

FINANCE COMMITTEE

MEETING MINUTES

December 18, 2019, 7:30 a.m.

304 E. Grand River, Board Chambers, Howell MI 48843

Members Present Carol Griffith, Douglas Helzerman, Kate Lawrence , William Green , Wes Nakagiri, Donald Parker, Robert Bezotte, Dennis Dolan, and Gary Childs

1. CALL MEETING TO ORDER

The meeting was called to order by Commissioner C. Griffith at 7:30 a.m.

2. ROLL CALL

Indicated the presence of a quorum.

3. APPROVAL OF MINUTES

Meeting minutes dated: December 4, 2019

Motion to approve the minutes as presented.

Moved by: K. Lawrence

Seconded by: D. Helzerman

Yes (9): C. Griffith, D. Helzerman, K. Lawrence , W. Green , W. Nakagiri, D. Parker, R. Bezotte, D. Dolan , and G. Childs

Motion Carried (9-0-0)

4. TABLED ITEMS FROM PREVIOUS MEETINGS

None.

5. APPROVAL OF AGENDA

Motion to approve the Agenda as presented.

Moved by: D. Dolan

Seconded by: G. Childs

Yes (9): C. Griffith, D. Helzerman, K. Lawrence , W. Green , W. Nakagiri, D. Parker, R. Bezotte, D. Dolan , and G. Childs

Motion Carried (9-0-0)

6. CALL TO THE PUBLIC

None.

7. REPORTS

7.1 Preliminary 4th Quarter 2019 Update

Hilery DeHate, Acting Financial Officer, distributed a handout of the fund balances and answered questions from the Commissioners.

7.2 Commissioner Reports

None.

8. RESOLUTIONS FOR CONSIDERATION

8.1 Court Administration

Resolution Authorizing an Agreement with Thomson Reuters to Provide Subscription Services for Print Legal Products

Recommend Motion to the Board of Commissioners.

Roberta Sacharski answered questions.

Moved by: G. Childs

Seconded by: D. Helzerman

Yes (8): C. Griffith, D. Helzerman, K. Lawrence , W. Green , D. Parker, R. Bezotte, D. Dolan, and G. Childs

No (1): W. Nakagiri

Motion Carried (8-1-0)

8.2 Juvenile Court

Resolution Authorizing an Agreement with Spectrum Child and Family Services to Provide Parent Coach Services on behalf Department of Health and Human Services

Recommend Motion to the Board of Commissioners.

Jennifer Tate, provided information in services provided to the children and families and answered questions from the Committee.

Moved by: K. Lawrence

Seconded by: W. Green

Yes (9): C. Griffith, D. Helzerman, K. Lawrence , W. Green , W. Nakagiri, D. Parker, R. Bezotte, D. Dolan , and G. Childs

Motion Carried (9-0-0)

8.3 Jail

Resolution Authorizing an Agreement with Canteen Services, Inc. to Provide Inmate Food Services

Recommend Motion to the Board of Commissioners.

Moved by: K. Lawrence

Seconded by: D. Dolan

Yes (9): C. Griffith, D. Helzerman, K. Lawrence , W. Green , W. Nakagiri, D. Parker, R. Bezotte, D. Dolan , and G. Childs

Motion Carried (9-0-0)

8.4 2019 Q4 Budget Amendment (Roll Call)

Resolution to Authorize a Fourth Quarter Supplemental Appropriation to the Fiscal-Year 2019 Budget – Fiscal Services

Recommend Motion to the Board of Commissioners.

Moved by: W. Green

Seconded by: D. Helzerman

Yes (9): C. Griffith, D. Helzerman, K. Lawrence , W. Green , W. Nakagiri, D. Parker, R. Bezotte, D. Dolan , and G. Childs

Motion Carried (9-0-0)

8.5 Fiscal Services

Resolution to Amend the Livingston County Procurement Policy

Hilery DeHate presented the resolution.

Recommend Motion to the Board of Commissioners.

Moved by: G. Childs

Seconded by: D. Helzerman

Yes (9): C. Griffith, D. Helzerman, K. Lawrence , W. Green , W. Nakagiri, D. Parker, R. Bezotte, D. Dolan , and G. Childs

Motion Carried (9-0-0)

8.6 Board of Commissioners

Resolution Approving Appointments to the Livingston County Census 2020 Complete Count Committee

Moved by: D. Helzerman

Seconded by: W. Green

Motion to amend the resolution to add Kathleen Kline-Hudson, Planning Department Director, for appointment to the Census 2020 Complete Count Committee and for recommendation to the Board of Commissioners.

Yes (9): C. Griffith, D. Helzerman, K. Lawrence , W. Green , W. Nakagiri, D. Parker, R. Bezotte, D. Dolan , and G. Childs

Motion Carried (9-0-0)

8.7 Register of Deeds

Resolution Authorizing the 2020 State Grant Agreement, Grant Administrator, County Representative and Surveyor Contracts for the Remonumentation and State Plane Coordinate Determination of the Public Land Survey Corners in Livingston County

Recommend Motion to the Board of Commissioners.

Brandon Denby, Registrar, presented the resolution and answered questions from the Committee.

Moved by: D. Parker

Seconded by: R. Bezotte

Yes (9): C. Griffith, D. Helzerman, K. Lawrence , W. Green , W. Nakagiri, D. Parker, R. Bezotte, D. Dolan , and G. Childs

Motion Carried (9-0-0)

8.8 MSU Extension

Resolution to Approve the 2020 Memorandum of Agreement (MOA) with MSU Extension as Determined by the 2020 MSUE Budget

Recommend Motion to the Board of Commissioners.

Moved by: G. Childs

Seconded by: W. Green

Yes (9): C. Griffith, D. Helzerman, K. Lawrence , W. Green , W. Nakagiri, D. Parker, R. Bezotte, D. Dolan , and G. Childs

Motion Carried (9-0-0)

8.9 Administration

Resolution Authorizing an Amendment to the Agreement with Cohl, Stoker & Toskey, P.C., to Provide Legal Services to Livingston County

Recommend Motion to the Board of Commissioners.

Discussion

Moved by: G. Childs

Seconded by: D. Helzerman

Yes (9): C. Griffith, D. Helzerman, K. Lawrence , W. Green , W. Nakagiri, D. Parker, R. Bezotte, D. Dolan , and G. Childs

Motion Carried (9-0-0)

9. ANNUAL REPORTS

9.1 Veterans Services Department

Mary Durst, Department Director, presented a PowerPoint of department activities in 2019.

10. CLOSED SESSION

Discuss Written Legal Opinion Pursuant to MCL 15.268(h)

Motion to recess to Closed Session at 8:55 a.m.

Moved by: K. Lawrence

Seconded by: G. Childs

Yes (9): C. Griffith, D. Helzerman, K. Lawrence , W. Green , W. Nakagiri, D. Parker, R. Bezotte, D. Dolan , and G. Childs

Motion Carried (9-0-0)

Motion to return to Open Session at 9:45 a.m.

Moved by: K. Lawrence

Seconded by: G. Childs

Yes (9): C. Griffith, D. Helzerman, K. Lawrence , W. Green , W. Nakagiri, D. Parker, R. Bezotte, D. Dolan , and G. Childs

Motion Carried (9-0-0)

11. CLAIMS

Miscellaneous Claims Dated: December 18, 2019

Recommend Motion to the Board of Commissioners.

Moved by: K. Lawrence

Seconded by: D. Helzerman

Yes (9): C. Griffith, D. Helzerman, K. Lawrence , W. Green , W. Nakagiri, D. Parker, R. Bezotte, D. Dolan , and G. Childs

Motion Carried (9-0-0)

12. PREAUTHORIZED

Computer Print-out Dated: December 5 through December 18, 2019

Recommend Motion to the Board of Commissioners.

Moved by: R. Bezotte

Seconded by: K. Lawrence

Yes (9): C. Griffith, D. Helzerman, K. Lawrence , W. Green , W. Nakagiri, D. Parker, R. Bezotte, D. Dolan , and G. Childs

Motion Carried (9-0-0)

13. CALL TO THE PUBLIC

None.

14. ADJOURNMENT

Motion to adjourn the meeting at 9:48 a.m.

Moved by: D. Helzerman

Seconded by: D. Dolan

Yes (9): C. Griffith, D. Helzerman, K. Lawrence , W. Green , W. Nakagiri, D. Parker, R. Bezotte, D. Dolan , and G. Childs

Motion Carried (9-0-0)



Natalie Hunt, Recording Secretary