

GENERAL GOVERNMENT & HEALTH AND HUMAN SERVICES COMMITTEE

MEETING MINUTES

December 7, 2020, 4:30 p.m.

Virtual Meeting Held in Accordance with Public Act 228 of 2020

Zoom Virtual Meeting

Meeting ID: 399-700-0062 / Password: LCBOC

<https://zoom.us/j/3997000062?pwd=SUdLYVFFcmozWnFxbm0vcHRjWkVIZz09>

Members Present: Wes Nakagiri, William Green, Kate Lawrence, and Jay Gross

1. CALL TO ORDER

The meeting was called to order by Commissioner Nakagiri at 4:30 p.m. and thanked all members of the US Armed Forces on its 79th anniversary.

2. ROLL CALL

Indicated the presence of a quorum.

The following Board Members attended remotely from:

Wes Nakagiri, Hartland Township, Michigan

William Green, Deerfield Township, Michigan

Kate Lawrence, City of Brighton, Michigan

Jay Gross, Green Oak Township, Michigan

3. APPROVAL OF MINUTES

Minutes of Meeting Dated: November 2, 2020

Motion to approve the minutes as presented.

Moved by: J. Gross

Seconded by: K. Lawrence

Yes (4): W. Nakagiri, W. Green, K. Lawrence, and J. Gross

Motion Carried (4 to 0)

4. APPROVAL OF AGENDA

Motion to approve the Agenda as presented.

Moved by: K. Lawrence

Seconded by: W. Green

Yes (4): W. Nakagiri, W. Green, K. Lawrence, and J. Gross

Motion Carried (4 to 0)

5. REPORTS

Commissioner Gross reported the Hamburg Township Board rejected the County's Agreement for a Designated Assessor. Commissioner Gross discussed this with Sue Bostwick, Equalization Director, and anticipates other townships will accept.

6. CALL TO THE PUBLIC

None.

7. RESOLUTIONS FOR CONSIDERATION

7.1 Car Pool

Resolution Authorizing an Increase in Total Authorized Vehicles in the Facilities Services Fleet

Greg Kellogg, Car Pool Director, presented the resolution and answered questions from Commissioners.

Recommend Motion to the Finance Committee.

Moved by: K. Lawrence

Seconded by: J. Gross

Yes (4): W. Nakagiri, W. Green , K. Lawrence , and J. Gross

Motion Carried (4 to 0)

7.2 Equalization Department

Resolution Authorizing the Reorganization of the Equalization Department

Sue Bostwick, Equalization Department Director, presented the resolution and answered questions from Commissioners.

Recommend Motion to the Finance Committee.

Moved by: W. Green

Seconded by: K. Lawrence

Yes (4): W. Nakagiri, W. Green , K. Lawrence , and J. Gross

Motion Carried (4 to 0)

7.3 Information Technology

Resolution Authorizing 2021 Renewal Software Maintenance and Services

Kris Tobbe, IT Department Director, presented the resolution and answered questions from Commissioners.

Recommend Motion to the Finance Committee.

Moved by: J. Gross

Seconded by: W. Green

Yes (4): W. Nakagiri, W. Green , K. Lawrence , and J. Gross

Motion Carried (4 to 0)

7.4 MSU Extension

Resolution to Approve the 2021 Memorandum of Agreement (MOA) with MSU Extension as Determined by the 2021 MSUE Budget

Matt Shane, MSU-E District 12 Director, presented the resolution and answered question from Commissioners.

Recommend Motion to the Finance Committee.

Moved by: K. Lawrence

Seconded by: W. Green

Yes (4): W. Nakagiri, W. Green , K. Lawrence , and J. Gross

Motion Carried (4 to 0)

7.5 Administration

Resolution Authorizing 2021 Non-Profit Contracts

Nathan Burd, County Administrator, presented the resolution and answered questions from Commissioners.

Recommend Motion to the Finance Committee.

Moved by: K. Lawrence

Seconded by: J. Gross

Yes (4): W. Nakagiri, W. Green , K. Lawrence , and J. Gross

Motion Carried (4 to 0)

7.6 Administration

Resolution to Authorize a Contract with Plante Moran to Provide Professional Auditing Services

Nathan Burd, County Administrator, presented the resolution. Cindy Catanach, Financial Officer, and Jennifer Nash, Treasurer, were present to answer questions as well.

Recommend Motion to the Finance Committee.

Moved by: K. Lawrence

Seconded by: W. Green

Yes (4): W. Nakagiri, W. Green , K. Lawrence , and J. Gross

Motion Carried (4 to 0)

7.7 Fiscal Services

Resolution to Amend the Livingston County Procurement Card Policy

Cindy Catanach, Financial Officer, presented the resolution and answered from Commissioners.

Recommend Motion to the Finance Committee.

Moved by: J. Gross

Seconded by: W. Green

Yes (4): W. Nakagiri, W. Green , K. Lawrence , and J. Gross

Motion Carried (4 to 0)

7.8 Fiscal Services

Resolution to Amend the Livingston County Procurement Policy

Cindy Catanach, Financial Officer, presented the resolution and answered from Commissioners.

Recommend Motion to the Finance Committee.

Moved by: K. Lawrence

Seconded by: W. Green

Yes (4): W. Nakagiri, W. Green , K. Lawrence , and J. Gross

Motion Carried (4 to 0)

7.9 Health Department

Resolution Accepting 2021 Grant Funding from the Department of Licensing and Regulatory Affairs, Bureau of Medical Marihuana Regulation

Dianne McCormick, Public Health Officer/Health Department Director, presented the resolution and answered from Commissioners.

Recommend Motion to the Finance Committee.

Moved by: K. Lawrence

Seconded by: J. Gross

Yes (4): W. Nakagiri, W. Green , K. Lawrence , and J. Gross

Motion Carried (4 to 0)

7.10 Health Department

Resolution Authorizing an Agreement with the Michigan Department of Environment, Great Lakes, and Energy to Conduct Environmental Health Services

Matt Boland, Director of Environmental Health, presented the resolution and answered questions from Commissioners.

Recommend Motion to the Finance Committee.

Moved by: W. Green

Seconded by: J. Gross

Yes (4): W. Nakagiri, W. Green , K. Lawrence , and J. Gross

Motion Carried (4 to 0)

7.11 Health Department

COVID-19 Related Resolution Approving Temporarily Authorizing a Livingston County Health Department FLSA Exempt Employee to Accrue Temporary Special Flex Time and Additional Compensation for Hours Worked

Dianne McCormick, Public Health Officer/Health Department Director, presented the resolution and answered from Commissioners.

Recommend Motion to the Finance Committee.

Moved by: K. Lawrence

Seconded by: W. Green

Yes (4): W. Nakagiri, W. Green , K. Lawrence , and J. Gross

Motion Carried (4 to 0)

7.12 Health Department

Resolution Extending Authorization of Resolution 2020-03-079

Dianne McCormick, Public Health Officer/Health Department Director, presented the resolution and answered from Commissioners.

Recommend Motion to the Finance Committee.

Moved by: K. Lawrence

Seconded by: W. Green

Yes (4): W. Nakagiri, W. Green , K. Lawrence , and J. Gross

Motion Carried (4 to 0)

7.13 LETS

Resolution Amending Resolution 2019-02-017 Authorizing Third-Party Contracts between Livingston County and Specialized Services Transportation Providers

Recommend Motion to the Finance Committee.

Moved by: J. Gross

Seconded by: W. Green

Yes (4): W. Nakagiri, W. Green , K. Lawrence , and J. Gross

Motion Carried (4 to 0)

7.14 LETS

Resolution Authorizing Sub-recipient Agreement for Transportation Services between Livingston County (LETS) and People's Express of Whitmore Lake for FY 2021 and Amendment to FY 2020 Agreement

Greg Kellogg, LETS Department Director, presented the resolution and answered from Commissioners.

Recommend Motion to the Finance Committee.

Moved by: K. Lawrence

Seconded by: W. Green

Yes (4): W. Nakagiri, W. Green , K. Lawrence , and J. Gross

Motion Carried (4 to 0)

7.15 LETS

Resolution Authorizing the Reorganization of LETS to Fill the Full-Time Mobility Manager Position and Eliminate One Full-Time Driver Position

Greg Kellogg, LETS Department Director, presented the resolution and answered from Commissioners.

Recommend Motion to the Finance Committee.

Moved by: K. Lawrence

Seconded by: W. Green

Yes (4): W. Nakagiri, W. Green , K. Lawrence , and J. Gross

Motion Carried (4 to 0)

7.16 LETS

Resolution Approving the LETS Public Transportation Agency Safety Plan (PTASP)

Greg Kellogg, LETS Department Director, presented the resolution and answered from Commissioners.

Recommend Motion to the Finance Committee.

Moved by: W. Green

Seconded by: K. Lawrence

Yes (4): W. Nakagiri, W. Green , K. Lawrence , and J. Gross

Motion Carried (4 to 0)

7.17 Emergency Medical Services

Resolution Authorizing the Approval of the EMS Charges for 2021

David Feldpausch, EMS Department Director, presented the resolution and answered from Commissioners.

Recommend Motion to the Finance Committee.

Moved by: W. Green

Seconded by: K. Lawrence

Yes (4): W. Nakagiri, W. Green , K. Lawrence , and J. Gross

Motion Carried (4 to 0)

7.18 Emergency Medical Services

Resolution Authorizing the Clinical/Internship contract with Lake Superior State University

7.19 Emergency Medical Service

Resolution Authorizing a Clinical Training Affiliation Agreement with Oakland Community College to Provide Clinical Internship Services

7.20 Emergency Medical Service

Resolution Authorizing a Clinical Training Affiliation Agreement with Dorsey Emergency Medical Academy to Provide Clinical Internship Services

David Feldpausch, EMS Department Director, presented items 7.18, 7.19, and 7.20 as they are all similar items, and answered from Commissioners.

Recommend Motion of Agenda Items 7.18, 7.19, and 7.20 to the Finance Committee.

Moved by: J. Gross

Seconded by: K. Lawrence

Yes (4): W. Nakagiri, W. Green , K. Lawrence , and J. Gross

Motion Carried (4 to 0)

7.21 Emergency Medical Services

Resolution Authorizing Holiday Pay for Regular Part-Time Livingston County Medical Examiner Investigators

David Feldpausch, EMS Department Director, presented the resolution. Ed Moore, MEI, was also present to answer from Commissioners.

Recommend Motion to the Finance Committee.

Moved by: K. Lawrence

Seconded by: W. Green

Yes (4): W. Nakagiri, W. Green , K. Lawrence , and J. Gross

Motion Carried (4 to 0)

7.22 Emergency Medical Services

Resolution Approving the Reorganization of the Emergency Medical Services Department

David Feldpausch, EMS Department Director, presented the resolution and answered from Commissioners.

Recommend Motion to the Finance Committee.

Moved by: K. Lawrence

Seconded by: W. Green

Yes (4): W. Nakagiri, W. Green , K. Lawrence , and J. Gross

Motion Carried (4 to 0)

8. CALL TO THE PUBLIC

None.

9. ADJOURNMENT

Motion to adjourn the meeting at 6:37 p.m.

Moved by: K. Lawrence

Seconded by: J. Gross

Yes (4): W. Nakagiri, W. Green , K. Lawrence , and J. Gross

Motion Carried (4 to 0)



Natalie Hunt, Recording Secretary