

# LIVINGSTON COUNTY BOARD OF COMMISSIONERS

## MEETING MINUTES

April 14, 2020, 4:30 p.m.

Zoom Virtual Meeting Room

Meeting ID: 399-700-0062 / Password: LCBOC

<https://zoom.us/j/3997000062?pwd=SUdLYVFFcmozWnFxbm0vcHRjWkVIZz09>

Members Present: Carol Griffith, Kate Lawrence, William Green, Wes Nakagiri, Douglas Helzerman, Robert Bezotte, and Gary Childs

### 1. CALL MEETING TO ORDER

The Statutory Equalization meeting was called to order by Chairwomen Carol Griffith at 4:30 p.m.

### 2. MOMENT OF SILENCE FOR REFLECTION

### 3. PLEDGE OF ALLEGIANCE TO THE FLAG

All rose for the Pledge of Allegiance to the Flag of the United States of America.

### 4. ROLL CALL

Roll call by the Clerk indicated the presence of a quorum.

District 5 and 8 Commissioner seats are vacant.

### 5. CORRESPONDENCE

- a. Cheboygan County Resolution 20-04 In Support of 4 Year Terms for County Commissioners
- b. Houghton County Resolution 20-03 Emergency Management and Safe Schools
- c. Grand Traverse County Resolution 24-2020 in Support of House Bill 5330 and Senate Bill 730
- d. Grand Traverse County Resolution 29-2020 Declaring Support of the 2nd Amendment

Motion to receive and place on file the correspondence.

It was moved by K. Lawrence

Seconded by D. Helzerman

**MOTION Carried (7-0-0)**

### 6. CALL TO THE PUBLIC

None.

### 7. APPROVAL OF MINUTES

- a. Minutes of Meeting Dated: March 9, 2020
- b. Special Meeting Minutes Dated: March 12, 2020
- c. Minutes of Meeting Dated: March 18, 2020
- d. Special Meeting Minutes Dated: April 1, 2020
- e. Minutes of Meeting Dated April 8, 2020

Motion to approve the minutes as presented.

It was moved by R. Bezotte  
Seconded by G. Childs

Roll Call Vote: Yes (7): R. Bezotte, G. Childs, C. Griffith, K. Lawrence, W. Green, W. Nakagiri, and D. Helzerman; No (0): None; Absent (0): None

**MOTION Carried (7-0-0)**

**8. TABLED ITEMS FROM PREVIOUS MEETINGS**

None.

**9. APPROVAL OF AGENDA**

Motion to approve the Agenda as presented.

It was moved by D. Helzerman  
Seconded by W. Green

Roll Call Vote: Yes (7): D. Helzerman, R. Bezotte, G. Childs, C. Griffith, K. Lawrence, W. Green, and W. Nakagiri; No (0): None; Absent (0): None

**MOTION Carried (7-0-0)**

**10. REPORTS**

**10.a District 8 County Commissioner Vacancy**

Cindy Catanach, Interim County Administrator, explained the processing for filling the vacant Commissioner 8 seat.

Dianne McCormick, Public Health Director, gave an update on the COVID-19 virus and introduced Dr. Juan Luis Marquez, the new Livingston County Medical Director. Dr. Marquez reviewed his qualifications and answered questions from the Board.

Chairwomen Griffith thanked all the first responders for their hard work and dedication.

Commissioner Bezotte discussed the Livingston County website for retirees regarding fees and inquired about the County Administrator position and the Census.

Cindy Catanach updated the Board on the County Administrator position.

Commissioner Helzerman advised that, at this time, Livingston County is at 67% response for the Census.

**11. APPROVAL OF CONSENT AGENDA ITEMS**

Resolutions 2020-04-086 through 2020-04-091

Motion to approve the resolutions on the Consent Agenda.

It was moved by G. Childs  
Seconded by W. Green

Roll Call Vote: Yes (7): G. Childs, C. Griffith, K. Lawrence, W. Green, W. Nakagiri, D. Helzerman, and R. Bezotte; No (0): None; Absent (0): None

**MOTION Carried (7-0-0)**

**11.a 2020-04-086**

Resolution to Reclassify a Part Time Public Health Nurse (PHN) Program Coordinator Position (Grade 10) to a Part Time Public Health Nurse (PHN) (Grade 9) Position – Health Department

**11.b 2020-04-087**

Resolution Approving Appointments of the Livingston County Medical Examiner & Deputy Medical Examiners – Emergency Medical Services

**11.c 2020-04-088**

Resolution Authorizing the Write-off of Aged Receivables – Emergency Medical Services

**11.d 2020-04-089**

Resolution Authorizing Grant Application and Contract for Supplemental FY 2020 Federal Section 5307 Funding for COVID-19 Response – LETS

**11.e 2020-04-090**

Resolution Authorizing Temporary Waiver of Passenger Fares During COVID-19 Emergency - LETS

**11.f 2020-04-091**

Resolution to Accept the Annual Out-of-State Travel Report for 2019 – Fiscal Services

**12. RESOLUTIONS FOR CONSIDERATION**

Resolutions 2020-04-092 and 2020-04-093

**12.a 2020-04-092**

Resolution to submit the Estimated 2021 General Fund Budget to the Allocation Board – Fiscal Services

Discussion.

Motion to adopt the Resolution.

It was moved by W. Green

Seconded by G. Childs

Roll Call Vote: Yes (7): W. Green, W. Nakagiri, D. Helzerman, R. Bezotte, G. Childs, C. Griffith, and K. Lawrence; No (0): None; Absent (0): None

**MOTION Carried (7-0-0)**

**12.b 2020-04-093**

Resolution to Adopt the 2020 County Equalization Report as Submitted with the Accompanying Statements - Equalization

Motion to adopt the Resolution.

It was moved by G. Childs

Seconded by D. Helzerman

Roll Call Vote: Yes (7): , G. Childs, C. Griffith, K. Lawrence, W. Green, W. Nakagiri, D. Helzerman, and R. Bezotte; No (0): None; Absent (0): None

**MOTION Carried (7-0-0)**

**13. CALL TO THE PUBLIC**

Rich Malewicz, Howell, commended the Board.

Ron Kardos, Oceola Township, thanked those county employees who started the Zoom meetings.

**14. ADJOURNMENT**

Motion to adjourn the meeting at 5:11 p.m.

It was moved by D. Helzerman

Seconded by K. Lawrence

Roll Call Vote: Yes (7): D. Helzerman, R. Bezotte, G. Childs, C. Griffith, K. Lawrence, W. Green, and  
W. Nakagiri; No (0): None; Absent (0): None

**MOTION Carried (7-0-0)**

---

Elizabeth Hundley, Livingston County Clerk