

PERSONNEL COMMITTEE

MEETING MINUTES

Livingston County

April 15, 2020, 8:00 am
Zoom Virtual Meeting Room
Meeting ID: 399-700-0062 / Password: LCBOC
<https://zoom.us/j/3997000062?pwd=SUdLYVFFcmozWnFxbm0vcHRjWkVIZz09>

Members Absent

William Green , Douglas Helzerman, Wes Nakagiri

1. CALL MEETING TO ORDER

The meeting was called to order by Commissioner Green at 8:01 am

2. APPROVAL OF AGENDA

Motion to Approve Agenda as presented.

Moved By: Doug Helzerman

Seconded By: Wes Nakagiri

Roll Call Vote: Yes (3) D. Helzerman, W. Nakagiri, W. Green; **No (0)**: None; **Absent (0)**: None

Motion Carried

(3-0-0)

3. CALL TO THE PUBLIC

None

4. APPROVAL OF MINUTES

Minutes of Meeting Dated: February 19, 2020

Motion to approve the minutes as presented.

Moved By: Doug Helzerman

Seconded By: Wes Nakagiri

Roll Call Vote: Yes (3) D. Helzerman, W. Nakagiri, W. Green; **No (0)**: None; **Absent (0)**: None

(3-0-0)

5. TABLED ITEMS FROM PREVIOUS MEETINGS

None

6. REPORTS

None

7. RESOLUTIONS FOR CONSIDERATION

7.1 District Court

Resolution to Approve a Non-Precedent Setting, One Time Only Voluntary Donation of Vacation Time to an Employee Within the District Court

Motion to approve the above Resolution and move forward to Finance Committee.

Moved By: Doug Helzerman

Seconded By: Wes Nakagiri

Roll Call Vote: Yes (3) D. Helzerman, W. Nakagiri, W. Green; **No (0):** None; **Absent (0):** None

Motion

Carried (3-0-0)

7.2 Juvenile Court

Resolution Authorizing the Creation of a Reimbursement and Collections Clerk

Motion to approve the above Resolution.

Moved By: Doug Helzerman

Seconded By: Wes Nakagiri

Roll Call Vote: Yes (3) D. Helzerman, W. Nakagiri, W. Green; **No (0):** None; **Absent (0):** None

Motion

Carried (3-0-0)

7.3 Fiscal Services

Resolution to Adopt an Investment Policy Statement for the Livingston County 457(b) Deferred Compensation Plan

Motion to approve the above Resolution and move forward to Finance Committee.

Moved By: Doug Helzerman

Seconded By: Wes Nakagiri

Roll Call Vote: Yes (3) D. Helzerman, W. Nakagiri, W. Green; **No (0):** None; **Absent (0):** None

Motion

Carried (3-0-0)

7.4 County Administration

Resolution Extending the Appointment of Cindy Catanach, Acting County Administrator, Dianne McCormick, Acting Deputy County Administrator, and Hilery DeHate as Acting Financial Officer

Motion to approve the above Resolution.

Moved By: Doug Helzerman

Seconded By: Wes Nakagiri

Roll Call Vote: Yes (3) D. Helzerman, W. Nakagiri, W. Green; **No (0):** None; **Absent (0):** None

Motion

Carried (3-0-0)

7.5 Human Resources

Resolution Authorizing a Background Check Process for Board Appointments to Committees or Boards

Motion to approve the above Resolution and move forward to Finance Committee.

Moved By: Wes Nakagiri

Seconded By: Doug Helzerman

Roll Call Vote: Yes (3) D. Helzerman, W. Nakagiri, W. Green; **No (0):** None; **Absent (0):** None

Motion

Carried (3-0-0)

8. CLOSED SESSION

Written Legal Opinion

Motion to go into Closed Session at 9:02 am

Moved By: Doug Helzerman

Seconded By: Wes Nakagiri

Roll Call Vote: Yes (3) D. Helzerman, W. Nakagiri, W. Green; **No (0):** None; **Absent (0):** None

Motion Carried

(3-0-0)

Motion to Return to Open Session at 9:40 am

Moved By: Doug Helzerman

Seconded By: Wes Nakagiri

Roll Call Vote: Yes (3) D. Helzerman, W. Nakagiri, W. Green; **No (0):** None; **Absent (0):** None

Motion Carried

(3-0-0)

9. ADJOURNMENT

Motion to Adjourn the meeting at 9:42 am

Moved By: Doug Helzerman

Seconded By: Wes Nakagiri

Roll Call Vote: Yes (3) D. Helzerman, W. Nakagiri, W. Green; **No (0):** None; **Absent (0):** None

Motion Carried

(3-0-0)

Respectfully submitted by:

Recording Secretary

Pam Dinsmore

, Recording Secretary