

# LIVINGSTON COUNTY BOARD OF COMMISSIONERS

## MEETING MINUTES

May 11, 2020, 4:30 p.m.

Zoom Virtual Meeting Room

Meeting ID: 399-700-0062 / Password: LCBOC

<https://zoom.us/j/3997000062?pwd=SUdLYVFFcmozWnFxbm0vcHRjWkVIZz09>

Members Present: Carol Griffith, Kate Lawrence, William Green, Wes Nakagiri, Douglas Helzerman, Robert Bezotte, Jay Gross, and Gary Childs

### 1. CALL MEETING TO ORDER

The meeting was called to order by Chairwoman Carol Griffith at 4:30 p.m.

### 2. MOMENT FOR SILENT REFLECTION

### 3. PLEDGE OF ALLEGIANCE TO THE FLAG

All rose for the Pledge of Allegiance to the Flag of the United States of America.

### 4. ROLL CALL

Roll call by the Clerk indicated the presence of a quorum.

District 5 Commissioner seat is vacant.

### 5. CORRESPONDENCE

a. Berrien County Correspondence dated April 23, 2020

Motion to receive and place on file the correspondence.

It was moved by K. Lawrence

Seconded by G. Childs

Roll Call Vote: Yes (8): K. Lawrence, W. Green, W. Nakagiri, D. Helzerman, R. Bezotte, J. Gross, C. Griffith and G. Childs; No (0): None; Absent (0): None

**MOTION Carried (8-0-0)**

### 6. CALL TO THE PUBLIC

See 9.a.

### 7. APPROVAL OF MINUTES

a. Minutes of Meeting Dated: April 27, 2020

b. Minutes of Meeting Dated: May 6, 2020

Motion to approve the minutes as presented.

It was moved by R. Bezotte

Seconded by W. Green

Roll Call Vote: Yes (8): R. Bezotte, J. Gross, G. Childs, C. Griffith, K. Lawrence, W. Green, W. Nakagiri, and D. Helzerman; No (0): None; Absent (0): None

**MOTION Carried (8-0-0)**

**8. TABLED ITEMS FROM PREVIOUS MEETINGS**

None.

**9. APPROVAL OF AGENDA**

Motion to approve the Agenda as presented.

It was moved by G. Childs  
Seconded by D. Helzerman

Roll Call Vote: Yes (8): G. Childs, C. Griffith, K. Lawrence, W. Green, W. Nakagiri, D. Helzerman, R. Bezotte, and J. Gross; No (0): None; Absent (0): None

**MOTION Carried (8-0-0)**

**9.a. CALL TO THE PUBLIC**

The following people spoke regarding the County Administrator position: Mark Tithof, Howell Township; John Conley, Brighton; Brian Jonckheere, Howell; and Dave Domas, Tyrone Township.

Keith H., Howell, commented on the generator maintenance proposal.

**10. REPORTS**

Chairwoman Griffith thanked the staff for their efforts during the COVID-19 crisis. Compliments to Dianne McCormick, the Health Department, Cindy Catanach, and Jennifer Palmbos for their efforts as we prepare to reopen.

**11. CLOSED SESSION**

Discuss Written Legal Opinion Pursuant to MCL 15.268(h)

Motion to recess to Closed Session at 4:55 p.m.

It was moved by K. Lawrence  
Seconded by G. Childs

Roll Call Vote: Yes (8): K. Lawrence, W. Green, W. Nakagiri, D. Helzerman, R. Bezotte, J. Gross, C. Griffith and G. Childs; No (0): None; Absent (0): None

**MOTION Carried (8-0-0)**

Motion to return to Open Session at 5:23 p.m.

It was moved by K. Lawrence  
Seconded by D. Helzerman

Roll Call Vote: Yes (8): K. Lawrence, W. Green, W. Nakagiri, D. Helzerman, R. Bezotte, J. Gross, C. Griffith and G. Childs; No (0): None; Absent (0): None

**MOTION Carried (8-0-0)**

**12. COUNTY ADMINISTRATOR INTERVIEWS**

Donald Parker, candidate for County Administrator, gave a presentation on his qualifications for this position.

Questions from the Board.  
Discussion.

Nathan Burd, candidate for County Administrator, gave a presentation on his qualifications for this position.

Questions from the Board.  
Discussion.

**13. APPROVAL OF CONSENT AGENDA ITEMS**

Resolutions 2020-05-133 and 2020--05-134

Request by Commissioner Helzerman to remove Resolution 2020-05-134 Resolution Authorizing Contractual Agreement for Generator Maintenance & Repair Services – Facility Services from the Consent Agenda.

Chairwoman Griffith indicated that Resolution 2020-05-134 Resolution Authorizing Contractual Agreement for Generator Maintenance & Repair Services, be moved from the Consent Agenda to an individual Resolution for Consideration as item 14.c.

Motion to approve the remaining resolution on the Consent Agenda and move Resolution 2020-05-134, Resolution Authorizing Contractual Agreement for Generator Maintenance & Repair Services to Resolutions for Consideration as 14.c.

It was moved by W. Green  
Seconded by G. Childs

Roll Call Vote: Yes (8): W. Green, W. Nakagiri, D. Helzerman, R. Bezotte, J. Gross, C. Griffith, K. Lawrence, and G. Childs; No (0): None; Absent (0): None

**MOTION Carried (8-0-0)**

**13.a 2020-05-133**

Resolution Authorizing Blanket Signature Resolution for Michigan Department of Transportation (MDOT) Master Agreement No. 2017-0082 - LETS

**14. RESOLUTIONS FOR CONSIDERATION**

**14.a 2020-05-135**

Appointment of County Administrator

Chairwoman Griffith opened the floor for nominations of candidates that applied to fill the vacancy for County Administrator.

Commissioner Lawrence nominated Nathan Burd for a conditional offer of appointment for the position of County Administrator contingent upon him fulfilling to the sole satisfaction of the County all County post-interview requirements and verifications and executing an employment contract in a form acceptable to the County. Support by Commissioner Childs.

Following no further nominations, Chairperson Griffith closed the nominations.

Motion to adopt the Resolution.

It was moved by K. Lawrence  
Seconded by G. Childs  
Discussion

Roll Call Vote: Yes (8): K. Lawrence, W. Green, W. Nakagiri, D. Helzerman, R. Bezotte, J. Gross, C. Griffith and G. Childs; No (0): None; Absent (0): None

**MOTION Carried (8-0-0)**

**14.b 2020-05-136**

Resolution Extending Additional and/or Modified Temporary Emergency Employment Provisions in Response to COVID-19 - County Administration

Motion to amend the Resolution to remove the first Therefore Be It Resolved paragraph.

It was moved by W. Nakagiri  
Seconded by None

**MOTION NOT CONSIDERED FOR LACK OF SUPPORT**

Motion to adopt the Resolution.

It was moved by G. Childs  
Seconded by W. Green  
Discussion

Yes (6): G. Childs, C. Griffith, K. Lawrence, W. Green, D. Helzerman, and R. Bezotte;  
No (1): W. Nakagiri; Absent (1): J. Gross

**MOTION Carried (6-1-1)**

**14.c 2020-05-134**

Resolution Authorizing Contractual Agreement for Generator Maintenance & Repair Services – Facility Services

Motion to adopt the Resolution.

It was moved by G. Childs  
Seconded by D. Helzerman  
Discussion

Yes (8): G. Childs, C. Griffith, K. Lawrence, W. Green, W. Nakagiri, D. Helzerman, R. Bezotte, and J. Gross; No (0): None; Absent (0): None.

**MOTION Carried (8-0-0)**

**15. CALL TO THE PUBLIC**

Brian Jonckheere, Drain Commissioner, congratulated the Board on the process to fill the County Administrator position and commented on generator maintenance.

Keith H., Howell, commented on the generator maintenance proposal.

Commissioner Bezotte inquired as to the process going forward for Mr. Nathan Burd.

Jennifer Palmbos, Human Resources Director, provided an outline of the process for the new County Administrator.

**16. ADJOURNMENT**

Motion to adjourn the meeting at 7:57 p.m.

It was moved by G. Childs

Seconded by W. Green

Roll Call Vote: Yes (8): G. Childs, C. Griffith, K. Lawrence, W. Green, W. Nakagiri, D. Helzerman, R. Bezotte,  
and J. Gross; No (0): None; Absent (0): None

**MOTION Carried (8-0-0)**

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Elizabeth Hundley, Livingston County Clerk