

# FINANCE COMMITTEE

## MEETING MINUTES

August 19, 2020, 7:30 a.m.

Zoom Virtual Meeting Room

Meeting ID: 399-700-0062 / Password: LCBOC

<https://zoom.us/j/3997000062?pwd=SUdLYVFFcmozWnFxbm0vcHRjWkVIZz09>

Members Present            Kate Lawrence, Douglas Helzerman, William Green, Wes Nakagiri,  
Robert Bezotte, Carol Griffith, and Jay Gross

Members Absent            Gary Childs

### 1.      **CALL MEETING TO ORDER**

The meeting was called to order by Commissioner Lawrence at 7:30 a.m.

### 2.      **ROLL CALL**

Indicated the presence of a quorum.

### 3.      **APPROVAL OF MINUTES**

Meeting minutes dated: August 5, 2020

**Moved by:** D. Helzerman

**Seconded by:** C. Griffith

Yes (7): K. Lawrence , D. Helzerman, W. Green , W. Nakagiri, R. Bezotte, C. Griffith, and J. Gross

Absent (1): G. Childs

**Motion Carried (7-0-1)**

### 4.      **TABLED ITEMS FROM PREVIOUS MEETINGS**

None.

### 5.      **APPROVAL OF AGENDA**

**Moved by:** C. Griffith

**Seconded by:** D. Helzerman

Yes (7): K. Lawrence , D. Helzerman, W. Green , W. Nakagiri, R. Bezotte, C. Griffith, and J. Gross

Absent (1): G. Childs

**Motion Carried (7-0-1)**

**6. CALL TO THE PUBLIC**

None.

**7. REPORTS**

Commissioner Nakagiri provided a report from the Community Outreach Services Corporation Grant Subcommittee meeting held on Thursday, August 13<sup>th</sup>. Questions formulated by the CPA, Bredernitz, Wagner & Co., PC., were forwarded to Meals on Wheels personnel for a response. The Committee will be meeting again on Friday, August 21<sup>st</sup> at 11:00 a.m. to review their response.

**7.1 Quarterly Financial Update**

Cindy Catanach, Finance Officer, presented 2020 Budget status as of June 30, 2020. Reviewed General Fund Revenues and Expenditures, Contingency, and Special Revenue Funds.

**8. RESOLUTIONS FOR CONSIDERATION**

**8.1 Fiscal Services**

Resolution Authorizing a Second Quarter Budget Amendment to Fiscal-Year 2020

Cindy Catanach, Financial Officer, presented the resolution.

**Moved by:** C. Griffith

**Seconded by:** W. Green

Yes (7): K. Lawrence , D. Helzerman, W. Green , W. Nakagiri, R. Bezotte, C. Griffith, and J. Gross

Absent (1): G. Childs

**Motion Carried (7-0-1)**

**8.2 Community Corrections**

Resolution to Approve the Livingston County Community Corrections Advisory Board's Amended Bylaws

Megan Kerekes, Community Corrections Manager, presented the resolution.

**Moved by:** R. Bezotte

**Seconded by:** D. Helzerman

Yes (7): K. Lawrence , D. Helzerman, W. Green , W. Nakagiri, R. Bezotte, C. Griffith, and J. Gross

Absent (1): G. Childs

**Motion Carried (7-0-1)**

### **8.3 Sheriff**

Resolution Authorizing the Sheriff Department and the County of Livingston to Apply for and Enter Into Contract with the State of Michigan, Office of Highway Safety Planning for Fiscal Year 2021 Secondary Road Patrol and Traffic Accident Prevention Program Grant

Sheriff Murphy presented the resolution.

**Moved by:** R. Bezotte

**Seconded by:** D. Helzerman

Yes (7): K. Lawrence , D. Helzerman, W. Green , W. Nakagiri, R. Bezotte, C. Griffith, and J. Gross

Absent (1): G. Childs

**Motion Carried (7-0-1)**

### **8.4 Jail**

Resolution Approving Continuation of Inmate Educational Services Provided to Inmates of the Livingston County Jail

Sheriff Murphy presented the report.

**Moved by:** R. Bezotte

**Seconded by:** J. Gross

Yes (4): D. Helzerman, W. Green , R. Bezotte, and J. Gross

No (3): K. Lawrence , W. Nakagiri, and C. Griffith

Absent (1): G. Childs

**Motion Carried (4-3-1)**

### **8.5 Jail**

Resolution Authorizing an Agreement with Inmate Calling Solutions for Inmate Phones

Sheriff Murphy presented the resolution.

**Moved by:** W. Green

**Seconded by:** R. Bezotte

Yes (7): K. Lawrence , D. Helzerman, W. Green , W. Nakagiri, R. Bezotte, C. Griffith, and J. Gross

Absent (1): G. Childs

**Motion Carried (7-0-1)**

## **9. ANNUAL REPORTS**

**9.1 Veterans' Services**

Mary Durst, Department Director, presented the Department's Annual Report and answered questions from the Committee.

**10. CLAIMS**

Dated: August 19, 2020

**Moved by:** C. Griffith

**Seconded by:** J. Gross

Yes (7): K. Lawrence , D. Helzerman, W. Green , W. Nakagiri, R. Bezotte, C. Griffith, and J. Gross

Absent (1): G. Childs

**Motion Carried (7-0-1)**

**11. PREAUTHORIZED**

Dated: July 21 through August 13, 2020

**Moved by:** R. Bezotte

**Seconded by:** C. Griffith

Yes (7): K. Lawrence , D. Helzerman, W. Green , W. Nakagiri, R. Bezotte, C. Griffith, and J. Gross

Absent (1): G. Childs

**Motion Carried (7-0-1)**

**12. CALL TO THE PUBLIC**

None.

**13. ADJOURNMENT**

Motion to adjourn the meeting at 8:43 a.m.

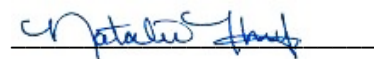
**Moved by:** C. Griffith

**Seconded by:** D. Helzerman

Yes (7): K. Lawrence , D. Helzerman, W. Green , W. Nakagiri, R. Bezotte, C. Griffith, and J. Gross

Absent (1): G. Childs

**Motion Carried (7-0-1)**



Natalie Hunt, Recording Secretary