

FINANCE COMMITTEE

MEETING MINUTES

July 22, 2020, 7:30 a.m.

Zoom Virtual Meeting Room

Meeting ID: 399-700-0062 / Password: LCBOC

<https://zoom.us/j/3997000062?pwd=SUdLYVFFcmozWnFxbm0vcHRjWkVIZz09>

Members Present Kate Lawrence , Douglas Helzerman, William Green , Wes Nakagiri, Robert Bezotte, Carol Griffith, and Jay Gross

Members Absent Gary Childs

1. **CALL MEETING TO ORDER**

The meeting was called to order by Commissioner Lawrence at 7:30 a.m.

2. **ROLL CALL**

Indicated the presence of a quorum.

3. **APPROVAL OF MINUTES**

Meeting minutes dated: July 8, 2020

Motion to approve the minutes as presented.

Moved by: C. Griffith

Seconded by: J. Gross

Yes (7): K. Lawrence , D. Helzerman, W. Green , W. Nakagiri, R. Bezotte, C. Griffith, and J. Gross

Absent (1): G. Childs

Motion Carried (7-0-1)

4. **TABLED ITEMS FROM PREVIOUS MEETINGS**

None.

4.1 Register of Deeds

Resolution authorizing and accepting a revised Livingston County Survey and Remonumentation Plan

Motion to take the Resolution from the Table for consideration.

Moved by: D. Helzerman

Seconded by: R. Bezotte

Yes (7): K. Lawrence , D. Helzerman, W. Green , W. Nakagiri, R. Bezotte, C. Griffith,
and J. Gross

Absent (1): G. Childs

Motion Carried (7-0-1)

Recommend Motion to the Board of Commissioners.

Brandon Denby presented the resolution.

Yes (7): K. Lawrence , D. Helzerman, W. Green , W. Nakagiri, R. Bezotte, C. Griffith,
and J. Gross

Absent (1): G. Childs

Motion Carried (7-0-1)

5. APPROVAL OF AGENDA

Motion to approve the Agenda as presented.

Moved by: C. Griffith

Seconded by: W. Green

Yes (7): K. Lawrence , D. Helzerman, W. Green , W. Nakagiri, R. Bezotte, C. Griffith, and J. Gross

Absent (1): G. Childs

Motion Carried (7-0-1)

6. CALL TO THE PUBLIC

None.

7. REPORTS

Commissioner Griffith stated that the new County Administrator, Nathan Burd's start date is this coming Monday, July 27th and expressed gratitude to Cindy Catanach for her dedication and leadership in filling the role as Acting County Administrator. Also reminded Commissioners that the next Board Meeting will be a hybrid in-person / virtual meeting and Board Chambers has had the new A/V equipment installed as well as safety measures to comply with social distancing requirements.

Cindy Catanach acknowledged and expressed gratitude to Hilery DeHate for her dedication juggling multiple tasks and roles of the Financial Officer, Financial Analyst, and Purchasing Coordinator. Also thanked the Commissioners for their patience; Dianne McCormick, Acting Deputy County Administrator, and Jennifer Palmbo, Human Resources Director, for all of their support.

8. RESOLUTIONS FOR CONSIDERATION

8.1 Juvenile Court

Resolution Authorizing the Livingston County Juvenile Court to Apply for and Enter into a Contract with the Michigan Department of Health and Human Services for the Fiscal Year 2021 Child and Parent Legal Representation Grant Program

Debby Shaw presented the resolution.

Recommend Motion to the Board of Commissioners.

Moved by: R. Bezotte

Seconded by: C. Griffith

Yes (7): K. Lawrence , D. Helzerman, W. Green , W. Nakagiri, R. Bezotte, C. Griffith, and J. Gross

Absent (1): G. Childs

Motion Carried (7-0-1)

8.2 Juvenile Court

Resolution Authorizing the Livingston County Trial Courts – Juvenile Division to Apply for and Enter into a Contract with the Michigan Department of Health and Human Services, Michigan Committee on Juvenile Justice Fiscal Year 2021 Racial and Ethnic Disparities (RED) Data Collection Grant Program

Debby Shaw presented the resolution.

Recommend Motion to the Board of Commissioners.

Moved by: C. Griffith

Seconded by: W. Green

Yes (7): K. Lawrence , D. Helzerman, W. Green , W. Nakagiri, R. Bezotte, C. Griffith, and J. Gross

Absent (1): G. Childs

Motion Carried (7-0-1)

8.3 Juvenile Court

Resolution Authorizing the Fiscal Year 2021 Memorandum of Understanding on Cash Matching funding for Behavioral Health Managed Care Services - Wraparound

Debby Shaw presented the resolution.

Commissioner Green experienced technical difficulties requiring him to exit the virtual meeting at 8:04 a.m.

Recommend Motion to the Board of Commissioners.

Moved by: R. Bezotte
Seconded by: W. Green

Yes (6): K. Lawrence , D. Helzerman, W. Nakagiri, R. Bezotte, C. Griffith, and J. Gross
Absent (2): W. Green , and G. Childs

Motion Carried (6-0-2)

8.4 Court Central Services

Resolution Authorizing Juvenile Drug Treatment Court to enter into a Temporary Contract for Attorney Services with William Livingston – Circuit and District Courts – Specialty Courts and Programs

Sara Applegate presented the resolution.

Commissioner Green returned at 8:08 a.m.

Commissioner Green experienced technical difficulties requiring him to exit the virtual meeting at 8:11 a.m.

Recommend Motion to the Board of Commissioners.

Moved by: W. Nakagiri
Seconded by: D. Helzerman

Yes (6): K. Lawrence , D. Helzerman, W. Nakagiri, R. Bezotte, C. Griffith, and J. Gross
Absent (2): W. Green , and G. Childs

Motion Carried (6-0-2)

8.5 Emergency Management

Resolution to Approve the FY 2019-2020 Hazardous Materials Emergency Preparedness Grant Program Award Agreement

Therese Cremonite, Emergency Manager, presented the resolution.

Recommend Motion to the Board of Commissioners.

Moved by: R. Bezotte
Seconded by: D. Helzerman

Yes (6): K. Lawrence , D. Helzerman, W. Nakagiri, R. Bezotte, C. Griffith, and J. Gross
Absent (2): W. Green , and G. Childs

Motion Carried (6-0-2)

8.6 Central Dispatch

Resolution Authorizing Livingston County 911 to Conduct an Emergency Repair to the Deerfield Tower VHF Paging System

Chad Chewning, Director of Central Dispatch, presented the resolution.

Recommend Motion to the Board of Commissioners.

Moved by: D. Helzerman

Seconded by: R. Bezotte

Yes (6): K. Lawrence , D. Helzerman, W. Nakagiri, R. Bezotte, C. Griffith, and J. Gross

Absent (2): W. Green , and G. Childs

Motion Carried (6-0-2)

8.7 Jail

Resolution Authorizing a Contract Agreement with Keefe Group for Inmate Commissary and Inmate Banking

Lt. Tarneseia Pringle presented the resolution.

Recommend Motion to the Board of Commissioners.

Moved by: R. Bezotte

Seconded by: J. Gross

Yes (6): K. Lawrence , D. Helzerman, W. Nakagiri, R. Bezotte, C. Griffith, and J. Gross

Absent (2): W. Green , and G. Childs

Motion Carried (6-0-2)

8.8 Sheriff

Resolution Authorizing the Sheriff's Office and the County of Livingston to Apply for and Enter Into Contract with the State of Michigan, Office of Highway Safety Planning for Fiscal Year 2021 Traffic Enforcement Grant

Lt. Eric Sanborn presented the resolution.

Recommend Motion to the Board of Commissioners.

Moved by: R. Bezotte

Seconded by: D. Helzerman

Yes (6): K. Lawrence , D. Helzerman, W. Nakagiri, R. Bezotte, C. Griffith, and J. Gross

Absent (2): W. Green , and G. Childs

Motion Carried (6-0-2)

9. ANNUAL REPORTS

9.1 LETS/Car Pool

Greg Kellogg, Department Director, and Adam Baranski, Deputy Director, presented the Annual Report and answered questions from Commissioners.

10. CLAIMS

Dated: July 22, 2020

Recommend Motion to the Board of Commissioners.

Moved by: C. Griffith

Seconded by: W. Nakagiri

Yes (6): K. Lawrence , D. Helzerman, W. Nakagiri, R. Bezotte, C. Griffith, and J. Gross

Absent (2): W. Green , and G. Childs

Motion Carried (6-0-2)

11. PREAUTHORIZED

Dated: July 3 through July 16, 2020

Recommend Motion to the Board of Commissioners.

Moved by: R. Bezotte

Seconded by: C. Griffith

Yes (6): K. Lawrence , D. Helzerman, W. Nakagiri, R. Bezotte, C. Griffith, and J. Gross

Absent (2): W. Green , and G. Childs

Motion Carried (6-0-2)

12. CALL TO THE PUBLIC

None.

13. ADJOURNMENT

Motion to adjourn the meeting at 9:35 a.m.

Moved by: C. Griffith

Seconded by: J. Gross

Yes (6): K. Lawrence , D. Helzerman, W. Nakagiri, R. Bezotte, C. Griffith, and J. Gross

Absent (2): W. Green , and G. Childs

Motion Carried (6-0-2)



Natalie Hunt, Recording Secretary