

# **PUBLIC SAFETY AND INFRASTRUCTURE AND DEVELOPMENT COMMITTEE**

## **AGENDA**

August 17, 2020, 4:30 PM

Zoom Virtual Meeting Room

Meeting ID: 399-700-0062 / Password: LCBOC

<https://zoom.us/j/3997000062?pwd=SUdLYVFFcmozWnFxbm0vcHRjWkVIZz09>

**1. CALL MEETING TO ORDER**

**2. APPROVAL OF MINUTES**

Minutes of Meeting Dated: July 20, 2020

**3. APPROVAL OF AGENDA**

**4. REPORTS**

**5. CALL TO THE PUBLIC**

**6. RESOLUTIONS FOR CONSIDERATION**

**6.1 Jail**

Resolution Approving Continuation of Inmate Educational Services Provided to Inmates of the Livingston County Jail

**6.2 Jail**

Resolution Authorizing an Agreement with Inmate Calling Solutions for Inmate Phones

**6.3 Sheriff**

Resolution Authorizing the Sheriff Department and the County of Livingston to Apply for and Enter Into Contract with the State of Michigan, Office of Highway Safety Planning for Fiscal Year 2021 Secondary Road Patrol and Traffic Accident Prevention Program Grant

**7. ANNUAL REPORTS**

**7.1 Building Department**

Jim Rowell, Building Official

**8. CALL TO THE PUBLIC**

**9. ADJOURNMENT**

# **PUBLIC SAFETY AND INFRASTRUCTURE AND DEVELOPMENT COMMITTEE**

## **MEETING MINUTES**

**July 20, 2020, 4:30 PM**

Zoom Virtual Meeting Room

Meeting ID: 399-700-0062 / Password: LCBOC

<https://zoom.us/j/3997000062?pwd=SUdLYVFFcmozWnFxbm0vcHRjWkVIZz09>

Members Present:

Robert Bezotte, Gary Childs, Douglas Helzerman

### **1. CALL MEETING TO ORDER**

The meeting was called to order by Commissioner Bezotte at 4:37 pm

### **2. APPROVAL OF MINUTES**

Minutes of Meeting Dated: June 15, 2020

**Moved By** G. Childs

**Seconded By** D. Helzerman

Yes (3): R. Bezotte, G. Childs, and D. Helzerman

**Motion Carried (3 to 0)**

### **3. APPROVAL OF AGENDA**

Agenda approved as presented.

**Moved By** G. Childs

**Seconded By** D. Helzerman

Yes (3): R. Bezotte, G. Childs, and D. Helzerman

**Motion Carried (3 to 0)**

### **4. REPORTS**

None.

### **5. CALL TO THE PUBLIC**

None.

### **6. RESOLUTIONS FOR CONSIDERATION**

#### **6.1 Emergency Management**

Resolution to Approve the FY 2019-2020 Hazardous Materials Emergency Preparedness Grant Program Award Agreement

Therese Cremona, Emergency Manager, presented the Resolution.

**Moved By** G. Childs

**Seconded By** D. Helzerman

Yes (3): R. Bezotte, G. Childs, and D. Helzerman

**Motion Carried (3 to 0)**

**6.2 Central Dispatch**

Resolution Authorizing Livingston County 911 to Conduct an Emergency Repair to the Deerfield Tower VHF Paging System

Resolution presented by Chad Chewning, 911 Director.

**Moved By** G. Childs

**Seconded By** D. Helzerman

Yes (3): R. Bezotte, G. Childs, and D. Helzerman

**Motion Carried (3 to 0)**

**6.3 Jail**

Resolution Authorizing a Contract Agreement with Keefe Group for Inmate Commissary and Inmate Banking

Lt. Pringle presented the Resolution on behalf of the Jail.

**Moved By** G. Childs

**Seconded By** D. Helzerman

Yes (3): R. Bezotte, G. Childs, and D. Helzerman

**Motion Carried (3 to 0)**

**7. ANNUAL REPORTS**

**7.1 Sheriff**

Sheriff Mike Murphy displayed his Annual Report to the Committee, while addressing the highlights.

**8. CALL TO THE PUBLIC**

None.

**9. ADJOURNMENT**

Meeting adjourned at 5:08 pm.

**Moved By** G. Childs

**Seconded By** D. Helzerman

Yes (3): R. Bezotte, G. Childs, and D. Helzerman

**Motion Carried (3 to 0)**



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Carol Sue Jonckheere, Recording Secretary

UNAPPROVED

RESOLUTION

NO: [Title]

LIVINGSTON COUNTY

DATE: Click or tap to enter a date.

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## Resolution Approving Continuation of Inmate Educational Services Provided to Inmates of the Livingston County Jail – Sheriff/Jail

**WHEREAS,** the Livingston County Sheriff's Office Jail Services Division affords their inmate population with a myriad of educational opportunities including Literacy, resume preparation, tips for a successful job interview, life skills such as Parenting, Healthy Lifestyle Choices and Personal Finance Management, as well as preparation and testing for the State of Michigan General Equivalency Diploma (GED); and

**WHEREAS,** the aforementioned services are provided by a full-time Jail Educator; and

**WHEREAS,** the current Jail Educator will resign their position effective 8/20/2020, thereby creating a vacancy; and

**WHEREAS,** due to increased participation, class sizes continue to expand as students actively seek out opportunities for self-improvement, thus increasing the rate of successful reintegration upon their release from jail and reducing recidivism; and

**WHEREAS,** the full-time SG6 Jail Educator position is solely funded by the Inmate Commissary Fund, which currently has a balance of \$ 304,737.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners authorizes an exception to the hiring freeze and allows the Sheriff Office to fill a full time Jail Educator to be paid 100% from the Inmate Commissary Fund.

Position #	Effective Date	Description	Status	# Emps	CY FTE Perc
35100110	01/01/1995	JAIL ED TEACHER	A	1	1.000

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**MOVED:**  
**SECONDED:**  
**CARRIED:**



**LIVINGSTON COUNTY, MICHIGAN**  
**LIVINGSTON COUNTY SHERIFF'S OFFICE**  
**JAIL SERVICES DIVISION**

**150 S. Highlander Way, Howell, MI 48843**  
**Phone 517-546-2440 Fax 517-552-2542**  
**Web Site: [www.livgov.com/sheriff](http://www.livgov.com/sheriff)**

## Memorandum

**To: Livingston County Board of Commissioners**  
**From: Lt. Dan Adas**  
**Date: 08/05/2020**  
**Re: Resolution approving continuation of Inmate Educational  
Services provided to inmates of the Livingston County Jail**

The Jail Services Division, Inmate Services Unit, of the Livingston County Sheriff's Office provides educational services to incarcerated individuals. Services include literacy, resume preparation, tips for a successful job interview, life skills such as Parenting, Healthy Lifestyle Choices and Personal Finance Management, and preparation and testing for the State of Michigan General Equivalency Diploma (GED). Our current Jail Educator has resigned from this position effective 8/20/2020 thus creating a vacancy.

In February, 2019, the Livingston County Board of Commissioners authorized an increase in hours for the Jail Educator (SG-6) position from part-time to full-time. This decision was based on the success of inmates who qualified for their GED'S and a substantial increase in interest to participate in the myriad of learning opportunities available. This position is budgeted to cost \$67,725 annually and is solely funded by the Commissary Fund which currently has a fund balance of \$304,737.

Incarcerated individuals continue to actively seek out self-improvement opportunities, thereby increasing the rate of successful reintegration upon their release from jail and a reduction in recidivism.

If you have any questions or concerns, please reach out to Lieutenant Dan Adas at (517) 540-7974 or via email at [DAdas@livgov.com](mailto:DAdas@livgov.com)

RESOLUTION

NO: [Title]

LIVINGSTON COUNTY

DATE: Click or tap to enter a date.

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**Resolution Authorizing an Agreement with Inmate Calling Solutions for Inmate Phones - Jail**

**WHEREAS,** Livingston County has a need for inmate phone and visitation services; and

**WHEREAS,** Livingston County received a total amount of \$254,133 commission in 2019 for these services; and

**WHEREAS,** the current contract will expire on Auguts 31, 2020; and

**WHEREAS,** in accordance with the County's Purchasing Policy, a formal quoting process was performed and the submitted quotes were evaluated; and

**WHEREAS,** Inmate Calling Solutions, LLC of San Antonio, TX, submitted a quote that will provide a 46% commission rate of gross sales on all inmate phone calls and a 50% commission rate on all inmate video visitation. In addition, ICS will pay an annual signing bonus of \$115,000, with the first three years paid upfront for a total of \$345,000 the first year of signing. An additional \$115,000 will be paid the fourth year and the fifth year of the contract. The contact will be in effect for the period of September 1, 2020 through August 31, 2025.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby authorize entering into an agreement with Inmate Calling Solutions, LLC for inmate phone and video visitation services at the commission rate of 46% commission on all inmate phone calls and 50% commission for all inmate video visitation as well as a signing bonus of \$115,000 for each year of the five year contract for a total of \$575,000 for the period of September 1, 2020 through August 31, 2025.

**BE IT FURTHER RESOLVED** that the Chairman of the Livingston County Board of Commissioners is authorized to sign all forms, assurances, contracts/agreements, renewals and future amendments for monetary and contract language adjustments related to the above upon review and/or preparation of Civil Counsel.

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MOVED:  
SECONDED:  
CARRIED:



**Bid Recap  
For  
Inmate Telephone Services**

**Lead Public Agency: Livingston County  
Solicitation: RFP-LC-20-10**

**RFP Issued & Publicly Posted: 5/29/20  
Public Posting: Livingston County Fiscal  
Services Website & BidNet  
Proposals Received: 5**

**RFP Due Date: 6/29/20**

Livingston County received five (5) proposals in response to the Request for Proposal referenced above. Below is a recap of the bid evaluation.

Five (5) companies provided a response within the timeframe outlined in the RFP:

- **Combined Public Communications, LLC**
- **Global Tel\*Link Corporation (GTL)**
- **HomeWAV, LLC**
- **Inmate Calling Solutions, LLC**
- **Securus Technologies, LLC**

The evaluation consisted of a review of the responses to the Request for Proposal Scope of Work, and the Attachment A price submissions. A review of the minimum requirements revealed that the five (5) bidders met the minimum mandatory requirements (Section 1.2), and the bidders confirmed their understanding of the Scope of Services (Section 1.3) and Technical Proposal (Section 1.4). The bidders were determined to be responsive and responsible after a review of the answers to the Scope of Work sections and the information provided on the requisite forms.

The Evaluation Review Committee (ERC) consisted of five (5) members. The ERC evaluated the proposals submitted by each vendor using the following scoring criteria:

- Proposal Responses (up to 50 points)
- Company Profile (up to 25 points)
- References (up to 25 points)

Based on this scoring criteria, the points awarded to each vendor were averaged with the following results:



	Vendors				
	Inmate Calling Solutions	Combined Public Communications	Global Tel*Link	Securus Technologies	HomeWAV
Proposal Responses	45.6	39.2	35.8	35.8	29.7
Company Profile	23	21	20.8	18.2	17.4
References	23	20.2	20.4	18.6	17
Total	91.6	80.4	77	72.6	64.1

The pricing proposals were then reviewed for each bidder. The prices submitted by each bidder were in a competitive range for Inmate Telephone Services. Please refer to the attached Pricing Proposals - Narrative Summary for call rates, fees, commission rates, and signing bonuses and/or incentives being offered by each vendor.

The pricing options submitted by each vendor were as follows:

- Inmate Calling Solutions offered four (4) pricing options. Call rates ranged from \$0.15 to \$0.21 per minute, video visitation at \$0.25 per minute, voice mail at \$1.00 per message.
- Securus Technologies offered three (3) pricing options. Call rates ranged from \$0.16 to \$0.25 per minute.
- HomeWAV offered one (1) pricing option. Call rates, including video calls, at \$0.20 per minutes.
- Combined Public Communications offered two (2) pricing options. Call rates at \$0.20 per minute, international calls at \$1.00 per minute, video visitation at \$0.20 per minute, email at \$0.50 per email, inmate messaging at \$0.10 per message.
- Global Tel\*Link offered two (2) pricing options. Call rates at \$0.25 per minute except Inter-state at \$0.21 per minute, video visitation at \$0.25 per minute, inmate messaging at \$0.05 per minute, family/friends messaging at \$0.25 per minute, inmate content usage \$0.05 per minute. Recovery fees ranged from \$0.05 to \$0.25 per minute.

Based on the evaluation of the technical and pricing proposals, it is recommended that a five-year contract be offered to Inmate Calling Solutions. The ERC selected Pricing Option 1A being offered by Inmate Calling Solutions. Inmate Calling Solutions received the highest evaluation score, offered competitive pricing for inmate telephone services as well as favorable commission rates and financial incentives.

Inmate Calling Solutions (ICS)	Securus Technologies	HomeWAV	Combined Public Communications (CPC)	Global Tel*Link
ICS offered four (4) pricing options.	Securus offered three (3) pricing options.	HomeWAV offered one (1) pricing option.	CPC offered two (2) pricing options.	GTL offered two (2) pricing options.
<p><b>Option 2B</b> is offering \$0.15/minute for all call types, Inmate Voicemail at \$1.00/message, and Remote Video Visitation at \$0.25/minute or \$5.00/20 minute visit.</p> <p>A commission rate of 46% for all call types and a commission rate of 50% for voicemail and video visitation.</p> <p>Inmate E-mail Messaging (optional) - \$0.25/message.</p> <p><b>Prepaid Account Funding Fees:</b></p> <p>IVR or Website \$3.00 per transaction</p> <p>Live Agent \$5.95 per transaction</p> <p>Mail-In Payment \$0.00 – ICS provides at No Charge</p> <p>Payments by Western Union \$0.00 – ICS provides at No Charge</p> <p>Inmate Purchase from Trust Account \$0.00 – ICS provides at No Charge</p> <p><b>Financial Incentive Payment</b> - \$45,000.00 per Year, for a Total of \$225,000.00 over Five (5) Years:</p> <p>First three (3) years paid upfront at the beginning of Contract Year 1 (\$135,000.00)</p> <p>Fourth (4th) year paid upfront at the beginning of Contract Year 4 (\$45,000.00)</p> <p>Fifth (5th) year paid upfront at the beginning of Contract Year 5 (\$45,000.00)</p> <p><b>Michigan Sheriff's Association Support Payment</b> - \$5,000.00 per Year, for a Total of \$25,000.00 over Five (5) Years:</p> <p>First three (3) years paid upfront at the beginning of Contract Year 1 (\$15,000.00)</p> <p>Fourth (4th) year paid upfront at the beginning of Contract Year 4 (\$5,000.00)</p> <p>Fifth (5th) year paid upfront at the beginning of Contract Year 5 (\$5,000.00)</p> <p><b>CoProv Admin Fee</b> - 1.5% of Total Gross Inmate Calling Revenue</p>	<p><b>Option 3</b> is offering \$0.16/minute for all call types, including phone calls being made thru a tablet, with a 72% commission rate (ITS). Guarded Exchange can be added by reducing the Commission on ITS by eight percentage points (8%).</p> <p>A commission rate of 20% for Video Connect and e-Messaging.</p> <p>Financial offer includes Next Gen Secure Call Platform, IPRO (Investigative Tools Suite), Threads, ICER, eMessaging, Securus Video Connect, and Tablets.</p> <p>The cost of software is included in this pricing.</p> <p>Tablets are being provided at no cost to the facility.</p> <p>There are no surcharges/recovery fees levied in addition to the established rates listed.</p>	<p>HomeWAV is offering \$0.20/minute for all call types, including video calls.</p> <p>Messaging will have a rate of \$0.40/message.</p> <p>Per proposal, HomeWAV acknowledged the commission rate of 46% generated from gross revenue of telephone sales.</p>	<p><b>Option 1</b> is offering \$0.20/minute for all call types and an annual cash bonus of \$60,000/year*.</p> <p>International calls start at \$1.00/minute.</p> <p>A commission rate of 46% for all call types.</p> <p>*The cash bonus is based on an ADP of 250. If the ADP is lower, the bonus will be adjusted accordingly.</p> <p>Inmate Telephone System includes 66 phones at no cost to the county.</p> <p>Required Bandwidth for Technology included at no cost to the county. Value to County - \$8,100/year.</p> <p>CPC Investigator's Toolbox (CPC-17B) - Optional, Non-commissionable \$0.01 deducted from call rate.</p>	<p><b>Option 1</b> is offering \$0.25/minute for all call types except Inter-state at \$0.21/minute.</p> <p>Video visitation is being offered at \$0.25/minute with a surcharge/recovery fee of \$0.25/minute.</p> <p>A commission rate of 71% with all call types and a commission rate of 20% with remote video visitation.</p> <p>An annual technical grant of \$100,000.</p> <p>Deposit/Billing Fee per Deposit:</p> <p>\$3.00 via IVR &amp; Web</p> <p>\$5.95 via Live Operator</p> <p>No charge via certified check or money order.</p> <p>AdvancedPay One Call is \$3.00 per call.</p> <p>Third party financial transaction fees vary by third party. Charged by third parties including, but not limited to, MoneyGram, Western Union, credit card processing, and transfers from commissary accounts. Fees do not include any markup by GTL. Third party financial transaction fees may be in addition to other fees as applicable to the transaction choice.</p>
<p><b>Option 2A</b> is offering \$0.15/minute for all call types, Inmate Voicemail at \$1.00/message, and Remote Video Visitation at \$0.25/minute or \$5.00/20 minute visit.</p> <p>A commission rate of 46% for all call types and a commission rate of 50% for voicemail and video visitation.</p> <p>Inmate E-mail Messaging (optional) - \$0.25/message.</p> <p><b>Prepaid Account Funding Fees:</b></p> <p>IVR or Website \$3.00 per transaction</p> <p>Live Agent \$5.95 per transaction</p> <p>Mail-In Payment \$0.00 – ICS provides at No Charge</p> <p>Payments by Western Union \$0.00 – ICS provides at No Charge</p> <p>Inmate Purchase from Trust Account \$0.00 – ICS provides at No Charge</p> <p><b>Financial Incentive Payment</b> - \$50,000.00 per Year, for a Total of \$250,000.00 over Five (5) Years:</p> <p>First three (3) years paid upfront at the beginning of Contract Year 1 (\$150,000.00)</p> <p>Fourth (4th) year paid upfront at the beginning of Contract Year 4 (\$50,000.00)</p> <p>Fifth (5th) year paid upfront at the beginning of Contract Year 5 (\$50,000.00)</p> <p><b>CoProv Admin Fee</b> - 1.5% of Total Gross Inmate Calling Revenue</p>	<p><b>Option 2</b> is offering \$0.21/minute for all call types, including phone calls being made thru a tablet, with a 79% commission rate (ITS). Guarded Exchange can be added by reducing the Commission on ITS by eight percentage points (8%).</p> <p>A commission rate of 20% for Video Connect and e-Messaging.</p> <p>Financial offer includes Next Gen Secure Call Platform, IPRO (Investigative Tools Suite), Threads, ICER, eMessaging, Securus Video Connect, and Tablets.</p> <p>The cost of software is included in this pricing.</p> <p>Tablets are being provided at no cost to the facility.</p> <p>There are no surcharges/recovery fees levied in addition to the established rates listed.</p>		<p><b>Option 2</b> is offering \$0.20/minute for all call types and an annual cash bonus of \$73,000/year*.</p> <p>International calls start at \$1.00/minute.</p> <p>A commission rate of 46% for all call types.</p> <p>*The cash bonus is based on an ADP of 250. If the ADP is lower, the bonus will be adjusted accordingly.</p> <p>Inmate Telephone System includes 66 phones at no cost to the county.</p> <p>Required Bandwidth for Technology included at no cost to the county. Value to County - \$8,100/year.</p> <p>CPC Investigator's Toolbox (CPC-17B) - Optional, Non-commissionable \$0.01 deducted from call rate.</p> <p>CPC View In-Pod Kiosk Solution - No Cost -Value to County \$67,400. Up to 30 View Units, 1 server and 30 stools.</p> <p>Fastcase Law Library subscription on CPC-View - Optional, \$1/inmate/month deducted from commission.</p> <p>Optional Tablet Solution - Would need to be negotiated into contract.</p>	<p><b>Option 2</b> is offering \$0.25/minute for all call types except Inter-state at \$0.21/minute.</p> <p><b>Tablet with Visitation on Demand:</b></p> <p>Visitation on Demand (Video) at \$0.25/minute with a surcharge/recovery fee of \$0.25/minute.</p> <p>Inmate messaging at \$0.05/minute with a surcharge/recovery fee of \$0.05/minute.</p> <p>Friends/Family messaging at \$0.25/message.</p> <p>Inmate Content Usage at \$0.05/minute with a surcharge/recovery fee of \$0.05/minute.</p> <p>A commission rate of 82% with all call types, a commission rate of 15% with Visitation, and a commission rate of 15% with Inmate Content and Messaging.</p> <p>An annual technical grant of \$100,000 at contract execution.</p> <p>Deposit/Billing Fee per Deposit:</p> <p>\$3.00 via IVR &amp; Web</p> <p>\$5.95 via Live Operator</p> <p>No charge via certified check or money order.</p> <p>AdvancedPay One Call is \$3.00 per call.</p>
<p><b>Option 1B</b> is offering \$0.21/minute for all call types, Inmate Voicemail at \$1.00/message, and Remote Video Visitation at \$0.25/minute or \$5.00/20 minute visit.</p> <p>A commission rate of 46% for all call types and a commission rate of 50% for voicemail and video visitation.</p> <p>Inmate E-mail Messaging (optional) - \$0.25/message.</p> <p><b>Prepaid Account Funding Fees:</b></p> <p>IVR or Website \$3.00 per transaction</p> <p>Live Agent \$5.95 per transaction</p> <p>Mail-In Payment \$0.00 – ICS provides at No Charge</p> <p>Payments by Western Union \$0.00 – ICS provides at No Charge</p> <p>Inmate Purchase from Trust Account \$0.00 – ICS provides at No Charge</p> <p><b>Financial Incentive Payment</b> - \$100,000.00 per Year, for a Total of \$500,000.00 over Five (5) Years:</p> <p>First three (3) years paid upfront at the beginning of Contract Year 1 (\$300,000.00)</p> <p>Fourth (4th) year paid upfront at the beginning of Contract Year 4 (\$100,000.00)</p> <p>Fifth (5th) year paid upfront at the beginning of Contract Year 5 (\$100,000.00)</p> <p><b>Michigan Sheriff's Association Support Payment</b> - \$15,000.00 per Year, for a Total of \$75,000.00 over Five (5) Years:</p> <p>First three (3) years paid upfront at the beginning of Contract Year 1 (\$45,000.00)</p> <p>Fourth (4th) year paid upfront at the beginning of Contract Year 4 (\$15,000.00)</p> <p>Fifth (5th) year paid upfront at the beginning of Contract Year 5 (\$15,000.00)</p> <p><b>CoProv Admin Fee</b> - 1.5% of Total Gross Inmate Calling Revenue</p>	<p><b>Option 1</b> is offering \$0.25/minute for all call types, including phone calls being made thru a tablet, with a 83% commission rate (ITS). Guarded Exchange can be added by reducing the Commission on ITS by eight percentage points (8%).</p> <p>A commission rate of 20% for Video Connect and e-Messaging.</p> <p>Financial offer includes Next Gen Secure Call Platform, IPRO (Investigative Tools Suite), Threads, ICER, eMessaging, Securus Video Connect, and Tablets.</p> <p>The cost of software is included in this pricing.</p> <p>Tablets are being provided at no cost to the facility.</p> <p>There are no surcharges/recovery fees levied in addition to the established rates listed.</p>		<p>With Option 2, Remote Video Visitation is being offered at \$0.20/minute, viewing email at \$0.50/email, and Chirping (inmate messaging) at \$0.10/message.</p> <p>A commission rate of 50% is being offered with video visitation and email.</p> <p>An additional cash bonus of up to \$27,000/year is being offered for the full implementation of Chirping with the following stipulation: Chirping implementation, activation and usage is based on fifty percent (50%) of the inmate population utilizing the Inmate Chirping Service daily. Inmates must have the ability to utilize this service for a minimum of twelve (12) hours a day, seven (7) days a week. If less than 50% of inmate population is utilizing the chirpers, or inmates are unable to have access to the service for a minimum of twelve (12) hours a day, seven (7) days a week, CPC reserves the right to adjust the monthly payment with thirty (30) days notice.</p>	<p>Third party financial transaction fees vary by third party. Charged by third parties including, but not limited to, MoneyGram, Western Union, credit card processing, and transfers from commissary accounts. Fees do not include any markup by GTL. Third party financial transaction fees may be in addition to other fees as applicable to the transaction choice.</p>
<p><b>Option 1A</b> is offering \$0.21/minute for all call types, Inmate Voicemail at \$1.00/message, and Remote Video Visitation at \$0.25/minute or \$5.00/20 minute visit.</p> <p>A commission rate of 46% for all call types and a commission rate of 50% for voicemail and video visitation.</p> <p>Inmate E-mail Messaging (optional) - \$0.25/message.</p> <p><b>Prepaid Account Funding Fees:</b></p> <p>IVR or Website \$3.00 per transaction</p> <p>Live Agent \$5.95 per transaction</p> <p>Mail-In Payment \$0.00 – ICS provides at No Charge</p> <p>Payments by Western Union \$0.00 – ICS provides at No Charge</p> <p>Inmate Purchase from Trust Account \$0.00 – ICS provides at No Charge</p> <p><b>Financial Incentive Payment</b> - \$115,000.00 per Year, for a Total of \$575,000.00 over Five (5) Years:</p> <p>First three (3) years paid upfront at the beginning of Contract Year 1 (\$345,000.00)</p> <p>Fourth (4th) year paid upfront at the beginning of Contract Year 4 (\$115,000.00)</p> <p>Fifth (5th) year paid upfront at the beginning of Contract Year 5 (\$115,000.00)</p> <p><b>CoProv Admin Fee</b> - 1.5% of Total Gross Inmate Calling Revenue</p>				



**150 s. Highlander Way Howell, MI 48843**  
**Phone (517) 540-7626 Fax (517) 546-1800**

## Memorandum

**To: Livingston County Board of Commissioners**  
**From: Lieutenant Tarnesia Pringle**  
**Date: AUGUST 4, 2020**  
**Re: Resolution Authorizing an Agreement with Inmate Calling Solutions to Provide Phone and Visitation Services for the jail – PUBLIC SAFETY/ FINANCE / BOARD**

The Livingston County Sheriff's Office has a need for inmate phone and inmate video visitation. Per the County Procurement Policy, a competitive bid was performed by CoPro Plus. Livingston County received five (5) proposals in response to the Request for Proposal **RFP-LC-20-10**.

The RFP outlined the services necessary to meet the minimum requirements for inmate phones and inmate video visitation which includes inmate calling, inmate video visitation, Inmate voicemail, Enforcer Software System for managing and recording records and inmate Law Library.

The Evaluation Committee consisted of 5 members. After careful consideration the Evaluation Committee selected Inmate Calling Solution with a score of 91.6%. Inmate Calling Solutions is offering the County a five (5) year contract. Inmate Calling Solutions is offering a 46% commission rate of gross sales on all inmate phone calls. Inmate Calling Solutions is offering a 50% commission rate to the County of all inmate visits. Inmate Calling Solutions is offering an \$115,000 annual bonus with the first 3 years being paid upfront totaling \$345,000 for the first year of signing. An additional \$115,000 to be paid the fourth year of the contract and \$115,000 being paid the fifth year of the contract.

Based on the recommendation of the Evaluation Committee's award recommendation, I am requesting the attached resolution be approved and to award a contract with Inmate Calling Solutions to provide inmate phone calls and inmate visitation.

If you have any questions please contact Lt. Pringle or Lt. Adas

Respectfully Submitted

Lt. Tarnesia Pringle

RESOLUTION

NO: [Title]

LIVINGSTON COUNTY

DATE: Click or tap to enter a date.

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**Resolution Authorizing the Sheriff Department and the County of Livingston to Apply for and Enter Into Contract with the State of Michigan, Office of Highway Safety Planning for Fiscal Year 2021 Secondary Road Patrol and Traffic Accident Prevention Program Grant - Sheriff**

**WHEREAS,** the Livingston County Sheriffs' Department wishes to continue the operation of the Secondary Road Patrol and Traffic Accident Prevention Program for state fiscal year 2021; and

**WHEREAS,** the County of Livingston will be receiving up to \$59,856 in reimbursement funds from the State of Michigan, Office of Highway Safety Planning for participation in the 2021 Secondary Road Patrol and Accident Prevention Program.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby approves the submission of application and entering into a contract with the State of Michigan, Office of Highway Safety Planning wherein Livingston County will receive a maximum of \$59,856 in State reimbursement funds effective October 1, 2020 through September 30, 2021.

**BE IT FURTHER RESOLVED** that if awarded by the State of Michigan, Office of Highway Safety Planning, the Chair of the Livingston County Board of Commissioners is hereby authorized to sign all forms, assurances, contracts, agreements, amendments and support documents related to the 2021 Secondary Road Patrol and Accident Prevention Program upon review by Civil Counsel.

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**MOVED:  
SECONDED:  
CARRIED:**



## **LIVINGSTON COUNTY SHERIFF DEPARTMENT**

**150 S. Highlander Way  
Howell, Michigan 48843-2323  
(517) 546-2440 ext. 7983  
csell@livgov.com**

**DATE:** August 3, 2020

**TO:** Livingston County Board of Commissioners

**FROM:** Sergeant Chad Sell

**RE:** 2021 Secondary Road Patrol Grant offered by the State of Michigan Office of Highway Safety Planning

The Livingston County Sheriff's Office has been invited to participate in the State of Michigan, Office of Highway Safety Planning Secondary Road Patrol and Accident Prevention Program grant for State fiscal year 2021.

The State of Michigan, Office of Highway Safety Planning has offered Livingston County Sheriff Department up to \$59,856 in state reimbursement funds for participation in the program.

Continued participation in this grant opportunity will allow the Sheriff to maintain officer's dedicated specifically to traffic enforcement and accident prevention within Livingston County.

The main purpose of the program is to increase traffic enforcement on secondary roads within Livingston County thereby reducing the number of traffic related incidents. The Livingston County Sheriff's Office has participated in the Secondary Road Patrol and Accident Prevention Program for a number of years in the past. I am requesting that the Board of Commissioners support the submission of the application and enter into contract with the State of Michigan, Office of Highway Safety Planning for fiscal year 2021. Your support will allow the Sheriff's Office to continue a vital service to our County.



STATE OF MICHIGAN  
DEPARTMENT OF STATE POLICE  
LANSING

GRETCHEN WHITMER  
GOVERNOR

COL. JOSEPH M. GASPER  
DIRECTOR

July 27, 2020

Sheriff Michael Murphy  
Livingston County Sheriff's Office  
150 South Highlander Way  
Howell, Michigan 48843

Dear Sheriff Murphy:

Enclosed is the Secondary Road Patrol and Traffic Accident Prevention Program (SRP) application for fiscal year (FY) 2021 (October 1, 2020 through September 30, 2021). Appropriate forms to certify compliance are enclosed. The application, quarterly financial report, semi-annual program report, annual program report, and contract adjustment requests are also available on the Secondary Road Patrol website at [www.michigan.gov/ohsp-srp](http://www.michigan.gov/ohsp-srp); click on SRP Forms. Completed applications for participation in the program must be back in our office by **September 1, 2020**. Applications received after September 1, 2020, may jeopardize the county's eligibility for funding.

Estimated program funding for FY 2021 is **\$5,800,000.00** from the Secondary Road Patrol and Training Fund.

Your county's total allocation for FY 2021 is \$59,856.00. Your reimbursement from the fund may not exceed this amount. The amount being allocated to each county for FY 2021 is based on current citation revenue collections in the SRP and Training Fund. The FY20 citation revenue collected through the month of June is 22.19% less than the amount collected during the same period in 2019.

P.A. 416, as amended, requires a "Maintenance of Effort" by the county. Your attention is directed to Section 77(1), which states, in part:

"An agreement entered into under this section shall be void if the county reduces its expenditures or level of road patrol below that which the county was expending or providing immediately before October 1, 1978, unless the county is required to reduce general services because of economic conditions and is not merely reducing law enforcement services."

County level of effort must not include positions and expenditures funded from the SRP. If the level of county funded road patrol is less than your "Maintenance of Effort" requirement, your application cannot be processed. Should this occur, and you subsequently come into compliance during the year, a partial year application will be processed at that time.

If you have any questions, please call Julie Roth at 517-284-3121 or Emily Upton at [UptoneE1@michigan.gov](mailto:UptoneE1@michigan.gov).

Sincerely,

Michael L. Prince  
Division Director  
Office of Highway Safety Planning

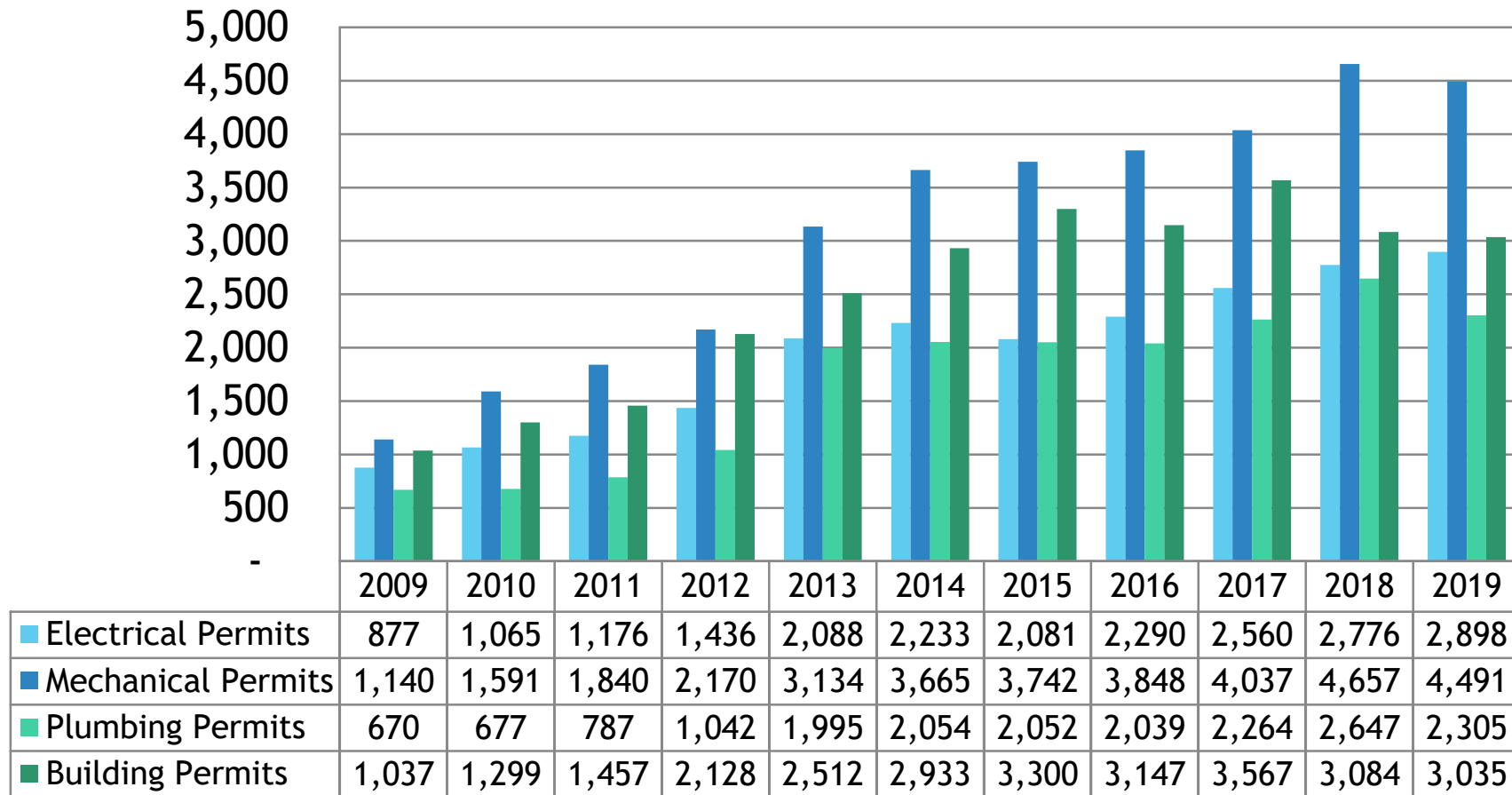
Attachment  
By email

# Building Department Annual Report 2020

Presented By: Jim Rowell

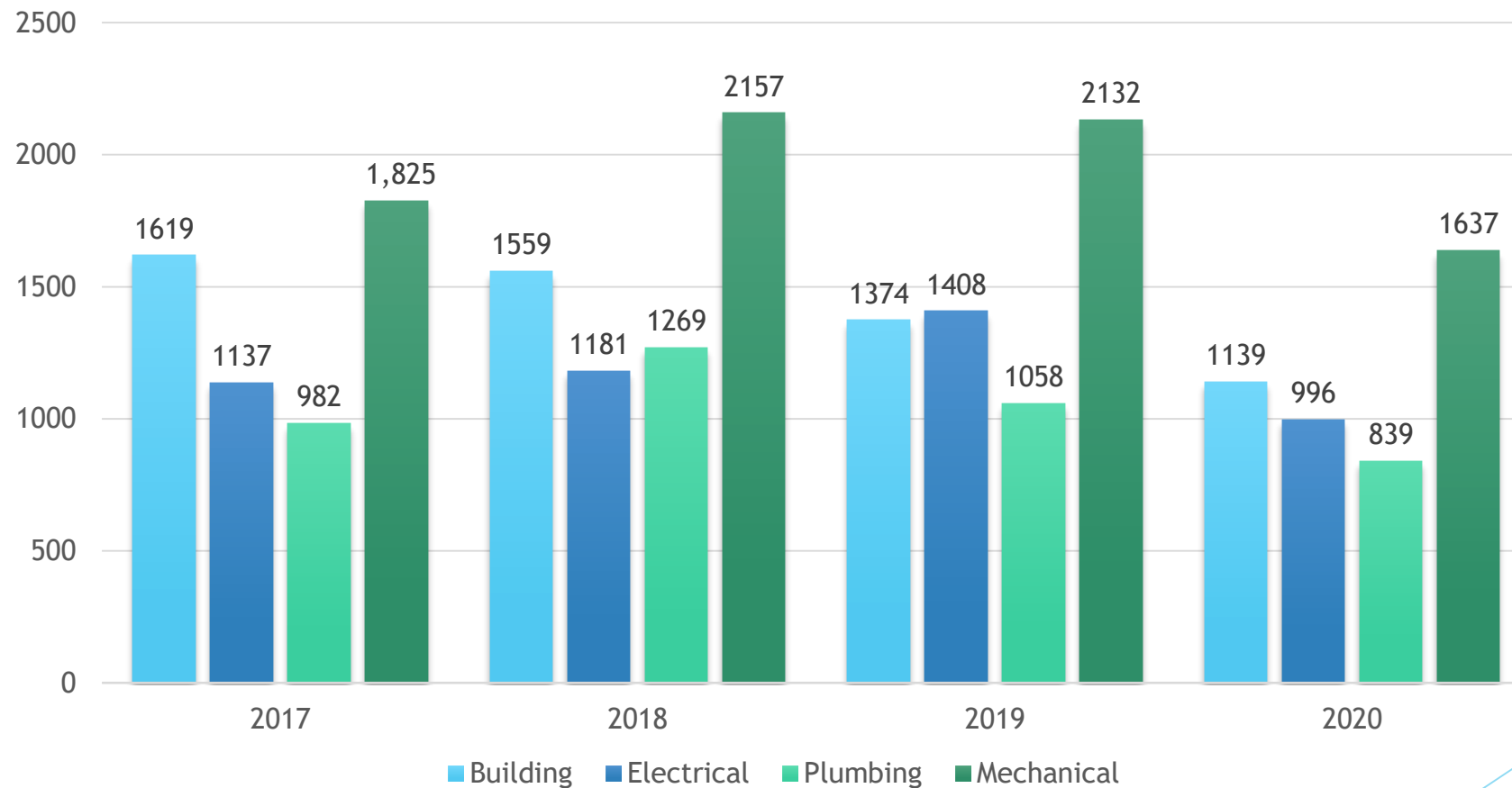


# Permits Issued Summary 2009-2019



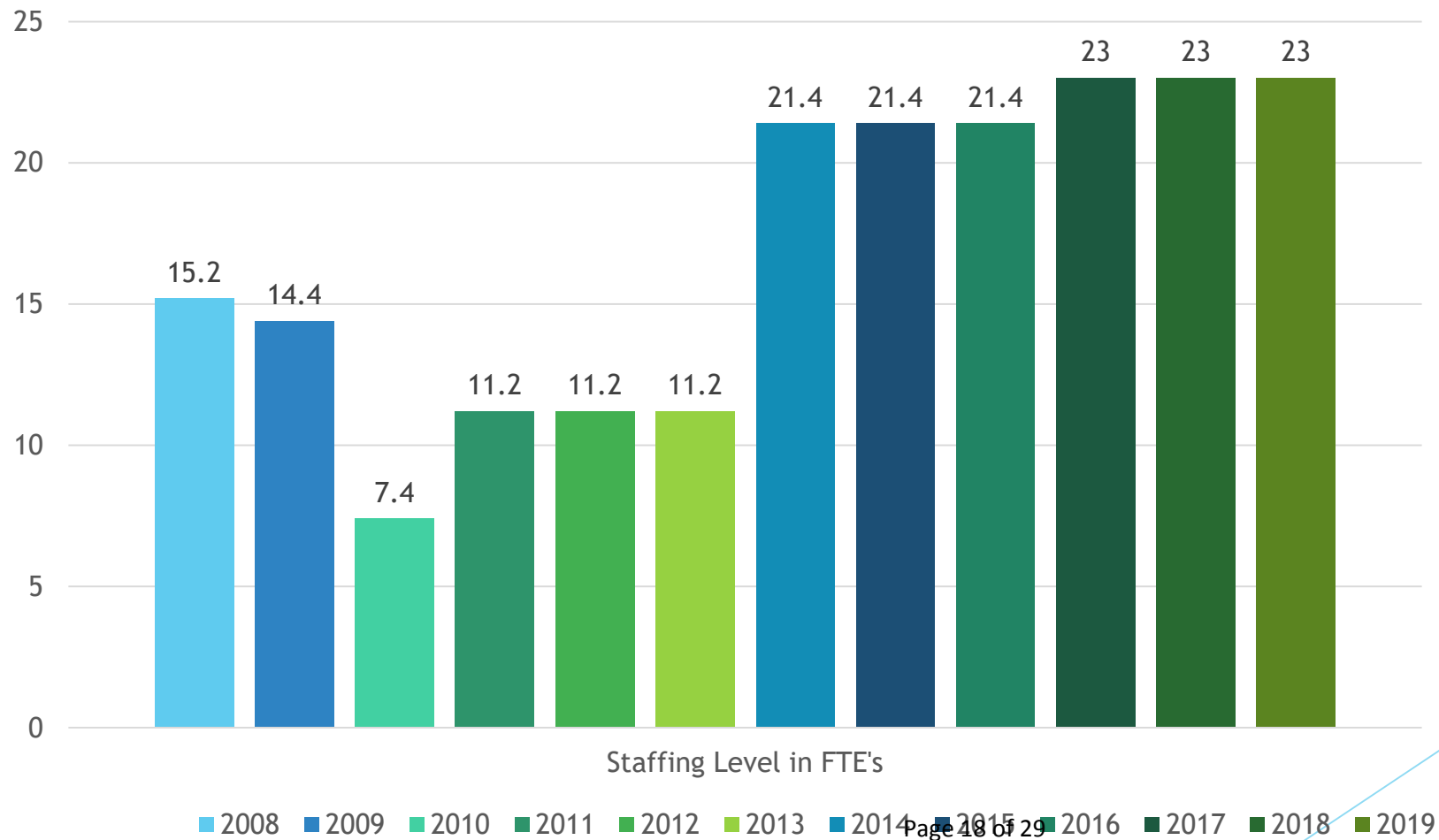
# Permits - January to June

## 4-year Comparison



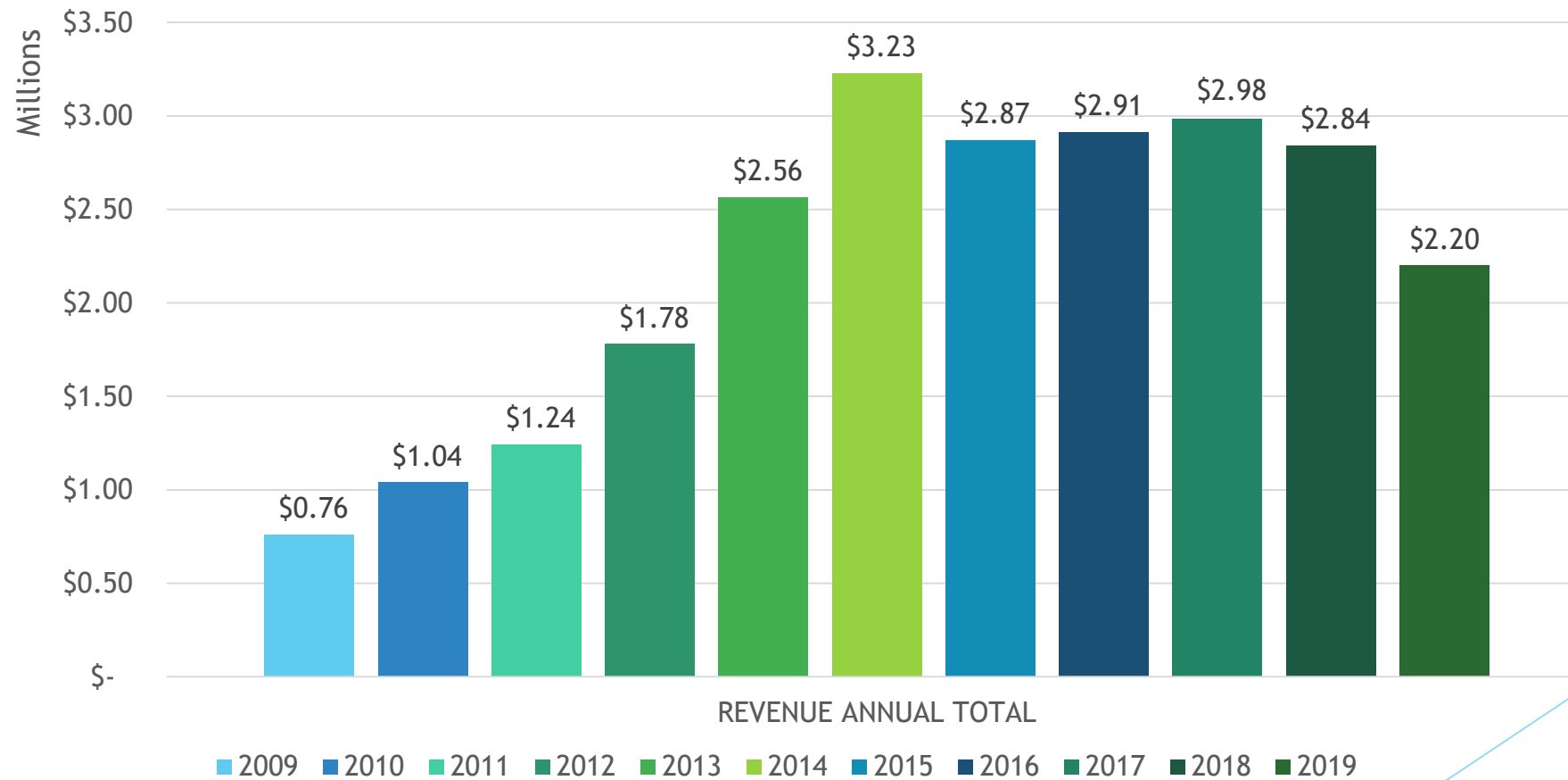
# Staffing

## Annual Total in FTE's 2008-2020



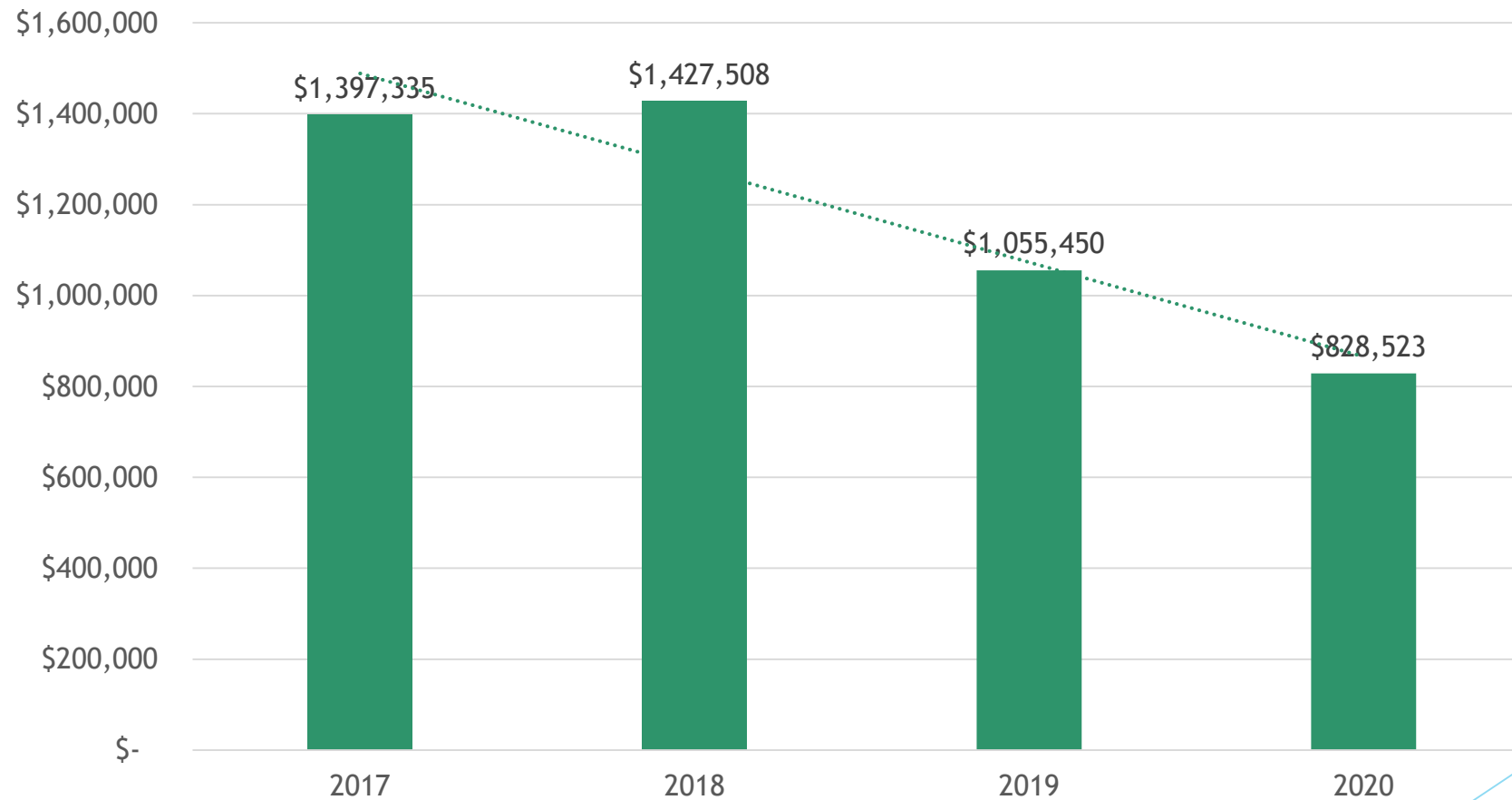
# Revenue

## Annual Total 2009-2019

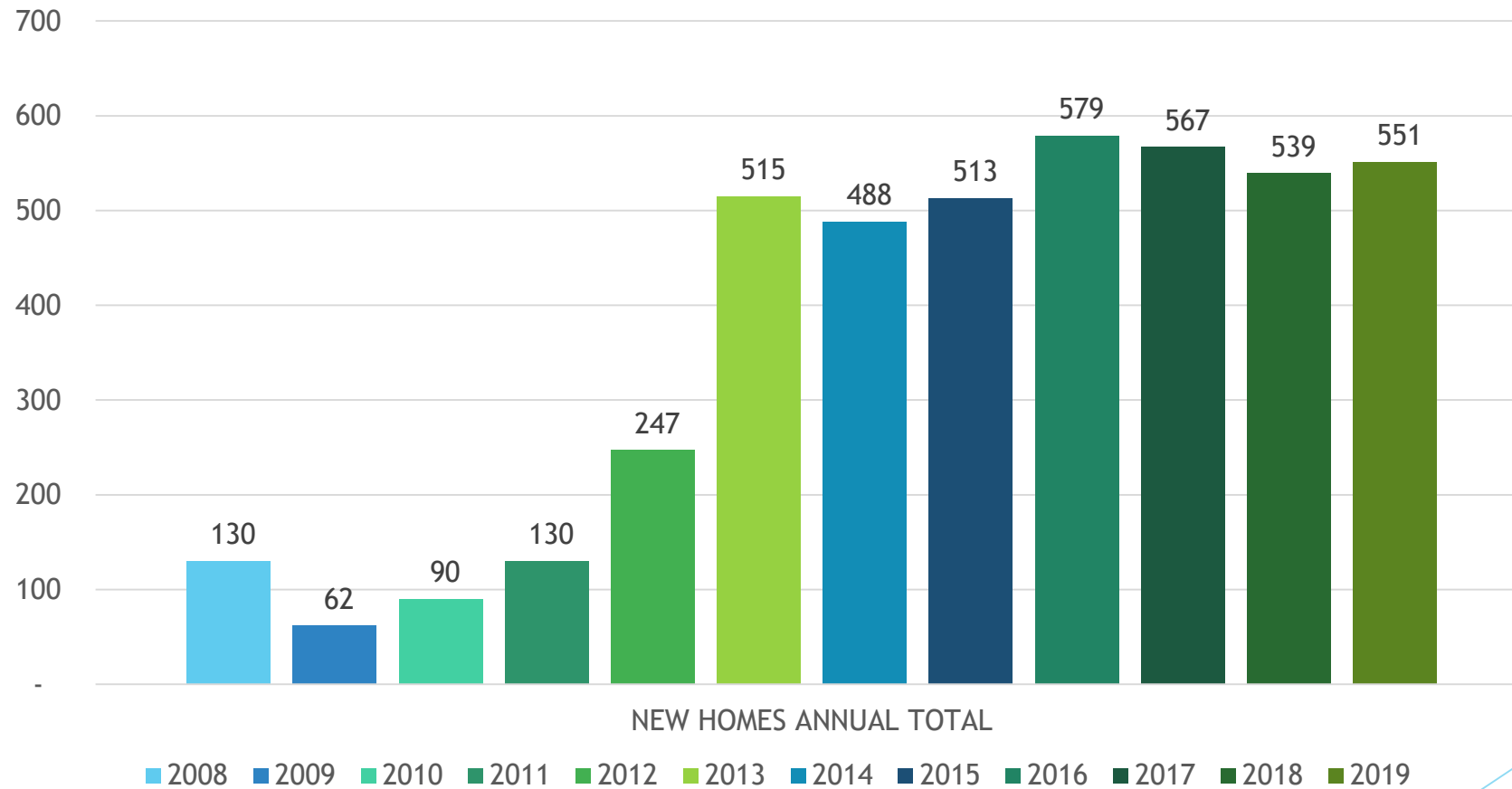


# Revenue - January to June

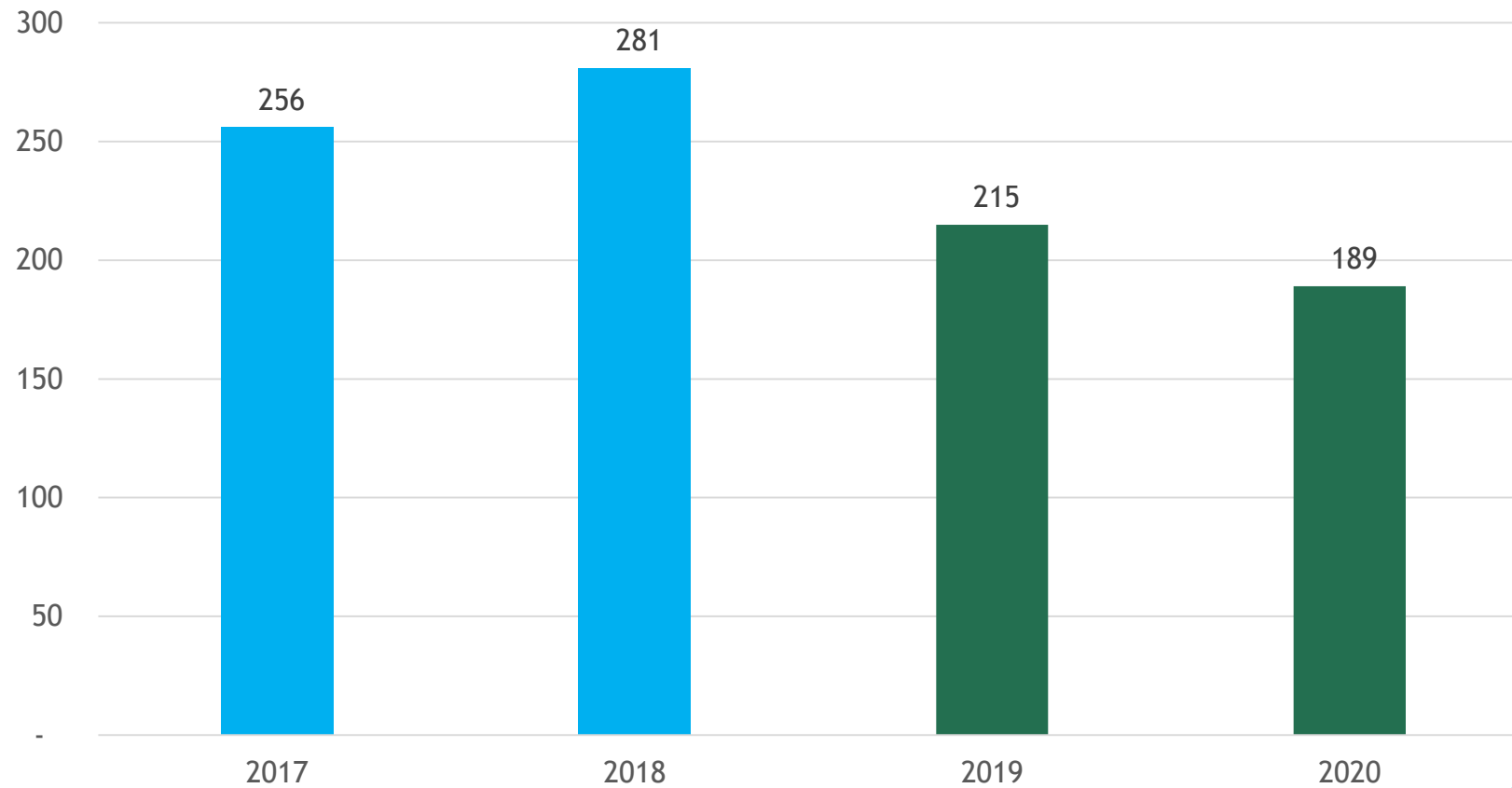
## 4-year Comparison



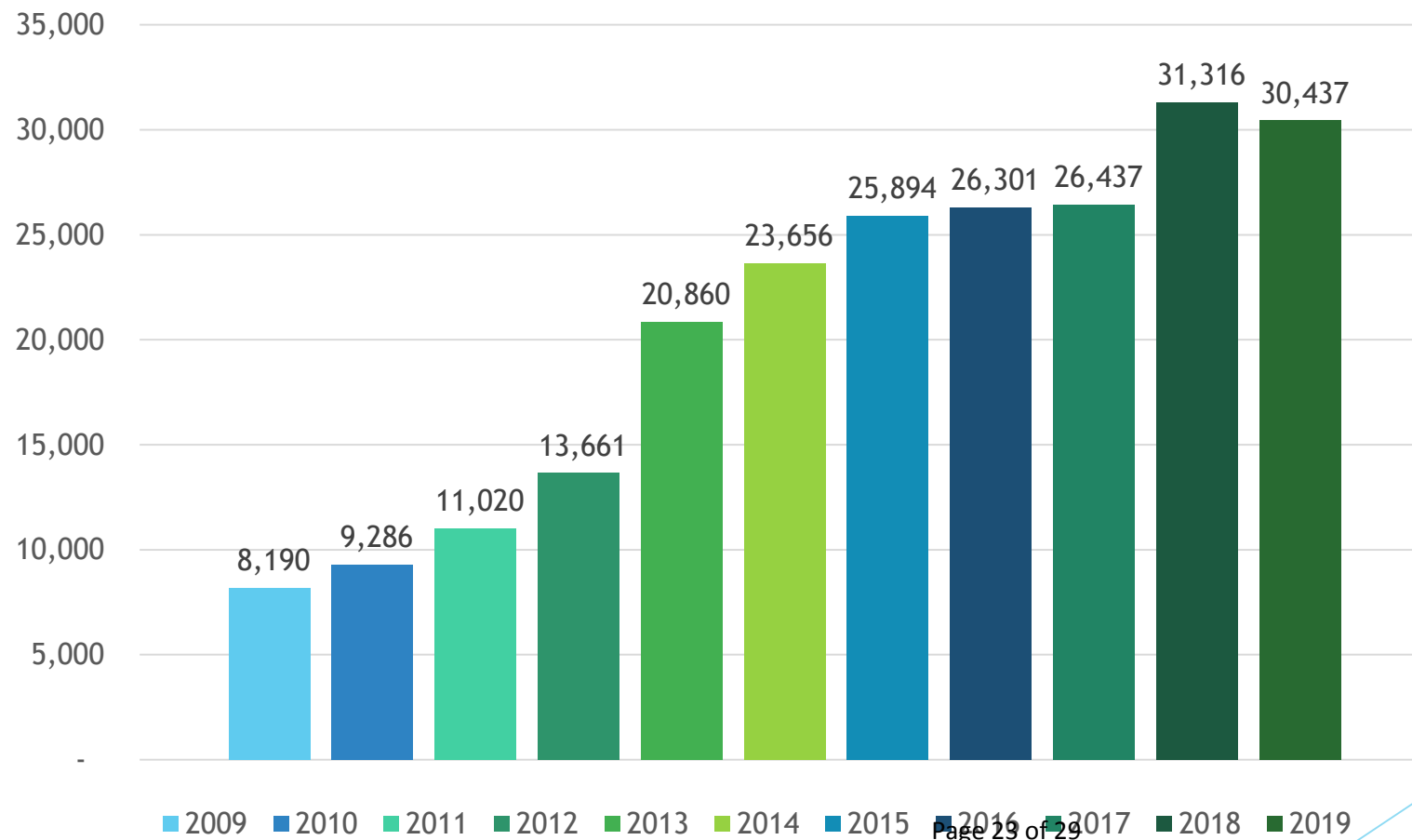
# New Homes Annual Total 2008-2020



# New Homes - January - June 4-year Comparison

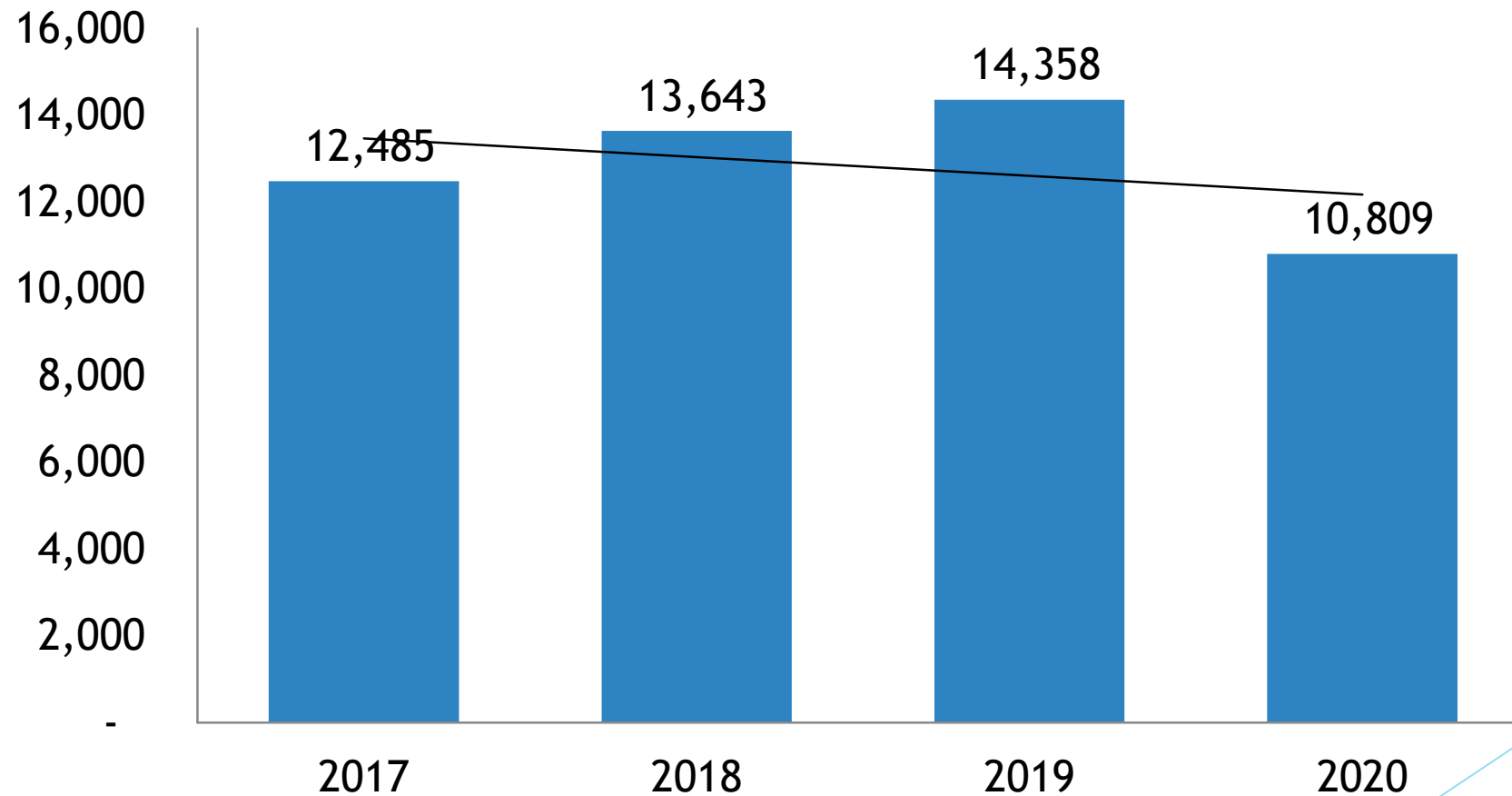


# Inspections Performed Annual Total 2009-2019



# Inspections - January to June

## 4-year Comparison



# Saturday Inspections

- ▶ From approximately Memorial Day weekend through the end of the construction season, the department provides limited building inspections on Saturdays at no extra cost to the customers.
- ▶ We did not provide Saturday inspections in 2020 because of the covid shutdown

# Fee Reduction Impact

- ▶ The multiplier used to calculate building permit fees as well as other permit fees were lowered for the 3<sup>rd</sup> time in October of 2018. We are still seeing the result of this reduction.
- ▶ With the fee reduction, we anticipated running a deficit budget to reduce the fund balance. We estimated running in the negative at about \$350,000 per year. This year we will be close to \$1,000,000.

# Impact From the Covid Pandemic

- ▶ The shutdown obviously impacted the activity and incoming revenue in the building department which affected all the building activity in the County. The Building Department was closed except for exempt and emergency activity from March 24<sup>th</sup> to May 7<sup>th</sup>. Similar to a retailer at Christmas, the building department activity and associated revenue at it's highest during the spring and summer.
- ▶ The effect of the Covid pandemic has caused supply chain shortages and increased inflation.
- ▶ Lumber has gone up over 80% since mid-April. A lumber package before the increase on an average home can be \$60,000.
- ▶ OSB sheathing has gone up 138%. The average mid level home uses about 150 sheets of OSB.
- ▶ There is a extreme shortage of all pressure treated lumber as well as residential windows and doors.
- ▶ Homebuilders are now adding material cost escalation clauses to their contracts.
- ▶ All these issues have increased the time it takes to build any project and has started to reflect in the inspection requests.

# Impact From the Covid Pandemic

- ▶ Much of the lumber used in the Midwest and East comes from Canada. Tariffs placed on Canadian lumber imports in the last few years average more than 20%.
- ▶ Homebuilders are working with Federal official to reduce these tariffs as well as lumber suppliers to increase production.

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# Any Questions?