

FINANCE COMMITTEE

MEETING MINUTES

March 18, 2020, 7:30 a.m.

304 E. Grand River, Board Chambers, Howell MI 48843

Members Present Douglas Helzerman, William Green , Wes Nakagiri, Robert Bezotte, Carol Griffith,
Dennis Dolan, and Gary Childs

Members Absent Kate Lawrence

1. CALL MEETING TO ORDER

The meeting was called to order by Commissioner Helzerman at 7:30 a.m.

2. ROLL CALL

Indicated the presence of a quorum.

Commissioner Helzerman asked for a moment of silent reflection and then for attendees to join in singing "God Bless America."

3. APPROVAL OF MINUTES

Meeting minutes dated: March 4, 2020

Motion to approve the minutes as presented.

Moved by: C. Griffith

Seconded by: G. Childs

Yes (7): D. Helzerman, W. Green , W. Nakagiri, R. Bezotte, C. Griffith, D. Dolan , and G. Childs

Absent (1): K. Lawrence

Motion Carried (7 to 0)

4. TABLED ITEMS FROM PREVIOUS MEETINGS

None.

5. APPROVAL OF AGENDA

Motion to approve the Agenda as presented.

Moved by: G. Childs

Seconded by: C. Griffith

Yes (7): D. Helzerman, W. Green , W. Nakagiri, R. Bezotte, C. Griffith, D. Dolan , and G. Childs
Absent (1): K. Lawrence

Motion Carried (7 to 0)

6. CALL TO THE PUBLIC

Dianne McCormick, Director of the Health Department, provided a Public Health update – In response to the COVID-19 pandemic organizations around the County are stepping up to assist residents with access to meals, example Torch served 581 meals in a 2-3 hour period. Drive-thru screening is being looked into. Currently tracking health care systems that are stepping up to provide testing. The State has received a short supply of 25% of the need, the Counties will also receive a short supply. The Department is hosting calls with EM responders. Public Health will issue a press release if/wen a positive case is in the County. Handling calls with closed offices is much easier, both doctors and individuals with questions are calling. Ended with answering questions from Commissioners.

Cindy Catanach, Acting County Administrator, provided an update in County Government, offices are closed to the public. All directors have identified critical, essential, and non-essential staff. Essential employees will be working in some capacity, non-essential staff has been mandated to stay home. Cindy has communicated with directors, departments will have at least one (1) person in the department at all times with the closed doors to public, reduced services will be offered and requested by appointment only. As you contact departments, please keep in mind we are still working to determine needs. Transportation is doing dialysis transportation only.

Commissioner Helzerman asked for call to the public over the conference line, heard none.

Roberta Sacharski, Trial Court Administrator, reported that the Courts are working to communicate with the Board and Elected Officials. The Court remains open, weekend reporting will be suspended. The Courts have reduced to about 30 essential positions to provide for the essential functions on a rotating basis between 85 court employees.

Sheriff Murphy addressed communicable diseases and concerns surrounding COVID - 19. Community outreach will be using labor from jail to help box food and assist the Salvation Army.

John Conely, Brighton Township, addressed the Board about the need for leadership during these uncertain times.

7. REPORTS

Commissioner Helzerman provided a report from the Census 2020 Complete Count Committee, the Committee will be working to purchase items to spread the word to participate in the Census, looking to purchase useable items as opposed to disposable items, for example 5,000 reusable shopping bags. OLHSA employees that we had have been laid off.

8. RESOLUTIONS FOR CONSIDERATION

8.1 Administration

Resolution Appointing the Chief Information Officer

Cindy announced the selection for CIO. Hiring solutions assisted, 18 apps, 4 interviewed. Interview panel consisted of Jennifer Palmbos, Cindy Catanach, the CIO from Ingam County, and the CIO from City of Novi also assisted in narrowing down to 2 candidates. Kris Tobbe, provided background info and thanked the Board for this opportunity, and for the resolution regarding cyber security that was recently approved by the Board. Sheriff Murphy announced his support of this decision. Kris answered questions from Commissioners.

Recommend Motion to the Board of Commissioners.

Moved by: C. Griffith

Seconded by: G. Childs

Yes (7): D. Helzerman, W. Green , W. Nakagiri, R. Bezotte, C. Griffith, D. Dolan , and G. Childs

Absent (1): K. Lawrence

Motion Carried (7 to 0)

8.2 Central Dispatch

Resolution Recognizing the Observance of National Public Safety Telecommunicators Week, April 12-18, 2020

Recommend Motion to the Board of Commissioners.

Moved by: R. Bezotte

Seconded by: C. Griffith

Yes (7): D. Helzerman, W. Green , W. Nakagiri, R. Bezotte, C. Griffith, D. Dolan , and G. Childs

Absent (1): K. Lawrence

Motion Carried (7 to 0)

8.3 Sheriff

Resolution Authorizing the Purchase of MERS Service Credit by Eric Sanborn

Recommend Motion to the Board of Commissioners.

Moved by: W. Green

Seconded by: D. Dolan

Yes (6): D. Helzerman, W. Green , R. Bezotte, C. Griffith, D. Dolan , and G. Childs

No (1): W. Nakagiri
Absent (1): K. Lawrence

Motion Carried (6 to 1)

8.4 Circuit Court / Community Corrections

Resolution to Appoint a Community Corrections Advisory Board (CCAB)
Manager/Community Corrections Specialist

Recommend Motion to the Board of Commissioners.

Moved by: G. Childs

Seconded by: W. Green

Yes (7): D. Helzerman, W. Green , W. Nakagiri, R. Bezotte, C. Griffith, D. Dolan , and G. Childs
Absent (1): K. Lawrence

Motion Carried (7 to 0)

8.5 Circuit Court / Community Corrections

Resolution to Authorize Cognitive Programming and Out-Patient Treatment Services
Contracts Under Community Corrections Grant

Recommend Motion to the Board of Commissioners.

Moved by: W. Green

Seconded by: C. Griffith

Yes (7): D. Helzerman, W. Green , W. Nakagiri, R. Bezotte, C. Griffith, D. Dolan , and G. Childs
Absent (1): K. Lawrence

Motion Carried (7 to 0)

8.6 Circuit Court Administration

Resolution Authorizing a Memorandum of Understanding for Access to Thomson
Reuters Online Legal Research

Recommend Motion to the Board of Commissioners.

Moved by: C. Griffith

Seconded by: G. Childs

Yes (7): D. Helzerman, W. Green , W. Nakagiri, R. Bezotte, C. Griffith, D. Dolan , and G. Childs
Absent (1): K. Lawrence

Motion Carried (7 to 0)

8.7 Board of Commissioners

Resolution Approving an Appointment to the Livingston County Foundation Board of Directors

Recommend Motion to the Board of Commissioners.

Moved by: C. Griffith

Seconded by: W. Nakagiri

Yes (7): D. Helzerman, W. Green , W. Nakagiri, R. Bezotte, C. Griffith, D. Dolan , and G. Childs

Absent (1): K. Lawrence

Motion Carried (7 to 0)

8.8 Board of Commissioners

Resolution Approving an Appointment to the Livingston County Tax Allocation Board

Recommend Motion to the Board of Commissioners.

Moved by: C. Griffith

Seconded by: G. Childs

Yes (7): D. Helzerman, W. Green , W. Nakagiri, R. Bezotte, C. Griffith, D. Dolan , and G. Childs

Absent (1): K. Lawrence

Motion Carried (7 to 0)

8.9 Board of Commissioners

Resolution to Support “Stepping Up Initiative to Reduce the Number of People with Mental Illness in Jails”

Recommend Motion to the Board of Commissioners.

Moved by: R. Bezotte

Seconded by: W. Green

Yes (7): D. Helzerman, W. Green , W. Nakagiri, R. Bezotte, C. Griffith, D. Dolan , and G. Childs

Absent (1): K. Lawrence

Motion Carried (7 to 0)

8.10 Board of Commissioners

Resolution Adopting the Livingston County Broadcast Policy - Broadcast Committee

Recommend Motion to the Board of Commissioners.

Moved by: G. Childs

Seconded by: W. Nakagiri

Yes (7): D. Helzerman, W. Green , W. Nakagiri, R. Bezotte, C. Griffith, D. Dolan , and G. Childs

Absent (1): K. Lawrence

Motion Carried (7 to 0)

8.11 Board of Commissioners

Resolution Temporarily Amending Board Rules for the Livingston County Board of Commissioners

Recommend Motion to the Board of Commissioners.

Moved by: C. Griffith

Seconded by: G. Childs

Yes (7): D. Helzerman, W. Green , W. Nakagiri, R. Bezotte, C. Griffith, D. Dolan , and G. Childs

Absent (1): K. Lawrence

Motion Carried (7 to 0)

8.12 Board of Commissioners

Resolution Amending the Resolution Regarding the Selection and Termination of Non-Elected Department Heads

Recommend Motion to the Board of Commissioners.

Moved by: R. Bezotte

Seconded by: W. Green

Yes (7): D. Helzerman, W. Green , W. Nakagiri, R. Bezotte, C. Griffith, D. Dolan , and G. Childs

Absent (1): K. Lawrence

Motion Carried (7 to 0)

8.13 Health Department

Resolution Authorizing the Creation of an Epidemiologist position

Recommend Motion to the Board of Commissioners.

Moved by: W. Green

Seconded by: G. Childs

Yes (7): D. Helzerman, W. Green , W. Nakagiri, R. Bezotte, C. Griffith, D. Dolan , and G. Childs

Absent (1): K. Lawrence

Motion Carried (7 to 0)

8.14 Health Department

Resolution Approving Moving Livingston County Health Department Employees from FLSA Exempt to Non-Exempt

Recommend Motion to the Board of Commissioners.

Moved by: R. Bezotte

Seconded by: C. Griffith

Yes (7): D. Helzerman, W. Green , W. Nakagiri, R. Bezotte, C. Griffith, D. Dolan , and G. Childs

Absent (1): K. Lawrence

Motion Carried (7 to 0)

8.15 Human Resources

Resolution Authorizing Temporary Emergency Employment Provisions in Response to COVID-19

Childs - returned at 9:43 a.m.

Recommend Motion to the Board of Commissioners.

Moved by: G. Childs

Seconded by: W. Green

Yes (7): D. Helzerman, W. Green , W. Nakagiri, R. Bezotte, C. Griffith, D. Dolan , and G. Childs

Absent (1): K. Lawrence

Motion Carried (7 to 0)

8.16 Board of Commissioners (Roll Call Vote)

Resolution Declaring a Vacancy in the Office of the Livingston County Commissioner District 5 and Setting Dates for Filing Deadlines and for Special Elections

Recommend Motion to the Board of Commissioners.

Moved by: C. Griffith

Seconded by: D. Dolan

Yes (7): D. Helzerman, W. Green , W. Nakagiri, R. Bezotte, C. Griffith, D. Dolan , and G. Childs

Absent (1): K. Lawrence

Motion Carried (7 to 0)

Motion to move all resolutions that were passed unanimously at this Finance Committee meeting to a Consent Agenda for the March 18, 2020 Board of Commissioners meeting.

Moved by: R. Bezotte

Seconded by: W. Green

Yes (7): D. Helzerman, W. Green , W. Nakagiri, R. Bezotte, C. Griffith, D. Dolan , and G. Childs

Absent (1): K. Lawrence

Motion Carried (7 to 0)

9. CLAIMS

Dated: March 18, 2020

Recommend Motion to the Board of Commissioners.

Moved by: R. Bezotte

Seconded by: C. Griffith

Yes (7): D. Helzerman, W. Green , W. Nakagiri, R. Bezotte, C. Griffith, D. Dolan , and G. Childs

Absent (1): K. Lawrence

Motion Carried (7 to 0)

10. PREAUTHORIZED

Dated: March 5 through March 18, 2020

Recommend Motion to the Board of Commissioners.

Moved by: G. Childs

Seconded by: W. Nakagiri

Yes (7): D. Helzerman, W. Green , W. Nakagiri, R. Bezotte, C. Griffith, D. Dolan , and G. Childs

Absent (1): K. Lawrence

Motion Carried (7 to 0)

11. CALL TO THE PUBLIC

Roberta Sacharski- thanked the Commissioners for their support to the employees in response to the COVID-19 pandemic.

John Conely thanked the Commissioners for addressing policies for the COVID-19 pandemic response.

Cindy Catanach thanked the Commissioners for their support to the employees of the County in response to the COVID-19 pandemic and the Governor's Executive Orders.

Commissioner Bezotte thanked staff for assistance in preparing resolutions and policies for today.

Commissioner Dolan also thanked staff and elected officials for their efforts and welcomed Kris Tobbe.

12. ADJOURNMENT

Motion to adjourn the meeting at 9:50 a.m.

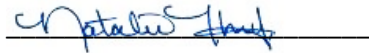
Moved by: G. Childs

Seconded by: W. Green

Yes (7): D. Helzerman, W. Green , W. Nakagiri, R. Bezotte, C. Griffith, D. Dolan , and G. Childs

Absent (1): K. Lawrence

Motion Carried (7 to 0)

A handwritten signature in blue ink, appearing to read "Natalie Hunt", is written over a horizontal line.

Natalie Hunt, Recording Secretary