

## **FINANCE COMMITTEE**

### **MEETING MINUTES**

February 5, 2020, 7:30 a.m.

304 E. Grand River, Board Chambers, Howell MI 48843

Members Present Carol Griffith, Douglas Helzerman, Kate Lawrence , Wes Nakagiri, Donald Parker, Robert Bezotte, and Gary Childs

Members Absent William Green and Dennis Dolan

#### **1. CALL MEETING TO ORDER**

The meeting was called to order by Commissioner Griffith at 7:30 a.m.

#### **2. ROLL CALL**

Indicated the presence of a quorum.

#### **3. APPROVAL OF MINUTES**

a. Meeting minutes dated: January 22, 2020

b. Closed Session minutes dated: January 22, 2020

Motion to approve the minutes as presented.

**Moved by:** K. Lawrence

**Seconded by:** G. Childs

Yes (7): C. Griffith, D. Helzerman, K. Lawrence , W. Nakagiri, D. Parker, R. Bezotte, and G. Childs

Absent (2): W. Green , and D. Dolan

**Motion Carried (7-0-2)**

#### **4. TABLED ITEMS FROM PREVIOUS MEETINGS**

None.

#### **5. APPROVAL OF AGENDA**

Motion to approve the Agenda as presented.

**Moved by:** D. Helzerman

**Seconded by:** G. Childs

Yes (7): C. Griffith, D. Helzerman, K. Lawrence , W. Nakagiri, D. Parker, R. Bezotte, and G. Childs

Absent (2): W. Green , and D. Dolan

**Motion Carried (7-0-2)**

## **6. CALL TO THE PUBLIC**

Hon. Michael Hatty introduced Marissa Lutz, Administrator for the 53rd District Court, she began her employment this past Monday.

## **7. REPORTS**

### **7.1 Renovation Needs Assessment for the Sheriff's Office**

Sheriff and Redstone Architects

Sheriff Murphy began the report with explanation that there is no decision from the Board of Commissioners being requested today and introduced Dan Redstone, President of Redstone Architects. Mr. Redstone presented plans and estimates of two options to enhance the operations, safety, and security for personnel and visitors of the Sheriff's Office.

### **7.2 EMS Building Use**

Cindy began the discussion with explanation that Therese Cremona was not able to be present today and that Dave Feldpausch is here to answer any questions. Mr. Feldpausch expressed challenges with allowing public access to conference rooms in the EMS Public Safety Complex. A direction was recently drawn with allowing use for public safety purposes and county employees.

Cindy explained that the conversation has been brought to the Finance Committee for Commissioners to provide direction to the EMS Director. This is not establishing a policy which would require a resolution for the Board of Commissioners.

The Board's consensus was to restrict access for building use to be used only for public safety and County employees.

## **8. RESOLUTIONS FOR CONSIDERATION**

### **8.1 Human Resources**

Resolution Approving the Tentative Agreement for a Three (3) Year Agreement between the Livingston County Courts, the Livingston County Board of Commissioners, and the Michigan Association of Public Employees representing Court Employees

Recommend Motion to the Board of Commissioners.

**Moved by:** G. Childs

**Seconded by:** D. Parker

Jennifer Palmbo explained that this resolution is revised and brought by the request of Commissioner Helzerman.

Commissioner Helzerman explained why he asked for this. This resolution is saying that the Board's authority is to say this contract is within the budgetary limitations that have been set by the Board of Commissioners.

Discussion.

Yes (5): C. Griffith, D. Helzerman, K. Lawrence , D. Parker, and G. Childs

No (2): W. Nakagiri, and R. Bezotte

Absent (2): W. Green , and D. Dolan

**Motion Carried (5-2-2)**

## **8.2 Administration**

Resolution Authorizing the entering into contract for a Structural Analysis and Multi-Year Financial Plan for Emergency Medical Services (EMS)

Recommend Motion to the Board of Commissioners.

**Moved by:** K. Lawrence

**Seconded by:** G. Childs

Yes (7): C. Griffith, D. Helzerman, K. Lawrence , W. Nakagiri, D. Parker, R. Bezotte, and G. Childs

Absent (2): W. Green , and D. Dolan

**Motion Carried (7-0-2)**

## **8.3 Animal Shelter**

Resolution Authorizing a Budget Amendment for Completion of the Animal Shelter Surgical Area Renovation Project

Recommend Motion to the Board of Commissioners.

**Moved by:** K. Lawrence

**Seconded by:** R. Bezotte

Yes (7): C. Griffith, D. Helzerman, K. Lawrence , W. Nakagiri, D. Parker, R. Bezotte, and G. Childs

Absent (2): W. Green , and D. Dolan

**Motion Carried (7-0-2)**

## **8.4 Equalization**

Resolution Authorizing an Agreement with LandMark Appraisal Company to Provide Commercial Property Appraisal Services for the Livingston County Equalization Department

Recommend Motion to the Board of Commissioners.

**Moved by:** G. Childs

**Seconded by:** D. Helzerman

Yes (7): C. Griffith, D. Helzerman, K. Lawrence , W. Nakagiri, D. Parker, R. Bezotte, and G. Childs

Absent (2): W. Green , and D. Dolan

**Motion Carried (7-0-2)**

### **8.5 Facility Services**

Resolution Authorizing an Appropriation of Funds to Cover the Cost of Remodeling the DHHS Offices Located at 2300 East Grand River

Recommend Motion to the Board of Commissioners.

**Moved by:** K. Lawrence

**Seconded by:** R. Bezotte

Yes (7): C. Griffith, D. Helzerman, K. Lawrence , W. Nakagiri, D. Parker, R. Bezotte, and G. Childs

Absent (2): W. Green , and D. Dolan

**Motion Carried (7-0-2)**

### **8.6 Health Department**

Resolution Authorizing Hiring and Promotion Discretion Between Two Positions In The Health Department -Environmental Health Division

Recommend Motion to the Board of Commissioners.

**Moved by:** D. Parker

**Seconded by:** G. Childs

Yes (5): C. Griffith, K. Lawrence , D. Parker, R. Bezotte, and G. Childs

No (2): D. Helzerman, and W. Nakagiri

Absent (2): W. Green , and D. Dolan

**Motion Carried (5-2-2)**

### **8.7 Information Technology**

Resolution Authorizing Reclassification of the Senior Public Safety Technology Specialist and Public Safety Technology Specialist Positions

Recommend Motion to the Board of Commissioners.

**Moved by:** R. Bezotte

**Seconded by:** D. Helzerman

Yes (7): C. Griffith, D. Helzerman, K. Lawrence , W. Nakagiri, D. Parker, R. Bezotte, and G. Childs

Absent (2): W. Green , and D. Dolan

**Motion Carried (7-0-2)**

### **8.8 Car Pool**

Resolution Authorizing Capital Expenditure and Budget Amendment for Replacement Juvenile Court Van

Recommend Motion to the Board of Commissioners.

**Moved by:** K. Lawrence

**Seconded by:** R. Bezotte

Yes (7): C. Griffith, D. Helzerman, K. Lawrence , W. Nakagiri, D. Parker, R. Bezotte, and G. Childs

Absent (2): W. Green , and D. Dolan

**Motion Carried (7-0-2)**

#### **8.9 LETS**

Resolution Authorizing FY 2021 Specialized Services Contract Between the Michigan Department of Transportation and the County of Livingston

Recommend Motion to the Board of Commissioners.

**Moved by:** G. Childs

**Seconded by:** R. Bezotte

Yes (7): C. Griffith, D. Helzerman, K. Lawrence , W. Nakagiri, D. Parker, R. Bezotte, and G. Childs

Absent (2): W. Green , and D. Dolan

**Motion Carried (7-0-2)**

#### **8.10 LETS**

Resolution of Intent to Apply for FY 2021 Congestion Mitigation and Air Quality (CMAQ) Grant for Six Expansion Buses for Proposed Grand River Service

Recommend Motion to the Board of Commissioners.

Commissioner Nakagiri include language that it is not our intent to General Fund dollars.

**Moved by:** R. Bezotte

**Seconded by:** G. Childs

Yes (7): C. Griffith, D. Helzerman, K. Lawrence , W. Nakagiri, D. Parker, R. Bezotte, and G. Childs

Absent (2): W. Green , and D. Dolan

**Motion Carried (7-0-2)**

#### **8.11 Veterans Services**

Resolution Approving the Creation of a Part-Time Driver Position in the Veterans' Services Department

Recommend Motion to the Board of Commissioners.

**Moved by:** D. Helzerman

**Seconded by:** K. Lawrence

Yes (7): C. Griffith, D. Helzerman, K. Lawrence , W. Nakagiri, D. Parker, R. Bezotte, and G. Childs  
Absent (2): W. Green , and D. Dolan

**Motion Carried (7-0-2)**

#### **8.12 Veterans Services**

Resolution Authorizing an Agreement with the Michigan Veterans Affairs Agency to Support the Livingston County Veterans Services Office to Enhance and Improve Operations

Recommend Motion to the Board of Commissioners.

**Moved by:** K. Lawrence

**Seconded by:** D. Helzerman

Yes (7): C. Griffith, D. Helzerman, K. Lawrence , W. Nakagiri, D. Parker, R. Bezotte, and G. Childs  
Absent (2): W. Green , and D. Dolan

**Motion Carried (7-0-2)**

#### **8.13 Board of Commissioners**

Resolution to Accept Recommendation of the Broadcast Committee to Record Full Board Meetings

Recommend Motion to the Board of Commissioners.

**Moved by:** G. Childs

**Seconded by:** D. Helzerman

Yes (7): C. Griffith, D. Helzerman, K. Lawrence , W. Nakagiri, D. Parker, R. Bezotte, and G. Childs  
Absent (2): W. Green , and D. Dolan

**Motion Carried (7-0-2)**

#### **8.14 Board of Commissioners**

Resolution Restating and Revising the Urban Cooperation (1967 Public Act 7) Agreement Creating The Southeast Michigan Consortium

Recommend Motion to the Board of Commissioners.

**Moved by:** K. Lawrence

**Seconded by:** W. Nakagiri

Yes (7): C. Griffith, D. Helzerman, K. Lawrence , W. Nakagiri, D. Parker, R. Bezotte, and G. Childs  
Absent (2): W. Green , and D. Dolan

**Motion Carried (7-0-2)**

**9. ANNUAL REPORTS**

**9.1 MI Works! Southeast**

William Sleight, Director

**10. CLAIMS**

Dated: February 5, 2020

Recommend Motion to the Board of Commissioners.

**Moved by:** K. Lawrence

**Seconded by:** G. Childs

Yes (7): C. Griffith, D. Helzerman, K. Lawrence , W. Nakagiri, D. Parker, R. Bezotte, and G. Childs

Absent (2): W. Green , and D. Dolan

**Motion Carried (7-0-2)**

**11. PREAUTHORIZED**

Dated: January 23 through February 5, 2020

Recommend Motion to the Board of Commissioners.

**Moved by:** K. Lawrence

**Seconded by:** G. Childs

Yes (7): C. Griffith, D. Helzerman, K. Lawrence , W. Nakagiri, D. Parker, R. Bezotte, and G. Childs

Absent (2): W. Green , and D. Dolan

**Motion Carried (7-0-2)**

**12. CALL TO THE PUBLIC**

None.

**13. ADJOURNMENT**

Motion to adjourn the meeting at 9:11 a.m.

**Moved by:** K. Lawrence

**Seconded by:** D. Helzerman

Yes (7): C. Griffith, D. Helzerman, K. Lawrence , W. Nakagiri, D. Parker, R. Bezotte, and G. Childs

Absent (2): W. Green , and D. Dolan

**Motion Carried (7-0-2)**

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Natalie Hunt, Recording Secretary