

# FINANCE COMMITTEE

## MEETING MINUTES

October 23, 2019, 7:30 a.m.

304 E. Grand River, Board Chambers, Howell MI 48843

Members Present Carol Griffith, Douglas Helzerman, Kate Lawrence , William Green , Wes Nakagiri, Donald Parker, Robert Bezotte, Dennis Dolan , Gary Childs

### 1. CALL MEETING TO ORDER

The meeting was called to order by Commissioner C. Griffith at 7:30 a.m.

Commissioner Griffith called for a moment of silence to honor the unexpected passing of County Administrator, Ken Hinton.

### 2. ROLL CALL

Indicated the presence of a quorum.

### 3. APPROVAL OF MINUTES

Meeting minutes dated: October 9, 2019

Motion to approve the minutes as presented.

**Moved by:** K. Lawrence

**Seconded by:** R. Bezotte

Yes (9): C. Griffith, D. Helzerman, K. Lawrence , W. Green , W. Nakagiri, D. Parker, R. Bezotte, D. Dolan , and G. Childs

**Motion Carried (9-0-0)**

### 4. TABLED ITEMS FROM PREVIOUS MEETINGS

None.

### 5. APPROVAL OF AGENDA

Motion to approve the Agenda as presented.

**Moved by:** D. Dolan

**Seconded by:** G. Childs

Yes (9): C. Griffith, D. Helzerman, K. Lawrence , W. Green , W. Nakagiri, D. Parker, R. Bezotte, D. Dolan , and G. Childs

**Motion Carried (9-0-0)**

**6. CALL TO THE PUBLIC**

None.

**7. REPORTS**

Cindy Catanach, Finance Officer, provided a quarterly budget update reviewing year to date revenues, expenditures, and contingencies.

**8. RESOLUTIONS FOR CONSIDERATION**

**8.1 Fiscal Services**

Resolution Authorizing a Third Quarter Supplemental Appropriation to the Fiscal- Year 2019 Budget

Recommend Motion to the Board of Commissioners.

**Moved by:** W. Green

**Seconded by:** D. Helzerman

Yes (9): C. Griffith, D. Helzerman, K. Lawrence , W. Green , W. Nakagiri, D. Parker, R. Bezotte, D. Dolan , and G. Childs

**Motion Carried (9-0-0)**

**8.2 Public Defender**

Resolution Approving Newly Created Public Defender Positions

Recommend Motion to the Board of Commissioners.

**Moved by:** K. Lawrence

**Seconded by:** G. Childs

Yes (9): C. Griffith, D. Helzerman, K. Lawrence , W. Green , W. Nakagiri, D. Parker, R. Bezotte, D. Dolan , and G. Childs

**Motion Carried (9-0-0)**

**8.3 Public Defender**

Resolution Authorizing the Business Property Lease Agreement with 1221 Building Group, LLC for the Livingston County Public Defender's Office to occupy 1221 Byron Road, Suite 1, 4 and a Portion of 5, Howell, MI 48843

Recommend Motion to the Board of Commissioners.

**Moved by:** D. Dolan

**Seconded by:** K. Lawrence

Yes (9): C. Griffith, D. Helzerman, K. Lawrence , W. Green , W. Nakagiri, D. Parker, R. Bezotte, D. Dolan , and G. Childs

**Motion Carried (9-0-0)**

#### **8.4 County Administration**

Resolution Appointing Cindy Catanach Acting County Administrator, Rich Malewicz Acting Deputy County Administrator, and Hilery DeHate Acting Financial Officer

Recommend Motion to the Board of Commissioners.

**Moved by:** W. Green

**Seconded by:** D. Helzerman

Yes (9): C. Griffith, D. Helzerman, K. Lawrence , W. Green , W. Nakagiri, D. Parker, R. Bezotte, D. Dolan , and G. Childs

**Motion Carried (9-0-0)**

#### **8.5 Human Resources**

Resolution Authorizing the Purchase of Military Service Credit by Todd Cox

Recommend Motion to the Board of Commissioners.

**Moved by:** D. Helzerman

**Seconded by:** R. Bezotte

Yes (9): C. Griffith, D. Helzerman, K. Lawrence , W. Green , W. Nakagiri, D. Parker, R. Bezotte, D. Dolan , and G. Childs

**Motion Carried (9-0-0)**

#### **8.6 L.E.T.S.**

Resolution Amending the LETS Inclement Weather Policy

Recommend Motion to the Board of Commissioners.

**Moved by:** R. Bezotte

**Seconded by:** K. Lawrence

Yes (9): C. Griffith, D. Helzerman, K. Lawrence , W. Green , W. Nakagiri, D. Parker, R. Bezotte, D. Dolan , and G. Childs

**Motion Carried (9-0-0)**

### **9. CLAIMS**

Miscellaneous Claims Dated: October 9, 2019

Recommend Motion to the Board of Commissioners.

**Moved by:** K. Lawrence

**Seconded by:** G. Childs

Yes (9): C. Griffith, D. Helzerman, K. Lawrence , W. Green , W. Nakagiri, D. Parker, R. Bezotte, D. Dolan , and G. Childs

**Motion Carried (9-0-0)**

**10. PREAUTHORIZED**

Computer Print-out Dated: October 9 through October 23, 2019

Recommend Motion to the Board of Commissioners.

**Moved by:** K. Lawrence

**Seconded by:** D. Helzerman

Yes (9): C. Griffith, D. Helzerman, K. Lawrence , W. Green , W. Nakagiri, D. Parker, R. Bezotte, D. Dolan , and G. Childs

**Motion Carried (9-0-0)**

**11. CALL TO THE PUBLIC**

None.

**12. ADJOURNMENT**

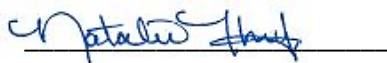
Motion to adjourn the meeting at 7:43 a.m.

**Moved by:** D. Helzerman

**Seconded by:** K. Lawrence

Yes (9): C. Griffith, D. Helzerman, K. Lawrence , W. Green , W. Nakagiri, D. Parker, R. Bezotte, D. Dolan , and G. Childs

**Motion Carried (9-0-0)**

A handwritten signature in blue ink, appearing to read "Natalie Hunt", is written over a horizontal line.

Natalie Hunt, Recording Secretary