

FINANCE COMMITTEE

MEETING MINUTES

June 17, 2020, 7:30 a.m.

Zoom Virtual Meeting Room

Meeting ID: 399-700-0062 / Password: LCBOC

<https://zoom.us/j/3997000062?pwd=SUdLYVFFcmozWnFxbm0vcHRjWkVIZz09>

Members Present: Kate Lawrence , Douglas Helzerman, Carol Griffith, William Green , Wes Nakagiri,
Robert Bezotte, Jay Gross

Members Absent: Gary Childs

1. CALL MEETING TO ORDER

The meeting was called to order by Commissioner Lawrence at 7:30 a.m.

2. ROLL CALL

Indicated the presence of a quorum.

Commissioner Helzerman and Commissioner Green exited at 7:31 a.m.

3. APPROVAL OF MINUTES

Meeting minutes dated: June 3, 2020

Motion to approve the minutes as presented.

Moved by: C. Griffith

Seconded by: R. Bezotte

Yes (5): K. Lawrence , W. Nakagiri, R. Bezotte, C. Griffith, and J. Gross

Absent (3): D. Helzerman, W. Green , and G. Childs

Motion Carried (5-0-2)

4. TABLED ITEMS FROM PREVIOUS MEETINGS

None.

Commissioner Helzerman and Commissioner Green returned at 7:33 a.m.

5. APPROVAL OF AGENDA

Recommend Motion to the Board of Commissioners.

Moved by: C. Griffith

Seconded by: R. Bezotte

Yes (7): K. Lawrence , D. Helzerman, W. Green , W. Nakagiri, R. Bezotte, C. Griffith, and J. Gross
Absent (1): G. Childs

Motion Carried (7-0-1)

6. CALL TO THE PUBLIC

Bob Potocki, Brighton Township, addressed the Committee regarding the Woodland Lake Dam.

7. REPORTS

7.1 Revenue Forecast Committee Presentation

Fiscal Services, Equalization, Treasurer, Register of Deeds, Courts, County Clerk, Sheriff, Drain Commissioner, all presented revenue status and projections.

7.2 Meals on Wheels Discussion

Commissioner Lawrence began the discussion on Meals on Wheels to provide staff direction on the submission of the grant application. Commissioners discussed the grant and proposed project. Bridget Adjeman and Margaret Davey answered questions from Commissioners. Commissioners instructed staff to continue with the application submission.

7.3 Plante Moran Audit Presentation

Tom Kempa and Bill Brickey, Plante Moran, presented a summary of the 2019 Financial Audit.

8. RESOLUTIONS FOR CONSIDERATION

8.1 Board of Commissioners

Resolution to Accept the 2019 Livingston County Financial Audit

Recommend Motion to the Board of Commissioners.

Moved by: C. Griffith

Seconded by: W. Green

Yes (7): K. Lawrence , D. Helzerman, W. Green , W. Nakagiri, R. Bezotte, C. Griffith, and J. Gross

Absent (1): G. Childs

Motion Carried (7-0-1)

8.2 Court Central Services

Resolution Authorizing a Budget Amendment for Carryover of Substance Abuse and Mental Health Services Administration Grant Funds for Adult Drug Court to the Fiscal Year 2020 Budget

Roberta Sacharski presented the resolution.

Recommend Motion to the Board of Commissioners.

Moved by: W. Green

Seconded by: D. Helzerman

Yes (7): K. Lawrence , D. Helzerman, W. Green , W. Nakagiri, R. Bezotte, C. Griffith, and J. Gross

Absent (1): G. Childs

Motion Carried (7-0-1)

8.3 Court Central Services

Resolution Authorizing Specialty Courts and Programs to Apply for State Court
Administrative Office Grant Funding For FY 2021

Roberta Sacharski presented the resolution.

Recommend Motion to the Board of Commissioners.

Moved by: R. Bezotte

Seconded by: W. Green

Yes (7): K. Lawrence , D. Helzerman, W. Green , W. Nakagiri, R. Bezotte, C. Griffith, and J. Gross

Absent (1): G. Childs

Motion Carried (7-0-1)

8.4 Building Department

Resolution Authorizing an Intergovernmental Agreement to Provide Building Department
Services to the City of Williamston

Jim Rowell presented the resolution.

Recommend Motion to the Board of Commissioners.

Moved by: D. Helzerman

Seconded by: R. Bezotte

Yes (7): K. Lawrence , D. Helzerman, W. Green , W. Nakagiri, R. Bezotte, C. Griffith, and J. Gross

Absent (1): G. Childs

Motion Carried (7-0-1)

8.5 Central Dispatch

Resolution to Adopt the Revised Final E911 Service Plan

Chad Chewning, Central Dispatch Department Director, presented the resolution.

Recommend Motion to the Board of Commissioners.

Moved by: R. Bezotte

Seconded by: C. Griffith

Yes (7): K. Lawrence , D. Helzerman, W. Green , W. Nakagiri, R. Bezotte, C. Griffith, and J. Gross
Absent (1): G. Childs

Motion Carried (7-0-1)

8.6 Drain Commissioner

Resolution Authorizing Contract with Huron River Watershed Council for Watershed Planning Services Associated with Phase II Storm Water Permit Regulations

Mitch Dempsey presented the resolution.

Recommend Motion to the Board of Commissioners.

Moved by: W. Nakagiri

Seconded by: D. Helzerman

Yes (7): K. Lawrence , D. Helzerman, W. Green , W. Nakagiri, R. Bezotte, C. Griffith, and J. Gross
Absent (1): G. Childs

Motion Carried (7-0-1)

8.7 Sheriff - Animal Control

Resolution to Amend the Animal Control Ordinance

Sgt. Sell presented the resolution.

Recommend Motion to the Board of Commissioners.

Moved by: R. Bezotte

Seconded by: D. Helzerman

Yes (7): K. Lawrence , D. Helzerman, W. Green , W. Nakagiri, R. Bezotte, C. Griffith, and J. Gross
Absent (1): G. Childs

Motion Carried (7-0-1)

8.8 Sheriff - Jail

Resolution Authorizing Additional Fencing at Rear of Jail to Secure Building and Protect Inmates

Lt. Sanborn presented the resolution.

Recommend Motion to the Board of Commissioners.

Moved by: R. Bezotte

Seconded by: W. Green

Motion Postponed

Motion to postpone the resolution for open bids.

Moved by: W. Nakagiri

Seconded by: J. Gross

Yes (7): K. Lawrence , D. Helzerman, W. Green , W. Nakagiri, R. Bezotte, C. Griffith, and J. Gross
Absent (1): G. Childs

Motion Carried (7-0-1)

8.9 Sheriff

Resolution Authorizing Purchase of Upgraded Recording System and Equipment for Sheriff's Office Interview Rooms

Lt. Sanborn presented the resolution.

Recommend Motion to the Board of Commissioners.

Moved by: W. Green

Seconded by: R. Bezotte

Yes (7): K. Lawrence , D. Helzerman, W. Green , W. Nakagiri, R. Bezotte, C. Griffith, and J. Gross
Absent (1): G. Childs

Motion Carried (7-0-1)

8.10 Sheriff

Resolution Authorizing the Replacement of Radios for Sheriff's Office Vehicles

Lt. Sanborn presented the resolution.

Recommend Motion to the Board of Commissioners.

Moved by: W. Green

Seconded by: D. Helzerman

Yes (7): K. Lawrence , D. Helzerman, W. Green , W. Nakagiri, R. Bezotte, C. Griffith, and J. Gross
Absent (1): G. Childs

Motion Carried (7-0-1)

9. ANNUAL REPORTS

9.1 Airport

Mark Johnson, Airport Manager, presented the annual report and answered questions from Commissioners.

10. CLAIMS

Dated: June 17, 2020

Recommend Motion to the Board of Commissioners.

Moved by: C. Griffith

Seconded by: R. Bezotte

Yes (7): K. Lawrence , D. Helzerman, W. Green , W. Nakagiri, R. Bezotte, C. Griffith, and J. Gross
Absent (1): G. Childs

Motion Carried (7-0-1)

11. PREAUTHORIZED

Dated: May 29 through June 11, 2020

Recommend Motion to the Board of Commissioners.

Moved by: W. Green

Seconded by: C. Griffith

Yes (7): K. Lawrence , D. Helzerman, W. Green , W. Nakagiri, R. Bezotte, C. Griffith, and J. Gross
Absent (1): G. Childs

Motion Carried (7-0-1)

12. CALL TO THE PUBLIC

None.

13. ADJOURNMENT

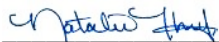
Motion to adjourn the meeting at 11:06 a.m.

Moved by: D. Helzerman

Seconded by: J. Gross

Yes (7): K. Lawrence , D. Helzerman, W. Green , W. Nakagiri, R. Bezotte, C. Griffith, and J. Gross
Absent (1): G. Childs

Motion Carried (7-0-1)



Natalie Hunt, Recording Secretary