

PERSONNEL COMMITTEE
MEETING MINUTES
Livingston County

September 18, 2019, 8:00 am
304 E. Grand River, Conference Room 4, Howell, MI 48843

Members Present

William Green , Douglas Helzerman

Members Absent

Carol Griffith

1. CALL MEETING TO ORDER

The meeting was called to order by Commissioner Green at 8:00 a.m.

2. APPROVAL OF AGENDA

Motion to approve the Agenda as presented.

Moved By Doug Helzerman

Seconded By William Green

Motion Carried: (2-0-1)

3. CALL TO THE PUBLIC

None.

4. APPROVAL OF MINUTES

Minutes of Meeting Dated: August 14, 2019

Motion to approve the minutes as presented.

Moved By Doug Helzerman

Seconded By William Green

Motion Carried: (2-0-1)

5. TABLED ITEMS FROM PREVIOUS MEETINGS

None.

6. REPORTS

None.

7. RESOLUTIONS FOR CONSIDERATION

7.1 Circuit County Clerk

Resolution Approving the Job Reclassification for the Chief Deputy County Clerk

Motion to approve the above Resolution as presented.

Moved By Doug Helzerman

Seconded By William Green

Motion Carried: (2-0-1)

7.2 Health Department

Resolution Approving the Job Reclassification of the Director of Environmental Health/Deputy Health Officer

Motion to approve the above Resolution as presented.

Moved By Doug Helzerman

Seconded By William Green

Motion Carried: (2-0-1)

7.3 Veterans Services

Resolution Approving the Job Reclassification of the Lead Veterans Counselor position

Motion to approve the above Resolution as presented.

Moved By Doug Helzerman

Seconded By William Green

Motion Carried: (2-0-1)

7.4 Human Resources

Resolution Affirming the Pay Grade for the Emergency Management Coordinator Position.

Motion to approve the above Resolution as presented.

Moved By Doug Helzerman

Seconded By William Green

Motion Carried: (2-0-1)

7.5 Fiscal Services

Resolution Approving the Job Reclassification of the Senior Financial Analyst position

Motion to approve the above Resolution as presented.

Moved By Doug Helzerman
Seconded By William Green

Motion Carried: (2-0-1)

7.6 Court Central Services

Resolution Approving Appointment to the Livingston County Community Corrections Advisory Board

Motion to approve the above Resolution and move forward to the Board of Commissioners.

Moved By Doug Helzerman
Seconded By William Green

Motion Carried: (2-0-1)

7.7 Board of Commissioners

Resolution Approving Appointments to the Livingston County Parks and Open Space Advisory Committee

Motion to approve the above Resolution and move forward to the Board of Commissioners.

Moved By D. Helzerman
Seconded By William Green

Motion Carried: (2-0-1)

7.8 Human Resources

Resolution to Modify the Non-Union Employees, Elected Officials, Commissioners, and Judges Benefit Plans for 2020 Fiscal Year

Motion to approve the above Resolution and move forward to the Finance Committee.

Moved By Doug Helzerman
Seconded By William Green

Motion Carried: (2-0-1)

8. CLOSED SESSION

Collective Bargaining Update

Motion to go into Closed Session at 8:35 a.m.

Moved By Doug Helzerman

Seconded By William Green

Motion Carried: (2-0-1)

Motion to return to Open Session at 9:03 a.m.

Moved By Doug Helzerman

Seconded By William Green

Motion Carried: (2-0-1)

9. DISCUSSION

Defined Contribution Retirement Plan

Commissioner Nakagiri presented an Executive Summary pertaining to the Livingston County Pension Plan. Suggesting review of current plans and the establishment of a committee to further explore options for future consideration.

10. CALL TO THE PUBLIC

None.

11. ADJOURNMENT

Motion to adjourn the meeting at 9:35 a.m.

Moved By Doug Helzerman

Seconded By William Green

Motion Carried: (2-0-1)

Respectfully submitted by:

Kim Kanik

Recording Secretary