

# PERSONNEL COMMITTEE

## MEETING MINUTES

### Livingston County

September 9, 2020, 9:00 am

Zoom Virtual Meeting Room

Meeting ID: 399-700-0062 / Password: LCBOC

<https://zoom.us/j/3997000062?pwd=SUdLYVFFcmozWnFxbm0vcHRjWkVIZz09>

#### Members Present

Douglas Helzerman, Wes Nakagiri, Carol Griffith

#### Members Absent

William Green

#### 1. CALL MEETING TO ORDER

The meeting was called to order by Commissioner Green at 9:53am.

#### 2. APPROVAL OF AGENDA

Motion to Approve the Agenda as presented.

Moved By: Doug Helzerman

Seconded By: Wes Nakagiri

**Roll Call Vote: YES (3)** D. Helzerman, W. Nakagiri, W Green: **No (0):** None: **Absent (0):** None

**Motion Carried (3-0-0)**

#### 3. CALL TO THE PUBLIC

Elizabeth Hundley, Chris Folts shared concerns regarding the hiring freeze and needing to fill vacant positions within the departments.

#### 4. APPROVAL OF MINUTES

Minutes of Meeting Dated: August 19, 2020

Motion to Approve Minutes as presented.

Moved By: Wes Nakagiri

Seconded By: Doug Helzerman

**Roll Call Vote: YES (3)** D. Helzerman, W. Nakagiri, W. Green: **No (0):** None: **Absent (0):** None

**Motion Carried (3-0-0)**

**5. TABLED ITEMS FROM PREVIOUS MEETINGS**

None

**6. REPORTS**

Doug Helzerman, Cindy Catanach, Nathan Burd, responded to the concerns regarding the hiring freeze. We will add a Discussion to the agenda at the next meeting.

**7. RESOLUTIONS FOR CONSIDERATION**

**7.1 LETS**

Resolution Authorizing the Creation of a Mobility Manager position

Motion to Approve the above Resolution.

Moved By: Wes Nakagari

Seconded By: Doug Helzerman

**Roll Call Vote: Yes (2)** W. Nakagari, D. Helzerman; **No (0)** None: **Absent (1)** W.Green

**Motion Carried (2-0-1)**

**7.2 Veterans**

Resolution Authorizing the Reclassification of the Veterans Benefits Counselor

Motion to Approve the above Resolution with the additional verbiage of:

"Therefore Be it Resolved that the Livingston County Board of Commissioners hereby approves the following reclassifications of the Veterans Benefits Counselor, upon inclusion in the 2021 budget."

Moved By: Wes Nakagari

Seconded By: Doug Helzerman

**Roll Call Vote: Yes (2)** W. Nakagari, D. Helzerman; **No (0)** None: **Absent (1)** W.Green

**Motion Carried (2-0-1)**

**7.3 Board of Commissioners**

Resolution Approving Appointments to Livingston County Boards and Committees

Motion to Approve the above Resolution and move forward to Board of Commissioners.

Moved By: Wes Nakagari

Seconded By: Doug Helzerman

**Roll Call Vote: Yes (2)** W. Nakagari, D. Helzerman; **No (0)** None: **Absent (1)** W.Green

**Motion Carried (2-0-1)**

#### **7.4 Human Resources**

Resolution to Certify Officer and Employee Delegates to the 2020 Municipal Employees' Retirement System Annual Conference

Motion to Approve the above Resolution and move forward to the Board of Commissioners.

Moved By: Wes Nakagari

Seconded By: Doug Helzerman

**Roll Call Vote: Yes (2)** W. Nakagari, D. Helzerman; **No (0)** None: **Absent (1)** W.Green

**Motion Carried (2-0-1)**

#### **7.5 Human Resources**

Resolution to Modify the Non-Union Employees, Elected Officials, Commissioners, and Judges Benefit Plans for 2021 Fiscal Year

Motion to Approve the above Resolution and move to Finance Committee.

Moved By: Wes Nakagari

Seconded By: Doug Helzerman

**Roll Call Vote: Yes (2)** C. Griffith, D. Helzerman: **No (1)** W. Nakagari: **Absent (1)** W.Green

**Motion Carried (2-1-1)**

### **8. CLOSED SESSION**

- Labor Relations Update

Motion to go into Closed Session at 11:15am.

Moved By: Wes Nakagiri

Seconded By: Doug Helzerman

**Roll Call Vote: Yes (3)** C. Griffith, D. Helzerman, W. Nakagiri; **No (0):None; Absent (1)** W. Green

**Motion Carried (3-0-1)**

Motion to Return to Open Session at 11:26am.

Moved By: Wes Nakagiri

Seconded By: Carol Griffith

**Roll Call Vote: Yes (3)** C. Griffith, D. Helzerman, W. Nakagiri; **No (0):None; Absent (1)** W. Green

**Motion Carried (3-0-1)**

**9. ADJOURNMENT**

Motion to Adjourn Meeting at 11:27am.

Moved By: Carol Griffith

Seconded By: Wes Nakagiri

**Roll Call Vote: Yes (3)** C. Griffith, D. Helzerman, W. Nakagiri; **No (0):None; Absent (1)** W. Green

**Motion Carried (3-0-1)**

Respectfully submitted by:

Pam Dinsmore

Recording Secretary