

**LIVINGSTON COUNTY ELECTION COMMISSION
REGULAR MEETING**

January 13, 2020

8:30 A.M.

200 E. Grand River, Jury Room, Howell, MI 48843

1. CALL TO ORDER

2. ROLL CALL

Judge Miriam Cavanaugh, Elizabeth Hundley, County Clerk, Jennifer Nash, County Treasurer

3. APPROVAL OF AGENDA

3.1 Approve the Agenda of the January 13, 2020 Election Commission meeting.

4. APPROVAL OF MINUTES

Minutes of the Election Commission meeting dated:

4.1 November 19, 2019 Meeting Minutes

5. NEW BUSINESS

5.1 Approval of March 10, 2020 Presidential Primary Election Ballots and authorize the County Clerk to sign the Ballot Proof Acceptance form.

18 Jurisdictions, 80 Precincts, (104 Ballot Styles = 87 Precincts, 17 Absent Voter Counting Board Precincts).

5.2 Authorize the printing of the March 10, 2020 Presidential Primary Ballots.

6. OTHER BUSINESS

7. PUBLIC COMMENT

8. ADJOURNMENT

LIVINGSTON COUNTY ELECTION COMMISSION

MEETING MINUTES

November 19, 2019

8:45 A.M.

200 E. Grand River, Jury Room, Howell, MI 48843

Members Present: Judge Miriam Cavanaugh, Elizabeth Hundley, County Clerk, Jennifer Nash, County Treasurer

Staff Present: Joseph Bridgman, Elections Coordinator

1. CALL TO ORDER

Chairperson Cavanaugh called the meeting to order at 8:47 a.m.

2. ROLL CALL

Judge Miriam Cavanaugh, Elizabeth Hundley, County Clerk, Jennifer Nash, County Treasurer

Indicated the presence of a quorum.

3. APPROVAL OF AGENDA

3.a Approve the Agenda of the November 19, 2019 Election Commission meeting.

Motion to approve the Agenda as presented.

Moved by: J. Nash

Seconded by: E. Hundley

Yes (3): M. Cavanaugh, E. Hundley, and J. Nash

Motion Carried (3 to 0)

4. APPROVAL OF MINUTES

Minutes of the Election Commission meeting dated:

4.a August 23, 2019 Meeting Minutes

Motion to approve the minutes as presented.

Moved by: J. Nash

Seconded by: E. Hundley

Yes (3): M. Cavanaugh, E. Hundley, and J. Nash

Motion Carried (3 to 0)

5. NEW BUSINESS

5.a March 10, 2020 Presidential Primary Update

The dates for the Presidential Primary Election were discussed. This election is a closed primary, voters will have to select a Democratic or Republican ballot. The deadline for a Constitutional amendment or Legislative referendum is January 10, 2020.

5.b 2020 Election Commission Meeting Dates

Motion to approve the following meeting schedule for 2020:

January 13, 2020 at 8:30 a.m.	February 21, 2020 at 8:45 a.m.
June 8, 2020 at 8:30 a.m.	September 8, 2020 at 8:30 a.m.
November 20, 2020 at 8:45 a.m.	

Moved by: J. Nash

Seconded by: E. Hundley

Yes (3): M. Cavanaugh, E. Hundley, and J. Nash

Motion Carried (3 to 0)

6. OTHER BUSINESS

None.

7. PUBLIC COMMENT

None.

8. ADJOURNMENT

Moved by: J. Nash

Seconded by: E. Hundley

Motion to adjourn the meeting at 9:19 a.m.

Yes (3): M. Cavanaugh, E. Hundley, and J. Nash

Motion Carried (3 to 0)

Elizabeth Hundley, Livingston County Clerk



Elizabeth Hundley Livingston County Clerk

TO: Livingston County Election Commission

FROM: Elizabeth Hundley, County Clerk
Joe Bridgman, Election Coordinator

DATE: January 13, 2020

SUBJECT: Ballot Proofing for March 10, 2020 Presidential Primary Election

The Commission is responsible for checking the various proof ballots to make sure that they are free of errors and omissions. A comprehensive check should include a careful review of the following:

- ballot format;
- offices on ballot and the placement of offices;
- number to be elected to each office;
- placement of candidate names;
- form and spelling of candidate names;
- candidate rotations;
- number of write-in lines provided under office;
- placement of special ballot designations;
- wording and placement of ballot proposals.

When proofing the ballots, please check each ballot for the following:

- Ballot Format**
- Heading (Legal Name of Jurisdiction)**
- Proposal Section Headings**
- Wording and placement of ballot proposals**

Ballot Proof Acceptance by Livingston County Election Commission

Elizabeth Hundley,
Livingston County Clerk

Date: _____