

PERSONNEL COMMITTEE AGENDA

June 24, 2020, 8:00 am

Zoom Virtual Meeting Room

Meeting ID: 399-700-0062 / Password: LCBOC

<https://zoom.us/j/3997000062?pwd=SUdLYVFFcmozWnFxbm0vcHRjWkVIZz09>

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PERSONNEL COMMITTEE

MEETING MINUTES

Livingston County

April 15, 2020, 8:00 am
Zoom Virtual Meeting Room
Meeting ID: 399-700-0062 / Password: LCBOC
<https://zoom.us/j/3997000062?pwd=SUdLYVFFcmozWnFxbm0vcHRjWkVIZz09>

Members Present

William Green , Douglas Helzerman, Wes Nakagiri

1. CALL MEETING TO ORDER

The meeting was called to order by Commissioner Green at 8:01 am

2. APPROVAL OF AGENDA

Motion to Approve Agenda as presented.

Moved By: Doug Helzerman

Seconded By: Wes Nakagiri

Roll Call Vote: Yes (3) D. Helzerman, W. Nakagiri, W. Green; **No (0)**: None; **Absent (0)**: None

Motion Carried

(3-0-0)

3. CALL TO THE PUBLIC

None

4. APPROVAL OF MINUTES

Minutes of Meeting Dated: February 19, 2020

Motion to approve the minutes as presented.

Moved By: Doug Helzerman

Seconded By: Wes Nakagiri

Roll Call Vote: Yes (3) D. Helzerman, W. Nakagiri, W. Green; **No (0)**: None; **Absent (0)**: None

(3-0-0)

5. TABLED ITEMS FROM PREVIOUS MEETINGS

None

6. REPORTS

None

7. RESOLUTIONS FOR CONSIDERATION

7.1 District Court

Resolution to Approve a Non-Precedent Setting, One Time Only Voluntary Donation of Vacation Time to an Employee Within the District Court

Motion to approve the above Resolution and move forward to Finance Committee.

Moved By: Doug Helzerman

Seconded By: Wes Nakagiri

Roll Call Vote: Yes (3) D. Helzerman, W. Nakagiri, W. Green; **No (0):** None; **Absent (0):** None

Motion

Carried (3-0-0)

7.2 Juvenile Court

Resolution Authorizing the Creation of a Reimbursement and Collections Clerk

Motion to approve the above Resolution.

Moved By: Doug Helzerman

Seconded By: Wes Nakagiri

Roll Call Vote: Yes (3) D. Helzerman, W. Nakagiri, W. Green; **No (0):** None; **Absent (0):** None

Motion

Carried (3-0-0)

7.3 Fiscal Services

Resolution to Adopt an Investment Policy Statement for the Livingston County 457(b) Deferred Compensation Plan

Motion to approve the above Resolution and move forward to Finance Committee.

Moved By: Doug Helzerman

Seconded By: Wes Nakagiri

Roll Call Vote: Yes (3) D. Helzerman, W. Nakagiri, W. Green; **No (0):** None; **Absent (0):** None

Motion

Carried (3-0-0)

7.4 County Administration

Resolution Extending the Appointment of Cindy Catanach, Acting County Administrator, Dianne McCormick, Acting Deputy County Administrator, and Hilery DeHate as Acting Financial Officer

Motion to approve the above Resolution.

Moved By: Doug Helzerman

Seconded By: Wes Nakagiri

Roll Call Vote: Yes (3) D. Helzerman, W. Nakagiri, W. Green; **No (0):** None; **Absent (0):** None

Motion

Carried (3-0-0)

7.5 Human Resources

Resolution Authorizing a Background Check Process for Board Appointments to Committees or Boards

Motion to approve the above Resolution and move forward to Finance Committee.

Moved By: Wes Nakagiri

Seconded By: Doug Helzerman

Roll Call Vote: Yes (3) D. Helzerman, W. Nakagiri, W. Green; **No (0):** None; **Absent (0):** None

Motion

Carried (3-0-0)

8. CLOSED SESSION

Written Legal Opinion

Motion to go into Closed Session at 9:02 am

Moved By: Doug Helzerman

Seconded By: Wes Nakagiri

Roll Call Vote: Yes (3) D. Helzerman, W. Nakagiri, W. Green; **No (0):** None; **Absent (0):** None

Motion Carried

(3-0-0)

Motion to Return to Open Session at 9:40 am

Moved By: Doug Helzerman

Seconded By: Wes Nakagiri

Roll Call Vote: Yes (3) D. Helzerman, W. Nakagiri, W. Green; **No (0):** None; **Absent (0):** None

Motion Carried

(3-0-0)

9. ADJOURNMENT

Motion to Adjourn the meeting at 9:42 am

Moved By: Doug Helzerman

Seconded By: Wes Nakagiri

Roll Call Vote: Yes (3) D. Helzerman, W. Nakagiri, W. Green; **No (0):** None; **Absent (0):** None

Motion Carried

(3-0-0)

Respectfully submitted by:

Recording Secretary

Pam Dinsmore

, Recording Secretary

UNAPPROVED

RESOLUTION

NO: [Title]

LIVINGSTON COUNTY

DATE: Click or tap to enter a date.

Resolution Authorizing the Purchase of MERS Service Credit by Deputy Gerald Boyer – Human Resources

WHEREAS, as of July 1, 2020, Deputy Gerald Boyer has 19 years, 2 months earned service credit with the County’s retirement plan administrator, Michigan Municipal Employee Retirement System (MERS); and

WHEREAS, Deputy Boyer has requested to purchase 5 years’ generic service credit; and

WHEREAS, MERS requires the governing body of the employing municipality to approve such purchase of service credit; and

WHEREAS, Gerald Boyer will pay \$101,270.00, which is the total actuarial cost of purchasing 5 years’ additional generic service credit.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby authorizes Gerald Boyer to be credited with 5 years’ generic service credit with MERS providing he pays the total actuarially determined cost of \$101,270.00.

BE IT FURTHER RESOLVED that the Board Chair is authorized to sign the necessary documentation to effectuate this purchase of service credit.

#

**MOVED:
SECONDED:
CARRIED:**

RESOLUTION

NO: [Title]

LIVINGSTON COUNTY

DATE: Click or tap to enter a date.

RESOLUTION AUTHORIZING AN AGREEMENT WITH AON Hewitt TO PROVIDE EMPLOYEE BENEFITS BROKER AND CONSULTING SERVICES - HUMAN RESOURCES

WHEREAS, Resolution 2015-07-141 approved an agreement with Aon Hewitt for employee benefits broker and consulting services for an initial three-year period from July 22, 2015 to July 21, 2018 and the option to renew for two additional one year periods, Resolution 2018-07-118 approved a two (2) year extension; and

WHEREAS, Livingston County wishes to extend the current agreement from July 21, 2020 to December 31, 2020; and

WHEREAS, Livingston County spends approximately \$8 million annually for health care and other benefits for our employees and retirees. In order to ensure we receive the soundest advice for administering this valuable benefit, Livingston County continues to have a need for employee benefits broker and consulting services; and

WHEREAS, performance has been reviewed annually by the County Administrative team and Aon Hewitt has been providing satisfactory performance for the contracted services; and

WHEREAS, pursuant to the County’s Purchasing Policy, the County is currently conducting a bid for broker services to begin January 1, 2021; and

WHEREAS, this Resolution has been recommended for approval by the Personnel Committee.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby authorizes entering into an extension to the agreement with Aon Hewitt for employee benefits broker and consulting services for a cost not to exceed \$45,000 offset by standard agent commissions for the period of July 22, 2020 through December 31, 2020.

BE IT FURTHER RESOLVED that the Chair of the Board of Commissioners is authorized to sign the above-referenced contract extension upon approval as to form by Civil Counsel.

#

**MOVED:
SECONDED:
CARRIED:**

**AMENDMENT
TO
MASTER CONSULTING AGREEMENT**

THIS AMENDMENT, made and entered into by and between the **COUNTY OF LIVINGSTON**, a municipal corporation and political subdivision of the State of Michigan (“Livingston County”) and **AON CONSULTING, INC.**, and its respective affiliates (collectively, “Aon Hewitt”), amends the Master Consulting Agreement made and entered into between said parties effective July 22, 2015.

WITNESS:

1. Section 3. Term and Termination, subsection (a), page 2, of the above-stated Agreement shall be amended to read as follows:

“3. Term and Termination

(a) This Agreement shall commence on July 22, 2015, and unless prematurely terminated as authorized in this section, continue through December 31, 2020.”

2. All other terms and conditions contained in the above-stated Agreement shall remain in full force and effect except as modified herein. This Amendment shall be considered to become effective on July 22, 2020.

3. The people signing this Amendment on behalf of the parties to the above-stated Agreement certify by their signatures that they are duly authorized to sign this Amendment to the Agreement on behalf of said parties and that this Amendment has been authorized by said parties.

IN WITNESS WHEREOF, authorized representatives of the parties have executed this Amendment to the Master Consulting Agreement:

LIVINGSTON COUNTY

AON CONSULTING, INC.

By: _____

By: _____

Name: Carol S. Griffith, Chairwoman

Name: _____

Title: County Board of Commissioners

Title: _____

Date: _____

Date: _____

**APPROVED AS TO FORM FOR COUNTY OF LIVINGSTON:
COHL, STOKER & TOSKEY, P.C.
By: MATTIS D. NORDEJORD - 6/3/2020**