

FINANCE COMMITTEE

MEETING MINUTES

December 4, 2019, 7:30 a.m.

304 E. Grand River, Board Chambers, Howell MI 48843

Members Present Carol Griffith, Douglas Helzerman, Kate Lawrence, William Green, Wes Nakagiri,
Donald Parker, Robert Bezotte, Dennis Dolan, and Gary Childs

1. CALL MEETING TO ORDER

The meeting was called to order by Commissioner C. Griffith at 7:30 a.m.

2. ROLL CALL

Indicated the presence of a quorum.

3. APPROVAL OF MINUTES

Meeting minutes dated: November 20, 2019

Motion to approve the minutes as presented.

Moved by: W. Green

Seconded by: D. Dolan

Yes (9): C. Griffith, D. Helzerman, K. Lawrence , W. Green, W. Nakagiri, D. Parker, R. Bezotte, D. Dolan,
and G. Childs

Motion Carried (9-0-0)

4. TABLED ITEMS FROM PREVIOUS MEETINGS

None.

5. APPROVAL OF AGENDA

Motion to approve the Agenda as presented.

Moved by: G. Childs

Seconded by: D. Helzerman

Yes (9): C. Griffith, D. Helzerman, K. Lawrence , W. Green, W. Nakagiri, D. Parker, R. Bezotte, D. Dolan,
and G. Childs

Motion Carried (9-0-0)

6. CALL TO THE PUBLIC

None.

7. REPORTS

7.1 EMS Fund Analysis

Kari Blanchett, PFM Financial Advisors

Commissioner Griffith introduced Randy Bauer and Kari Blanchett, PFM Financial Advisors. Jenny Nash explained the purpose for this analysis being to find the cause and solution for the declining cash funds in EMS. Kari provided a summary presentation to Commissioners and Randy walked through the presentation.

Commissioner Parker exited at 7:45 a.m. and re-entered at 7:47 a.m.

Commissioner Lawrence exited at 8:00 a.m. and re-entered at 8:02 a.m.

Discussion between PFM Financial Advisors, Cindy Catanach, Acting Administrator, Jenny Nash, Treasurer, John Waters, EMS Acting Director, and Commissioners on the analysis and future plans to address and resolve the EMS Cash fund balance. A complete report will be forwarded to Commissioners.

8. RESOLUTIONS FOR CONSIDERATION

8.1 Treasurer / Administration

Resolution Approving Plan to Build EMS Fund Working Capital

Recommend Motion to the Board of Commissioners.

Moved by: K. Lawrence

Seconded by: G. Childs

Yes (9): C. Griffith, D. Helzerman, K. Lawrence , W. Green, W. Nakagiri, D. Parker, R. Bezotte, D. Dolan, and G. Childs

Motion Carried (9-0-0)

8.2 Administration

Resolution Authorizing an Additional Contribution to MERS

Recommend Motion to the Board of Commissioners.

Moved by: W. Green

Seconded by: R. Bezotte

Yes (9): C. Griffith, D. Helzerman, K. Lawrence , W. Green, W. Nakagiri, D. Parker, R. Bezotte, D. Dolan, and G. Childs

Motion Carried (9-0-0)

8.3 Fiscal Services

Resolution Requesting Reallocation of Pension Assets

Recommend Motion to the Board of Commissioners.

Moved by: G. Childs

Seconded by: D. Helzerman

Yes (9): C. Griffith, D. Helzerman, K. Lawrence , W. Green, W. Nakagiri, D. Parker, R. Bezotte, D. Dolan, and G. Childs

Motion Carried (9-0-0)

8.4 Fiscal Services

Resolution to Amend the County Employee Business Expense Policy for Livingston County

Recommend Motion to the Board of Commissioners.

Moved by: G. Childs

Seconded by: D. Helzerman

Yes (9): C. Griffith, D. Helzerman, K. Lawrence , W. Green, W. Nakagiri, D. Parker, R. Bezotte, D. Dolan, and G. Childs

Motion Carried (9-0-0)

8.5 Health Department

Resolution Authorizing an Agreement with the Michigan Department of Environment, Great Lakes, and Energy to Conduct Environmental Health Services

Recommend Motion to the Board of Commissioners.

Moved by: R. Bezotte

Seconded by: D. Dolan

Yes (9): C. Griffith, D. Helzerman, K. Lawrence , W. Green, W. Nakagiri, D. Parker, R. Bezotte, D. Dolan, and G. Childs

Motion Carried (9-0-0)

8.6 Health Department

Resolution Accepting 2020 Grant Funding from the Department of Licensing and Regulatory Affairs, Bureau of Medical Marihuana Regulation

Recommend Motion to the Board of Commissioners.

Moved by: K. Lawrence

Seconded by: G. Childs

Yes (9): C. Griffith, D. Helzerman, K. Lawrence , W. Green, W. Nakagiri, D. Parker, R. Bezotte, D. Dolan, and G. Childs

Motion Carried (9-0-0)

8.7 Airport

Resolution to Concur with the Livingston County Aeronautical Facilities Board to Enter Into a Grant Agreement with the Michigan Department of Transportation to Fund the Acquisition of Snow Removal Equipment - High Speed Broom at the Livingston County Airport

Recommend Motion to the Board of Commissioners.

Moved by: D. Parker

Seconded by: D. Dolan

Yes (9): C. Griffith, D. Helzerman, K. Lawrence , W. Green, W. Nakagiri, D. Parker, R. Bezotte, D. Dolan, and G. Childs

Motion Carried (9-0-0)

8.8 Airport

Resolution to Concur with the Livingston County Aeronautical Facilities Board to Enter Into an Agreement for the Transfer of FY 2015 FAA Entitlement Funds to the County of Lenawee Airport

Recommend Motion to the Board of Commissioners.

Moved by: K. Lawrence

Seconded by: D. Helzerman

Yes (9): C. Griffith, D. Helzerman, K. Lawrence , W. Green, W. Nakagiri, D. Parker, R. Bezotte, D. Dolan, and G. Childs

Motion Carried (9-0-0)

8.9 Information Technology

Resolution Authorizing Issuance of Purchase Orders for Software Maintenance and Services Renewal for 2020

Recommend Motion to the Board of Commissioners.

Moved by: D. Dolan

Seconded by: R. Bezotte

Yes (9): C. Griffith, D. Helzerman, K. Lawrence , W. Green, W. Nakagiri, D. Parker, R. Bezotte, D. Dolan, and G. Childs

Motion Carried (9-0-0)

8.10 Information Technology

Resolution Authorizing an Intergovernmental Agreement with the State of Michigan to Participate in the MiSAIL Project to Obtain Digital Aerial Imagery

Recommend Motion to the Board of Commissioners.

Moved by: G. Childs

Seconded by: D. Dolan

Yes (9): C. Griffith, D. Helzerman, K. Lawrence , W. Green, W. Nakagiri, D. Parker, R. Bezotte, D. Dolan, and G. Childs

Motion Carried (9-0-0)

8.11 Juvenile Court

Resolution Authorizing the Livingston County Juvenile Court to Apply for the Michigan Department of Health and Human Services Child and Parent Legal Representation Grant

Recommend Motion to the Board of Commissioners.

Moved by: R. Bezotte

Seconded by: G. Childs

Yes (9): C. Griffith, D. Helzerman, K. Lawrence , W. Green, W. Nakagiri, D. Parker, R. Bezotte, D. Dolan, and G. Childs

Motion Carried (9-0-0)

9. CLAIMS

Miscellaneous Claims Dated: December 4, 2019

Recommend Motion to the Board of Commissioners.

Moved by: W. Green

Seconded by: G. Childs

Yes (9): C. Griffith, D. Helzerman, K. Lawrence , W. Green, W. Nakagiri, D. Parker, R. Bezotte, D. Dolan, and G. Childs

Motion Carried (9-0-0)

10. PREAUTHORIZED

Computer Print-out Dated: November 21 through December 4, 2019

Recommend Motion to the Board of Commissioners.

Moved by: K. Lawrence

Seconded by: D. Helzerman

Yes (9): C. Griffith, D. Helzerman, K. Lawrence , W. Green, W. Nakagiri, D. Parker, R. Bezotte, D. Dolan, and G. Childs

Motion Carried (9-0-0)

11. CALL TO THE PUBLIC

Elizabeth Hundley, County Clerk, spoke regarding the report from PFM on EMS Fund Analysis.

12. ADJOURNMENT

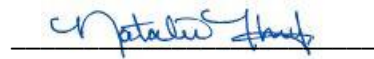
Motion to adjourn the meeting at 9:08 a.m.

Moved by: K. Lawrence

Seconded by: D. Helzerman

Yes (9): C. Griffith, D. Helzerman, K. Lawrence , W. Green, W. Nakagiri, D. Parker, R. Bezotte, D. Dolan, and G. Childs

Motion Carried (9-0-0)

A handwritten signature in blue ink, appearing to read "Natalie Hunt", is written over a horizontal line.

Natalie Hunt, Recording Secretary