

PERSONNEL COMMITTEE AGENDA

August 19, 2020, IMMEDIATELY FOLLOWING THE FINANCE COMMITTEE MEETING

Zoom Virtual Meeting Room

Meeting ID: 399-700-0062 / Password: LCBOC

<https://zoom.us/j/3997000062?pwd=SUdLYVFFcmozWnFxbm0vcHRjWkVIZz09>

Pages

1. **CALL MEETING TO ORDER**
2. **APPROVAL OF AGENDA**
3. **CALL TO THE PUBLIC**
4. **APPROVAL OF MINUTES** 2
Minutes of Meeting Dated: June 24, 2020
5. **TABLED ITEMS FROM PREVIOUS MEETINGS**
6. **REPORTS**
7. **RESOLUTIONS FOR CONSIDERATION**
 - 7.1 **Administration** 5
Resolution Authorizing an Agreement Consenting to the Assignment of the Investment Advisory Agreement with Plante Moran Financial Advisors to CapFinancial Partners - Administration
 - 7.2 **Board of Commissioners** 7
Resolution Approving Appointments to the Livingston County Human Services Collaborative Body – Board of Commissioners
8. **ADJOURNMENT**

PERSONNEL COMMITTEE

MEETING MINUTES

Livingston County

June 24, 2020, 8:00 am
Zoom Virtual Meeting Room
Meeting ID: 399-700-0062 / Password: LCBOC
<https://zoom.us/j/3997000062?pwd=SUdLYVFFcmozWnFxbm0vcHRjWkVIZz09>

Members Present

William Green , Douglas Helzerman, Wes Nakagiri

1. CALL MEETING TO ORDER

The meeting was called to order by Commissioner Green at 8:05am

2. APPROVAL OF AGENDA

Motion to Approve Agenda as presented.

Moved By: Doug Helzerman

Seconded By: Wes Nakagiri

Roll Call Vote: YES (3) D. Helzerman, W. Nakagiri, W. Green; **No (0):** None; **Absent (0):** None

Motion Carried (3-0-0)

3. CALL TO THE PUBLIC

None

4. APPROVAL OF MINUTES

Minutes of Meeting Dated: April 15, 2020

Motion to Approve Minutes as presented.

Moved By: Doug Helzerman

Seconded By: Wes Nakagiri

Roll Call Vote: YES (3) D. Helzerman, W. Nakagiri, W. Green; **No (0):** None; **Absent (0):** None

Motion Carried (3-0-0)

Closed Session Minutes of Meeting Dated: April 15, 2020

Motion to Approve Minutes as presented.

Moved By: Doug Helzerman

Seconded By: Wes Nakagiri

Roll Call Vote: YES (3) D. Helzerman, W. Nakagiri, W. Green; **No (0):** None; **Absent (0):** None

Motion Carried (3-0-0)

5. TABLED ITEMS FROM PREVIOUS MEETINGS

None

6. REPORTS

None

7. RESOLUTIONS FOR CONSIDERATION

7.1 Sheriff

BOYER PURCHASE of MERS SERVICE CREDIT

Motion to Approve the above Resolution and move forward to Finance Committee.

Moved By: Doug Helzerman

Seconded By: William Green

Roll Call Vote: YES (2) D. Helzerman, W. Green; **No (1):** W. Nakagiri; **Absent (0):** None

Motion Carried (2-1-0)

7.2 Human Resources

RESOLUTION AUTHORIZING AN AGREEMENT WITH AON Hewitt TO PROVIDE EMPLOYEE BENEFITS BROKER AND CONSULTING SERVICES

Motion to Approve the above Resolution and move forward to Finance Committee.

Moved By: Doug Helzerman

Seconded By: Wes Nakagiri

Roll Call Vote: YES (3) D. Helzerman, W. Nakagiri; W. Green; **No (0):** None; **Absent (0):** None

Motion Carried (3-0-0)

8. DISCUSSION

COVID-19 Pay Report

Jennifer Palmbo and Cindy Catanach discussed the amount of COVID Special Pay and COVID Sick Pay paid out to county employees between March 17- June 13, 2020.

9. CLOSED SESSION

- Labor Relations Update

Motion to go into Closed Session at 8:36am

Moved By: Doug Helzerman

Seconded By: Wes Nakagiri

Roll Call Vote: Yes (3) D. Helzerman, W. Nakagiri, W. Green; **No (0):** None; **Absent (0):** None

Motion Carried (3-0-0)

Motion to Return to Open Session at 8:45am

Moved By: Doug Helzerman

Seconded By: Wes Nakagiri

Roll Call Vote: Yes (3) D. Helzerman, W. Nakagiri, W. Green; **No (0):** None; **Absent (0):** None

Motion Carried (3-0-0)

10. ADJOURNMENT

Motion to Adjourn Meeting at 8:45am

Moved By: Doug Helzerman

Seconded By: Wes Nakagiri

Roll Call Vote: Yes (3) D. Helzerman, W. Nakagiri, W. Green; **No (0):** None; **Absent (0):** None

Motion Carried (3-0-0)

Respectfully submitted by:

Recording Secretary

Pam Dinsmore

RESOLUTION

NO: [Title]

LIVINGSTON COUNTY

DATE: Click or tap to enter a date.

Resolution Authorizing an Agreement Consenting to the Assignment of the Investment Advisory Agreement with Plante Moran Financial Advisors to CapFinancial Partners - Administration

WHEREAS, Resolution 2018-01-005 authorized the creation of a Retirement Plan Advisory Committee to ensure that Livingston County meets its fiduciary responsibilities and performs its due diligence to ensure the plans that make up the §401(a) Defined Contribution and §457 Deferred Compensation plans (the “Plans”) are compliant with respect to state and federal regulations and that their operation is open and available to those employees participating in the plans; and

WHEREAS, Resolution 2018-06-114 authorized an agreement with Plante Moran Financial Services for investment advisory services to the Retirement Plan Advisory Committee; and

WHEREAS, Plante Moran Financial Advisors has requested to assign the current agreement for financial advisory services with Livingston County to CapFinancial Partners, LLC, d/b/a CAPTRUST Financial Advisors; and

WHEREAS, the Retirement Plan Advisory Committee was briefed by Plante Moran Financial Advisors about this change to CAPTRUST Financial Advisors; and

THEREFORE, BE IT RESOLVED that the Livingston County Board of Commissioners hereby authorizes entering into the Client Consent / Ratification agreement for the assignment of the current investment advisory services agreement with Plante Moran Financial Advisors to CapFinancial Partners, LLC, d/b/a CAPTRUST Financial Advisors.

BE IT FURTHER RESOLVED that the Chair of the Livingston County Board of Commissioners is hereby authorized to sign all forms, assurances, contracts/agreements, and future amendments for contract language adjustments related to the above upon review and/or preparation of Civil Counsel.

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**MOVED:
SECONDED:
CARRIED:**

[PMFA Letterhead]

CLIENT CONSENT/RATIFICATION

The undersigned consents to/ratifies the assignment of its Investment Advisory Agreement with Plante Moran Financial Advisors, LLC (“PMFA”) to CapFinancial Partners, LLC, d/b/a CAPTRUST Financial Advisors (“CAPTRUST”) effective as of August 3, 2020.

«Client»

Print Name

Title

Date

Please complete and return this form to us by September 4, 2020.

While we hope you’ll join us at CAPTRUST, you do have the right to terminate your Investment Advisory Agreement with us. Should you choose to terminate, please contact us as soon as possible.

RESOLUTION

NO: [Title]

LIVINGSTON COUNTY

DATE: Click or tap to enter a date.

Resolution Approving Appointments to the Livingston County Human Services Collaborative Body – Board of Commissioners

WHEREAS, the terms of representatives on the Livingston County Human Services Collaborative Body have expired and/or seats have been vacated; and

WHEREAS, the following appointments have been recommended:

Human Services Collaborative Body

- Anne Rennie, United Way Term expires 9.30.2022
- Susan Harding, OLHSA Term expires 9.30.2022
- Anita Gibson, Work Skills Corp. Term expires 9.30.2022
- Anne Richardson, The Arc Livingston Term expires 9.30.2022
- Mark Hymes, Center for Ind. Living Term expires 9.30.2022
- Nicole Bartolomucci, L.C. Assoc. of Realtors Term expires 9.30.2022
- Connie Conklin, Community Mental Health Term expires 9.30.2021
- Kathleen Kline-Hudson, L.C. Planning Dept. Term expires 9.30.2021
- Angela Parth, Livingston Family Center Term expires 9.30.2021
- Rachel Gerutta, Consumer Term expires 9.30.2021

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby approve the above referenced appointments and expiration dates.

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**MOVED:
SECONDED:
CARRIED:**