

CONSTRUCTION COMMITTEE

AGENDA

February 3, 2020

6:30 PM

304 E. Grand River, Conference Room 4, Howell, MI 48843

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CONSTRUCTION COMMITTEE

MEETING MINUTES

January 6, 2020, 6:30 PM

304 E. Grand River, Conference Room 4, Howell, MI 48843

Members Present: Dennis Dolan , Douglas Helzerman

Members Absent: Robert Bezotte

1. CALL MEETING TO ORDER

The meeting was called to order by Commissioner Dolan at 6:32 p.m.

2. APPROVAL OF MINUTES

Minutes of meeting dated: December 2, 2019

Motion to approve the minutes as presented.

Moved By D. Helzerman

Seconded By D. Dolan

Yes (2): D. Dolan , and D. Helzerman

Absent (1): R. Bezotte

Motion Carried (2 to 0)

3. APPROVAL OF AGENDA

Motion to approve the Agenda as presented.

Moved By D. Helzerman

Seconded By D. Dolan

Yes (2): D. Dolan , and D. Helzerman

Absent (1): R. Bezotte

Motion Carried (2 to 0)

4. CALL TO THE PUBLIC

None.

5. REPORTS

5.a Central Dispatch Facility Project Update

Valerie Vig reported that the inter punch-list is complete. The external punch-list has items to be finished in the Spring. Fencing is being worked on and will be completed

this week, it can now be locked. TTI needs to finish card reader for the east road gate. Escape gate (south) is secure. Gate for Corrigan will be secured tomorrow.

Commissioner Dolan requested an agenda of outstanding items with a time line to help schedule with contractors.

Chad Chewning reported on the internal punch-list items.

Discussed cameras by the gates, Ken in IT is working with the contractor.

5.b Sheriff Storage Facility Project Update

Brand Alvord reported that all punch-list items are done. Grading to the North is done and all seeding will be done in the Spring. Close-out documents are also pending. Sheriff has occupied the building.

6. ACTION ITEMS

6.a JS Vig Request for Change Order #49

Soil Conditions for Concrete Curb: \$7,930.00

Original approved amount was not to exceed \$7,500

Back-up documentation was reviewed and discussed equipment used.

Motion to approve CO #49.

Moved By D. Helzerman

Seconded By D. Dolan

Yes (2): D. Dolan , and D. Helzerman

Absent (1): R. Bezotte

Motion Carried (2 to 0)

6.b JS Vig Request for Change Order #50

Undercut for Parking Lot Phase II: \$5,675.00

Motion to recognize JS Vig for covering the cost of RFCO #50.

Brad Alvord explained that this is the portion of the work that was completed that JS Vig has offered to absorb.

Moved By D. Helzerman

Seconded By D. Dolan

Yes (2): D. Dolan , and D. Helzerman

Absent (1): R. Bezotte

Motion Carried (2 to 0)

6.c JS Vig Request for Change Order #52

Snow Removal Grading: \$4,357.00

This item is just for review, the County is not paying these expenses.

Motion to recognize JS Vig for covering this cost.

Brad Alvord explained that this is the portion of the work that was completed that JS Vig has offered to absorb.

Moved By D. Helzerman

Seconded By D. Dolan

Yes (2): D. Dolan , and D. Helzerman

Absent (1): R. Bezotte

Motion Carried (2 to 0)

6.d JS Vig Request for Change Order #53

G2 Testing Extras: \$3,027.00

Motion to approve CO #53.

Moved By D. Helzerman

Seconded By D. Dolan

Yes (2): D. Dolan , and D. Helzerman

Absent (1): R. Bezotte

Motion Carried (2 to 0)

6.e JS Vig Request for Change Order #54

Re-pave Entrance Road: \$423.00

Motion to approve CO #54.

Moved By D. Helzerman

Seconded By D. Dolan

Yes (2): D. Dolan , and D. Helzerman

Absent (1): R. Bezotte

Motion Carried (2 to 0)

6.f JS Vig Request for Change Order #55

Construction Staking Extra: \$3,504.00

Motion to approve CO #55.

Brad explained that the budget for staking is exhausted and reviewed contingency balances.

Moved By D. Helzerman

Seconded By D. Dolan

Yes (2): D. Dolan , and D. Helzerman

Absent (1): R. Bezotte

Motion Carried (2 to 0)

6.g Lindhout Invoice 2019-1217

Central Dispatch Facility: \$1,207.30

Motion to approve payment.

Moved By D. Helzerman

Seconded By D. Dolan

Yes (2): D. Dolan , and D. Helzerman

Absent (1): R. Bezotte

Motion Carried (2 to 0)

6.h JS Vig Pay Application #18

Central Dispatch Facility: \$139,939.29

Motion to approve payment.

Moved By D. Helzerman

Seconded By D. Dolan

Yes (2): D. Dolan , and D. Helzerman

Absent (1): R. Bezotte

Motion Carried (2 to 0)

6.i Lindhout Invoice 2019-1242

Sheriff Storage Facility: \$939.33

Motion to approve payment.

Moved By D. Helzerman

Seconded By D. Dolan

Yes (2): D. Dolan , and D. Helzerman

Absent (1): R. Bezotte

Motion Carried (2 to 0)

6.j JS Vig Pay Application #9

Sheriff Storage Facility: \$16,594.04

Motion to approve payment.

Moved By D. Helzerman

Seconded By D. Dolan

Yes (2): D. Dolan , and D. Helzerman

Absent (1): R. Bezotte

Motion Carried (2 to 0)

7. NEW BUSINESS

The next meeting was scheduled for February 3, 2020 at 6:30 p.m. located 304 E. Grand River, Conference Room 4, Howell, MI 48843.

Chad Chewing stated that Joni Harvey's last day with the County will be January 24th and her efforts in this project requested she be recognized by the Board of Commissioners.

Jeff Warder stated that the equipment is now in the Sheriff Storage Facility and that they are very happy with the building.

8. ADJOURNMENT

Motion to adjourn the meeting at 7:29 p.m.

Moved By D. Helzerman

Seconded By D. Dolan

Yes (2): D. Dolan , and D. Helzerman

Absent (1): R. Bezotte

Motion Carried (2 to 0)

Natalie Hunt, Recording Secretary



MONTHLY INVOICE

BILL TO

**Chad Chewning
911 Central Dispatch
300 S. Highlander Way
Howell, MI 48843**

Date Jan 02, 2020

Invoice # 2020-0017

Project Name LC 911 - New Central Dispatch

Project No 17114

Please Remit By Feb 01, 2020

Payment Terms 30(days)

Balance Due: \$301.83

Project Description: LC 911 - New Central Dispatch

December, 2019 work included interior punch list review, exterior fencing and gate punch list, contractor coordination, and attendance at multiple meetings.

REMINDER: This project has open invoices for 11/01/19 for \$1,810.95 and 12/9/2019 for \$1,207.30. Please let us know if you need copies.

	Fee Summary		Previously Invoiced		Current Invoice		Remaining
	%	Stipulated	% phase Completed	Amount Billed	% complete	Value of Completed	Amount remaining
01 Schematic Design	7.00%	\$20,960.07	100.00%	\$20,960.07	0.00%	\$0.00	\$0.00
02 Design Development	15.00%	\$44,914.43	100.00%	\$44,914.43	0.00%	\$0.00	\$0.00
03 Construction Documents	50.00%	\$149,714.76	100.00%	\$149,714.76	0.00%	\$0.00	\$0.00
04 Bidding Administration	5.00%	\$14,971.48	100.00%	\$14,971.48	0.00%	\$0.00	\$0.00
05 Construction Administration	23.00%	\$68,868.79	98.25%	\$67,661.50	98.69%	\$301.83	\$905.46
	100.00%	\$299,429.52	99.60%	\$298,222.24	0.10%	\$301.83	\$905.45

Construction Cost	\$5,444,173.00
Fee Percentage	5.50%
Total Fee Amount	\$299,429.52

Invoice Total: \$301.83

Please make payments to Lindhout Associates.



MONTHLY INVOICE

BILL TO

Jeff Warder
Livingston County Sheriff
150 S. Highlander Way
Howell, MI 48843

Date Jan 02, 2020

Invoice # 2020-0018

Project Name LC Sheriff - Storage Facility

Project No 18041

Please Remit By Feb 01, 2020

Payment Terms 30(days)

Balance Due: \$992.35

Project Description: LC Sheriff - Storage Facility

December, 2019 work included it coordination and pay application review.

Reminder: This project has open invoices 11/01/19 for \$371.18 and 12/01/19 for \$568.15. Please let us know if you need copies.

	Fee Summary		Previously Invoiced		Current Invoice		Remaining
	%	Stipulated	% phase Completed	Amount Billed	% complete	Value of Completed	Amount remaining
01 Schematic Design	10.00%	\$3,766.02	100.00%	\$3,766.01	0.00%	\$0.00	\$0.00
02 Design Development	20.00%	\$7,532.03	100.00%	\$7,532.03	0.00%	\$0.00	\$0.00
03 Construction Documents	50.00%	\$18,830.08	100.00%	\$18,830.08	0.00%	\$0.00	-\$0.01
04 Bidding Administration	3.00%	\$1,129.80	100.00%	\$1,129.80	0.00%	\$0.00	\$0.00
05 Construction Administration	17.00%	\$6,402.23	98.34%	\$6,296.18	99.17%	\$53.02	\$53.02
	100.00%	\$37,660.15	99.72%	\$37,554.10	0.14%	\$53.02	\$53.03

Invoice Total: \$53.02

Previous Balance: \$939.33

Account Balance: \$992.35

Please make payments to Lindhout Associates.