

**LIVINGSTON COUNTY ELECTION COMMISSION
REGULAR MEETING**

June 5, 2020

8:45 A.M.

Historic Courthouse

200 E Grand River Ave, Jury Room

Howell, MI 48843

1. **CALL TO ORDER**

2. **ROLL CALL**

Judge Miriam Cavanaugh, Elizabeth Hundley, County Clerk, Jennifer Nash, County Treasurer

3. **APPROVAL OF AGENDA**

4. **APPROVAL OF MINUTES**

Minutes of the Election Commission meeting dated:

4.1 February 28, 2020 Meeting Minutes

5. **NEW BUSINESS**

5.1 Approval of August 4, 2020 Primary Election Ballots and authorize the County Clerk to sign the Ballot Proof Acceptance form.

18 Jurisdictions, 80 Precincts, (112 Precincts = 91 Ballot Styles, 21 Absent Voter Counting Board Precincts).

5.2 Authorize the printing of the August 4, 2020 Primary Election Ballots.

6. **OTHER BUSINESS**

7. **PUBLIC COMMENT**

8. **ADJOURNMENT**

LIVINGSTON COUNTY ELECTION COMMISSION
MEETING MINUTES

February 28, 2020
8:45 A.M.

200 E. Grand River, Jury Room, Howell, MI 48843

Members Present: Judge Miriam Cavanaugh, Elizabeth Hundley, County Clerk,
Jennifer Nash, County Treasurer

1. CALL TO ORDER

Chairperson Cavanaugh called the meeting to order at 8:51 a.m.

2. ROLL CALL

Judge Miriam Cavanaugh, Elizabeth Hundley, County Clerk, Jennifer Nash, County Treasurer

Indicated the presence of a quorum.

3. APPROVAL OF AGENDA

3.1 Approve the Agenda of the February 28, 2020 Election Commission meeting.

Motion to approve the Agenda as presented.

Moved by: J. Nash

Seconded by: E. Hundley

Yes (3): M. Cavanaugh, E. Hundley, and J. Nash

Motion Carried (3 to 0)

4. APPROVAL OF MINUTES

Minutes of the Election Commission meeting dated:

4.1 January 13, 2020 Meeting Minutes.

Motion to approve the minutes as presented.

Moved by: J. Nash

Seconded by: E. Hundley

Yes (3): M. Cavanaugh, E. Hundley, and J. Nash

Motion Carried (3 to 0)

5. NEW BUSINESS

5.1 Approve the May 5, 2020 Special Election Ballots and authorize the County Clerk to sign the Ballot Proof Acceptance form.

7 Jurisdictions, 19 Precincts, (19 Ballot Styles = 14 Precincts, 5 Absent Voter Counting Board Precincts).

Motion to approve the May 5, 2020 Special Election Ballots and authorize the County Clerk to sign the Ballot Proof Acceptance form.

Moved by: J. Nash
Seconded by: E. Hundley

Yes (3): M. Cavanaugh, E. Hundley, and J. Nash
Motion Carried (3 to 0)

5.2 Authorize the printing of the May 5, 2020 Special Election Ballots.

Moved by: J. Nash
Seconded by: E. Hundley

Motion to authorize the printing of the May 5, 2020 Special Election Ballots.

Yes (3): M. Cavanaugh, E. Hundley, and J. Nash
Motion Carried (3 to 0)

5.3 Approve Precinct Consolidation for the May 5, 2020 Special Election.

Resolution Number 2020-02-01.

Moved by: J. Nash
Seconded by: E. Hundley

Motion to approve the Precinct Consolidation for the May 5, 2020 Special Election.

Yes (3): M. Cavanaugh, E. Hundley, and J. Nash
Motion Carried (3 to 0)

6. OTHER BUSINESS

None.

7. PUBLIC COMMENT

None.

8. ADJOURNMENT

Motion to adjourn the meeting at 8:57 a.m.

Moved by: J. Nash
Seconded by: E. Hundley

Yes (3): M. Cavanaugh, E. Hundley, and J. Nash
Motion Carried (3 to 0)

Elizabeth Hundley, Livingston County Clerk



Elizabeth Hundley Livingston County Clerk

TO: Livingston County Election Commission

FROM: Elizabeth Hundley, County Clerk
Joe Bridgman, Election Coordinator

DATE: June 5, 2020

SUBJECT: Ballot Proofing for August 4, 2020 Primary Election

The Commission is responsible for checking the various proof ballots to make sure that they are free of errors and omissions. A comprehensive check should include a careful review of the following:

- ballot format;
- offices on ballot and the placement of offices;
- district numbers (where applicable);
- number to be elected to each office;
- placement of candidate names;
- form and spelling of candidate names;
- candidate rotations;
- number of write-in lines provided under office;
- placement of special ballot designations;
- wording and placement of ballot proposals.

When proofing the ballots, please check each ballot for the following:

- Ballot Format**
- Heading (Legal Name of Jurisdiction)**
- Proposal Section Headings**
- Wording and placement of ballot proposals**

Ballot Proof Acceptance by Livingston County Election Commission

Elizabeth Hundley,
Livingston County Clerk

Date: _____