

# CONSTRUCTION COMMITTEE

## MEETING MINUTES

December 2, 2019, 6:30 PM

304 E. Grand River, Conference Room 4, Howell, MI 48843

Members Present:

Dennis Dolan , Robert Bezotte, Douglas Helzerman

### 1. CALL MEETING TO ORDER

The meeting was called to order by Commissioner Dolan at 6:30 p.m.

### 2. APPROVAL OF MINUTES

Minutes of meeting dated: November 4, 2019

Motion to approve the minutes as presented.

**Moved By** R. Bezotte

**Seconded By** D. Helzerman

Yes (3): D. Dolan , R. Bezotte, and D. Helzerman

**Motion Carried (3-0-0)**

### 3. APPROVAL OF AGENDA

Motion to approve the Agenda as presented.

**Moved By** D. Helzerman

**Seconded By** R. Bezotte

Yes (3): D. Dolan , R. Bezotte, and D. Helzerman

**Motion Carried (3-0-0)**

### 4. CALL TO THE PUBLIC

None.

### 5. REPORTS

5.a Sheriff Storage Facility Project Update

Reported on the panel repair needed, the panel arrived and will be finished in the spring.

Building is ready to be turned over to the owner. Undersheriff Warder will assist in coordinating. Undersheriff Warder thanked all involved in this project and that the Sheriff's Office is very pleased with the building.

Rich Malewicz, CIO, discussed installing conduit and fiber to the building. Valerie will get the cost to complete this request.

**5.b Central Dispatch Facility Project Update**

Valerie Vig reviewed interior items: door mechanics and handrail. Reviewed items that will be finished in the spring.

Committee reviewed the issue with the planters that required holes to be drilled for drainage, this issue will be finished in the spring as well.

**6. ACTION ITEMS**

**6.a Lindhout Invoice #2019-1130**

Central Dispatch Facility: \$1,810.95

Motion to approve payment.

**Moved By** D. Helzerman

**Seconded By** R. Bezotte

Yes (3): D. Dolan , R. Bezotte, and D. Helzerman

**Motion Carried (3-0-0)**

**6.b Lindhout Invoice #2019-1131**

Sheriff Storage Facility: \$371.18

Motion to approve payment.

**Moved By** R. Bezotte

**Seconded By** D. Helzerman

Yes (3): D. Dolan , R. Bezotte, and D. Helzerman

**Motion Carried (3-0-0)**

**6.c J.S. Vig Pay Application #8**

Sheriff Storage Facility: \$87,860.51

Brad explained portion of payment is being held for spring work that will be done at a later date.

Motion to approve payment.

**Moved By** D. Helzerman

**Seconded By** R. Bezotte

Yes (3): D. Dolan , R. Bezotte, and D. Helzerman

**Motion Carried (3-0-0)**

**6.d J.S. Vig Request for Change Order #13**

Sheriff Storage Facility Relocate Water Heater: \$319.00

Motion to approve RFCO #13.

**Moved By** D. Helzerman

**Seconded By** R. Bezotte

Yes (3): D. Dolan , R. Bezotte, and D. Helzerman

**Motion Carried (3-0-0)**

**6.e J.S. Vig Change Order #5**

Sheriff Storage Facility Add Preconstruction Services and Credit for Temporary Utilities Allowance: \$2,400.00 (added to contingency)

Motion to approve CO #5.

**Moved By** D. Helzerman

**Seconded By** R. Bezotte

Yes (3): D. Dolan , R. Bezotte, and D. Helzerman

**Motion Carried (3-0-0)**

**6.f J.S. Vig Pay Application #17**

Central Dispatch Facility: \$332,874.86

Brad Alvord, reviewed all trades, all trades that are 100% complete are paid in full. Any contractor with remaining items, still have retainage until work is complete. Lindhout is comfortable with the amount of payment and the amount being held as retainage.

Motion to approve payment.

**Moved By** D. Helzerman

**Seconded By** R. Bezotte

Yes (3): D. Dolan , R. Bezotte, and D. Helzerman

**Motion Carried (3-0-0)**

**6.g J.S. Vig Request for Change Order #35 Revised**

Central Dispatch Facility Repaint Walls in the Dispatch Floor: \$2,800.00

Brad Alvord explained the process for repainting. The original projected cost was \$3,500. J.S. Vig did not add any mark-up. It is the best it will get with-out going to a level-5 finish. Chad explained that the issue is still visible.

Motion to approve RFCO #35.

**Moved By** D. Helzerman

**Seconded By** R. Bezotte

Yes (3): D. Dolan , R. Bezotte, and D. Helzerman

**Motion Carried (3-0-0)**

**6.h J.S. Vig Request for Change Order #51 Revised**

Central Dispatch Facility Drill holes in Planter Walls: \$613.00

Brad Alvord explained the reason for drilling the holes.

Motion to approve RFCO #51.

**Moved By** R. Bezotte

**Seconded By** D. Helzerman

Yes (3): D. Dolan , R. Bezotte, and D. Helzerman

**Motion Carried (3-0-0)**

**7. NEW BUSINESS**

Commissioner Dolan discussed a possible mural as a resolution to the paint issue in dispatch. The painter of the proposed mural is discussing with Spirit of Livingston.

Valerie reported regarding asphalt getting in this year; it was approved to move forward with \$7,500 for demucking, the cost came to a total of \$7,900.

Commissioner Bezotte exited at 7:27 p.m.

Val proposed JS Vig be paid the \$7900, \$400 relates to existing drive, and the cost for testing. Vig will absorb the cost for the stone needed for damage from plowing and for phase II roughly \$11,000. Val will provide documentation of all the amounts.

Motion to authorize a mural on the South wall in Dispatch to be paid from the 911 Funds in the amount of \$4,500.00.

**Moved By** R. Bezotte

**Seconded By** D. Helzerman

Yes (3): D. Dolan , R. Bezotte, and D. Helzerman

**Motion Carried (3-0-0)**

## **8. ADJOURNMENT**

The next meeting is scheduled for January 6, 2020 at 6:30 p.m.

Motion to adjourn the meeting at 7:34 p.m.

**Moved By** D. Helzerman

**Seconded By** D. Dolan

Yes (2): D. Dolan , and D. Helzerman

Absent (1): R. Bezotte

**Motion Carried (2-0-1)**



Natalie Hunt, Recording Secretary