

# FINANCE COMMITTEE

## MEETING MINUTES

February 17, 2021, 7:30 a.m.

Virtual Meeting Held in Accordance with Public Act 254 of 2020

Zoom Virtual Meeting

Meeting ID: 399-700-0062 / Password: LCBOC

<https://zoom.us/j/3997000062?pwd=SUdLYVFFcmozWnFxbm0vcHRjWkVIZz09>

Members Present      Douglas Helzerman, Brenda Plank, Carol Sue Reader, Wes Nakagiri, Jay Drick,  
Mitchell Zajac, Carol Griffith, and Jay Gross

Members Absent      Kate Lawrence

### 1.      **CALL MEETING TO ORDER**

The meeting was called to order by Commissioner Plank at 7:30 a.m.

### 2.      **ROLL CALL**

Indicated the presence of a quorum.

The following Board Members attended remotely as follows:

Douglas Helzerman, Handy Township, Michigan  
Brenda Plank, Green Oak Township, Michigan  
Carol Sue Reader, Deerfield Township, Michigan  
Wes Nakagiri, Hartland Township, Michigan  
Jay Drick, City of Howell, Michigan  
Mitchell Zajac, City of Detroit, Michigan  
Carol Griffith, Genoa Township, Michigan  
Jay Gross, Green Oak Township, Michigan

### 3.      **APPROVAL OF MINUTES**

Meeting minutes dated: February 3, 2021

Recommend Motion to the Board of Commissioners.

**Moved by:** J. Gross

**Seconded by:** C. Griffith

Yes (8): B. Plank, C. Reader, W. Nakagiri, D. Helzerman, J. Drick, M. Zajac, C. Griffith, and J. Gross  
Absent (1): K. Lawrence

**Motion Carried (8 to 0)**

**4. TABLED ITEMS FROM PREVIOUS MEETINGS**

None.

**5. APPROVAL OF AGENDA**

Commissioner Griffith exited due to technical difficulties at 7:35 a.m.

Motion to approve the Agenda as presented.

**Moved by:** M. Zajac

**Seconded by:** C. Reader

Yes (7): B. Plank, C. Reader, W. Nakagiri, D. Helzerman, J. Drick, M. Zajac, and J. Gross

Absent (2): K. Lawrence , and C. Griffith

**Motion Carried (7 to 0)**

**6. CALL TO THE PUBLIC**

None.

**7. REPORTS**

**7.1 Delinquent Tax Revolving Fund and Legislation Update**

Jennifer Nash, Livingston County Treasurer, reviewed the purpose and status of the DTRF, as well as recent litigation and legislation involving the tax foreclosure process.

**8. RESOLUTIONS FOR CONSIDERATION**

**8.1 Juvenile Court**

Resolution Authorizing Agreements with Multiple Vendors to Provide Court Appointed Attorney Services - 44th Circuit Court – Juvenile Division

Debbie Shaw, Juvenile and Probate Court Administrator, presented the resolution and answered questions.

Recommend Motion to the Board of Commissioners.

**Moved by:** M. Zajac

**Seconded by:** D. Helzerman

Yes (8): B. Plank, C. Reader, W. Nakagiri, D. Helzerman, J. Drick, M. Zajac, C. Griffith, and J. Gross

Absent (1): K. Lawrence

**Motion Carried (8 to 0)**

**8.2 Fiscal Services**

Resolution Authorizing a Budget Amendment to Carry Forward Approved Prior Year Projects into the Fiscal Year 2021 Budget

Cindy Catanach, Financial Officer, presented the resolution and answered questions from Commissioners.

Recommend Motion to the Board of Commissioners.

**Moved by:** C. Griffith

**Seconded by:** J. Gross

Yes (8): B. Plank, C. Reader, W. Nakagiri, D. Helzerman, J. Drick, M. Zajac, C. Griffith, and J. Gross

Absent (1): K. Lawrence

**Motion Carried (8 to 0)**

**9. CLAIMS**

Dated: February 17, 2021

Recommend Motion to the Board of Commissioners.

**Moved by:** C. Griffith

**Seconded by:** J. Gross

Yes (8): B. Plank, C. Reader, W. Nakagiri, D. Helzerman, J. Drick, M. Zajac, C. Griffith, and J. Gross

Absent (1): K. Lawrence

**Motion Carried (8 to 0)**

**10. PREAUTHORIZED**

Dated: January 29 through February 11, 2021

Recommend Motion to the Board of Commissioners.

**Moved by:** C. Griffith

**Seconded by:** W. Nakagiri

Yes (8): B. Plank, C. Reader, W. Nakagiri, D. Helzerman, J. Drick, M. Zajac, C. Griffith, and J. Gross

Absent (1): K. Lawrence

**Motion Carried (8 to 0)**

**11. CALL TO THE PUBLIC**

None.

**12. CLOSED SESSION**

Consider Written Legal Opinion [MCL 15.268(h)]

Motion to recess to Closed Session at 8:40 a.m.

**Moved by:** C. Griffith

**Seconded by:** M. Zajac

Yes (8): B. Plank, C. Reader, W. Nakagiri, D. Helzerman, J. Drick, M. Zajac, C. Griffith, and J. Gross  
Absent (1): K. Lawrence

**Motion Carried (8 to 0)**

Motion to return to Open Session at 9:26 a.m.

**Moved by:** D. Helzerman

**Seconded by:** M. Zajac

Yes (8): B. Plank, C. Reader, W. Nakagiri, D. Helzerman, J. Drick, M. Zajac, C. Griffith, and J. Gross  
Absent (1): K. Lawrence

**Motion Carried (8 to 0)**

**13. ADJOURNMENT**

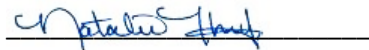
Motion to adjourn the meeting at 9:28 a.m.

**Moved by:** C. Griffith

**Seconded by:** D. Helzerman

Yes (8): B. Plank, C. Reader, W. Nakagiri, D. Helzerman, J. Drick, M. Zajac, C. Griffith, and J. Gross  
Absent (1): K. Lawrence

**Motion Carried (8 to 0)**

A handwritten signature in blue ink, appearing to read "Natalie Hunt", is written over a horizontal line.

Natalie Hunt, Recording Secretary