



## BOARD OF COMMISSIONERS MEETING AGENDA

March 22, 2021, 5:30 PM

Virtual Meeting Held in Accordance with Public Act 254 of 2020

Zoom Virtual Meeting

Meeting ID: 399-700-0062 / Password: LCBOC

<https://zoom.us/j/3997000062?pwd=SUdLYVFFcmozWnFxbm0vcHRjWkVIZz09>

*"The mission of Livingston County is to be an effective and efficient steward in delivering services within the constraints of sound fiscal policy. Our priority is to provide mandated services which may be enhanced and supplemented to improve the quality of life for all who work, reside and recreate in Livingston County."*

Pages

1. **CALL MEETING TO ORDER**
2. **MOMENT OF SILENT REFLECTION**
3. **PLEDGE OF ALLEGIANCE TO THE FLAG**
4. **ROLL CALL**
5. **CORRESPONDENCE** 3
  - a. Berrien County Resolution 2103185 in Support of Senate Bill 127 to Expand the Window for Holding Virtual Meetings through June 30, 2021
  - b. Tuscola County Resolution 2021-05 Regarding Participation in Virtual Board Meetings
6. **CALL TO THE PUBLIC**
7. **APPROVAL OF MINUTES** 7
  - a. Minutes of Meeting Dated: March 8, 2021
  - b. Minutes of Meeting Dated: March 22, 2021
8. **TABLED ITEMS FROM PREVIOUS MEETINGS**
9. **APPROVAL OF AGENDA**
10. **REPORTS**
  - a. **SEMCOG**  
Amy O'Leary, Executive Director
  - b. **COVID-19 Vaccination Update**  
Dianne McCormick, Public Health Officer/Health Department Director

**11. APPROVAL OF CONSENT AGENDA ITEMS**

- a. 2021-03-037** 13
- Resolution Authorizing an Additional Contribution to MERS in Fiscal Year 2021 – Administration

**12. RESOLUTIONS FOR CONSIDERATION**

Resolutions 2021-03-038 through 2021-03-040

- a. 2021-03-038** 15
- Resolution Approving Appointments to Livingston County Boards and Committees - Board of Commissioners
- b. 2021-03-039** 18
- Resolution Approving an Appointment to the Livingston County Tax Allocation Board – Board of Commissioners
- c. 2021-03-040** 19
- Resolution Authorizing Livingston County to Declare a Local State of Emergency - Emergency Management

**13. CALL TO THE PUBLIC**

**14. ADJOURNMENT**



THE HONORABLE BOARD OF COMMISSIONERS OF BERRIEN COUNTY, MICHIGAN ADOPTS THE FOLLOWING RESOLUTION:

**WHEREAS**, in March of 2020, the global pandemic, COVID-19, resulted in local bodies of government having to hold their meetings virtually due to in-person meeting number restrictions put in place at the State level; and

**WHEREAS**, due to ongoing orders requiring mask wearing and social distancing, the need for meetings to continue being held virtually still exists; and

**WHEREAS**, while the timeframe to hold meetings virtually was extended through Senate Bill 1246, that window expires on March 31, 2021; and

**WHEREAS**, while a recent MDHHS order expands the number of individuals that gather for a meeting to 25, that window expires April 19, 2021; and

**WHEREAS**, with the mask wearing and social distancing requirements still in place, Berrien County does not have a facility that would allow for the Board of Commissioners and the public to be present for a meeting; and

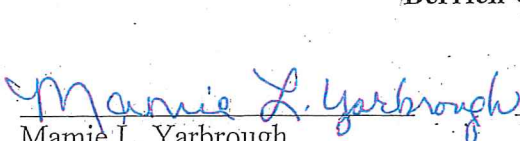
**WHEREAS**, in addition, after March 31, 2021, the expanded reasons allowing virtual meetings ends; and

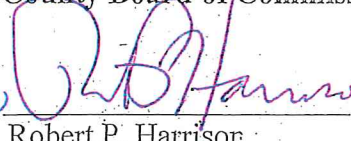
**WHEREAS**, Senate Bill No. 207 would expand that window allowing virtual meeting through June 30, 2021.

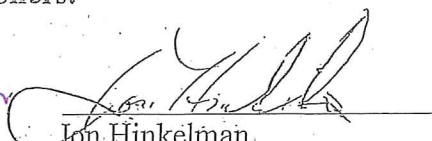
**NOW, THEREFORE, BE IT HEREBY RESOLVED** that the Berrien County Board of Commissioners supports Senate Bill No. 207 which would expand the window for holding virtual meetings of a public body through June 30, 2021.

**BE IT FURTHER RESOLVED** that the resolution will be forwarded to the Michigan Association of Counties and to all of the legislators representing Berrien County.


Respectfully submitted,  
Berrien County Board of Commissioners:

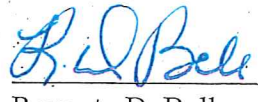
  
Mamie L. Yarbrough

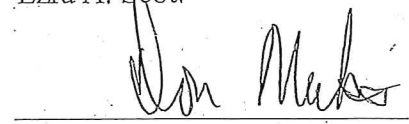
  
Robert P. Harrison

  
Jon Hinkelman

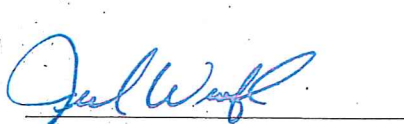
  
Ezra A. Scott

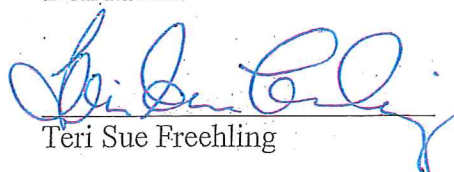
  
Jim Curran


  
Rayonte D. Bell

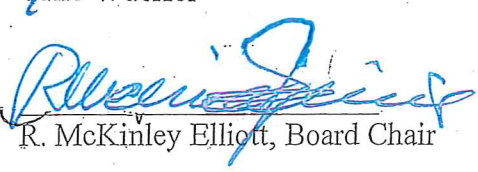
  
Don Meeks

  
Michael J. Majerek

  
Julie Wuerfel

  
Teri Sue Freehling

  
David Vollrath

  
R. McKinley Elliott, Board Chair

# **TUSCOLA COUNTY BOARD OF COMMISSIONERS**

125 W. Lincoln Street  
Suite 500

Telephone: 989-672-3700  
Fax: 989-672-4011

At a regular meeting of the Board of Commissioners for the County of Tuscola, State of Michigan, on the 11th day of March, 2021 with the meeting called to order at 8:00 a.m.

Commissioners Present: Thomas Young, District 1; Thomas Bardwell, District 2; Douglas DuRussel, District 4; Daniel Grimshaw, District 5.

Commissioners Absent: Kim Vaughan, District 3.

The following resolution was offered by Commissioner Grimshaw, seconded by Commissioner DuRussel,

## **RESOLUTION REGARDING VIRTUAL PARTICIPATION IN BOARD MEETINGS 2021-05**

**WHEREAS**, we live in a time of COVID-19 pandemic fear, and

**WHEREAS**, Governor Whitmer and the various state agencies acted without authority to unilaterally change the Open Meetings Act, and

**WHEREAS**, the Michigan Legislature recognized the issue of legally held meetings needed to be addressed, and

**WHEREAS**, the legislation created legal protections for non-traditional meetings by changing the requirement for in person attendance by members, and

**WHEREAS**, Public Act No. 228 of 2020 was signed by the Governor on October 16, 2020, established rules for board members to participate while not being physically present, and

**WHEREAS**, Public Act No. 254 of 2020 was signed by the Governor on December 22, 2020, extending the sunset date of Public Act No. 228 of 2020, to March 31 2021, and

**WHEREAS**, members of boards must be present to participate, except for absence due to military duty or a medical condition, and

**WHEREAS**, the changes to not allow participation by members who were unable to attend in person were made with little or no input from those impacted, and

**WHEREAS**, members of boards were allowed to participate while absent for other reasons, prior to the changes.

**NOW THEREFORE, BE IT RESOLVED**, the Tuscola County Board of Commissioners calls upon the Michigan Legislature to modify the restrictions on meeting participation to include out-of-state travel for up to thirty (30) days by any member.

**BE IT FURTHER RESOLVED** that copies of this resolution be transmitted to Senator Daley, Representative Green, the Michigan Association of Counties, all Michigan Counties, along with the Michigan Township Association and all Townships, Cities and Villages within Tuscola County.

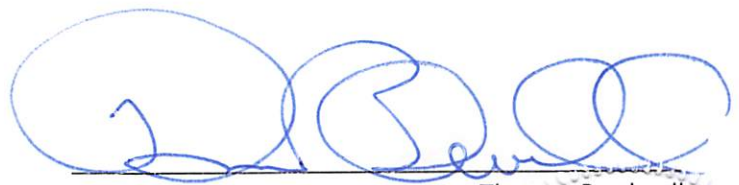
Roll Call Vote:

Ayes: Young; DuRussel; Grimshaw; Bardwell.

Nays: None.

Absent: Vaughan.

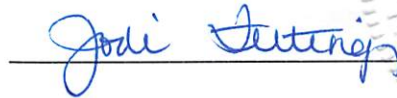
Resolution declared adopted.



Thomas Bardwell

Chairman of the Tuscola County Board of Commissioners

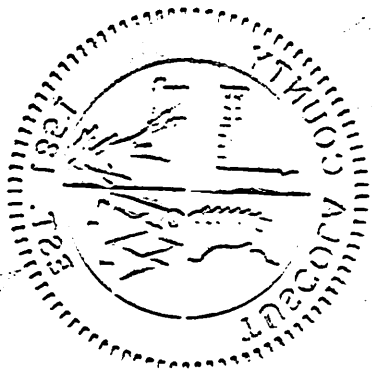
I, the undersigned, Clerk of Tuscola County, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Tuscola County Board of Commissioners, at its Regular Meeting held on March 11, 2021.



Jodi Fetting

Tuscola County Clerk

Clerk to the Board of Commissioner Tuscola County



## **LIVINGSTON COUNTY BOARD OF COMMISSIONERS**

### **MEETING MINUTES**

March 8, 2021, 5:30 p.m.

Virtual Meeting Held in Accordance with Public Act 254 of 2020

Zoom Virtual Meeting

Meeting ID: 399-700-0062 / Password: LCBOC

<https://zoom.us/j/3997000062?pwd=SUdLYVFFcmozWnFxbm0vcHRjWkVIZz09>

Members Present: Wes Nakagiri, Carol Griffith, Kate Lawrence, Carol Sue Reader, Douglas Helzerman, Jay Drick, Mitchell Zajac, Jay Gross, and Brenda Plank

#### **1. CALL MEETING TO ORDER**

The meeting was called to order by Chairman Wes Nakagiri at 5:30 p.m.

#### **2. MOMENT OF SILENT REFLECTION**

#### **3. PLEDGE OF ALLEGIANCE TO THE FLAG**

All rose for the Pledge of Allegiance to the Flag of the United States of America.

#### **4. ROLL CALL**

Roll call by the Clerk indicated the presence of a quorum.

Wes Nakagiri, remotely from Hartland Township, County of Livingston, Michigan  
Carol Griffith, remotely from Genoa Township, County of Livingston, Michigan  
Kate Lawrence, remotely from City of Brighton, County of Livingston, Michigan  
Carol Sue Reader, remotely from Deerfield Township, County of Livingston, Michigan  
Douglas Helzerman, remotely from Handy Township, County of Livingston, Michigan  
Jay Drick, remotely from City of Howell, County of Livingston, Michigan  
Mitchell Zajac, remotely from Marion Township, County of Livingston, Michigan  
Jay Gross, remotely from Green Oak Township, County of Livingston, Michigan  
Brenda Plank, remotely from Green Oak Township, County of Livingston, Michigan

#### **5. CORRESPONDENCE**

- a. Berrien County Resolution B2102151 Calling Upon the Governor to Implement a Regional Approach to Mitigation.
- b. Crawford County Resolution 2252021 Supporting Local Business
- c. Iron County Resolution 20210208 in Support of Waiving Fees for Licenses/Permits for Small Business Servicing the Public
- d. Otsego County Resolution No. OCR 21-08 Pandemic Resolution

Motion to receive and place on file the correspondence.

It was moved by K. Lawrence

Seconded by J. Gross

Roll Call Vote: Yes (9): K. Lawrence, C. Reader, D. Helzerman, J. Drick, M. Zajac, J. Gross, W. Nakagiri, C. Griffith, and B. Plank; No (0): None; Absent (0): None

**MOTION Carried (9-0-0)**

**6. CALL TO THE PUBLIC**

Jane Suarez-Forward, Brighton Township, spoke regarding the lack of COVID-19 vaccinations in Livingston County.

David Halonen, Green Oak Township, spoke regarding immigration.

**7. APPROVAL OF MINUTES**

- a. Minutes of Meeting Dated: February 22, 2021
- b. Minutes of Meeting Dated: March 3, 2021
- c. Minutes of Closed Session Dated: March 3, 2021

Motion to approve the minutes as presented.

It was moved by J. Gross

Seconded by C. Griffith

Roll Call Vote: Yes (9): J. Gross, W. Nakagiri, C. Griffith, K. Lawrence, C. Reader, D. Helzerman, J. Drick, M. Zajac, and B. Plank; No (0): None; Absent (0): None

**MOTION Carried (9-0-0)**

**8. TABLED ITEMS FROM PREVIOUS MEETINGS**

None.

**9. APPROVAL OF AGENDA**

Motion to approve the Agenda as presented.

It was moved by K. Lawrence

Seconded by D. Helzerman

Roll Call Vote: Yes (9): K. Lawrence, C. Reader, D. Helzerman, J. Drick, M. Zajac, J. Gross, W. Nakagiri, C. Griffith, and B. Plank; No (0): None; Absent (0): None

**MOTION Carried (9-0-0)**

**10. REPORTS**

Chairman Nakagiri, provided a COVID-19 vaccine distribution update and shared a PowerPoint presentation.

**10.a COVID-19 Vaccination Update**

Dianne McCormick, Public Health Officer/Health Department Director

**10.b County Administration Update**

Nathan Burd, County Administrator

**11. APPROVAL OF CONSENT AGENDA ITEMS**

Resolutions 2021-03-030 through 2021-03-034

Motion to approve the resolutions on the Consent Agenda.

It was moved by C. Griffith

Seconded by K. Lawrence

Roll Call Vote: Yes (9): C. Griffith, K. Lawrence, C. Reader, D. Helzerman, J. Drick, M. Zajac, J. Gross, W. Nakagiri, and B. Plank; No (0): None; Absent (0): None

**MOTION Carried (9-0-0)**



**11.a 2020-03-030**

Resolution Authorizing an Amendment to the Existing Lease Agreement with The Regents of The University of Michigan – Emergency Medical Services

**11.b 2021-03-031**

Resolution Authorizing the Removal of Food Service License Fees for the Year 2021- Health Department

**11.c 2021-03-032**

Resolution Authorizing the Purchase of a Leased Sheriff's Vehicle from Enterprise Fleet Management for Transfer to MMRMA Insurance - Car Pool

**11.d 2021-03-033**

Resolution Authorizing Capital Expenditure for the Purchase of Six Replacement Buses - LETS

**11.e 2021-03-034**

Resolution of Intent to Apply for Financial Assistance for Fiscal Year 2022 Under Act 51 of the Public Acts of 1951, as Amended - LETS

**12. RESOLUTIONS FOR CONSIDERATION**

**12.a 2021-03-035**

Resolution Authorizing support for participation in filing Michigan concerns regarding FCC 911 fee diversion NPRM – 911 Central Dispatch

Motion to adopt the Resolution.

It was moved by M. Zajac  
Seconded by J. Gross  
Discussion.

Roll Call Vote: Yes (9): M. Zajac, W. Nakagiri, C. Griffith, K. Lawrence, C. Reader, D. Helzerman, J. Drick, J. Gross, and B. Plank; No (0): None; Absent (0): None

**MOTION Carried (9-0-0)**

**13. CALL TO THE PUBLIC**

Jane Suarez-Forward, Brighton Township, spoke regarding COVID-19 and State employee severance agreements.

**14. ADJOURNMENT**

Motion to adjourn the meeting at 7:04 p.m.

It was moved by D. Helzerman  
Seconded by C. Reader

Roll Call Vote: Yes (9): D. Helzerman, W. Nakagiri, C. Griffith, K. Lawrence, C. Reader, , J. Drick, M. Zajac, J. Gross, and B. Plank; No (0): None; Absent (0): None

**MOTION Carried (9-0-0)**

# LIVINGSTON COUNTY BOARD OF COMMISSIONERS

## MEETING MINUTES

March 17, 2021

IMMEDIATELY FOLLOWING THE FINANCE COMMITTEE

Virtual Meeting Held in Accordance with Public Act 254 of 2020

Zoom Virtual Meeting

Meeting ID: 399-700-0062 / Password: LCBOC

<https://zoom.us/j/3997000062?pwd=SUdLYVFFcmozWnFxbm0vcHRjWkVIZz09>

Members Present

Wes Nakagiri, Carol Griffith, Kate Lawrence, Carol Sue Reader, Douglas Helzerman, Jay Drick, Mitchell Zajac, Jay Gross, and Brenda Plank

### 1. CALL MEETING TO ORDER

The meeting was called to order by Chairman Wes Nakagiri at 9:02 a.m.

### 2. PLEDGE OF ALLEGIANCE TO THE FLAG

All rose for the Pledge of Allegiance to the Flag of the United States of America.

### 3. ROLL CALL

Roll call by the clerk indicated the presence of a quorum.

Wes Nakagiri, remotely from Hartland Township, County of Livingston, Michigan  
Carol Griffith, remotely from Genoa Township, County of Livingston, Michigan  
Kate Lawrence, remotely from City of Brighton, County of Livingston, Michigan  
Carol Sue Reader, remotely from Deerfield Township, County of Livingston, Michigan  
Douglas Helzerman, remotely from Handy Township, County of Livingston, Michigan  
Jay Drick, remotely from Hudson, Pasco County, Florida  
Mitchell Zajac, remotely from Marion Township, County of Livingston, Michigan  
Jay Gross, remotely from Green Oak Township, County of Livingston, Michigan  
Brenda Plank, remotely from Green Oak Township, County of Livingston, Michigan

### 4. CALL TO THE PUBLIC

None.

### 5. APPROVAL OF AGENDA

Motion to approve the Agenda as presented.

**Moved By** K. Lawrence

**Seconded By** C. Griffith

Roll Call Vote: Yes (9): K. Lawrence, C. Reader, D. Helzerman, J. Drick, M. Zajac, J. Gross, W. Nakagiri, C. Griffith and B. Plank; No (0): None; Absent (0): None

**Motion Carried (9 to 0)**

**6. RESOLUTION FOR APPROVAL**

**6.1 2021-03-036**

Resolution Approving Appointments to the Substance Use Disorder Oversight Policy Board - Board of Commissioners

Motion to adopt the Resolution

**It was move by** C. Griffith

**Seconded By** B. Plank

Discussion

Roll Call Vote: Yes (9): C. Griffith, K. Lawrence, C. Reader, D. Helzerman, J. Drick, M. Zajac, J. Gross, B. Plank and W. Nakagiri; No (0): None; Absent (0): None

**Motion Carried (9 to 0)**

**7. FINANCE COMMITTEE RECOMMENDATION FOR APPROVAL OF CLAIMS**

Dated: March 17, 2021

Motion to approve the Claims.

**Moved By** C. Griffith

**Seconded By** B. Plank

Roll Call Vote: Yes (9): C. Griffith, K. Lawrence, C. Reader, D. Helzerman, J. Drick, M. Zajac, J. Gross, B. Plank and W. Nakagiri; No (0): None; Absent (0): None

**Motion Carried (9 to 0)**

**8. FINANCE COMMITTEE RECOMMENDATION FOR APPROVAL OF PAYABLES**

Dated: February 26 through March 11, 2021

Motion to approve the Payables.

**Moved By** K. Lawrence

**Seconded By** J. Gross

Roll Call Vote: Yes (9): K. Lawrence, C. Reader, D. Helzerman, J. Drick, M. Zajac, J. Gross, B. Plank; W. Nakagiri and C. Griffith; No (0): None; Absent (0): None

**Motion Carried (9 to 0)**

**9. CALL TO THE PUBLIC**

None.

**10. ADJOURNMENT**

Motion to adjourn the meeting at 9:10 a.m.

**Moved By** D. Helzerman

**Seconded By** C. Griffith

Roll Call Vote: Yes (9): D. Helzerman, J. Drick, M. Zajac, J. Gross, B. Plank, W. Nakagiri,  
C. Griffith, K. Lawrence, and C. Reader; No (0): None; Absent (0): None

**Motion Carried (9 to 0)**

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Elizabeth Hundley, Livingston County Clerk

RESOLUTION

NO: 2021-03-037

LIVINGSTON COUNTY

DATE: March 22, 2021

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**Resolution Authorizing an Additional Contribution to MERS in Fiscal Year 2021 – Administration**

**WHEREAS,** a fundamental objective of the Livingston County Board of Commissioners as an employer that offers pension benefits, is to fund the long term cost of the benefits promised to our employees: and

**WHEREAS,** eliminating or reducing long term liabilities by making additional payments to MERS is a priority as it affects both the financial health and sustainability of Livingston County; and

**WHEREAS,** there are several advantages to making additional payments to MERS including: 1) reducing our total unfunded pension liability 2) potential to reduce our future annual required contributions (ARC) and 3) additional assets to invest with the potential of a greater return than one would expect to earn in a traditional municipal operating investment; and

**WHEREAS,** MERS of Michigan allows employers making additional voluntary contributions to the Defined Benefit Plan to accelerate the funding by allocating the additional funds to a surplus division that is not associated with any particular employee group; and

**WHEREAS,** by allocating voluntary contributions in excess of the annual required contribution to a surplus division these funds will not be included in determining the annual employer contribution requirement for any employee group but will be included in determining the employers overall funded status; and

**WHEREAS,** currently there is \$500,000 included in the Benefit Fund 2021 budget and \$1.2 million included in the General Fund 2021 Operating Budget allocated for an additional payment to MERS and is sufficient to cover this additional payment of \$1.7 million.

**THEREFORE BE IT RESOLVED** that the Board of Commissioners hereby authorize an additional payment in the amount of \$1.7 million be made to MERS, of which \$500,000 will be from F677 Benefit Fund and \$1.2 million will be from Fund 101 General Fund to fund the overall County pension liability.

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**MOVED:  
SECONDED:  
CARRIED:**

# Livingston County, Michigan



## Livingston County YEAR-TO-DATE BUDGET REPORT

FOR 2021 99

|  | ORIGINAL<br>APPROP | TRANFRS/<br>ADJSTMTS | REVISED<br>BUDGET | YTD EXPENDED | ENCUMBRANCES | AVAILABLE<br>BUDGET | PCT<br>USED |
|--|--------------------|----------------------|-------------------|--------------|--------------|---------------------|-------------|
| <b>101 GENERAL FUND</b>                    |                    |                      |                   |              |              |                     |             |
| <b>10186100 GF RETIREMENT COUNTY SHARE</b> |                    |                      |                   |              |              |                     |             |
| <b>718000 MERS - EMPLOYER SHARE</b>        |                    |                      |                   |              |              |                     |             |
| 10186100 718000 MERS - EMPLOYER            | 1,200,000          | 0                    | 1,200,000         | .00          | .00          | 1,200,000.00        | .0%         |
| TOTAL MERS - EMPLOYER SHARE                | 1,200,000          | 0                    | 1,200,000         | .00          | .00          | 1,200,000.00        | .0%         |
| <b>677 BENEFIT FUND</b>                    |                    |                      |                   |              |              |                     |             |
| <b>67785200 BENEFITS FUND</b>              |                    |                      |                   |              |              |                     |             |
| <b>718000 MERS - EMPLOYER SHARE</b>        |                    |                      |                   |              |              |                     |             |
| 67785200 718000 MERS - EMPLOYER            | 500,000            | 0                    | 500,000           | .00          | .00          | 500,000.00          | .0%         |
| TOTAL MERS - EMPLOYER SHARE                | 500,000            | 0                    | 500,000           | .00          | .00          | 500,000.00          | .0%         |
| GRAND TOTAL                                | 1,700,000          | 0                    | 1,700,000         | .00          | .00          | 1,700,000.00        | .0%         |

\*\* END OF REPORT - Generated by Cindy Catanach \*\*

RESOLUTION

NO: 2021-03-038

LIVINGSTON COUNTY

DATE: March 22, 2021

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**Resolution Approving Appointments to Livingston County Boards and Committees  
- Board of Commissioners**

**WHEREAS,** the terms of representatives on the following Livingston County Boards and Committees have expired and/or seats have been vacated; and

**WHEREAS,** the following appointments have been recommended:

**Airport Zoning Board of Appeals**

Bill Call ..... Term expires 12.31.2021  
Brian Prokuda ..... Term expires 12.31.2023  
Dennis Bowdoin ..... Term expires 12.31.2023

**Retirement Plan Advisory Committee**

Jennifer Slater ..... Term expires 12.31.2023  
Jeff Warder ..... Term expires 12.31.2023

**Solid Waste Management Committee**

Rick Burns, Environmental Interests ..... Term expires 12.31.2023  
Erv Suida, City/Village Representative ..... Term expires 12.31.2022  
Matt Bolang, Health Interests ..... Term expires 12.31.2023  
Matt German, Twp. Representative ..... Term expires 12.31.2021  
Bob Henshaw, Twp. Representative ..... Term expires 12.31.2022  
Bob Hanvey, Twp. Representative..... Term expires 12.31.2022

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby approve the above referenced appointments and expiration dates.

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**MOVED:  
SECONDED:  
CARRIED:**



**Livingston County, Michigan**  
**Board of Commissioners**  
304 E. Grand River Avenue - Suite 201 - Howell MI 48843

Wes Nakagiri, Chairman  
Carol Griffith, Vice-Chairwoman

TEL: (517) 546-3520  
FAX: (517) 546-7266

**MEMORANDUM**

**To: Livingston County Board of Commissioners**  
**From: Natalie Hunt**  
**Date: March 17, 2021**  
**Re: Resolution to Approve Appointments to the Livingston County Boards and Committees**

***AIRPORT ZONING BOARD OF APPEALS***

The Airport Zoning Board of Appeals consists of five (5) members of the Livingston County Planning Commission. Currently, the Airport Zoning Board of Appeals contains two (2) vacancies and one (1) expired term. The resolution being presented today addresses the two (2) vacancies and one (1) expired term by appointing the other active members of the Planning Commission to this Board.

| Members                                      | Term expiration dates |
|--|-----------------------|
| PROKUDA, Brian                               | 12.31.20              |
| **VACANT**<br>To be filled by Dennis Bowdoin | 12.31.20              |
| IKLE, Matthew                                | 12.31.21              |
| **VACANT**<br>To be filled by Bill Call      | 12.31.21              |
| ANDERSON, Bill                               | 12.31.22              |

***Planning Commission***

| Members         | Term expiration dates |
|-----------------|-----------------------|
| CLUM, Jeanne    | 10.31.21              |
| CALL, Bill      | 10.31.21              |
| BOWDOIN, Dennis | 10.31.21              |
| ANDERSON, Bill  | 10.31.22              |
| **VACANT**      | 10.31.22              |
| PROKUDA, Brian  | 10.31.23              |
| IKLE, Matthew   | 10.31.23              |



***RETIREMENT PLAN ADVISORY COMMITTEE***

The Retirement Plan Advisory Committee consists of the Livingston County Board of Commissioners Finance Committee Chair, County Administrator, Finance Officer, Treasurer, Human Resources/Labor Relations Director and no more than two employees at large who are participating in the §401(a) or §457 Plans and have worked for the County for at least three (3) years.

The two employee member representatives were determined by a vote of County employees wherein over 165 employees participated to recommend Jennifer Slater and Undersheriff Jeff Warder.

| <b>Members</b>    | <b>Term expiration dates</b>              |
|-------------------|---|
| CATANACH, Cindy   | Statutory Member: Finance Officer         |
| LAWRENC, Kate     | Statutory Member: Finance Committee Chair |
| BURD, Nathan      | Statutory Member: County Administrator    |
| NASH, Jennifer    | Statutory Member: County Treasurer        |
| PALMBOS, Jennifer | Statutory member: HR Director             |
| SLATER, Jennifer  | 12.31.2023                                |
| WARDER, Jeff      | 12.31.2023                                |

***SOLID WASTE MANAGEMENT COMMITTEE***

Membership on the Solid Waste Management Committee has expired. The Committee is comprised of nine members and represent the following categories:

| <b>Categories</b>           | <b># of Member Representatives</b> |
|-----------------------------|------------------------------------|
| Solid Waste Industry        | 1 member                           |
| Environmental Interests     | 1 member                           |
| City/Village Representative | 1 member                           |
| Health Interests            | 1 member                           |
| Township Representatives    | 3 members                          |
| General Public              | 2 members                          |



RESOLUTION

NO: 2021-03-039

LIVINGSTON COUNTY

DATE: March 22, 2021

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**Resolution Approving an Appointment to the Livingston County Tax Allocation Board – Board of Commissioners**

**WHEREAS,** it is necessary to appoint the General Public Seat on the Tax Allocation Board whose appointment is in effect during the term of the 2021 Tax Allocation Board; and

**WHEREAS,** the Personnel Committee recommends Chuck Wright for appointment to the Livingston County Tax Allocation Board for a term expiring December 31, 2021.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby approve the appointment of Chuck Wright as the 2021 General Public Member on the Livingston County Tax Allocation Board.

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**MOVED:**  
**SECONDED:**  
**CARRIED:**

RESOLUTION

NO: 2021-03-040

LIVINGSTON COUNTY

DATE: March 22, 2021

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**Resolution Authorizing Livingston County to Declare a Local State of Emergency -  
Emergency Management**

**WHEREAS,** Livingston County has been impacted by the Novel Coronavirus (COVID-19), a respiratory disease that can result in serious illness or death; and

**WHEREAS,** Livingston County must be able to continue government and business operations safely, without posing a danger to the public or county officials; and

**WHEREAS,** On October 16, 2020 Senate Bill 1108 extended the ability to hold public meetings electronically / virtually through December 31, 2020 and retroactively from March 18, 2020;

**WHEREAS,** Senate Bill 1108 further states that between January 1, 2021 and December 31, 2021, public meetings may be held electronically / virtually if there is declared a statewide or local state of emergency or state of disaster as described in section 3(2); and,

**WHEREAS,** On December 23, 2020, Michigan Governor Gretchen Whitmer signed into law Senate Bill 1246, extending the authority for public bodies to conduct electronic "virtual" meetings for any reason through March 31, 2021.; and

**WHEREAS,** Senate Bill 1246 has not been amended and will expire on March 31, 2021; and

**WHEREAS,** Livingston County, as of March 8, 2021, has experienced 9,439 confirmed cases of COVID 19; 140 confirmed COVID 19 related deaths; and cases are expected to continue through spring of 2021; and

**WHEREAS,** Livingston County has received an insufficient amount of vaccine to address all currently eligible, groups and vaccinations for the general public may not be available for several months.

**THEREFORE, BE IT RESOLVED** that the Livingston County Board of Commissioners hereby authorizes a Local Declaration of Emergency in order to protect the safety, health, and wellbeing of the public and government officials while conducting business utilizing an electronic / virtual platform to hold public meetings, and meet the requirements of the Michigan Open Meetings Act.

**BE IT FURTHER RESOLVED** the Chairman of the Board of Commissioners be authorized to sign the Local Declaration of Emergency for Livingston County. The Local Declaration will cover all local jurisdictions within Livingston County to conduct public meetings utilizing electric / virtual platforms. The Signed Local Declaration shall be submitted to Michigan State Police Emergency Management Division by the Livingston County Emergency Management Coordinator, and filed with the Livingston County Clerk's Office.

**BE IT FURTHER RESOLVED** that due to the prolonged nature of this event, this emergency declaration may remain in effect until May 31, 2021 or when the board acts to terminate or extend the state of emergency.

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**MOVED:**  
**SECONDED:**  
**CARRIED:**



**LIVINGSTON COUNTY, MICHIGAN**  
**DEPARTMENT OF EMERGENCY MANAGEMENT**

1911 Tooley Rd, Howell, MI 48855  
Phone 517-540-7926 Fax 517-546-6788  
Web Site: [co.livingston.mi.us](http://co.livingston.mi.us)

## Memorandum

**To: Livingston County Board of Commissioners**

**From: Therese CremonTE, Emergency Management Coordinator**

**Date: 3/15/2021**

**Re: Resolution to Approve Local Declaration of Emergency— Emergency  
Management / Public Safety/ Finance / Full Board**

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The local impact of the novel coronavirus (COVID-19), a respiratory disease that can result in serious illness or death, has created the need for a local emergency declaration in order for Livingston County to safely continue business while complying with the Michigan Opens Meetings Act.

Due to COVID 19, the following conditions exist: As of March 8, 2021, Livingston County has experienced 9,439 confirmed cases of COVID 19 and 140 confirmed COVID 19 related deaths. Cases are expected to continue through spring of 2021. Vaccine to combat the COVID 19 virus has been limited for the priority 1a, 1b, and 1c groups in Livingston County. To date, the amount of vaccine received in Livingston County is insufficient to vaccinate all eligible groups. This limited supply has hindered the ability of Livingston County to return to full operations. Further, the vaccine will likely not be available to the general public in Livingston County until summer of 2021, based on current estimates.

On October 16, 2020 Senate Bill 1108 extended the ability to hold public meetings electronically virtually through December 31, 2020 and retroactively from March 18, 2020. Further, that between January 1, 2021 and December 31, 2021, public meetings may be held electronically / virtually if there is a statewide or local state of emergency or state of disaster as described in section 3(2).

On December 23, 2020, Michigan Governor Gretchen Whitmer signed into law Senate Bill 1246, extending the authority for public bodies to conduct electronic "virtual" meetings for any reason through March 31, 2021. Senate Bill 1246 has not been amended and will expire on March 31, 2021

A Local Emergency Declaration by the Livingston County Board of Commissioners should be considered to continue holding electronic / virtual public meetings to protect the public and county leadership until the danger of the pandemic has passed, and vaccines are readily available to the Livingston County citizens.

Once approved and signed, the local declaration must be filed with the Michigan State Police, Emergency Management and Homeland Security Division, posted under the Livingston County Emergency Management Program Status on the Michigan Critical Incident Management System (MICIMS), and filed with the Livingston County Clerk's Office. Other jurisdictions within Livingston County may operate under the provisions of this Local Emergency Declaration for Livingston County.

If you have any questions regarding this matter please contact me.

## Local “State of Emergency” County of Livingston

Submission date: March 15, 2021

To: Deputy State Director of Emergency Management and Homeland Security – Emergency Management and Homeland Security Division, Michigan State Police; District 1 Emergency Management and Homeland Security Division Coordinator

Beginning on March 10, 2020 the County of Livingston sustained widespread injury, loss of life, and damaging economic impact caused by the novel coronavirus (COVID-19), a respiratory disease that can result in serious illness or death. As a result of this situation, the following conditions exist: as of March 8, 2021; Livingston County has experienced 9,439 confirmed cases of COVID 19 and 140 confirmed COVID 19 related deaths; Cases are expected to continue through spring of 2021, and Livingston County has received an insufficient amount of vaccine to address all currently eligible groups and vaccinations for the general public may not be available for several months leading into the summer of 2021, per current estimates. Livingston County is currently complying with the MDHHS issued epidemic orders under MCL 333.2253, which grants certain powers to the director of the department to protect public health. These epidemic orders partially replaced the EOs issued by Governor Whitmer to protect public health and safety.

On October 16, 2020 Senate Bill 1108 extended the ability to hold public meetings electronically / virtually through December 31, 2020 and retroactively from March 18, 2020. Further, that between January 1, 2021 and December 31, 2021, public meetings may be held electronically / virtually if there is a statewide or local state of emergency or state of disaster as described in section 3(2).

On December 23, 2020, Michigan Governor Gretchen Whitmer signed into law Senate Bill 1246, extending the authority for public bodies to conduct electronic "virtual" meetings for any reason through March 31, 2021. At this time, there is no amendment to extend Senate Bill 1246 beyond the expiration date of March 31, 2021.

The COVID 19 health crisis is expected to continue through the greater part of 2021. The health, safety, and welfare of Livingston County citizens, employees, directors, and government leadership is of paramount concern. This state of emergency is being declared by Livingston County in order to take action at the local level to protect the afore mentioned groups from the spread of infection, illness, and possible death caused by the COVID 19 virus.

Due to the prolonged nature of this event, this emergency declaration remains in effect until May 31, 2021 or when the board acts to terminate or extend the state of emergency.

Therefore, as Board of Commissioners Chairperson of the County of Livingston in accordance with Section 10 of 1976 PA 390, as amended, I hereby declare that a "state of emergency" exists within our jurisdiction as of March 15, 2021 and that local resources are being utilized to the fullest possible extent. The response and recovery elements of our emergency operations plan have been activated.

Authorized by:

Wes Nakagiri  
Chairperson, Board of Commissioners  
County of Livingston

Signature: \_\_\_\_\_

#### Submittal Instructions

1. This declaration must be promptly forwarded (**via the MI CIMS as an attachment to the EM Program Status board, or by email, facsimile, or LEIN as a backup only if the MI CIMS is inoperable or not accessible / available**) to the Commanding Officer of the Emergency Management and Homeland Security Division, Michigan State Police (email address: MSP-EMHSD@michigan.gov; facsimile #: 517-284-3857; LEIN code: ELOP), and the appropriate MSP/EMHSD District Coordinator.
2. If the MI CIMS is inoperable or not accessible / available and using email, facsimile, or LEIN will delay the information, the telephone should be used. If telephone service is not available, radio may be used. MI CIMS or hardcopy confirmation must be forwarded as soon as possible.
3. A copy of this declaration should be kept on file with the local Clerk (County Clerk for counties; City or Township Clerk for municipal emergency management programs).