

**LIVINGSTON COUNTY ELECTION COMMISSION  
REGULAR MEETING**

September 4, 2020

8:45 A.M.

Historic Courthouse

200 E Grand River Ave

Howell, MI 48843

**1. CALL TO ORDER**

1.1 Appoint Chair of the September 4, 2020 Election Commission Meeting.

1.2 Appoint County Sheriff to serve in the absence of a member.

**2. ROLL CALL**

Elizabeth Hundley, County Clerk, Jennifer Nash, County Treasurer, Mike Murphy, Sheriff

**3. APPROVAL OF AGENDA**

**4. APPROVAL OF MINUTES**

Minutes of the Election Commission meeting dated:

4.1 July 21, 2020 Meeting Minutes

**5. NEW BUSINESS**

5.1 Approval of November 3, 2020 General Election Ballots and authorize the County Clerk to sign the Ballot Proof Acceptance form.

18 Jurisdictions, 108 Precincts (80 precincts+28 splits = 108 Precincts), and 23 Absent Voter Counting Board Precincts.

5.2 Authorize the printing of the November 3, 2020 General Election Ballots.

**6. OTHER BUSINESS**

**7. PUBLIC COMMENT**

**8. ADJOURNMENT**

**LIVINGSTON COUNTY ELECTION COMMISSION**  
**MEETING MINUTES**

July 21, 2020  
10:00 A.M.  
Historic Courthouse  
200 E Grand River Ave  
Howell, MI 48843

Members Present: Judge Miriam Cavanaugh, Elizabeth Hundley, County Clerk,  
Jennifer Nash, County Treasurer

Staff Present: Joseph Bridgman, Elections Coordinator

**1. CALL TO ORDER**

Chairperson Cavanaugh called the meeting to order at 10:07 a.m.

**2. ROLL CALL**

Judge Miriam Cavanaugh, Elizabeth Hundley, County Clerk, Jennifer Nash, County Treasurer

Indicated the presence of a quorum.

**3. APPROVAL OF AGENDA**

Motion to approve the Agenda as presented.

**Moved by:** J. Nash

**Seconded by:** E. Hundley

Yes (3): M. Cavanaugh, E. Hundley, and J. Nash

**Motion Carried (3 to 0)**

**4. APPROVAL OF MINUTES**

Minutes of the Election Commission meeting dated:

**4.1 July 14, 2020 Meeting Minutes**

Motion to approve the minutes as submitted.

**Moved by:** E. Hundley

**Seconded by:** J. Nash

Yes (3): M. Cavanaugh, E. Hundley, and J. Nash

**Motion Carried (3 to 0)**

**5. NEW BUSINESS**

**5.1 Conduct Public Accuracy Test for County Absent Voter Counting Board**

Public Accuracy Test of the County Absent Voter County Board was started at 10:08 a.m. and ended at 11:08 a.m.

Iosco Township Precincts 1 and 2, and Unadilla Township Precinct 1 were tested.

**6. OTHER BUSINESS**

None.

**7. PUBLIC COMMENT**

Judy Daubenmier spoke in regards to challengers for the November General Election.

**8. ADJOURNMENT**

Motion to adjourn the meeting.

**Moved by:** J. Nash

**Seconded by:** E. Hundley

Motion to adjourn the meeting at 11:09 a.m.

Yes (3): M. Cavanaugh, E. Hundley, and J. Nash

**Motion Carried (3 to 0)**

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Elizabeth Hundley, Livingston County Clerk



# Elizabeth Hundley Livingston County Clerk

**TO:** Livingston County Election Commission

**FROM:** Elizabeth Hundley, County Clerk  
Joe Bridgman, Election Coordinator

**DATE:** September 4, 2020

**SUBJECT:** Ballot Proofing for November 3, 2020 General Election

The Commission is responsible for checking the various proof ballots to make sure that they are free of errors and omissions. A comprehensive check should include a careful review of the following:

- ballot format;
- offices on ballot and the placement of offices;
- district numbers (where applicable);
- number to be elected to each office;
- placement of candidate names;
- form and spelling of candidate names;
- candidate rotations;
- number of write-in lines provided under office;
- placement of special ballot designations;
- wording and placement of ballot proposals.

When proofing the ballots, please check each ballot for the following:

- Ballot Format**
- Heading (Legal Name of Jurisdiction)**
- Proposal Section Headings**
- Wording and placement of ballot proposals**

## **Ballot Proof Acceptance by Livingston County Election Commission**

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Elizabeth Hundley,  
Livingston County Clerk

Date: \_\_\_\_\_