

# LIVINGSTON COUNTY BOARD OF COMMISSIONERS

## MEETING MINUTES

December 9, 2019, 7:30 p.m.

304 E. Grand River, Board Chambers, Howell MI 48843

Members Present: Donald Parker, Dennis Dolan, Kate Lawrence, William Green, Wes Nakagiri, Douglas Helzerman, Robert Bezotte, and Carol Griffith

Members Absent: Gary Childs

### 1. CALL MEETING TO ORDER

The meeting was called to order by Chairperson Donald Parker at 7:30 p.m.

### 2. PLEDGE OF ALLEGIANCE TO THE FLAG

All rose for the Pledge of Allegiance to the Flag of the United States of America.

### 3. ROLL CALL

Roll call by the Clerk indicated the presence of a quorum.

### 4. CORRESPONDENCE

- a. Crawford County Board of Commissioners Correspondence to Governor Whitmer
- b. Eaton County Resolution 19-11-122 to Encourage Changes to the Application of a Fee-for-Service Model for Local Substance Abuse Service Delivery
- c. Huron County Resolution 19-124C in Support of House Bills 4937-38 and Senate Bills 504-505 to Enact Four-Year Terms for County Commissioners
- d. Manistee County Resolution 2019-16 Requesting to Declare the Great Lakes Coast a Disaster Area and Seeking Assistance

Motion to receive and place on file the correspondence.

It was moved by K. Lawrence

Seconded by R. Bezotte

**MOTION Carried (8-0-1)**

### 5. CALL TO THE PUBLIC

None.

### 6. APPROVAL OF MINUTES

a. Minutes of Meeting Dated: November 25, 2019

b. Minutes of Meeting Dated: December 4, 2019

Motion to approve the minutes as presented.

It was moved by D. Dolan

Seconded by D. Helzerman

**MOTION Carried (8-0-1)**

### 7. TABLED ITEMS FROM PREVIOUS MEETINGS

None.

**8. APPROVAL OF AGENDA**

Motion to approve the Agenda as presented.

It was moved by C. Griffith  
Seconded by D. Helzerman

**MOTION Carried (8-0-1)**

**9. REPORTS**

**9.a MSU Extension Annual Report**

Matt Shane, District 12 Director, provided an update and report to the Board.

**9.b Senior Need Survey**

Livingston Leadership Council on Aging

Commissioner Lawrence introduced Dianne McCormick, Public Health Director, who then introduced Jim McGuire, AAA 1-B, and Mark Robinson, AAA 1-B, who provided an update and report to the Board.

Chairperson Parker read a letter that he submitted to the Board on December 4, 2019 regarding establishing a Search Committee for the County Administrator position.

Motion to Approve the Creation of a Search Committee for the County Administrator Position as presented and appointing William Green as Chair, Carol Griffith, Douglas Helzerman, Kate Lawrence and Wes Nakagiri as voting members. Non-voting members will include the Human Resources Director, Acting County Administrator, Facility Services Director, Steve Currie the Executive Director of Michigan Association of Counties, and Elizabeth Hundley, County Clerk.

It was moved by D. Helzerman  
Seconded by C. Griffith

**MOTION Carried (8-0-1)**

**10. APPROVAL OF CONSENT AGENDA ITEMS**

Resolutions 2019-12-179 through 2019-12-189

Motion to approve the resolutions on the Consent Agenda.

It was moved by C. Griffith  
Seconded by D. Dolan

Roll Call Vote: Yes (8): C. Griffith, D. Parker, D. Dolan, K. Lawrence, W. Green, W. Nakagiri, D. Helzerman, and R. Bezotte; No (0): None; Absent (1): G. Childs

**MOTION Carried (8-0-1)**

**10.a 2019-12-179**

Resolution Approving Plan To Build EMS Fund Working Capital – Treasurer / Administration

**10.b 2019-12-180**

Resolution Authorizing an Additional Contribution to MERS - County Administration

**10.c 2019-12-181**

Resolution Requesting Reallocation of Pension Assets - Fiscal Services

**10.d 2019-12-182**

Resolution to Amend the County Employee Business Expense Policy for Livingston County – Fiscal Services

**10.e 2019-12-183**

Resolution Authorizing an Agreement with the Michigan Department of Environment, Great Lakes, and Energy to Conduct Environmental Health Services – Health Department

**10.f 2019-12-184**

Resolution Accepting 2020 Grant Funding from the Department of Licensing and Regulatory Affairs, Bureau of Medical Marihuana Regulation – Health Department

**10.g 2019-12-185**

Resolution to Concur with the Livingston County Aeronautical Facilities Board to Enter Into a Grant Agreement with the Michigan Department of Transportation to Fund the Acquisition of Snow Removal Equipment - High Speed Broom at the Livingston County Airport

**10.h 2019-12-186**

Resolution to Concur with the Livingston County Aeronautical Facilities Board to Enter Into an Agreement for the Transfer of FY 2015 FAA Entitlement Funds to the County of Lenawee Airport - Airport

**10.i 2019-12-187**

Resolution Authorizing Issuance of Purchase Orders for Software Maintenance and Services Renewal for 2020 – Information Technology

**10.j 2019-12-188**

Resolution Authorizing an Intergovernmental Agreement with the State of Michigan to Participate in the MiSAIL Project to Obtain Digital Aerial Imagery - Information Technology

**10.k 2019-12-189**

Resolution Authorizing the Livingston County Juvenile Court to Apply for the Michigan Department of Health and Human Services Child and Parent Legal Representation Grant – Juvenile Court

**11. RESOLUTIONS FOR CONSIDERATION**

None.

**12. CALL TO THE PUBLIC**

None.

**13. ADJOURNMENT**

Motion to adjourn the meeting at 8:29 p.m.

It was moved by D. Helzerman

Seconded by C. Griffith

**MOTION Carried (8-0-1)**