

# FINANCE COMMITTEE

## MEETING MINUTES

May 20, 2020, 7:30 a.m.

Zoom Virtual Meeting Room

Meeting ID: 399-700-0062 / Password: LCBOC

<https://zoom.us/j/3997000062?pwd=SUdLYVFFcmozWnFxbm0vcHRjWkVIZz09>

Members Present	Carol Griffith, Douglas Helzerman, Kate Lawrence , William Green , Wes Nakagiri, Robert Bezotte, and Jay Gross
Members Absent	Gary Childs

### 1. CALL MEETING TO ORDER

The meeting was called to order by Commissioner Lawrence at 7:30 a.m.

### 2. ROLL CALL

Indicated the presence of a quorum.

### 3. APPROVAL OF MINUTES

Meeting minutes dated: May 6, 2020

Motion to approve the minutes as presented.

**Moved by:** C. Griffith

**Seconded by:** W. Green

Yes (7): C. Griffith, D. Helzerman, K. Lawrence , W. Green , W. Nakagiri, R. Bezotte, and J. Gross

Absent (1): G. Childs

**Motion Carried (7-0-1)**

### 4. TABLED ITEMS FROM PREVIOUS MEETINGS

None.

### 5. APPROVAL OF AGENDA

Motion to approve the Agenda as presented.

**Moved by:** C. Griffith

**Seconded by:** J. Gross

Yes (7): C. Griffith, D. Helzerman, K. Lawrence , W. Green , W. Nakagiri, R. Bezotte, and J. Gross

Absent (1): G. Childs

**Motion Carried (7-0-1)**

**6. CALL TO THE PUBLIC**

None.

**7. CLOSED SESSION**

Discuss Written Legal Opinion Pursuant to MCL 15.268(h)

Motion to recess to Closed Session at 7:34 a.m.

**Moved by:** W. Green

**Seconded by:** R. Bezotte

Yes (7): C. Griffith, D. Helzerman, K. Lawrence , W. Green , W. Nakagiri, R. Bezotte, and J. Gross

Absent (1): G. Childs

**Motion Carried (7-0-1)**

Motion to return to Open Session at 8:22 a.m.

**Moved by:** C. Griffith

**Seconded by:** D. Helzerman

Yes (7): C. Griffith, D. Helzerman, K. Lawrence , W. Green , W. Nakagiri, R. Bezotte, and J. Gross

Absent (1): G. Childs

**Motion Carried (7-0-1)**

**8. REPORTS**

**8.1 Livingston County Meals on Wheels Community Development Block Grant**

Kathleen Kline-Hudson, Planning Department Director, provided a summary of the grant process and program. Clinton Moore and Bridget Ajemian, were present to answer questions on behalf of Meals on Wheels and COSC. Bridget provided information regarding funding provided by the CARES Act.

**9. RESOLUTIONS FOR CONSIDERATION**

**9.1 Administration**

Resolution Authorizing Livingston County's Annual Budget Process and Calendar

Recommend Motion to the Board of Commissioners.

Commissioner Green exited at 9:08 a.m. and returned at 9:14 a.m.

Cindy Catanach, Acting Administrator, and Hilery DeHate, Acting Finance Officer, presented the resolution and answered questions from Commissioners.

Yes (7): C. Griffith, D. Helzerman, K. Lawrence , W. Green , W. Nakagiri, R. Bezotte, and J. Gross

Absent (1): G. Childs

**Motion Carried (7-0-1)**

## **9.2 Emergency Management**

Resolution Authorizing Participation in Mutual Non-Congregate Housing for Livingston County First Responders and an Agreement with North Star Reach Campground

Recommend Motion to the Board of Commissioners.

Therese Cremona, Emergency Manager, presented the resolution.

**Moved by:** D. Helzerman

**Seconded by:** J. Gross

Yes (7): C. Griffith, D. Helzerman, K. Lawrence , W. Green , W. Nakagiri, R. Bezotte, and J. Gross

Absent (1): G. Childs

**Motion Carried (7-0-1)**

## **9.3 Fiscal Services**

Resolution Authorizing CARES Act Provisions for Nationwide Retirement Solutions §457 Participants

Recommend Motion to the Board of Commissioners.

Jennifer Palmbo, Human Resources Department Director, presented the resolution.

**Moved by:** W. Nakagiri

**Seconded by:** C. Griffith

Yes (7): C. Griffith, D. Helzerman, K. Lawrence , W. Green , W. Nakagiri, R. Bezotte, and J. Gross

Absent (1): G. Childs

**Motion Carried (7-0-1)**

## **9.4 Sheriff**

Resolution Authorizing the JAG Grant Purchase of Night Vision Equipment

Recommend Motion to the Board of Commissioners.

Lt. M. Nast presented the resolution and answered questions from Commissioners.

**Moved by:** R. Bezotte

**Seconded by:** W. Green

Yes (7): C. Griffith, D. Helzerman, K. Lawrence , W. Green , W. Nakagiri, R. Bezotte, and J. Gross

Absent (1): G. Childs

**Motion Carried (7-0-1)**

**9.5 Treasurer**

Resolution Authorizing the County Treasurer to Establish the 2019 Delinquent Tax Fund  
Recommend Motion to the Board of Commissioners.

Jennifer Nash, County Treasurer, presented the resolution and answered questions from Commissioners.

**Moved by:** C. Griffith

**Seconded by:** D. Helzerman

Yes (6): C. Griffith, D. Helzerman, K. Lawrence , W. Nakagiri, R. Bezotte, and J. Gross

No (1): W. Green

Absent (1): G. Childs

**Motion Carried (6-1-1)**

**9.6 Administration**

Resolution Extending the Temporary Emergency Telecommuting Arrangement in  
Response to COVID-19

Recommend Motion to the Board of Commissioners.

Jennifer Palmbos, Human Resources Department Director, presented the resolution and answered questions from Commissioners.

**Moved by:** C. Griffith

**Seconded by:** R. Bezotte

Yes (7): C. Griffith, D. Helzerman, K. Lawrence , W. Green , W. Nakagiri, R. Bezotte,  
and J. Gross

Absent (1): G. Childs

**Motion Carried (7-0-1)**

**9.7 Administration**

Resolution Approving the Livingston County COVID-19 Preparedness and Response Plan  
Recommend Motion to the Board of Commissioners.

Cindy Catanach, Acting Administrator, Dianne McCormick, Public Health Department  
Director, and Matt Bolang, Environmental Health Department Director, presented the  
resolution and answered questions from Commissioners.

**Moved by:** C. Griffith

**Seconded by:** R. Bezotte

Yes (7): C. Griffith, D. Helzerman, K. Lawrence , W. Green , W. Nakagiri, R. Bezotte,  
and J. Gross

Absent (1): G. Childs

**Motion Carried (7-0-1)**

**9.8 Board of Commissioners**

Resolution Approving the Employment Agreement with Nathan Burd for County Administrator

Recommend Motion to the Board of Commissioners.

**Moved by:** C. Griffith

**Seconded by:** R. Bezotte

Yes (7): C. Griffith, D. Helzerman, K. Lawrence , W. Green , W. Nakagiri, R. Bezotte, and J. Gross

Absent (1): G. Childs

**Motion Carried (7-0-1)**

**10. CLAIMS**

Dated: May 20, 2020

Recommend Motion to the Board of Commissioners.

**Moved by:** C. Griffith

**Seconded by:** W. Green

Yes (7): C. Griffith, D. Helzerman, K. Lawrence , W. Green , W. Nakagiri, R. Bezotte, and J. Gross

Absent (1): G. Childs

**Motion Carried (7-0-1)**

**11. PREAUTHORIZED**

Dated: May 1 through May 14, 2020

Recommend Motion to the Board of Commissioners.

**Moved by:** C. Griffith

**Seconded by:** J. Gross

Yes (7): C. Griffith, D. Helzerman, K. Lawrence , W. Green , W. Nakagiri, R. Bezotte, and J. Gross

Absent (1): G. Childs

**Motion Carried (7-0-1)**

**12. CALL TO THE PUBLIC**

Chad Chewning, 911 Central Dispatch Director, provided an update on floods in Midland, Livingston County has begun answering questions regarding availability for possible assistance.

**13. ADJOURNMENT**

Motion to adjourn the meeting at 10:45 a.m.

**Moved by:** C. Griffith

**Seconded by:** D. Helzerman

Yes (7): C. Griffith, D. Helzerman, K. Lawrence , W. Green , W. Nakagiri, R. Bezotte, and J. Gross

Absent (1): G. Childs

**Motion Carried (7-0-1)**



Natalie Hunt, Recording Secretary