

PERSONNEL COMMITTEE
MEETING MINUTES
Livingston County

October 16, 2019, 8:00 am
304 E. Grand River, Conference Room 4, Howell, MI 48843

Members Present

William Green , Carol Griffith, Douglas Helzerman

1. CALL MEETING TO ORDER

The meeting was called to order by Commissioner Green at 8:00 a.m.

2. APPROVAL OF AGENDA

Motion to approve Agenda as presented.

Moved By C. Griffith

Seconded By D. Helzerman

Motion Carried (3-0-0)

3. CALL TO THE PUBLIC

None.

4. APPROVAL OF MINUTES

Minutes of Meeting Dated: September 18, 2019

Motion to approve the minutes as presented.

Moved By D. Helzerman

Seconded By C. Griffith

Motion Carried (3-0-0)

5. TABLED ITEMS FROM PREVIOUS MEETINGS

None.

6. REPORTS

None.

7. RESOLUTIONS FOR CONSIDERATION

7.1 LETS Department

Resolution Approving the Job Review for the Dispatcher/Trainer/Driver position
Tabled to future meeting.

Moved By C. Griffith

Seconded By D. Helzerman

Motion Tabled (3-0-0)

7.2 LETS Department

Resolution Amending the LETS Inclement Weather Policy

Motion to approve the above Resolution and move forward to Finance
Committee.

Moved By C. Griffith

Seconded By D. Helzerman

Motion Carried (3-0-0)

7.3 Human Resources

Resolution Authorizing the Purchase of MERS Military Service Credit by Todd
Cox

Motion to approve the above Resolution and move forward to Finance
Committee.

Moved By D. Helzerman

Seconded By C. Griffith

Motion Carried (3-0-0)

7.4 Public Defender

Resolution Approving the Pay Grades for Five Newly Created Positions in the
Public Defender Department

Motion to approve the above Resolution as presented.

Moved By D. Helzerman

Seconded By C. Griffith

Motion Carried (3-0-0)

8. CLOSED SESSION

Collective Bargaining Update

Motion to go into Closed Session at 8:15 a.m.

Moved By D. Helzerman

Seconded By C. Griffith

Motion Carried (3-0-0)

Motion to return to Open Session at 8:50 a.m.

Moved By C. Griffith

Seconded By D. Helzerman

Motion Carried (3-0-0)

9. CALL TO THE PUBLIC

Commissioner Nakagiri requested job descriptions for all court employees. Information needed to finalize budget recommendations. Ken Hinton shared Livingston County is waiting on information from SCAO regarding a possible staffing study to evaluate next steps.

10. ADJOURNMENT

Motion to adjourn the meeting at 9:08 a.m.

Moved By D. Helzerman

Seconded By C. Griffith

Motion Carried (3-0-0)

Respectfully submitted by:

Kim Kanik

Recording Secretary