

# FINANCE COMMITTEE

## MEETING MINUTES

April 21, 2021, 7:30 a.m.

Board of Commissioners Hybrid Meeting

Zoom Virtual Meeting ID: 399-700-0062 / Password: LCBOC

<https://zoom.us/j/3997000062?pwd=SUdLYVFFcmozWnFxbm0vcHRjWkVIZz09>

304 E. Grand River Ave., Board Chambers, Howell, Michigan

Members Present                      Kate Lawrence, Douglas Helzerman, Brenda Plank, Carol Sue Reader,  
Wes Nakagiri, Jay Drick, Mitchell Zajac, Carol Griffith, and Jay Gross

### 1.      **CALL MEETING TO ORDER**

The meeting was called to order by Commissioner Lawrence at 7:30 a.m.

### 2.      **ROLL CALL**

Indicated the presence of a quorum.

### 3.      **APPROVAL OF MINUTES**

Meeting minutes dated: April 7, 2021

Motion to approve the minutes as presented.

**Moved by:** D. Helzerman

**Seconded by:** J. Gross

Yes (9): K. Lawrence , B. Plank, C. Reader, W. Nakagiri, D. Helzerman, J. Drick, M. Zajac, C. Griffith, and J. Gross

**Motion Carried (9 to 0)**

### 4.      **TABLED ITEMS FROM PREVIOUS MEETINGS**

None.

### 5.      **APPROVAL OF AGENDA**

Motion to approve the Agenda as presented.

**Moved by:** C. Griffith

**Seconded by:** M. Zajac

Yes (9): K. Lawrence , B. Plank, C. Reader, W. Nakagiri, D. Helzerman, J. Drick, M. Zajac, C. Griffith, and J. Gross

**Motion Carried (9 to 0)**

**6. CALL TO THE PUBLIC**

None.

**7. REPORTS**

Commissioner Gross acknowledged Administrative Professionals Day and expressed appreciation to these employees. Also, shared thoughts on his last year of service as he approaches his one year anniversary of his role as the Livingston County Commissioner representing District 8.

**8. RESOLUTIONS FOR CONSIDERATION**

**8.1 Community Corrections**

Resolution Authorizing Submission of the Fiscal Year 2022 Community Corrections Grant Application, Agreement, and other Support Documents and Acceptance of Funding Award

Meghan Kerekes, Community Corrections Manager, presented the resolution.

Recommend Motion to the Board of Commissioners.

**Moved by:** C. Griffith

**Seconded by:** C. Reader

Yes (9): K. Lawrence , B. Plank, C. Reader, W. Nakagiri, D. Helzerman, J. Drick, M. Zajac, C. Griffith, and J. Gross

**Motion Carried (9 to 0)**

**8.2 Fiscal Services**

Resolution Authorizing a First Quarter Budget Amendment to the Fiscal-Year 2021 Budget

Hilery DeHate, Senior Financial Analyst, presented the resolution and answered questions from Commissioners.

Recommend Motion to the Board of Commissioners.

**Moved by:** D. Helzerman

**Seconded by:** C. Griffith

Yes (9): K. Lawrence , B. Plank, C. Reader, W. Nakagiri, D. Helzerman, J. Drick, M. Zajac, C. Griffith, and J. Gross

**Motion Carried (9 to 0)**

### **8.3 LETS**

Resolution Authorizing the Submission of a Member Designated Project Application for Four Replacement Buses

Greg Kellogg, LETS Department Director, presented the resolution and answered questions from Commissioners.

Recommend Motion to the Board of Commissioners.

**Moved by:** M. Zajac

**Seconded by:** D. Helzerman

Yes (9): K. Lawrence , B. Plank, C. Reader, W. Nakagiri, D. Helzerman, J. Drick, M. Zajac, C. Griffith, and J. Gross

**Motion Carried (9 to 0)**

### **8.4 Animal Shelter**

Resolution Authorizing Animal Shelter to Apply for Two Seven Oh, Inc. Grant Funding

Christy Peterson, Animal Shelter Department Director, presented the resolution and answered questions from Commissioners.

Recommend Motion to the Board of Commissioners.

**Moved by:** M. Zajac

**Seconded by:** W. Nakagiri

Yes (9): K. Lawrence , B. Plank, C. Reader, W. Nakagiri, D. Helzerman, J. Drick, M. Zajac, C. Griffith, and J. Gross

**Motion Carried (9 to 0)**

### **8.5 Emergency Management**

Resolution Authorizing Livingston County to Participate in the FY 2020 Homeland Security Grant Program (HSGP), and to Submit FY-2020 HSGP Agreements – Emergency Management

Therese Cremona, Emergency Manager, presented the resolution and answered questions from Commissioners.

Recommend Motion to the Board of Commissioners.

**Moved by:** J. Drick

**Seconded by:** J. Gross

Yes (9): K. Lawrence , B. Plank, C. Reader, W. Nakagiri, D. Helzerman, J. Drick, M. Zajac, C. Griffith, and J. Gross

**Motion Carried (9 to 0)**

#### **8.6 Public Defender**

Resolution Authorizing Submission of the FY2022 Compliance Plan and Grant Request to the Michigan Indigent Defense Commission (MIDC) Department of Licensing and Regulatory Affairs (LARA) - Public Defender

Karen Groenhout, Public Defender, presented the resolution.

Recommend Motion to the Board of Commissioners.

**Moved by:** D. Helzerman

**Seconded by:** C. Griffith

Yes (9): K. Lawrence , B. Plank, C. Reader, W. Nakagiri, D. Helzerman, J. Drick, M. Zajac, C. Griffith, and J. Gross

**Motion Carried (9 to 0)**

#### **8.7 Sheriff**

Resolution Authorizing the Sheriff's Office and the County of Livingston to Apply for the Department of Homeland Security FY2021 Operation Stonegarden Grant - Sheriff

Recommend Motion to the Board of Commissioners.

**Moved by:** W. Nakagiri

**Seconded by:** J. Gross

Yes (9): K. Lawrence , B. Plank, C. Reader, W. Nakagiri, D. Helzerman, J. Drick, M. Zajac, C. Griffith, and J. Gross

**Motion Carried (9 to 0)**

### **9. CLAIMS**

Dated: April 21, 2021

Recommend Motion to the Board of Commissioners.

**Moved by:** J. Drick

**Seconded by:** J. Gross

Yes (9): K. Lawrence , B. Plank, C. Reader, W. Nakagiri, D. Helzerman, J. Drick, M. Zajac, C. Griffith, and J. Gross

**Motion Carried (9 to 0)**

**10. PREAUTHORIZED**

Dated: April 2 through April 15, 2021

Recommend Motion to the Board of Commissioners.

**Moved by:** J. Drick

**Seconded by:** J. Gross

Yes (9): K. Lawrence , B. Plank, C. Reader, W. Nakagiri, D. Helzerman, J. Drick, M. Zajac, C. Griffith, and J. Gross

**Motion Carried (9 to 0)**

**11. CALL TO THE PUBLIC**

None.

**12. ADJOURNMENT**

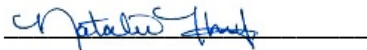
Motion to adjourn the meeting at 8:38 a.m.

**Moved by:** D. Helzerman

**Seconded by:** B. Plank

Yes (9): K. Lawrence , B. Plank, C. Reader, W. Nakagiri, D. Helzerman, J. Drick, M. Zajac, C. Griffith, and J. Gross

**Motion Carried (9 to 0)**



Natalie Hunt, Recording Secretary