Dolan, K. Lawrence, W. Green, W. Nakagiri, D. Helzerman, R. Bezotte, C. Griffith, and G. Childs; No (0): None; Absent (0): None.

**MOTION Carried (9-0-0)**

**11. RESOLUTIONS FOR CONSIDERATION**

Resolutions 2019-10-157 through 2019-10-158

**11.a 2019-10-157**

Resolution Approving Appointments to the Livingston County Board of Canvassers – County Clerk

Motion to adopt the Resolution.

It was moved by K. Lawrence

Seconded by R. Bezotte

Discussion

Ballots were handed out by the county clerk and were tabulated by the Elections Coordinator/Deputy Clerk. The results are as follows:

Commissioner Lawrence – Democratic Candidate Nancy Sauvage-Republican Candidate Carla Chapman

Commissioner Green – Democratic Candidate Nancy Sauvage-Republican Candidate Carla Chapman

Commissioner Domas Democratic Candidate Nancy Sauvage-Republican Candidate Carla Chapman

Commissioner Helzerman – Democratic Candidate Nancy Sauvage-Republican Candidate Caleb Jenkins

Commissioner Parker – Democratic Candidate Nancy Sauvage-Republican Candidate Carla Chapman

Commissioner Bezotte – Democratic Candidate Nancy Sauvage-Republican Candidate Caleb Jenkins

Commissioner Dolan – Democratic Candidate Nancy Sauvage-Republican Candidate Carla Chapman

Democratic Candidate Nancy Sauvage and Republican Candidate Carla Chapman were elected to the Board of Canvassers.

**MOTION Carried (9-0-0)**

**11.b 2019-10-158 (Roll Call)**

Resolution to Approve the Annual 2019 Apportionment Report - Equalization

Motion to adopt the Resolution.

It was moved by W. Green

Seconded by C. Griffith

Discussion

Roll Call Vote: Yes (9): W. Green, W. Nakagiri, D. Helzerman, R. Bezotte, C. Griffith, G. Childs, D. Parker, D. Dolan, and K. Lawrence; No (0): None; Absent (0): None.

**MOTION Carried (9-0-0)**

**12. CALL TO THE PUBLIC**

Lori Cowan, Unadilla Township, commented on the correspondence regarding the Mackinac County Resolution.

Commissioner Bezotte introduced Mary Durst, Director for Livingston County Veterans' Services.

**13. ADJOURNMENT**

Motion to adjourn the meeting at 8:02 p.m.

It was moved by K. Lawrence  
Seconded by G. Childs

**MOTION Carried (9-0-0)**

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Elizabeth Hundley, Livingston County Clerk

## **LIVINGSTON COUNTY BOARD OF COMMISSIONERS**

### **WORK SESSION**

### **MEETING MINUTES**

October 15, 2019, 6:00 p.m.

304 E. Grand River, Board Chambers, Howell MI 48843

Members Present: Donald Parker, Dennis Dolan, Kate Lawrence, William Green, Wes Nakagiri, Douglas Helzerman, Robert Bezotte, Carol Griffith, and Gary Childs

#### **1. CALL MEETING TO ORDER**

The meeting was called to order by Chairperson D. Parker at 6:02 p.m.

#### **2. ROLL CALL**

#### **3. CALL TO THE PUBLIC**

None.

#### **4. APPROVAL OF AGENDA**

Motion to approve the Agenda as presented.

It was moved by K. Lawrence

Seconded by C. Griffith

**MOTION Carried (9-0-0)**

#### **5. LIVINGSTON COUNTY STRATEGIC PLAN 2020-2024**

Ken Hinton, County Administrator, provided a review of the Strategic Plan Visioning Process from the spring of 2019. Elements of the Strategic Plan were discussed as to the next steps in the process.

#### **6. CALL TO THE PUBLIC**

None.

#### **7. ADJOURNMENT**

Motion to adjourn the meeting at 7:29 p.m.

It was moved by D. Helzerman

Seconded by C. Griffith

**MOTION Carried (9-0-0)**

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Elizabeth Hundley, Livingston County Clerk

# LIVINGSTON COUNTY BOARD OF COMMISSIONERS

## MEETING MINUTES

October 23, 2019

IMMEDIATELY FOLLOWING THE FINANCE COMMITTEE

304 E. Grand River, Board Chambers, Howell MI 48843

Members Present

Donald Parker, Dennis Dolan, Kate Lawrence, William Green, Wes Nakagiri, Douglas Helzerman, Robert Bezotte, Carol Griffith, and Gary Childs

### 1. CALL MEETING TO ORDER

The meeting was called to order by Chairperson D. Parker at 7:43 a.m.

### 2. PLEDGE OF ALLEGIANCE TO THE FLAG

All rose for the Pledge of Allegiance to the Flag of the United States of America.

### 3. ROLL CALL

Indicated the presence of a quorum.

### 4. CALL TO THE PUBLIC

None.

### 5. APPROVAL OF AGENDA

Motion to approve the Agenda as presented.

**Moved By** K. Lawrence

**Seconded By** C. Griffith

**Motion Carried (9-0-0)**

### 6. RESOLUTIONS FOR CONSIDERATION

#### 6.1 2019-10-159

Resolution Authorizing the Business Property Lease Agreement with 1221 Building Group, LLC for the Livingston County Public Defender's Office to occupy 1221 Byron Road, Suite 1, 4 and a Portion of 5, Howell, MI 48843

Motion to adopt the Resolution.

**Moved By** K. Lawrence

**Seconded By** D. Dolan

**Motion Carried (9-0-0)**

#### 6.2 2019-10-160

Resolution Appointing Cindy Catanach Acting County Administrator, Rich Malewicz Acting Deputy County Administrator, and Hilery DeHate as Acting Financial Officer – County Administration

Motion to adopt the Resolution.

**Moved By** W. Green  
**Seconded By** C. Griffith

**Motion Carried (9-0-0)**

**7. FINANCE COMMITTEE RECOMMENDATION FOR APPROVAL OF CLAIMS**

Dated: October 23, 2019

Motion to approve the Claims.

**Moved By** K. Lawrence  
**Seconded By** C. Griffith

**Motion Carried (9-0-0)**

**8. FINANCE COMMITTEE RECOMMENDATION FOR APPROVAL OF PAYABLES**

Dated: October 10 through October 23, 2019

Motion to approve the Payables.

**Moved By** R. Bezotte  
**Seconded By** C. Griffith

**Motion Carried (9-0-0)**

**9. CALL TO THE PUBLIC**

Cindy Catanach, Acting County Administrator, spoke in regards to Ken Hinton and thanked the Board and all who have offered support at this time of transition.

Don Parker, Chairperson, stated Ms. Catanach has the support of the Board as needed at this time.

**10. ADJOURNMENT**

Motion to adjourn the meeting at 7:48 a.m.

**Moved By** C. Griffith  
**Seconded By** D. Helzerman

**Motion Carried (9-0-0)**

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Elizabeth Hundley, Livingston County Clerk

RESOLUTION

NO: 2019-10-161

LIVINGSTON COUNTY

DATE: October 28, 2019

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## Resolution Approving Newly Created Public Defender Positions - Public Defender

**WHEREAS,** the Public Defender Department, to function efficiently, has a need for:

POSITIONS / FTE'S	POSITION TITLE
One (1)	Chief Assistant Public Defender,
One (1)	Assistant Public Defender 3,
One (1)	Assistant Public Defender 2,
Two (2)	Assistant Public Defender 1,
One (1)	Lead Investigator,
One (1)	Administrative Specialist, and
Two (2)	Administrative Aides; and,

**WHEREAS,** these positions are vital to Livingston County operations and consistent with the Michigan Indigent Defense Commission-approved plan for the public defender services in Livingston County; and

**WHEREAS,** funding for the positions will be by grant funds and will be appropriated in the 2020 Public Defender Budget; and

**WHEREAS,** this Resolution has been recommended for approval by the Personnel Committee.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby authorizes the grant-funded positions as described in the chart below in the Public Defender Department.

Position #	Effective Date	Description	Status	CY FTE
<a href="#">17290102</a>	10/28/2019	CHIEF ASSISTANT PUBLIC DEFENDER	P	1.000
<a href="#">17290103</a>	10/28/2019	ASSISTANT PUBLIC DEFENDER 3	P	1.000
<a href="#">17290104</a>	10/28/2019	ASSISTANT PUBLIC DEFENDER 2	P	1.000
<a href="#">17290105</a>	10/28/2019	ASSISTANT PUBLIC DEFENDER 1	P	1.000
<a href="#">17290106</a>	10/28/2019	ASSISTANT PUBLIC DEFENDER 1	P	1.000
<a href="#">17290107</a>	10/28/2019	LEAD INVESTIGATOR PD	P	1.000
<a href="#">17290108</a>	10/28/2019	ADMIN SPECIALIST PD	P	1.000
<a href="#">17290109</a>	10/28/2019	ADMIN AIDE PD	P	1.000
<a href="#">17290110</a>	10/28/2019	ADMIN AIDE PD	P	1.000

**BE IT FURTHER RESOLVED** that the Livingston County Board of Commissioners authorize any necessary supplemental appropriation to effectuate the above.

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MOVED:

SECONDED:

CARRIED:

	Public Defender	Chief Assistant PD	Assistant PD III	Assistant PDII	Assistant PD I	Lead Investigator	Admin Specialist	Admin Aide	
Salary	\$ 97,402	\$ 89,411	\$ 85,153	\$ 77,412	\$ 66,987	\$ 56,649	\$ 39,592	\$ 34,260	
FICA	\$ 7,451	\$ 6,840	\$ 6,514	\$ 5,922	\$ 5,125	\$ 4,334	\$ 3,029	\$ 2,621	
Pension	\$ 17,649	\$ 16,201	\$ 15,430	\$ 14,027	\$ 12,138	\$ 10,265	\$ 7,174	\$ 6,208	
Health	\$ 12,441	\$ 12,441	\$ 12,441	\$ 12,441	\$ 12,441	\$ 12,441	\$ 12,441	\$ 12,441	
Workers Comp	\$ 273	\$ 251	\$ 239	\$ 217	\$ 188	\$ 159	\$ 111	\$ 96	
Longevity									
Life	\$ 234	\$ 215	\$ 204	\$ 186	\$ 161	\$ 136	\$ 95	\$ 82	
LTD	\$ 269	\$ 247	\$ 235	\$ 214	\$ 185	\$ 156	\$ 109	\$ 95	
STD	\$ 749	\$ 688	\$ 655	\$ 596	\$ 515	\$ 436	\$ 305	\$ 264	
<b>TOTAL COST</b>	<b>\$ 136,468</b>	<b>\$ 126,293</b>	<b>\$ 120,871</b>	<b>\$ 111,014</b>	<b>\$ 97,739</b>	<b>\$ 84,575</b>	<b>\$ 62,856</b>	<b>\$ 56,066</b>	
					2			x2	
	\$ 136,468	\$ 126,293	\$ 120,871	\$ 111,014	\$ 195,479	\$ 84,575	\$ 62,856	\$ 112,132	\$ 949,689

RESOLUTION

NO: 2019-10-162

LIVINGSTON COUNTY

DATE: October 28, 2019

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**Resolution Authorizing the Purchase of Military Service Credit by Todd Cox - Drain**

**WHEREAS,** as of October 1, 2019, Todd Cox has 28 years, 8 months earned service credit with the County's retirement plan administrator, Michigan Municipal Employee Retirement System (MERS); and

**WHEREAS,** Todd Cox has requested that he be allowed to purchase 3 years, 7 months military additional service credit; and

**WHEREAS,** MERS requires the governing body of the employing municipality to approve such purchase of service credit; and

**WHEREAS,** Todd Cox will pay \$48,966, which is the total actuarial cost of purchasing 3 years, 7 months military additional service credit.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby authorizes Todd Cox to be credited with 3 years, 7 months military additional service credit with MERS providing he pays the total actuarially determined cost of \$48,966.

**BE IT FURTHER RESOLVED** that the Board Chair is authorized to sign the necessary documentation to effectuate this purchase of service credit.

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**MOVED:  
SECONDED:  
CARRIED:**

## Resolution Establishing Authorized Signatories for MERS Contracts and Service Credit Purchase Approvals



1134 Municipal Way Lansing, MI 48917 | 800.767.MERS (6377) | Fax 517.703.9711

www.mersofmich.com

This Resolution is entered into under the provisions of 1996 PA 220 and the Municipal Employees' Retirement System of Michigan ("MERS") Plan Document, as each may be amended.

This resolution applies to reporting unit(s) # all 4703 divisions of the participating municipality listed below.

**WHEREAS,** Livingston County ("Employer") is a participating municipality with the Municipal Employees' Retirement System of Michigan ("MERS") and has adopted one or more retirement, insurance, investment or other post-employment benefit products administered by MERS;

**WHEREAS,** MERS requires signatures of an authorized representative of the Employer to execute contracts with MERS, the entry of which is authorized by the governing body and permitted under the applicable MERS Plan Document(s);

**WHEREAS,** the Employer wishes to designate certain job position(s), the holder(s) of which may sign MERS' contracts relating to the adoption, amendment and termination of MERS' products, and defined benefit service credit purchase approvals on behalf of Employer to implement decisions and actions of the governing body;

**WHEREAS,** this Resolution is not intended to apply to MERS forms or any other MERS document except as specifically mentioned herein,

Therefore, the Governing Body resolves:

The holders of the following job position(s) are hereby *Authorized Officials* that can sign: (1) MERS Adoption Agreements, Resolutions, Participation Agreements, Administrative Services Agreements, Withdrawal Agreements and any other contracts between MERS and the Employer with respect to Employer's participation in any MERS-administered product and any amendments and addendums thereto, and (2) MERS Defined Benefit service credit purchase approvals:

1. Chair of the Livingston County Board of Commissioners

Optional additional job positions:

2. \_\_\_\_\_
3. \_\_\_\_\_

This Resolution may be revoked in writing or amended by the Governing Body at any time, provided that it will not be effective until such writing or amended Resolution is received by MERS. The Governing Body agrees that MERS may rely upon this Resolution as conferring signing authority upon the holders of the above job position(s) to bind Employer with respect to MERS.

Adopted at a regular/special meeting of the Governing Body on \_\_\_\_\_, 20\_\_\_\_.

Authorized signature (must be currently in a position named above): \_\_\_\_\_

Name: Donald Parker

Title: Board Chair

Witness signature: \_\_\_\_\_

Witness name: Jennifer Palmbo

Witness title: Human Resources/Labor Relations Director

**RESOLUTION**

**NO: 2019-10-163**

**LIVINGSTON COUNTY**

**DATE: October 28, 2019**

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**Resolution Amending the LETS Inclement Weather Policy - LETS**

**WHEREAS,** LETS is requesting to amend its current Inclement Weather policy to allow employees to take inclement weather days without pay rather than have to use their banked time to cover the lost time from work; and

**WHEREAS,** this Policy has been reviewed by civil counsel; and

**WHEREAS,** this Resolution has been recommended for adoption by the Personnel Committee.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby adopts the attached Inclement Weather Policy for LETS.

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**MOVED:**

**SECONDED:**

**CARRIED:**



**Livingston Essential Transportation Service**  
**3950 W. Grand River Ave., Howell, MI 48855**  
**Tel: (517)546-6600 Fax: (517)546-5088**

Greg Kellogg  
Director

Adam Baranski  
Deputy Director

Trisha Reed  
Operations Manager

## **Inclement Weather Policy**

Management will consider many factors regarding when to close including but not limited to:

- Road conditions
- Weather forecast
- Local School Closings:
  - If all county schools close for road conditions, L.E.T.S. will operate on paved roads only.
  - If all county schools close for other reasons, management may maintain full operations.

### **Closure during regular hours:**

If County Administration requires all County offices to close, due to inclement weather during regular hours, employees will be expected to finish their assignment, unless otherwise instructed by management. All employees at work or scheduled to work at the time of the closure will be paid for their scheduled hours. This includes employees who are notified of the closure during the normal report to duty window.

If L.E.T.S. management independently determines to cease operations due to inclement weather during regular hours, employees will be expected to finish their assignment, unless otherwise instructed by management. Employees at work or scheduled to work at the time of the closure will be paid for their scheduled hours. This includes employees who are notified of the closure during their normal report to duty window.

Employees notified of a closure due to inclement weather outside of the normal report to duty window have the option of reporting to work as scheduled or not reporting as scheduled. If the employee chooses not to report the employee may use time from their sick or vacation bank or may take the time off as unpaid. .

### **Closure prior to start of work day:**

If L.E.T.S. management independently determines to cease operations due to inclement weather prior to the start of the work day, dispatchers may need to report to work to prepare the following

days schedule and will be compensated accordingly for all hours worked. Full time office personnel must contact the Lead Dispatcher or Operations Manager to determine if they need to report to work to perform their daily duties. All other employees scheduled to work on a day of closure will not be required to report to work. Employees may choose to use time from their sick or vacation bank or may take the time off as unpaid.

If County Administration requires all county offices to close in advance of L.E.T.S. operating hours, employees will be paid for the time they were scheduled to work.

Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**L.E.T.S.**  
**Inclement Weather Policy**  
**Revised October 24, 2011**

When management determines to cease bus operations due to inclement weather, ~~drivers will be notified one hour prior to their scheduled start time. Full time and permanent part time drivers may choose to report to work, take the day as a vacation day, if accumulated, or as a \*personal day. You must let the Operations Manager know that morning what you choose to do. If you choose to report to work, you will need to stay busy the entire day. This may include cleaning busses, cleaning car pool vehicles, light cleaning in the building or duties instructed by management. You must keep busy or you will be sent home unpaid for the remainder of the day. Temporary employees will not report to work.~~

If management determines to cease bus operations after drivers have reported to work ~~but have not punched in, full time and permanent part time drivers may choose to take the remainder of the day as a vacation day, if accumulated, or as a \*personal day. You must let the Operations Manager know that morning what you choose to do. If you choose to remain at work, you will need to stay busy the entire day. This may include cleaning busses, cleaning car pool vehicles, light cleaning in the building or duties instructed by management. You must keep busy or you will be sent home unpaid for the remainder of the day. Temporary employees will be paid for one hour and then be sent home unpaid for the remainder of the day.~~

If the county closes during regular hours, employees will be expected to finish their daily schedule, unless otherwise instructed by management.

~~When management determines to cease bus operations, full time office personnel must report to work from 7:00 AM to 4:00 PM to perform their daily duties. Times may be adjusted by management. If all county offices are closed, dispatchers will need to report to work to prepare the following days schedule and will be compensated accordingly.~~

~~Drivers may report to work 15 minutes earlier than their scheduled time when it is necessary to start earlier due to weather conditions. Drivers need to report early start times to dispatchers so they may adjust your schedule if possible.~~

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Revised 10/24/11**

**RESOLUTION**

**NO: 2019-10-164**

**LIVINGSTON COUNTY**

**DATE: October 28, 2019**

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**Resolution Authorizing a Third Quarter Supplemental Appropriation to the Fiscal-Year 2019 Budget – Fiscal Services / Finance / Board**

**WHEREAS,** the proposed amendment ensures compliance with the Uniform Budgeting and Accounting Act, as amended; and

**WHEREAS,** the proposed amendment recognizes actual expenditure activity for the third quarter of 2019 and includes:

- Increase/decreases in departmental expenditures to correspond to actual activity
  - Decrease in Central Court Services for the building expansion feasibility study
  - Increase in Drain Commission for costs associated with compiling the final asset management report, offset with SAW grant revenue
  - Increase in Sheriff special event overtime, offset by revenue received
  - Decrease in Sheriff and Jail for the reception area needs assessment
  - Increase in DPW for E-waste collections
  - Net-zero transfer for Jail for overtime costs related to FMLA and military leave
  - Net-zero transfer for various General Fund departments for increased utility expense
  - Net-zero transfer for Fiscal Services for personnel reclassification
- Decreased expenditures in the Child Care Fund to correct amount needed for intensive services
- Increased revenue in the Child Care Fund for the Wrap Around agreement
- Increase in expenditures for departments IT cost allocation charge backs – true up
- Increased expenditures for Planning Federal Grants offset by grant revenue
- Increased expenditures for Animal Shelter Grants offset by grant revenue
- Increased expenditures for CDBG mortgage discharge recording fees
- A net-zero transfer for 911 training costs and operational projects
- A net-zero transfer for Airport to adjust to actuals for utilities, supplies, and debt payments
- Increased expenditures for LETS for the airport service contract

**WHEREAS,** the proposed amendment reduces the transfer in of Capital Improvement funds to the General Fund for the following projects:

- Central Court Services' building expansion feasibility in the amount of \$756,608
- Sheriff & Jail reception area needs assessment in the amount of \$19,650

**WHEREAS,** the proposed amendment adjusts General Fund revenue to anticipated collection levels for the following departments:

- Increase in revenue in the County Clerk and County Clerk Circuit Court Office
- Circuit Court increase in the amount of \$33,454 for Judge's wage reimbursements

- District Court decrease in the amount of \$396,324 for court costs, civil fees, and probation oversight fees and Judge wage reimbursement which was moved to Circuit Court

**THEREFORE BE IT RESOLVED** that the Board of Commissioners authorizes the following supplemental appropriations to the Fiscal-Year 2019 Budget as illustrated below:

FUND	Approved 2019 budget	Proposed amendment	Amended 2019 budget
101 - General Fund	\$ 50,900,264	\$ (985,628)	\$ 49,914,636
210 - EMS	\$ 10,574,373	\$ 41,120	\$ 10,615,493
215 - Friend of the Court	\$ 2,731,143	\$ 16,576	\$ 2,747,719
221 - Health	\$ 4,076,317	\$ 22,181	\$ 4,098,498
23826717 - Family Support	\$ 312,774	\$ 1,994	\$ 314,768
23872100 - Planning Federal Grants	\$ 238,000	\$ 12,278	\$ 250,278
23926718 - Crime Victim Rights	\$ 167,424	\$ 129	\$ 167,553
23930106 - Sheriff Secondary Road	\$ 271,250	\$ 920	\$ 272,170
23943000 - Animal Shelter State Grants	\$ -	\$ 25,000	\$ 25,000
244 - Community Development Block Grant	\$ 133,317	\$ 240	\$ 133,557
256 - ROD Automation	\$ 277,729	\$ 15,590	\$ 293,319
260 - Indigent Defense	\$ 1,386,132	\$ 560	\$ 1,386,692
261 - 911 Central Dispatch	\$ 8,157,089	\$ 80,484	\$ 8,237,573
292 - Child Care	\$ 2,669,346	\$ (300,000)	\$ 2,369,346
295 - Veteran Services	\$ 1,120,121	\$ 3,791	\$ 1,123,912
542 - Building Inspection	\$ 3,164,282	\$ 16,239	\$ 3,180,521
581- Airport	\$ 1,481,354	\$ 1,968	\$ 1,483,322
588 - LETS	\$ 5,046,387	\$ 214,187	\$ 5,260,574
595 - Jail Commissary	\$ 173,015	\$ 54	\$ 173,069
636 - Facility Services	\$ 3,201,744	\$ 6,103	\$ 3,207,847
661 - Car Pool	\$ 1,979,899	\$ 414	\$ 1,980,313

**BE IT FURTHER RESOLVED** that the worksheet showing details of the above is available for review in the Fiscal Services office.

**BE IT FURTHER RESOLVED** that the Treasurer be authorized to transfer between funds for the increased Information Technology cost allocation charge backs included in this amendment.

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**MOVED:**  
**SECONDED:**  
**CARRIED:**



EXPENDITURES				
2019 Amended				Proposed Amended
Special Revenue Funds				
21065100	EMS	\$ 10,574,373	\$ 41,120	\$ 10,615,493
21414100	FOC Family Counseling	\$ 14,000	\$ -	\$ 14,000
21514100	FOC	\$ 2,731,143	\$ 16,576	\$ 2,747,719
22160100	Health	\$ 4,076,317	\$ 22,181	\$ 4,098,498
23030100	Sheriff Donation Fund	\$ 7,701	\$ -	\$ 7,701
23143000	Animal Shelter Donations	\$ 73,218	\$ -	\$ 73,218
23816800	Courts FED Grants	\$ 429,805	\$ -	\$ 429,805
23826717	Family Support	\$ 312,774	\$ 1,994	\$ 314,768
23830100	Sheriff - Federal Grants	\$ 266,656	\$ -	\$ 266,656
23833100	Sheriff Marine Safety	\$ 6,600	\$ -	\$ 6,600
23842600	FED Emergency Mngmnt	\$ 279,527	\$ -	\$ 279,527
23872100	Planning Federal Grants	\$ 238,000	\$ 12,278	\$ 250,278
23916800	Courts STATE Grants	\$ 827,427	\$ -	\$ 827,427
23926718	Crime Victims Rights	\$ 167,424	\$ 129	\$ 167,553
23930100	Sheriff State Grants	\$ 12,000	\$ -	\$ 12,000
23930106	Sheriff Traffic Secondary Road	\$ 271,250	\$ 920	\$ 272,170
23943000	Animal Shelter State Grants	\$ -	\$ 25,000	\$ 31,000
23944100	DPW State Grants	\$ 6,000	\$ -	\$ 133,317
24469000	CDBG Grant	\$ 133,317	\$ 240	\$ 133,557
24527800	ROD Survey & Remon	\$ 166,192	\$ -	\$ 166,192
25522300	Princ Res Exemption	\$ 4,323	\$ -	\$ 4,323
25626801	ROD Automation	\$ 277,729	\$ 15,590	\$ 293,319
26017200	Indigent Defense	\$ 1,386,132	\$ 560	\$ 1,386,692
26132500	911 Central Dispatch	\$ 8,157,089	\$ 80,484	\$ 8,237,573
26132525	911 Enhanced	\$ 409,750	\$ -	\$ 409,750
26132526	911 Training	\$ 26,646	\$ -	\$ 26,646
26335100	Sheriff CO Training	\$ 20,000	\$ -	\$ 20,000
26530100	Drug Law Enforcement	\$ 4,500	\$ -	\$ 4,500
26630100	DEA Equitable Sharing	\$ 35,000	\$ -	\$ 35,000
26821500	Concealed Pistol Licensing	\$ 73,070	\$ -	\$ 73,070
26914500	Law Library	\$ 1,000	\$ -	\$ 1,000
27536200	Community Corrections	\$ 20,380	\$ -	\$ 20,380
27830100	Sheriff Victim Svcs Unit	\$ 1,075	\$ -	\$ 1,075
29067000	Social Welfare	\$ 9,000	\$ -	\$ 9,000
29266200	Child Care Juvenile	\$ 2,669,346	\$ (300,000)	\$ 2,369,346
29266300	Child Care Social Services	\$ 1,080,000	\$ -	\$ 1,080,000
29568900	Veteran Services	\$ 1,120,121	\$ 3,791	\$ 1,123,912
29630100	Criminal Forfeiture	\$ 3,500	\$ -	\$ 3,500
Enterprise Funds				
54237100	Building & Safety	\$ 3,164,282	\$ 16,239	\$ 3,180,521
5780275	Septic Receiving	\$ 1,290,989	\$ -	\$ 1,290,989
58105400	Airport	\$ 1,481,354	\$ 1,968	\$ 1,483,322
58853800	LETS	\$ 5,046,387	\$ 214,187	\$ 5,260,574
59535100	Jail Commissary	\$ 173,015	\$ 54	\$ 173,069
Internal Service Funds				
63126500	Facility Services	\$ 3,201,744	\$ 6,103	\$ 3,207,847
63622800	Information Technology	\$ 4,447,192	\$ -	\$ 4,447,192
66126300	Car Pool	\$ 1,979,899	\$ 414	\$ 1,980,313
67785200	Benefit Fund	\$ 10,932,500	\$ -	\$ 10,932,500

REVENUES				
2019 Amended			Proposed Amended	
\$ (10,402,470)	\$ -	\$ (10,402,470)		
\$ (14,000)	\$ -	\$ (14,000)		
\$ (2,503,393)	\$ -	\$ (2,503,393)		
\$ (3,903,140)	\$ -	\$ (3,903,140)		
\$ (7,701)	\$ -	\$ (7,701)		
\$ (73,218)	\$ -	\$ (73,218)		
\$ (354,991)	\$ -	\$ (354,991)		
\$ (312,774)	\$ -	\$ (312,774)		
\$ (266,656)	\$ -	\$ (266,656)		
\$ (6,600)	\$ -	\$ (6,600)		
\$ (279,527)	\$ -	\$ (279,527)		
\$ (121,200)	\$ (12,278)	\$ (133,478)		
\$ (827,427)	\$ -	\$ (827,427)		
\$ (167,421)	\$ -	\$ (167,421)		
\$ (12,000)	\$ -	\$ (12,000)		
\$ (289,815)	\$ -	\$ (289,815)		
\$ -	\$ (25,000)	\$ (25,000)		
\$ (6,000)	\$ -	\$ (6,000)		
\$ (32,740)	\$ -	\$ (32,740)		
\$ (65,000)	\$ -	\$ (65,000)		
\$ (6,200)	\$ -	\$ (6,200)		
\$ (203,293)	\$ -	\$ (203,293)		
\$ (1,386,132)	\$ -	\$ (1,386,132)		
\$ (4,223,500)	\$ -	\$ (4,223,500)		
\$ (372,250)	\$ -	\$ (372,250)		
\$ (26,646)	\$ -	\$ (26,646)		
\$ (23,000)	\$ -	\$ (23,000)		
\$ (2,000)	\$ -	\$ (2,000)		
\$ (3,025)	\$ -	\$ (3,025)		
\$ (105,900)	\$ -	\$ (105,900)		
\$ -	\$ -	\$ -		
\$ (20,380)	\$ -	\$ (20,380)		
\$ (1,500)	\$ -	\$ (1,500)		
\$ (9,000)	\$ -	\$ (9,000)		
\$ (2,669,346)	\$ (45,000)	\$ (2,714,346)		
\$ (1,080,000)	\$ -	\$ (1,080,000)		
\$ (1,000,606)	\$ -	\$ (1,000,606)		
\$ -	\$ -	\$ -		
\$ (2,376,090)	\$ -	\$ (2,376,090)		
\$ (1,869,757)	\$ -	\$ (1,869,757)		
\$ (1,490,992)	\$ -	\$ (1,490,992)		
\$ (4,388,336)	\$ (214,187)	\$ (4,602,523)		
\$ (142,140)	\$ -	\$ (142,140)		
\$ (3,331,948)	\$ -	\$ (3,331,948)		
\$ (3,781,111)	\$ -	\$ (3,781,111)		
\$ (1,698,482)	\$ -	\$ (1,698,482)		
\$ (10,985,603)	\$ -	\$ (10,985,603)		