

# CONSTRUCTION COMMITTEE

## AGENDA

November 16, 2020

3:00 PM

Virtual Meeting Held in Accordance with Public Act 228 of 2020

Zoom Virtual Meeting

Meeting ID: 399-700-0062 / Password: LCBOC

<https://zoom.us/j/3997000062?pwd=SUdLYVFFcmozWnFxbm0vcHRjWkVIZz09>

Pages

1. **CALL MEETING TO ORDER**

2. **ROLL CALL**

3. **APPROVAL OF MINUTES**

2

Minutes of meeting dated: October 16, 2020

4. **APPROVAL OF AGENDA**

5. **CALL TO THE PUBLIC**

6. **REPORTS**

7. **ACTION ITEMS**

7.1. **J.S. Vig Request for Change Order #66**

5

Central Dispatch Facility: SESC Permit: \$1,802

8. **NEW BUSINESS**

8.1. **Schedule Next Meeting**

9. **ADJOURNMENT**

# CONSTRUCTION COMMITTEE

## MEETING MINUTES

October 19, 2020, 3:00 PM

Zoom Virtual Meeting Room

Meeting ID: 399-700-0062 / Password: LCBOC

<https://zoom.us/j/3997000062?pwd=SUdLYVFFcmozWnFxbm0vcHRjWkVIZz09>

Members Present:

Robert Bezotte, Douglas Helzerman, Gary Childs

### 1. CALL MEETING TO ORDER

The meeting was called to order by Commissioner Bezotte at 3:00 p.m.

Nathan Burd announced Act 228 allowing virtual meetings through December 31, 2020. A new requirement states members must specify their physical location by stating the City, Township, or Village, and the State in which the member is participating from.

Roll Call was completed by the Recording Secretary as follows:

Commissioner Childs attending virtually in Milford, MI;

Commissioner Helzerman attending virtually in Handy Township, MI;

Commissioner Bezotte attending virtually in Marion Township, MI;

### 2. APPROVAL OF MINUTES

Minutes of meeting dated: September 28, 2020

Motion to approve the minutes as presented.

**Moved By** D. Helzerman

**Seconded By** G. Childs

Yes (3): R. Bezotte, D. Helzerman, and G. Childs

**Motion Carried (3 to 0)**

### 3. APPROVAL OF AGENDA

Motion to approve the agenda as presented.

**Moved By** G. Childs

**Seconded By** D. Helzerman

Yes (3): R. Bezotte, D. Helzerman, and G. Childs

**Motion Carried (3 to 0)**

**4. CALL TO THE PUBLIC**

None.

**5. REPORTS**

None.

**6. ACTION ITEMS**

**6.1 Lindhout Invoice #2020-0802**

Final Invoice for Sheriff Storage Facility: \$53.03

Motion to approve the invoice for payment.

**Moved By** G. Childs

**Seconded By** D. Helzerman

Yes (3): R. Bezotte, D. Helzerman, and G. Childs

**Motion Carried (3 to 0)**

**6.2 J.S. Vig Request for Change Order #65**

Central Dispatch Facility - As built survey: \$950

Brad Alvord presented. This is a Drain Commissioner requirement.

Motion to approve Change Order.

**Moved By** D. Helzerman

**Seconded By** G. Childs

Yes (3): R. Bezotte, D. Helzerman, and G. Childs

**Motion Carried (3 to 0)**

**7. NEW BUSINESS**

Bezotte asked about the hookup for the sprinkler system and lighting. Chad explained that they could not get the sprinklers for the two islands for the parking lot to function. Heads have not been put on and water has not been hooked-up. Three options: (1) would extend warranty for plants, (2) saw cut new asphalt to install a new line, or (3) bore under the asphalt to connect the water line. Chad and Chris Folts agreed that boring under the asphalt to connect water lines as soon as possible would be the best option.

Chad asked Brad Alvord to check the handrails, there are some issues with sagging and giving way from the wall.

Committee members scheduled the next meeting for November 16<sup>th</sup> at 3:00 p.m.

**8. ADJOURNMENT**

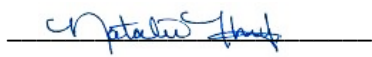
Motion to adjourn the meeting at 3:17 p.m.

**Moved By** D. Helzerman

**Seconded By** G. Childs

Yes (3): R. Bezotte, D. Helzerman, and G. Childs

**Motion Carried (3 to 0)**



Natalie Hunt, Recording Secretary

UNAPPROVED

# REQUEST FOR CHANGE ORDER



<b>RFCO Number</b>	<b>66</b>	<b>Description &amp; Reason for Scope Change:</b>
<b>Date:</b>	<b>November 11, 2020</b>	SESC Permit
<b>Project Name:</b>	<b>Livingston County 911 - Dispatch center</b>	
<b>JS Vig Project #:</b>	<b>1673</b>	
<b>Owner Project #:</b>		
<b>To:</b>	<b>Brad Alvord - Lindhout Associates</b>	
<b>Subcontractors Scope Change</b>		
CSI Code	CSI Description	Contractor      Quantity      Unit Cost      Cost
00 31 46	Allowance for permits	JS Vig      1      -\$70,000.00      \$ (70,000.00)
00 31 46	Allowance used to date	JS Vig      1      \$69,601.80      \$ 69,601.80
00 31 46	Final SESC invoice	JS Vig      1      \$2,200.00      \$ 2,200.00
Subtotal		\$ 1,801.80
<b>General Contractors Scope Change</b>		
CSI Code	CSI Description	Quantity      Unit Cost      Total Cost
1-010	Project Management	
1-020	Superintendent	
1-024	Builder's Risk	
1-025	Insurance	1.10%
1-030	Laborers	
1-070	Clean Up	
1-125	Bond	
Subtotal		\$ 1,802
Allowable Fee	4.50%	Waived
<b>Subcontractor + General Contractor Total</b>		<b>\$ 1,802</b>
Total Proposed Time Increase:		N/A

CONTRACTOR

DATE

J.S. Vig Construction Company

ARCHITECT

DATE

OWNER

DATE

Attach detailed description and subcontractor bids



## Livingston County Drain Commissioners Office

### *Soil Erosion and Sedimentation Control (SESC) Division*

Under the Provisions of Part 91 of Act 451 as Amended, and the Livingston County SESC Ordinance

2300 E. Grand River Ave., Suite 105, Howell, MI 48843

Phone: 517-546-0040      [www.livgov.com/drain](http://www.livgov.com/drain)

DATE: 11/02/2020

**RE: COMMERCIAL SESC FINAL INVOICE**

**Permit/Waiver # PSEC2018-00056**

**Project Name: LIVINGSTON COUNTY 911 New Dispatch Center**

A final site inspection has been conducted for the Commercial SESC permit/waiver for the above named project. At the time of inspection your site was stabilized and appeared to be constructed according to the approved plans and permit requirements, and we have now received all the required document submittals.

**To settle the permit fee for this project please remit a check or money order payable to the Livingston County Drain Commissioner (LCDC), including the permit number, in the amount indicated below. Please note that as of 4/2/18 all credit card payments will have a 3% processing charge (minimum charge \$2).**

**Balance Due: \$2,200.00**

**Please be aware that an issuance hold will be enacted if the fees have not been received within 30 days of the date of the original invoice.**

Please contact our office with any questions.

Respectfully,  
LCDC Administrative Staff

# Billing Detail Report

J S VIG CONST PY

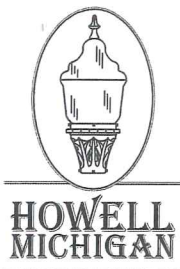
11-11-2020

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00-1673 Livingston County 911 Dispatch

Project Manager: Valerie Vig

<u>Billing Item</u>	<u>Code Code</u>	<u>Category</u>	<u>Acctg Date</u>	<u>Description</u>	<u>Vendor</u>	<u>Invoice</u>	<u>Amount</u>
1101	1-101	Other	06-12-18	Building-Zoning Permit	City of Howell	06122018	67,200.00
	1-101	Other	08-29-18	Plan Review Fee	Livingston Cty Bldng Dpt.	8/29/2018	1,928.00
	1-101	Other	08-31-18	Expenses Week 8/6/18	William Mathew Sangster	080618	473.80
Category Totals							69,601.80
Billing Item Totals							69,601.80
Primary Job Totals							69,601.80
Livingston County 911 Dispatch Totals							69,601.80



CITY OF HOWELL

611 E. Grand River Ave.  
Howell, MI 48843  
(517) 546-3861  
fax (517) 546-6030

## APPLICATION FOR BUILDING AND ZONING PERMIT

Property Tax ID#:

City Permit #:

Date: 6/12/18

Name: Livingston County 911 New Central Dispatch Center

Property Address: 300 S. Highlander Way

City: Howell

State: MI

Zip: 48843

### OWNER INFORMATION

Name: Ken Hinton

Phone: 517-540-8800

Address: 304 E. Grand River City: Howell

State: MI Zip: 48843

Owner's Signature: Ken Hinton

### ARCHITECT OR ENGINEER if applicable (required for commercial work)

Name: Lindhout Associates Architects

Phone: 810.227.5668

Address: 10465 Citation Dr.

City: Brighton

State: MI

Zip: 48116

Email: bma@lindhout.com

License #: 1301051956

### CONTRACTOR

Name: JS Vig Construction Company

Phone: 734.283.3002

Address: 15040 Cleat St.

City: Plymouth

State: MI

Zip: 48170

Email: brettl@jsvig.com

License #: 2101095858

Exp. Date: 5/31/2020

Federal Employee ID: 38-1795051

### TYPE OF IMPROVEMENT

- |   |                                     |  |                                 |                                     |   |
|---|-------------------------------------|--|---------------------------------|-------------------------------------|---|
| <input checked="" type="checkbox"/> New Building    | <input type="checkbox"/> Addition   | <input type="checkbox"/> Alteration              | <input type="checkbox"/> Repair | <input type="checkbox"/> Demolition | <input type="checkbox"/> Mobile Home Set-Up |
| <input type="checkbox"/> Foundation Only            | <input type="checkbox"/> Porch/Deck | <input type="checkbox"/> Fence                   | <input type="checkbox"/> Sign   | <input type="checkbox"/> Roof       | <input type="checkbox"/> Pool               |
| <input type="checkbox"/> Garage/Accessory Structure | <input type="checkbox"/> Site work  | <input type="checkbox"/> Other (please specify): |                                 |                                     |   |

**Project narrative** - Describe current and proposed use of property and structures:

Prepare a large portion of land for a new, one-story 12,000 square foot masonry and steel structure building, including site improvements, to be used for the Livingston County 911 Central Dispatch Department.

Estimated cost: \$4,800,000  
Plan Review Fee: 4800  
Permit Fee: 62400  
Performance Bond: —  
**TOTAL DUE: \$67200**



**CITY OF HOWELL**  
**DEPARTMENT OF BUILDING AND SAFETY**

# BUILDING PERMIT

**OWNER OF PROPERTY:** COUNTY OF LIVINGSTON

**PERMISSION IS HEREBY GIVEN TO:** JS Vig Construction Company

New 12,000 square foot 911 Central Dispatch Building on County West Complex property

**Stipulations:**

Mechanical, Electrical, and Plumbing permits, as required, through Livingston County


**CLASS OF WORK:** NEW COMMERCIAL

**Parcel #:** 4717-34-200-012

**AT:** S HIGHLANDER WAY

**PERMIT NO.:** PB18-123

**DATE:** 06/28/18

  
Building Official

***THIS CARD SHALL BE DISPLAYED ON SITE AT ALL TIMES  
UNTIL FINAL INSPECTION HAS BEEN MADE.***

**INSPECTIONS SHALL BE REQUESTED A MINIMUM OF 24 HOURS IN ADVANCE.**

Permits shall become  
INVALID AFTER 180 DAYS  
of work being stopped  
or abandoned

Phone Howell (517) 546-3861  
Fax No. (517) 546- 6030

If you dig . . .  
You must notify MISS DIG  
3 full working days before  
beginning your project  
(800) 482-7171

**POSSIBLE INSPECTIONS REQUIRED:**

Footing (Open rail, Trench, Posthole), Backfill, Compaction  
Rough Frame, Insulation, Drywall, and Final.

NOTICE: This permit covers building construction only  
Plumbing, Electrical and Mechanical Permits must be obtained from Livingston County Building Dept.  
A Soild Erosion Permit or waiver may be required from the Livingston County Drain Commission.

# Accounts Payable Check Register by Job

J S VIG CONST PY

11-11-2020

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Only job related checks are printed.

<u>Job</u>	<u>Bank Account</u>	<u>Check</u>	<u>Check Date</u>	<u>Amount Paid</u>	<u>CM Status</u>	<u>Payee</u>
00-1673 Livingston County 911 Dispatch	MBT	36169	07-16-2018	67,200.00	Reconciled	City of Howell
		<b>Report Total</b>		<b>67,200.00*</b>		



## Livingston County

2300 E Grand River Ave

Howell, MI 48843

Building Department 517-546-3240

Environmental Health 517-546-9858

Drain Commissioner 517-546-0040

08/29/2018

**RECEIPT NUMBER:**

11921

CYeager

**Paid By:**

JS VIG CONSTRUCTION CO.

15040 CLEAT ST

PLYMOUTH, MI 48170

Transaction #	Record Type	Record #	Address	Fee Description	Amount
00572203	Permit	PCH2018-0026	300 HIGHLANDER WAY	Plan Review Fee	\$ 1,928.0

Check Detail	Check Number	Amount
	36561	1,928.00

Total	\$ 1,928.0
Cash	
Check	\$ 1,928.0
Credit	
Tendered	\$ 1,928.0
Estimated Credit Card Fee:	\$ 0.0

I agree to pay above total amount according to card issuer agreement,  
(Merchant agreement if Credit Voucher)

### J.S. VIG CONSTRUCTION CO.

036561

DATE	INVOICE NO.	INVOICE AMOUNT	RETAINAGE	DISCOUNT	BALANCE
8-29-188/29/2018	Plan Review Fee	1928.00	.00		1928.0
Livingston Cty Building Dept.					
CHECK DATE 8-29-18	CHECK NUMBER 36561	1928.00	.00		1928.0



## Livingston County

2300 E Grand River Ave

Howell, MI 48843

Building Department 517-546-3240

Environmental Health 517-546-9858

Drain Commissioner 517-546-0040

08/07/2018

**RECEIPT NUMBER:**

10554

**CYeager**

**Paid By:**

JS VIG CONSTRUCTION CO.

15040 CLEAT ST

PLYMOUTH, MI 48170

Transaction #	Record Type	Record #	Address	Fee Description	Amount
00570268	Permit	PPLM2018-01623	300 HIGHLANDER WAY	Application Fee (Non-Refundable)	\$ 30.00
00570268	Permit	PPLM2018-01623	300 HIGHLANDER WAY	Final Inspection	\$ 30.00
00570268	Permit	PPLM2018-01623	300 HIGHLANDER WAY	Sewers - Commercial (per foot)	\$ 250.00

<b>Check Detail</b>	<b><u>Check Number</u></b>	<b><u>Amount</u></b>
		310.00

Total	\$ 310.00
Cash	
Check	
Credit	\$ 310.00
Tendered	\$ 310.00
Estimated Credit Card Fee:	\$ 9.30

I agree to pay above total amount according to card issuer agreement,  
(Merchant agreement if Credit Voucher)



## Livingston County

2300 E Grand River Ave

Howell, MI 48843

Building Department 517-546-3240

Environmental Health 517-546-9858

Drain Commissioner 517-546-0040

08/07/2018

**RECEIPT NUMBER:**

10558

**CYeager**

**Paid By:**

JS VIG CONSTRUCTION CO.

15040 CLEAT ST

PLYMOUTH, MI 48170

Transaction #	Record Type	Record #	Address	Fee Description	Amount
00570272	Permit	PPLM2018-01624	300 HIGHLANDER WAY	Application Fee (Non-Refundable)	\$ 30.00
00570272	Permit	PPLM2018-01624	300 HIGHLANDER WAY	Final Inspection	\$ 30.00
00570272	Permit	PPLM2018-01624	300 HIGHLANDER WAY	Water Service - Commercial	\$ 90.00

<b>Check Detail</b>	<b><u>Check Number</u></b>	<b><u>Amount</u></b>
		150.00

Total \$ 150.00

Cash

Check

Credit \$ 150.00

Tendered \$ 150.00

Estimated Credit Card Fee: \$ 4.50

I agree to pay above total amount according to card issuer agreement,  
(Merchant agreement if Credit Voucher)