

# LIVINGSTON COUNTY BOARD OF COMMISSIONERS

## MEETING MINUTES

April 13, 2021, 5:30 p.m.

Board of Commissioners Hybrid Meeting

Zoom Virtual Meeting ID: 399-700-0062 / Password: LCBOC

<https://zoom.us/j/3997000062?pwd=SUdLYVFFcmozWnFxbm0vcHRjWkVIZz09>

304 E. Grand River Ave., Board Chambers, Howell, Michigan

Members Present: Wes Nakagiri, Carol Griffith, Carol Sue Reader, Jay Drick, Mitchell Zajac, Jay Gross, and Brenda Plank  
Douglas Helzerman remotely from Handy Township, County of Livingston, Michigan due to medical condition

Members Absent: Kate Lawrence

### 1. CALL MEETING TO ORDER

The meeting was called to order by Chairman Wes Nakagiri at 5:30 p.m.

### 2. MOMENT OF SILENT REFLECTION

### 3. PLEDGE OF ALLEGIANCE TO THE FLAG

All rose for the Pledge of Allegiance to the Flag of the United States of America.

### 4. ROLL CALL

Roll call by the Clerk indicated the presence of a quorum.

### 5. CORRESPONDENCE

- a. Berrien County Resolution #B2104193
- b. Cheboygan County Resolution #2021-06
- c. Cheboygan County Resolution #2021-07
- d. Genesee County Resolution #2021-200
- e. Hillsdale County Resolution #21-035
- f. Tuscola County Resolution #2021-05

Motion to receive and place on file the correspondence.

It was moved by M. Zajac

Seconded by B. Plank

Roll Call Vote: Yes (8): M. Zajac, W. Nakagiri, C. Griffith, C. Reader, D. Helzerman, J. Drick, J. Gross, and B. Plank; No (0): None; Absent (1): K. Lawrence

**MOTION Carried (8-0-1)**

### 6. CALL TO THE PUBLIC

The following people spoke regarding masks: Jessica Hamlin, Oceola Township, Stephanie Krieg, Brighton; Laura Leech, Brighton Township; Jacquelynn Pike, Howell; Mike Hamlin, Oceola Township; Judy Daubenmier, Brighton; Jessica Barefield, Pinckney; and Kristen Soderberg, Howell.

Cindy Michniewicz, Pinckney, spoke regarding COVID hospitalizations.

**7. APPROVAL OF MINUTES**

- a. Minutes of Meeting Dated: March 22, 2021
- b. Minutes of Special Meeting Dated: March 29, 2021
- c. Minutes of Meeting Dated: April 7, 2021

Motion to approve the minutes as presented.

It was moved by C. Griffith  
Seconded by M. Zajac

Roll Call Vote: Yes (8): C. Griffith, C. Reader, D. Helzerman, J. Drick, M. Zajac, J. Gross, B. Plank and W. Nakagiri; No (0): None; Absent (1): K. Lawrence

**MOTION Carried (8-0-1)**

**8. TABLED ITEMS FROM PREVIOUS MEETINGS**

None.

**9. APPROVAL OF AGENDA**

Motion to approve the Agenda as presented.

It was moved by J. Gross  
Seconded by C. Griffith

Roll Call Vote: Yes (8): J. Gross, C. Griffith, C. Reader, D. Helzerman, J. Drick, M. Zajac, B. Plank, and W. Nakagiri; No (0): None; Absent (1): K. Lawrence

**MOTION Carried (8-0-1)**

**10. REPORTS**

Commissioner Nakagiri recognized the Livingston County Third Quarter Employee Recognition honoree, Gail Cook, who was present remotely with Jennifer Slater, Human Resources.

**11. APPROVAL OF CONSENT AGENDA ITEMS**

Resolutions 2021-04-041 through 2021-04-049

Motion to approve the resolutions on the Consent Agenda.

It was moved by B. Plank  
Seconded by C. Reader

Roll Call Vote: Yes (8): B. Plank, W. Nakagiri, C. Griffith, C. Reader, D. Helzerman, J. Drick, M. Zajac, and J. Gross; No (0): None; Absent (1): K. Lawrence

**MOTION Carried (8-0-1)**

**11.a 2021-04-041**

Resolution Authorizing an Agreement with Judicial Services Group to Provide Electronic Monitoring Services - Court Central Services

**11.b 2021-04-042**

Resolution to Accept the Annual Out-of-State Travel Report for 2020 – Fiscal Services

**11.c 2021-04-043**

Resolution to Authorize the Creation of New Non-Union Division within MERS and Payment of the Unfunded Liability For LETS Department Employees - Fiscal Services

**11.d 2021-04-044**

Resolution to Authorize the Creation of New Non-Union Division within MERS and Payment of the Unfunded Liability for the Building Department Employees - Fiscal Services

**11.e 2021-04-045**

Resolution Authorizing a Contract with Lindhout Associates Architects for Architectural Services – Facility Services

**11.f 2021-04-046**

Resolution Authorizing the Write-off of Aged Receivables – Emergency Medical Services

**11.g 2021-04-047**

Resolution Authorizing the Issuance of a Blanket Purchase Order for 2021 Covid 19 Vaccination Clinic Supplies – Health Department

**11.h 2021-04-048**

Resolution to Amend the Agreement with DoubleMap, Inc. to Purchase the Ecolane Interactive Voice Response (IVR) System – LETS

**11.i 2021-04-049**

Resolution to Accept Supplemental Section 5307 Grant Funding from the American Rescue Plan Act of 2021 – LETS

**12. RESOLUTIONS FOR CONSIDERATION**

Resolutions 2021-04-050 through 2021-04-053

**12.a 2021-04-050**

Resolution Authorizing the Issuance of Not to Exceed \$5,700,000 Limited Tax General Obligation Refunding Bonds, Series 2021 - Administration

Motion to adopt the Resolution.

It was moved by C. Griffith  
Seconded by M. Zajac  
Discussion

Roll Call Vote: Yes (8): C. Griffith, C. Reader, D. Helzerman, J. Drick, M. Zajac, J. Gross, B. Plank and W. Nakagiri; No (0): None; Absent (1): K. Lawrence

**MOTION Carried (8-0-1)**

**12.b 2021-04-051**

Resolution to submit the Estimated 2022 General Fund Budget to the Allocation Board – Fiscal Services

Motion to adopt the Resolution.

It was moved by M. Zajac  
Seconded by C. Griffith

Roll Call Vote: Yes (8): M. Zajac, W. Nakagiri, C. Griffith, C. Reader, D. Helzerman, J. Drick, J. Gross, and B. Plank; No (0): None; Absent (1): K. Lawrence

**MOTION Carried (8-0-1)**

**12.c 2021-04-052**

Resolution to Adopt the 2021 County Equalization Report as Submitted with the Accompanying Statements - Equalization

Motion to adopt the Resolution.

It was moved by C. Griffith

Seconded by J. Gross

Discussion

Roll Call Vote: Yes (8): C. Griffith, C. Reader, D. Helzerman, J. Drick, M. Zajac, J. Gross, B. Plank, and W. Nakagiri; No (0): None; Absent (1): K. Lawrence

**MOTION Carried (8-0-1)**

**12.d 2021-04-053**

Resolution Authorizing Amendment to the Livingston County Board of Commissioners 2021 Rules – Board of Commissioners

Motion to adopt the Resolution.

It was moved by M. Zajac

Seconded by C. Griffith

Discussion

Roll Call Vote: Yes (7): M. Zajac, W. Nakagiri, C. Griffith, C. Reader, D. Helzerman, J. Drick, and B. Plank; No (1): J. Gross; Absent (1): K. Lawrence

**MOTION Carried (7-1-1)**

**13. CALL TO THE PUBLIC**

Laura Leech, Brighton Township, spoke regarding emailing commissioners.

Shannon Johnson, Brighton, spoke regarding masks.

**14. ADJOURNMENT**

Motion to adjourn the meeting at 6:21 p.m.

It was moved by D. Helzerman

Seconded by C. Griffith

Roll Call Vote: Yes (8): D. Helzerman, W. Nakagiri, C. Griffith, C. Reader, J. Drick, M. Zajac, J. Gross, and B. Plank; No (0): None; Absent (1): K. Lawrence

**MOTION Carried (8-0-1)**